



Office of the City Manager

CONSENT CALENDAR
February 24, 2026

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director, Public Works
 Subject: Contract: Chargepoint, Inc. for City-Owned Electric Vehicle Charger Support Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a five-year contract for support services for City-owned electric vehicle (EV) chargers with Chargepoint, Inc. in an amount not to exceed \$255,651.

FISCAL IMPACTS OF RECOMMENDATION

The total not-to-exceed cost for the five-year contract term is \$255,651. The City currently pays for the operation and maintenance of all its EV chargers through funds from the Off-Street Parking Fund (627), the Parking Meter Fund (631), and the Berkeley Marina Operations/Maintenance Fund (608). Revenue collected from the City-owned public EV chargers help to recover costs to operate and maintain the City's 26 public Level 2 EV chargers. This contract will also include funding from the Equipment Maintenance Fund (672) to support the operation and maintenance of the 13 fleet-dedicated EV chargers.

CURRENT SITUATION AND ITS EFFECTS

The City owns and operates 36 dual-port and 3 single-port Level 2 Chargepoint Inc. (Chargepoint) EV chargers for a total of 75 Level 2 EV charging ports across five City locations. 26 charging ports are dedicated to City fleet vehicles. 24 fleet charging ports are in Center Street Garage and two are located at the Adult Mental Health Center. The remaining 49 charging ports are available for public charging. Of the total number of charging ports available for the public, thirty-three are located in the Center Street Garage, eight are in the Telegraph-Channing Garage, four are in Oxford Garage, two are located at the West Berkeley Library, and two are located at the Berkeley Marina, J-Dock.

Providing EV charging ports for City fleet and public use directly supports the City's General Plan, Policy T-19, which calls for placing EV chargers at major parking facilities and employment centers. It also responds to the City's Climate Action Plan goal to encourage low-carbon vehicles and fuels.

The City's current Chargepoint network service plan ("Commercial Cloud Plan") and maintenance warranty service plan ("Assure Plan") expire on March 6, 2026. The City uses the Commercial Cloud Plan to monitor energy usage and manage charging port access and pricing. The City uses the Assure Plan to troubleshoot and resolve hardware and software malfunctions through remote access and on-site technician visits. The warranty service also covers replacement of charger parts, per warranty restrictions. Additional funding is included in the contract to cover parts and labor related to repair services excluded from the Assure Plan. See Attachment 2 for applicable exclusions to Chargepoint support services.

Upon expiration of services on March 6, 2026, the City will no longer have access to Chargepoint's online network, therefore losing the ability to manage operations and monitor EV charger usage and revenue. The City will also lose access to on-site labor management services for the repair and replacement of EV charger parts.

BACKGROUND

The City has used Chargepoint's support services since 2015 when it installed its first 12 public Chargepoint Level 2 EV charging ports. Since then, the City has renewed Chargepoint services multiple times through an expenditure contract with ABM Industries. ABM Industries was contracted to install and manage maintenance of the City-owned EV chargers. The ABM Industries contract expires on June 30, 2026.

To support the City's fleet electrification efforts, the 26 fleet-dedicated EV charging ports will be upgraded from the Commercial Cloud Plan to the Fleet Enterprise Plan. The Fleet Enterprise Plan includes features tailored for fleet operations, such as advanced energy management controls, that are expected to result in energy cost savings.

By purchasing the five-year support plan, the City will secure the following discounted annual pricing:

- The Commercial Cloud Plan is \$328 per charging port (\$1,640 for five years).
- The Fleet Enterprise Plan is \$432 per charging port (\$2,160 for five years).
- The Assure Plan is \$500 per charger (\$2,500 for five years).

The current one-year contract was priced at an average of \$380 per charging port for the Commercial Cloud Plan and an average of \$573 per charger for the Assure Plan.

The City of Berkeley is a no-cost member of Sourcewell (formerly National Joint Powers Alliance), a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21.¹ The original 1978 statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service

¹ <https://www.sourcewell-mn.gov/>

cooperative, rather than paying the higher cost associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduce procurement costs. Sourcewell serves educational, government, and non-profit agencies nationwide, and offers cooperatively contracted products, equipment and service opportunities to government entities throughout the U.S. All Sourcewell contracts have been competitively solicited nationwide.

