



Office of the City Manager

CONSENT CALENDAR
January 27, 2026

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director, Public Works
 Subject: Contract: St. Francis Electric for On-Call Electrical Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with St. Francis Electric to provide on-call electrical services for a three year period from March 1, 2026, to February 28, 2029, in an amount not to exceed \$375,000, with an option to extend for two additional one-year terms. The service rates will be adjusted annually in accordance with the pricing outlined in the awarded bid.

FISCAL IMPACTS OF RECOMMENDATION

There are funds available in the adopted FY2026 Public Works Budget (Funds 127, 134, and 142) for electrical on-call services. Funding for future years is subject to Council approval of the funds in the Fiscal Years 2027-2028 Budget.

CURRENT SITUATION AND ITS EFFECTS

The City's existing contracts for on-call electrical services are more than five years old and are set to expire at the end of fiscal year 2026. To avoid disruption in maintenance, repair and installations for the City's electrical infrastructure, it is necessary to execute a new contract based on the results of the recent competitive solicitation.

On-call electrical services provide support on critical electrical projects and tasks, including:

- Traffic and Pedestrian Signal Installation, Maintenance and Repair
- Conduit Repairs and Support of Electric Vehicle Charges in City-Owned Garages
- Parking, Parks, Pathway and Street Light Installation, Maintenance and Repair
- Indoor Electrical Services and Repairs

The City conducted Invitation to Bid Specification No. 25-11728-C, released on August 12, 2025, with proposals due no later than September 25, 2025. The City received five proposals in response. The selection committee, composed of subject matter experts from the Public Works Department, evaluated all proposals.

The evaluation criteria used to rate the proposals were as follows: Project Approach (20%), Expertise and References (25%), Cost (25%), and Ability to Perform Services Listed in the Scope of Services (30%). St. Francis Electric, along with DC Electric, was selected as one of the most responsive and highest scoring bidders to the solicitation.

This contract will support the City's facilities and is in alignment with the City's Strategic Plan, advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The department maintains the City's electrical infrastructure, which includes 223 traffic signals and 8,000 streetlights, as well as internal electrical systems within City facilities. These systems are essential systems to provide needed traffic control, illumination and access to electricity for staff and community members. However, the department does not have the staffing capacity and expertise required to support all the needs of the City's electrical systems. These systems need regular maintenance and repair to run optimally and function efficiently. The department also lacks the staffing capacity required to install or upgrade lighting and electrical systems, so the department utilizes vendors for support.

St. Francis Electric has the adequate staff and equipment necessary to service the City. This contract will ensure clear guidelines and standardized prices for electrical services for City assets.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Regular maintenance and repair of electrical systems is essential for optimizing system performance, prolonging equipment lifespan and minimizing the environmental impact of these systems. Well-maintained electrical systems operate more efficiently, which leads to consuming less energy and reducing carbon emissions.

RATIONALE FOR RECOMMENDATION

The City requires reliable and responsive electrical services to maintain the electrical infrastructure and assets of City facilities. This agreement ensures ongoing service and prevents potential disruption to City operations.

The on-call electrical services contract will address the City's needs, while stabilizing costs and fees. The selected service provider will be utilized as needed to ensure the City has adequate resources available for electrical installation, maintenance and repair.

ALTERNATIVE ACTIONS CONSIDERED

If the Public Works Department does not contract for electrical services, there will be delays and increased costs associated with maintaining and updating the City's electrical infrastructure.

Contract: St. Francis Electric for On-Call Electric Services

CONSENT CALENDAR
January 27, 2026

CONTACT PERSON

Joy Brown, Operations Manager, (510) 981-6629

Aaron Baker, Facilities Maintenance Superintendent, (510) 981-6452

Tucker Brofft, Senior Management Analyst, (510) 981-5375

Erika Barros, Associate Management Analyst, (510) 981-6462

Attachments:

1: Resolution

2: Abstract of Bids

RESOLUTION NO. ##,###-N.S.

CONTRACT: ST. FRANCIS ELECTRIC FOR ON-CALL ELECTRICAL SERVICES

WHEREAS, the City conducted RFP Solicitation No. 25-11728-C with bids due no later than September 25, 2025; and

WHEREAS, the City received five proposals and a selection committee composed of subject matter experts from the Department of Public Works, evaluated the bids; and

WHEREAS, St. Francis Electric was selected as one of the most responsive and highest-scoring vendors; and

WHEREAS, funding is available in the FY2026 adopted budget in the Public Works Electrical Division Fund 127, Fund 134 and Fund 142 budgets. Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with St. Francis Electric to provide on-call electrical services for Public Works Electrical Division for a three-year period from March 1, 2026 to February 28, 2029 in an amount not to exceed \$375,000, with an option to extend for two additional one-year terms. The service rates will be adjusted annually in accordance with the pricing outlined in the awarded bid.



City of Berkeley
Abstract of Bid Worksheet

Finance Department
General Services Division

For: On-Call Electrical Services
Spec. 25-11728-C

DATE: 09/25/2025

	Bidders	Local Vendor	WC	NF	OS	SC	LW	EBO
1	St. Francis Electrical, LLC		X	X	X	X	X	X
2	DC Electric Group, Inc.		X	X	X	X	X	X
3	OBR Electric, LLC							
4	Ray's Electric		X	X	X	X	X	X
5	Quality Control Electric							
6								
7								
8								
9								
10								

Bid Recorder:

Tanisha Gainer *Tanisha Gainer*

DATE 09/29/2025

Bid Opener:

Sherri Degnan *Sherri Degnan*
Sherri Degnan (Sep 29, 2025 -6:21:50 PDT)

DATE 09/29/2025

Project Manager:

Tucker Brofft *Tucker Brofft*

DATE 09/30/2025

2511728-C - Abstract1

Final Audit Report

2025-09-30

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