

**City of Berkeley
Mental Health Services Act
(MHSA)**



**Fiscal Year 2017-18
Annual Revenue and
Expenditure Report**

MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION¹

County/City: Alameda/City of Berkeley

- Three-Year Program and Expenditure Plan
- Annual Update
- Annual Revenue and Expenditure Report

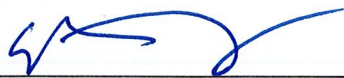
<p align="center">Local Mental Health Director</p> <p>Name: Steven Grolnic-McClurg</p> <p>Telephone Number: 510-981-5249</p> <p>E-mail: SGrolnic-McClurg@cityofberkeley.info</p>	<p align="center">County Auditor-Controller/City Financial Officer</p> <p>Name: Henry Oyekanmi, Director of Finance</p> <p>Telephone Number: 510-981-7300</p> <p>E-mail: HOyekanmi@cityofberkeley.info</p>
<p>Local Mental Health Mailing Address:</p> <p>City of Berkeley Health, Housing & Community Services Department 2180 Milvia Street, 2nd Floor Berkeley, CA. 94704</p>	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/revenue and expenditure report is true and correct to the best of my knowledge.

Steven Grolnic-McClurg, Mental Health Director

Local Mental Health Director (PRINT)



Signature

12/21/14

Date

¹Welfare and Institutions Code Sections 5847(b)(9) and 5899(a)
 Three-Year Program and Expenditure Plan, Annual Update, and RER Certification (07/22/2013)

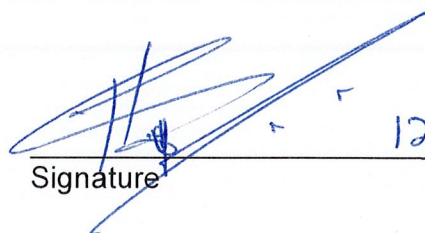
MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION¹

I hereby certify that for the fiscal year ended June 30, 2018, the County/City has maintained an interest-bearing local Mental Health Services (MHS) Fund (WIC 5892(f)); and that the County's/ City's financial statements are audited annually by an independent auditor and the most recent audit report is dated 12/29/2017 for the fiscal year ended June 30, 2017. I further certify that for the fiscal year ended June 30, 2018, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfers out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund.

I declare under penalty of perjury under the laws of this state that the foregoing, and if there is a revenue and expenditure report attached, is true and correct to the best of my knowledge.

Henry Oyekanmi, Director of Finance

County Auditor Controller / City Financial Officer (PRINT)


Signature

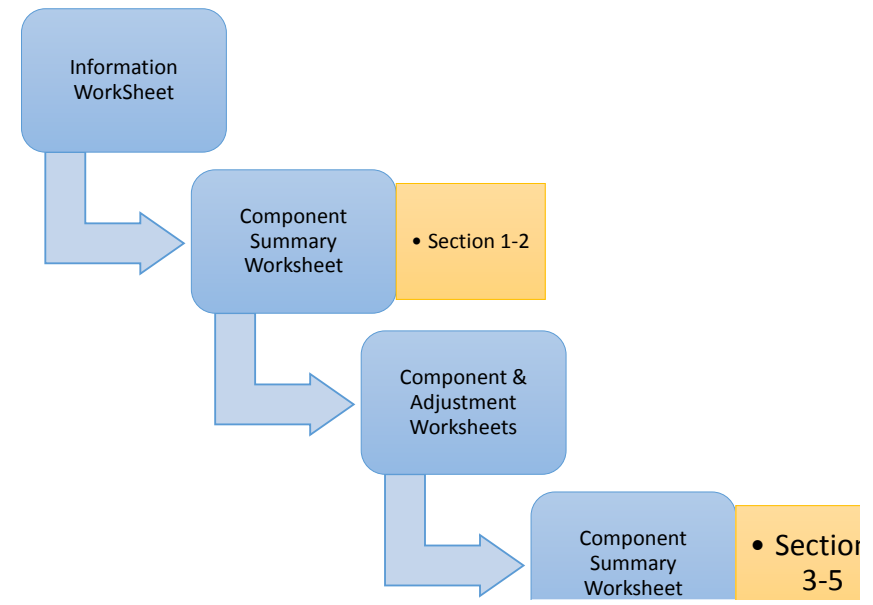
12/21/18
Date

¹Welfare and Institutions Code Sections 5847(b)(9) and 5899(a) Three-Year Program and Expenditure Plan, Annual Update, and RER Certification (07/22/2013)

**Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
ARER Instructions**

- For detailed instructions, see Enclosure 2: Instruction Manual for Fiscal Year 2017-18 of the MHS A Annual Revenue and Expenditure Report.
- These worksheets are used to report the total expenditures for each MHS A-funded program. Expenditures should be recognized in the period that the fund liability is incurred. (Accounting Standards and Procedures for Counties, State Controller’s Office (SCO), February 2018).
- Counties must report any expenditure that occurred between July 1, 2017 and June 30, 2018, on the appropriate component worksheet.
- Counties should reflect total (gross) program expenditures for each MHS A program on the MHS A Component Expenditure Worksheets.

Step 1: Complete the Information worksheet	The information provided on the Information worksheet automatically links to worksheets in the ARER. This worksheet eliminates the redundant entry of county name, code, and date on worksheets.
Step 2: Complete section one and two of the Component Summary worksheet	Section one: Enter the balance of Prudent Reserve and the Interest earned on the Local Mental Health Fund. Interest earned on local MHS fund is to be reported in total.
	Section two: Enter the component revenue received from prudent reserve transfers. Additionally, the worksheet is set up to distribute the interest reported in section one across CSS, PEI, and INN components according to 76%, 19% and 5%.
	Section three and four: These sections are linked to the remaining component worksheets and will auto populate as the county completes each individual worksheet.
Step 3: Complete each component and adjustment worksheet	In general, counties will enter expenditure data in the blue boxes throughout the workbook. Cells shaded gray will require no data entry because it is an excel formula or data is not relevant for that particular cell.
Step 4: Review the Component Summary worksheet	Counties should verify that each section of the Component Summary worksheet accurately reflect the expenditures reported on the component and adjustment worksheets.



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**Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Information**

1	Date:	12/21/2018
2	County:	Berkeley City
3	County Code:	65
4	Address:	2180 Milvia Street
5	City:	Berkeley, CA
6	Zip:	94704
7	County Population: Over 200,000? (Yes or No)	No
8	Name of Preparer:	Gloria G. Ocampo
9	Title of Preparer:	Associate Management Analyst
10	Preparer Contact Email:	Gocampo@Cityofberkeley.info
11	Preparer Contact Telephone	510 919 4361

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Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Component Summary

County: Berkeley City

Date: 12/21/2018

SECTION 1: Interest and Prudent Reserve		TOTAL
1	Interest Earned on local MHS Fund	\$169,643.00
2	Local Prudent Reserve Beginning Balance	\$1,623,273.00
3	Local Prudent Reserve Ending Balance	\$1,477,673.00

		A	B	C	D	E	F	G	H	I	J	K
		CSS	PEI	INN	WET	CFTN	TTACB	WET RP	PEI SW	MHSA HP	PR	TOTAL
SECTION 2: Transfers from Prudent Reserve and Interest Earned												
4	Transfer from Local Prudent Reserve										\$0.00	\$0.00
5	FY 2017-18 Interest Earned on local MHS Fund	\$128,928.68	\$32,232.17	\$8,482.15								\$169,643.00
6	TOTAL	\$128,928.68	\$32,232.17	\$8,482.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$169,643.00

SECTION 3: Transfers to Prudent Reserve, WET or CFTN												
7	Transfers	\$0.00			\$0.00	\$0.00					\$0.00	\$0.00

SECTION 4: Program Expenditures and Sources of Funding 2017-18												
8	MHSA Funds (Including Interest)	\$3,699,603.00	\$1,102,059.05	\$32,773.00	\$94,609.00	\$1,394,835.00		\$0.00	\$42,128.00	\$0.00		\$6,366,007.05
9	Medi-Cal FFP	\$193,248.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$193,248.00
10	1991 Realignment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
11	Behavioral Health Subaccount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
12	Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
13	TOTAL	\$3,892,851.00	\$1,102,059.05	\$32,773.00	\$94,609.00	\$1,394,835.00	\$0.00	\$0.00	\$42,128.00	\$0.00		\$6,559,255.05

