



Office of the City Manager

CONSENT CALENDAR
February 24, 2026

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Scott Gilman, Director, Health, Housing & Community Services
Subject: Contract: California Association of Environmental Health Administrators for Stormwater Inspections

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or designee to execute a contract and any amendments with the California Association of Environmental Health Administrators (CAEHA) to conduct facility stormwater inspections and other environmental health-related inspections including food facility inspections, in collaboration with the City's Environmental Health Division (EHD) in an amount not to exceed \$100,000 for the period of February 1, 2026, through June 30, 2026.

FISCAL IMPACTS OF RECOMMENDATION

The Health, Housing, and Community Services Department's (HHCS) EHD works collaboratively with the Public Works Department to implement the stormwater inspection program. This local program prohibits illicit discharges into Berkeley's stormwater drains. HHCS receives an annual allocation of approximately \$500,000 to inspect stormwater drains located at or near permitted food facilities. Funding is available in the FY2026 Adopted Budget in the Sanitary Sewer Fund 611 and Public Health Realignment Fund 156.

EHD filed a Request for Waiver of Competitive Solicitation (Waiver) for this contract due to the need for staff who possess a highly-specialized Registered Environmental Health Specialist credential. CAEHA is the only comprehensive resource and clearinghouse for credentialed professionals who are qualified to perform facility inspections. A similar contract with CAEHA was executed in 2025, which also included a Waiver.

CURRENT SITUATION AND ITS EFFECTS

The EHD is responsible for permitting and inspecting approximately 1,200 permitted facilities city-wide. Restaurant facilities also require stormwater inspections to ensure that pollutants are kept out of storm drains and that these facilities are in compliance with state and local regulations.

Due to attrition and current staffing vacancies, the EHD does not have sufficient staffing capacity to complete the number of stormwater inspections required by this state program. EHD previously contracted with CAEHA to assist with stormwater inspections in FY2025; CAEHA is in a position to provide similar assistance to EHD for FY2026.

BACKGROUND

The EHD administers various public health programs. The Restaurant Stormwater Protection Inspection Program is a local program, required by Berkeley Municipal Code (BMC) Title 17, Chapter 20, to prevent non-stormwater and pollutants from entering drains. This program is also regulated by the State Water Resources Control Board.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Failure to inspect stormwater drains and regulate food facilities could potentially lead to harmful environmental impacts, if pollutants are allowed to drain into community waterways.

RATIONALE FOR RECOMMENDATION

The recommended action provides the City with staffing support to conduct and complete the required stormwater inspections for food facilities, as required by state and local regulations.

ALTERNATIVE ACTIONS CONSIDERED

Council could consider not approving the contract; however, the health and safety of the Berkeley community would be put at risk without adequately inspecting stormwater drains located at or near food facilities.

CONTACT PERSON

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Ronald Torres, Manager, Environmental Health Division, HHCS, (510) 981-5261

Attachments:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: CALIFORNIA ASSOCIATION OF ENVIRONMENTAL HEALTH
ADMINISTRATORS FOR STORMWATER INSPECTIONS

WHEREAS, the City of Berkeley's Health, Housing & Community Services (HHCS) Department is responsible for conducting stormwater inspections at or near permitted food facilities; and

WHEREAS, HHCS seeks to abide by BMC 17.20 to prevent pollutants from entering the City's stormwater drains; and

WHEREAS, the California Association of Environmental Health Administrators was contracted in FY2025 to assist in conducting stormwater inspections; and

WHEREAS, Funding is available in the FY2026 adopted budget in the Sanitary Sewer Fund 611 and Public Health Realignment Fund 156,

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is authorized to execute a contract and any amendments with the California Association of Environmental Health Administrators for required stormwater inspections in an amount not to exceed \$100,000 for the period of February 1, 2026, through June 30, 2026.

