



**RENT STABILIZATION BOARD**  
**BUDGET & PERSONNEL COMMITTEE MEETING**

**Thursday, March 25, 2021**

**5:00 p.m.**

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE.**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Rent Stabilization Board's **Budget & Personnel Committee** (Committee) will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order and the Shelter-in-Place Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, **there will not be a physical meeting location available.**

**To access this meeting remotely:** Join from a PC, Mac, iPad, iPhone, or Android device by clicking on this URL: <https://zoom.us/j/98306628387?pwd=UXd4U0xZRmt6UFdISFhyek1DNjZkUT09>. If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "Raise hand" icon by rolling over the bottom of the screen.

**To join by phone:** Dial 1-408-638-0968 and enter Webinar ID: 983 0662 8387 and Passcode: 955421. If you wish to comment during the public comment portion of the agenda, Press \*9 and wait to be recognized by the Committee Chair.

To submit an e-mail comment to be read aloud during public comment, email [mbrown@cityofberkeley.info](mailto:mbrown@cityofberkeley.info) with the Subject Line in this format: "PUBLIC COMMENT ITEM FOR BUDGET & PERSONNEL COMMITTEE". Please observe a 150-word limit. Time limits on public comments will apply. Written comments will be entered into the public record. **Email comments must be submitted to the email address above by 3:00 p.m. on the day of the Committee meeting in order to be included.**

Please be mindful that this will be a public meeting and all rules of procedure and decorum will apply for meetings conducted by teleconference or videoconference.

This meeting will be conducted in accordance with Government Code Section 54953 and all current state and local requirements allowing public participation in meetings of legislative bodies. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Matt Brown, Acting Executive Director, at (510) 981-7368 (981-RENT). The Committee may take action related to any subject listed on the Agenda.



Rent Stabilization Board

**RENT STABILIZATION BOARD**  
**BUDGET & PERSONNEL COMMITTEE MEETING**

**Thursday, March 25, 2021 – 5:00 p.m.**

**AGENDA**

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of February 25, 2021 Meeting Minutes (Attached to Agenda)
5. Discussion and Possible Action on the Process to Adopt the FY 2021/22 Registration Fee for Fully Covered and Measure MM units (Report attached)
6. Discussion and Action Establishing the FY 2021/22 Summer Rental Registration Fee for Qualifying Fraternities and Sororities (Report attached)
7. Discussion and Possible Action on Employment Liability Insurance for Agency and possible liability insurance coverage for the elected Commissioners
8. Discussion and Possible Action on the Hiring process for the Permanent Executive Director position
9. Future agenda items
  - ➔ Comparison of 2019 and 2020 counseling service request data
  - ➔ Increasing Commissioner Stipends
10. Discussion and Possible Action to set next Committee meeting
11. Adjournment

**STAFF CONTACT: Matt Brown, Acting Executive Director (510) 981-7368**

COMMITTEE: James Chang, John Selawsky (Chair), Leah Simon-Weisberg, Dominique Walker