SECTION 5: MHSA Planning Costs		TOTAL
14	Total Annual Planning Costs	\$0.00
15	Total Evaluation Costs	\$0.00
16	Total Administration	\$785,692.41

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Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Community Services and Supports (CSS) Summary

County: Berkeley City

Date: 12/21/2018

SECTION ONE

		A	B	C	D	E	F
		MHSA Funds	Other Funds				
		Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CSS Annual Planning Costs						\$0.00
2	CSS Evaluation Costs						\$0.00
3	CSS Administration Costs	\$475,915.00					\$475,915.00
4	CSS Funds Transferred to JPA						\$0.00
5	CSS Expenditure Incurred by JPA						\$0.00
6	CSS Funds Transferred to CalHFA						\$0.00
7	CSS Funds Transferred to WET						\$0.00
8	CSS Funds Transferred to CFTN						\$0.00
9	CSS Funds Transferred to PR						\$0.00
10	CSS Program Expenditures	\$3,223,688.00	\$193,248.00	\$0.00	\$0.00	\$0.00	\$3,416,936.00
11	Total CSS Expenditures (Excluding Funds Transferred to JPA)	\$3,699,603.00	\$193,248.00	\$0.00	\$0.00	\$0.00	\$3,892,851.00
12	Total CSS Expenditures (Excluding Funds Transferred)	\$3,699,603.00	\$193,248.00	\$0.00	\$0.00	\$0.00	\$3,892,851.00

SECTION TWO

	A	B	C	D	E	F	G	H	I	J
		CSS Component			MHSA Funds		Other Funds			
#	County Code	Program Name	Prior Program Name	Service Category	Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	65	System Development, Wellness & Recovery		Non-FSP	\$1,132,818.00					\$1,132,818.00
2	65	TAY, Adult & Older Adult FSP		FSP	\$1,520,413.00	\$172,282.00				\$1,692,695.00
3	65	Family, Youth & Children _ FSP		FSP	\$324,050.00	\$20,966.00				\$345,016.00
4	65	Multi Cultural Outreach & Engagement		Non-FSP	\$136,238.00					\$136,238.00
5	65	Crisis Services		Non-FSP	\$80,283.00					\$80,283.00
6	65	CCT/FIT	Tier 1-3	Non-FSP	\$29,886.00					\$29,886.00
7										\$0.00
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99										\$0.00
100										\$0.00

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 Annual Mental Health Services Act Revenue and Expenditure Report
 Fiscal Year 2017-18
 Prevention and Early Intervention (PEI) Summary

County: Berkeley City

Date: 12/21/2018

SECTION ONE

		A	B	C	D	E	F
		MHSA Funds	Other Funds				
		Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	PEI Annual Planning Costs						\$0.00
2	PEI Evaluation Costs						\$0.00
3	PEI Administration Costs	\$277,004.41					\$277,004.41
4	PEI Funds Expended by CalMHSA for PEI SW	\$42,128.00					\$42,128.00
5	PEI Funds Transferred to JPA						\$0.00
6	PEI Expenditure Incurred by JPA						\$0.00
7	PEI Program Expenditures	\$825,054.64	\$0.00	\$0.00	\$0.00	\$0.00	\$825,054.64
8	Total PEI Expenditures (Excluding Transfers and PEI SW)	\$1,102,059.05	\$0.00	\$0.00	\$0.00	\$0.00	\$1,102,059.05

SECTION TWO

		A	B
		Percent Expended for Clients 25 and Under, All PEI	Percent Expended for Clients 25 and Under, JPA
1	MHSA PEI Fund Expenditures in Program to Clients 25 and Under (calculated from weighted program values) divided by Total MHSA PEI Expenditures	59.44%	

