



Finance Department
Purchasing Division

REQUEST FOR QUOTES (RFQ)
Specification No. 26-11778-C
FOR
AS NEEDED TREE SERVICES
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
01/30/26

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no later than 2:00 pm, on February 24, 2026 All responses should be sent via email to Solicitations@berkeleyca.gov and have "**As Needed Tree Services**" and **Specification No. 26-11778-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Henry Oyekanmi
Finance Director

Addendum “A”

Questions and Answers for Specification No. 26-11778-C PROJECT NAME As Needed Tree Services

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 26-11778-C**, As Needed Tree Services. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. As the RFQ PDF states to provide one PDF for proposal, and the other PDF file for pricing, the rest of the RFQ documents do not mention anything else about pricing. Can you please clarify what information is requested pertaining to pricing specifically?

1. A. Bids will be requested for any work done using the as-needed tree work contracts, and task orders will be issued for the selected bid for any given project. There is no pricing specifically requested for the Request for Qualifications

2. Q. Is this a new contract for the City of Berkeley, or are there current as-needed tree service contractors through a prior contract?

2. A. There are currently four concurrent as-needed tree service contracts that expire in May, 2026. This RFQ is to select up to four vendors to contract for as-needed tree services.

3. Q. Can you confirm if there are any specific certifications or licenses required for this RFQ?

3. A. Companies must be licensed, insured tree service contractors. One of the considerations for selection is the staff qualifications, certifications, and licenses. For example: How many staff members are ISA Certified Arborists, Tree Risk Assessment Qualified, Certified Crane Operators, Commercial licensed drivers, etc.

4. Q.

4. A.

5. Q.

5. A.

Except as provided herein all other terms and conditions remain unchanged.