On March 4, 2021, Sourcewell released Request for Proposal (RFP) No. 042221 for Electric Vehicle Supply Equipment and Related Services. The RFP was released for approximately 49 days, and 53 proposals were submitted. Upon review, Sourcewell selected Chargepoint, among eight other providers that met the scope and mandatory submittal requirements of the RFP. Chargepoint was thereby awarded Contract No. 042221-CPI with an expiration date of July 20, 2025. Sourcewell and Chargepoint executed a contract amendment that extended the expiration date to July 20, 2026. The City's contract with Chargepoint may extend past July 20, 2026, if it is executed prior to this expiration date.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Executing a contract with Chargepoint for the network and maintenance warranty service plans supports the City's Electric Mobility Roadmap goal of Achieving Zero Net Carbon Emissions by allowing the City to support EV adoption by offering EV charging services for the City fleet and the public. It also responds to the City's Climate Action Plan's Goal of encouraging low-carbon vehicles and fuels. Providing access to public EV charging promotes and incentivizes EV adoption.

RATIONALE FOR RECOMMENDATION

Reliable fueling infrastructure is vital to City operations and the public. Many City staff require fleet vehicles to perform basic duties. To ensure the City-owned EV charging infrastructure functions properly, staff must have the ability to manage and maintain them. Staff who are assigned fleet EVs depend on these charging ports to efficiently, safely, and effectively carry out their duties. Additionally, many private EV owners have come to rely on the City-owned public EV charging ports to fuel their vehicles. Availability of public chargers is critical to residents who do not have access to at-home charging.

ALTERNATIVE ACTIONS CONSIDERED

Council could take no action, allowing the current network and maintenance warranty service plans to expire on March 6, 2026. While the EV chargers would continue to function as is, the City would be unable to repair a charger should it malfunction or update pricing and access as required over time. This would negatively impact City staff's ability to carry out duties using EVs, which comprise 14% of the City's entire fleet. The City's inability to maintain its public chargers will also negatively impact public EV charging reliability, potentially disincentivizing the purchase of electric vehicles.

Contract with Chargepoint, Inc. for City-Owned Electric
Vehicle Charger Support Services

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CONTACT PERSON

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Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: CHARGEPOINT, INC. FOR ELECTRIC VEHICLE CHARGER SUPPORT
SERVICES

WHEREAS, network and maintenance warranty service plans for 75 fleet and public City-owned Chargepoint, Inc. Level 2 electric vehicle charging ports will expire on March 6, 2026; and

WHEREAS, reliable charging infrastructure is vital to the operations of the City's electric vehicle fleet, which comprise 14-percent of the City's entire fleet; and

WHEREAS, public electric vehicle charging ports support the continued and future use of electric vehicles within the city; and

WHEREAS, City Charter XI Section 67.2 allows the City to purchase goods and services without undergoing a competitive bid process if the City uses pricing obtained by another entity through a competitive bid process; and

WHEREAS, the City is a member of Sourcewell, a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21, which allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduce procurement cost; and

WHEREAS, On March 4, 2021, Sourcewell released Request for Proposal (RFP) No. 042221 for Electric Vehicle Supply Equipment and Related Services and upon review Chargepoint, Inc. met the scope and mandatory submittal requirements of the RFP, thereby Sourcewell awarded them with Contract No. 042221-CPI; and

WHEREAS, funds are available in the FY26 Budget in the Off-Street Parking Fund (627), the Parking Meter Fund (631), the Berkeley Marina Operations/Maintenance Fund (608), and the Equipment Maintenance Fund (672).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that Sourcewell contract bid procedures satisfy the procurement requirements of the City Charter XI Section 67.2.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract and all necessary contract amendments and extensions for electric vehicle charger support services with Chargepoint, Inc. in an amount not to exceed \$255,651.