SECTION THREE

#	A County	B Program Name	C Prior Program Name	D PEI Component			G Subtotal Percentage for Combined Program	H % of PEI Expended on Clients 25 & Under (Standalone and Program Activities in Combined Program)	I % of PEI Expended on Clients 25 & Under (Combined Summary and Standalone)	J MHSA Funds		L Other Funds			O Grand Total
				E Program Type	F Program Activity Name (in Combined Program)	M Behavioral Health Subaccount				N Other	K Medi-Cal FFP	Total MHSA (Including Interest)	1991 Realignment		
1	65	Be a Star					Combined	Combined Summary	Prevention					25%	100%
2	65	Be a Star		Combined	Combined Summary	Early Intervention	75%	100%	100.0%	\$76,266.87				\$76,266.87	
3	65	High School Prevention		Combined	Combined Summary	Prevention	25%	100%	100.0%	\$97,910.50				\$97,910.50	
4	65	High School Prevention		Combined	Combined Summary	Early Intervention	50%	100%	100.0%	\$195,821.01				\$195,821.01	
5	65	High School Prevention		Combined	Combined Summary	Outreach	25%	100%	100.0%	\$97,910.50				\$97,910.50	
6	65	Community Based Children & Youth		Standalone	Early Intervention		100%	100%	100.0%	\$9,310.87				\$9,310.87	
7	65	Supportive Schools Program		Standalone	Early Intervention		100%	100%	100.0%	\$55,000.00				\$55,000.00	
8	65	Community Education and Supports		Standalone	Early Intervention		100%	40%	40.0%	\$118,712.00				\$118,712.00	
9	65	Homeless Outreach & Treatment		Standalone	Access and Linkage		100%	35%	35.0%	\$142,616.75				\$142,616.75	
10	65	Social Inclusion		Standalone	Stigma & Discrimination Reduction		100%	0%	0.0%	\$6,083.85				\$6,083.85	
11														\$0.00	
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County: Berkeley City

Date: 12/21/2018

SECTION ONE

	A	B	C	D	E	F
	Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	
1	INN Annual Planning Costs					\$0.00
2	INN Indirect Administration					\$0.00
3	INN Funds Transferred to JPA					\$0.00
4	INN Expenditure Incurred by JPA					\$0.00
5	INN Project Administration	\$32,773.00	\$0.00	\$0.00	\$0.00	\$32,773.00
6	INN Project Evaluation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	INN Project Direct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	INN Project Subtotal	\$32,773.00	\$0.00	\$0.00	\$0.00	\$32,773.00
9	Total Innovation Expenditures (Excluding Transfers to JPA)	\$32,773.00	\$0.00	\$0.00	\$0.00	\$32,773.00

SECTION TWO

#	A	B	C	D	E	F	G	H	I	J	K	L	M	N
County	Project Name	Prior Project Name	Project MHSOAC Approval Date	Project Start Date	MHSOAC-Authorized MHSA INN Project Budget	Amended MHSOAC-Authorized MHSA INN Project Budget	Project Expenditure Type	Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	BH Subaccount	Other		
1	65	Trauma Informed Care					Project Administration	\$32,773.00					\$32,773.00	
1	65	Trauma Informed Care					Project Evaluation						\$0.00	
1	65	Trauma Informed Care					Project Direct						\$0.00	
1	65	Trauma Informed Care					Project Subtotal	\$32,773.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,773.00	
2													\$0.00	
2													\$0.00	
2								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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2								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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8								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Version 7/1/2018
Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Workforce Education and Training (WET) Summary

County:

Date:

SECTION ONE

		A	B	C	D	E	F
		MHSA Fund	Other Fund				
		Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	WET Annual Planning Costs						\$0.00
2	WET Evaluation Costs						\$0.00
3	WET Administration Costs						\$0.00
4	WET Funds Transferred to JPA						\$0.00
5	WET Expenditure Incurred by JPA						\$0.00
6	WET Program Expenditures	\$94,609.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94,609.00
7	Total WET Expenditures (Excluding Transfers to JPA)	\$94,609.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94,609.00

SECTION TWO

		A	B	C	D	E	F	G	H
			Wet Component	MHSA Funds	Other Funds				
#	County	Funding Category	Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total	
1	65	Workforce Staffing	\$11,901.00					\$11,901.00	
2	65	Training/Technical Assistance	\$70,318.00					\$70,318.00	
3		MH Career Pathways						\$0.00	
4		Residency/Internship						\$0.00	
5	65	Financial Incentive	\$12,390.00					\$12,390.00	

Version 7/1/2018
Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Capital Facility Technological Needs (CFTN) Summary

County: Berkeley City

Date: 12/21/2018

SECTION ONE

		A	B	C	D	E	F
		MHSA Funds	Other Fund				
		Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CF Annual Planning Costs						\$0.00
2	TN Annual Planning Costs						\$0.00
3	CF Evaluation Costs						\$0.00
4	TN Evaluation Costs						\$0.00
5	CF Administration						\$0.00
6	TN Administration						\$0.00
7	CFTN Program Expenditure	\$1,394,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,394,835.00
8	Total CFTN Expenditures	\$1,394,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,394,835.00

