



Office of the City Manager

CONSENT CALENDAR
February 24, 2026

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on February 24, 2026

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$200,000

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Update Nexus Studies for five City development fees	148	Cultural Trust	\$58,000
	139	Streets & Open Space Imp.	\$86,000
	121	Affordable Childcare	\$12,000
	331	Housing Mitigation	\$44,000
Total:			\$200,000

CURRENT SITUATION AND ITS EFFECTS

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

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BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Roopreet Walia-Soorma, Senior Buyer, Finance, 510-981-7311

Attachments:

1. Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on February 24, 2026
 - a. Update Nexus Studies for five City development fees

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATIO N NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
26-11783-C	Update Nexus Studies for five City development fees	2/25/26	3/25/2026	Contract with consultant to update Nexus Studies which support five city development fees: Affordable Housing fee for Commercial Development, Childcare Fee for Commercial Development Public Art on Private Development Streets and Open Space Improvement Plans (SOSIP), Privately owned public Open Spaces (POPOS)	\$ 200,000.00	148-21-208-252-0000-000-446-612990 \$58k 139-54-622-662-0000-000- 431-612990 \$76k 139-54-622-662-431-612990 \$10k 121-51-533- 2074-0000-000-446-612990 \$12k 331-51-504-530-0000-000-446-612990 \$44k	Planning and Development Department	Jim Bondi 510-981-7428
Dept Total					\$200,000			
TOTAL					\$200,000			

