



Office of the City Manager

CONSENT CALENDAR
MAY 12, 2026

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on May 12, 2026

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$1,700,000.00**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
2026 Alameda County Coordinator	336	One-time Grant	200,000.00
Library Automated Materials Handling System	101	Library Tax	\$1,500,000.00
Total:			\$1,700,000.00

CURRENT SITUATION AND ITS EFFECTS

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

Formal Bid Solicitations and Request for Proposals
Scheduled for Possible Issuance After Council
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BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Henry Oyekanmi, Director, Finance, 510-981-7326

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on May 12, 2026
 - a. 2026 Alameda County Coordinator
 - b. Library Automated Materials Handling System

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
26-11790-C	2026 Alameda County Coordinator	5/13/26	6/15/2026	The project includes professional services to educate, encourage, and develop county-wide collaboration and coordination among wildfire mitigation groups.	\$ 200,000.00	336-72-741-831-0000-000-422-612990	Fire/SPP	Shanalee Gallagher 415-850-2122
Dept Total					\$ 200,000.00			
26-11791-C	Library Automated Materials Handling System	5/13/26	6/15/2026	Hardware and software solutions for automated materials handling systems at all 5 BPL locations: Decommissioning and disposal of legacy system: intergration of new system with library data center, resources: staff training on new system ongoing support	\$ 1,500,000.00	101-22-241-263-0000-000-463-664110	Library Administration	Bill Kolb 510-981-6103 bkolb@berkeleyca.gov
Dept Total					\$ 1,500,000.00			
TOTAL					\$ 1,700,000.00			

