



Health, Housing & Community
Services Department

REQUEST FOR RELOCATION PAYMENT:

For Temporary Relocations That Are 29 Days or Less

Head of Household: _____ Date: _____

Unit Address: _____ Total Number Occupants: _____

A. Names for Additional Household Members:

1. _____ 3. _____

2. _____ 4. _____

B. Number of pets authorized by Landlord (per written agreement): _____

Type of pets: _____

RELOCATION PAYMENT CALCULATION

[Number of days: _____] x [Per diem:\$_____] = **Relocation Payment: \$** _____

Please note:

- If period of relocation is 10 days or less, Tenant Household is due this full amount.
- If period of relocation is more than 10 days, Owner may either provide full amount, or provide an initial payment for the amount of the per diem for 10 days, with the balance to be paid upon household providing documentation of hotel costs incurred.

Per Diem Rates

Household size	Amount	Household size	Amount
One person	\$120 per day	Three Person	\$166 per day
Two Person	\$135 per day	For each additional person, add \$15/day.	

Boarding Costs for Pets:

You may qualify for reimbursement for boarding costs for pets included in Part B above, primarily cats or dogs, if you are unable to keep them with you in your temporary housing. The ordinance sets a ceiling of \$20 per day for a cat, and \$50 per day for a dog, and you must provide receipts before receiving payment from the property owner. [Refer to BMC 13.84.070 (A) (2).]

Will you be requesting payment for boarding costs for pets?

Not applicable Yes: estimated amount to be requested: \$_____