SECTION TWO

		A	B	C	D	E	F	G	H	I	J
		CFTN Component				MHSA Fund	Other Fund				
#	County	Project Name	Prior Project Name	Project Type	Total MSHA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total	
1	65	2640 MLK		Capital Facility	\$1,394,835.00					\$1,394,835.00	
2										\$0.00	
3										\$0.00	
4										\$0.00	
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20										\$0.00	

Annual Mental Health Services Act Revenue and Expenditure Report

Fiscal Year 2017-18

WET RP and MHSA HP Summary

County: Berkeley City

Date: 12/21/2018

SECTION ONE

	A	B	C	D	E	F	G	H
		WET RP, HP Component	MHSA Funds	Other Funds				
#	County Code	Funding Type	Total MHSA (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1		WET Regional Partnerships (WET RP)						\$0.00
2		MHSA Housing Program (Unencumbered Funds)						\$0.00

**Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Adjustments Worksheet (MHSA)**

County:	Berkeley City	Date	12/21/2018
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SECTION ONE

#	A County	B Component	C Adjustment to FY	D Amount	E Reason
1		PEI			Booked as Reserve but was not approved
2					
3					
4					
5					
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SECTION TWO

#	A County	B Adjustment to	C Adjustment to FY	D Amount	E Reason
1		Interest Revenue			
2		Interest Revenue			
3		Interest Revenue			
4		Interest Revenue			
5		Interest Revenue			
6		Interest Revenue			
7		Interest Revenue			
8		Interest Revenue			
9		Interest Revenue			
10		Interest Revenue			
11		Interest Revenue			
12		Interest Revenue			
13		Interest Revenue			
14		Interest Revenue			
15		Interest Revenue			
16		Interest Revenue			
17		Interest Revenue			
18		Interest Revenue			
19		Interest Revenue			
20		Interest Revenue			
21		Interest Revenue			
22		Interest Revenue			
23		Interest Revenue			
24		Interest Revenue			
25		Interest Revenue			
26		Interest Revenue			
27		Interest Revenue			
28		Interest Revenue			
29		Interest Revenue			
30		Interest Revenue			

SECTION THREE

#	A County	B Adjustment to	C Adjustment to FY	D Amount	E Reason
1	65	Prudent Reserve		-\$145,600.00	Booked as Reserve in FY12 but subsequently found out that it was not approved by the State
2		Prudent Reserve			
3		Prudent Reserve			
4		Prudent Reserve			
5		Prudent Reserve			
6		Prudent Reserve			
7		Prudent Reserve			
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9		Prudent Reserve			
10		Prudent Reserve			
11		Prudent Reserve			
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27		Prudent Reserve			
28		Prudent Reserve			
29		Prudent Reserve			
30		Prudent Reserve			

Annual Mental Health Services Act Revenue and Expenditure Report

Fiscal Year 2017-18

FFP Revenue Adjustment

County: Berkeley City

Date: 12/21/2018

SECTION ONE

#	A County	B Fiscal Year	C Cost Report Stage	D Component	E Beginning Balance	F Adjustment Amount	G Ending Balance
1							\$0.00
2							\$0.00
3							\$0.00
4							\$0.00
5							\$0.00
6							\$0.00
7							\$0.00
8							\$0.00
9							\$0.00
10							\$0.00
11							\$0.00
12							\$0.00
13							\$0.00
14							\$0.00
15							\$0.00
16							\$0.00
17							\$0.00
18							\$0.00
19							\$0.00
20							\$0.00
21							\$0.00
22							\$0.00
23							\$0.00
24							\$0.00
25							\$0.00
26							\$0.00
27							\$0.00
28							\$0.00
29							\$0.00
30							\$0.00
31							\$0.00
32							\$0.00
33							\$0.00
34							\$0.00
35							\$0.00
36							\$0.00
37							\$0.00
38							\$0.00
39							\$0.00
40							\$0.00

Version 7/1/2018

**Annual Mental Health Services Act Revenue and Expenditure Report
Fiscal Year 2017-18
Comments**

	Comments
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