

**Public Works  
Engineering**

A dimensioned schematic must be completed on page 2 of this application.

No Parking signs must be posted 72 hours before prohibitions are enforced. The printed permit and attachments must be on site for towing enforcement.

Call (510) 981-5900 (Berkeley Police Non-Emergency) to tow vehicles parked in permitted spaces.

Permits issued to private parties may be temporarily suspended when reasonably necessary for public convenience or safety (BMC 16.16.050).

**Permit Service Center**  
1947 Center St. 3<sup>rd</sup> floor  
Berkeley, CA 94704  
510-981-7500 TTY 6903  
[permits@cityofberkeley.info](mailto:permits@cityofberkeley.info)

# Engineering Permit Application

## TEMPORARY NO PARKING SIGNS

**Project Information**

Address: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
 Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

**Applicant / Contractor Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Company: \_\_\_\_\_ Bus Lic #: \_\_\_\_\_  
 State Lic #: \_\_\_\_\_ Lic. Class: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Parking Request Details** (Complete Schematic on page 2)

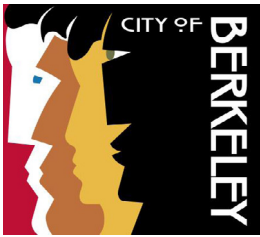
**Permit Fees for Temporary Right of Way and No Parking**

Fee Item	Fee	Fee Code	Quantity
Filing Fee	\$22	FP230	
Base Permit Fee	\$34	FP160	
No Parking Sign	\$15	FP170	
Replacement Sign/Cab Card	\$5	FP610	
Timed Zone/ Metered Area (Weekly)	\$79	FP180	
Timed Zone/ Metered Area (Daily)	\$15.80	FP190	

**Temporary Right of Way Use**

Base Permit Fee	\$127	FP160	
Monthly Fee	\$221	FP250	
R/W Inspection Fee (hourly)	\$190	FP430	
_____ Curb LF x _____ mo	\$7.50	FP260	
Debris Box/ Moving Containers/ PODs	\$100	FP270	





Public Works  
Engineering

# Application Guidelines

## TEMPORARY NO PARKING SIGNS

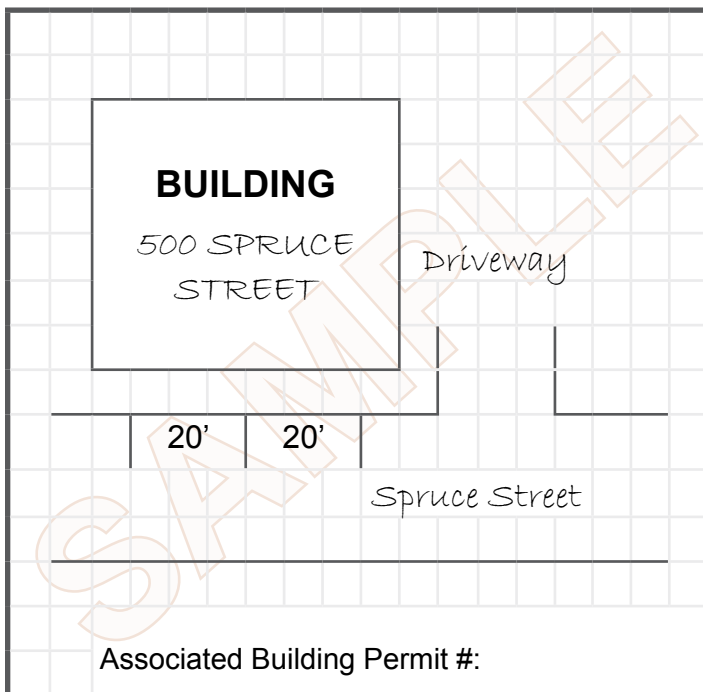
### AUTHORIZED CURB CLEARANCES:

- House move or heavy equipment move.
- Loading or unloading of construction materials during construction under an active building permit.
- Access to property for construction and/or demolition.
- Temporary use of curb area other than parking.
- Moving Vans

### SUBMITTAL REQUIREMENTS

Permit Application and Declarations (Contractors Only)  
Schematic (Page 2 of Application, sample below)

### SAMPLE SCHEMATIC



### ENFORCEMENT PROCEDURES

- Printed permit, plans and attachments, such as a date-stamped photo, must be on-site for towing enforcement.
- Call (510) 981-5900 (Berkeley Police Non-Emergency) to tow vehicles parked in permitted spaces.

### RESTRICTIONS AND LIMITATIONS

- Only parking spaces contiguous to the property for which the permit is requested will be approved normally. Parking spaces in front of neighboring property may be granted after the applicant has contacted the neighbors in a manner acceptable to the City.
- Temporary No Parking permits are issued only for the spaces indicated in the application. Only one (1) Cab Card will be issued per space.
- Standard meter fees will apply at all metered spaces and time restricted zones.
- Temporary No Parking permits do not include Saturdays, Sundays, or city holidays unless approved by Public Works Engineering.
- No Parking signs must be posted at least 72 hours in advance of parking restrictions.
- Permits do not override street sweeping restrictions.
- Temporary No Parking times may be subject to Preferential Parking Permit restrictions.
- **Temporary No Parking permits will not be issued for parking convenience.**

### PUBLIC WORKS REQUIREMENTS

- A **Temporary Right-Of-Way Use Permit** and approval from a Public Works Traffic Engineer is required for extensive use of the public right-of-way, including staging or storage of materials.
- Approval from the City of Berkeley's Traffic Engineer is required for the following No Parking requests:
  1. Posted restricted parking zones
  2. Blue, white and red curb zones
  3. Tow Away and No Parking zones
  4. Bus and Taxi zones
  5. All driveways