



Office of the City Manager

CONSENT CALENDAR
April 21, 2026

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: F. Scott Ferris, Director, Parks, Recreation, & Waterfront Department

Subject: Contract No. 32400205 Amendment: Chemical Procurement Services for Pool Treatment Supplies

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 32400205 with Chemical Procurement Services for pool treatment supplies by increasing the contract amount by \$30,000, for a total not to exceed amount of \$150,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for the contract amendment is available in the Parks, Recreation, & Waterfront Department's Fiscal Year 2026 General Fund (Fund 011).

CURRENT SITUATION AND ITS EFFECTS

In April 2023, the City conducted a competitive Request for Proposal (RFP) process for swimming pool treatment supplies. The City received one submission from Chemical Procurement Services LLC. Staff determined that Chemical Procurement Services met the criteria described in the RFP, and a contract was executed for a not-to-exceed total amount of \$120,000 for a two-year period beginning July 1, 2023 and ending June 30, 2025 (Resolution No. 70,891, June 13, 2023). The contract was extended through June 30, 2026 under City Manager authority. Additional authority is needed to complete the contract term.

BACKGROUND

The City of Berkeley operates two community swimming facilities, King Swim Center and West Campus Swim Center. The ongoing operation of these facilities requires treating the swimming pool water to comply with the State of California Swimming Pool Operational code to ensure public safety

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Purchasing chemicals in mini-bulk quantities allows the City to operate the two swimming pools while reducing the carbon emissions associated with transporting chemicals in smaller quantities.

RATIONALE FOR RECOMMENDATION

By amending the contract with Chemical Procurement Services for pool supplies, the City will be able to maintain efficient and uninterrupted operations of the swimming pools.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Scott Ferris, Director, 510-981-7000

Justin Pitcher, Recreation Program Supervisor, 510-981-7000

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32400425 AMMENDMENT: CHEMICAL PROCUREMENT
SERVICES FOR POOL TREATMENT SUPPLIES

WHEREAS, the City of Berkeley operates two community swimming facilities, King Swim Center and West Campus Swim Center; and

WHEREAS, in April 2023, the City conducted a competitive Request for Proposal (RFP) process for swimming pool treatment supplies. The City received one submission from Chemical Procurement Services LLC. Staff determined that Chemical Procurement Services met the criteria described in the RFP, and a contract was executed for a not-to-exceed total amount of \$120,000 for a two-year period beginning July 1, 2023 and ending June 30, 2025 (Resolution No. 70,891, June 13, 2023). The contract was extended through June 30, 2026 under City Manager authority; and

WHEREAS, a contract amendment to add funds is needed to allow the City to maintain efficient and uninterrupted operations of the swimming pools; and

WHEREAS, funding for the additional pool treatment supplies is available in the Parks, Recreation, & Waterfront Departments Fiscal Year 2025 General Fund (Fund 011).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to execute a contract amendment to contract No. 32400205 with Chemical Procurement Services for pool treatment supplies by increasing the contract amount by \$30,000, for a total not to exceed amount of \$150,000. A recorded signature copy of the agreement and any amendments to be on file in the Office of the City Clerk.

