

CITY OF BERKELEY

PLANNING AND DEVELOPMENT FEE SCHEDULE



EFFECTIVE 7/1/2025



CITY OF BERKELEY

PLANNING AND DEVELOPMENT FEE SCHEDULE

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BUILDING & SAFETY

FEE TYPE / DESCRIPTION	FEE	Remarks
I. FILING FEE - ALL PERMITS	\$62.50	<i>Including revisions and deferred submittals.</i>
II. BUILDING PERMITS		
Base Permit Fee	\$150.00	<i>for value of improvements up to \$3,000</i>
Building Permit Fee	\$2.40	<i>per \$100 value of improvements over \$3,000</i>
Regular Plan Check Fee (includes over-counter building, mechanical, electrical, and plumbing permits)	65%	<i>of Building, Mechanical, Electrical, and Plumbing Permit Fee</i>
Pre-approved ADU Plan Check Fee		<i>50% of Regular Plan Check Fee when utilizing pre-approved ADU plans.</i>
Plan check revision to plans already plan checked	\$250.00	<i>per hour with a minimum of one hour (Hourly plan check does not include review of major re-design)</i>
Special Accelerated Plan Check Fee		<i>Additional 80% of Regular Plan Check Fee</i>
Plan check revisions to plans already plan checked under accelerated procedure	\$375.00	<i>per hour with a minimum of one hour (Hourly plan check does not include review of major re-design)</i>
Fourth and subsequent plan check submittal	\$250.00	<i>per hour with a minimum of one hour</i>
Title 24: Disabled Access	12%	<i>of Building Permit Fee</i>
Title 24: Energy Compliance	12%	<i>of Building Permit Fee</i>
Fire Plan Check	7%	<i>of Building Permit Fee</i>
Community planning fee for General Plan and Zoning Ordinance Maintenance	5%	<i>of Building Permit Fee</i>
Sustainable development/green building	6%	<i>of Building Permit Fee</i>
Permit extensions:		
1st extension	\$250.00	
Each additional extension	\$500.00	
Application extensions:		
1st extension	\$250.00	
2nd and 3rd extension	\$500.00	
Re-Inspections	\$250.00	<i>per hour with minimum of one hour.</i>
Strong Motion Instrumentation (per State)	\$0.13	<i>per \$1,000 value of improvements for residential properties (Or, as set forth by the State of California).</i>
Strong Motion Instrumentation (per State)	\$0.28	<i>per \$1,000 value of improvements for apartments and commercial properties (Or, as set forth by the State of California).</i>
Building Standards, SB 1473	\$4.00	<i>per \$100,000 value of improvements for apartments and commercial properties (or, as set forth by the State of California), with appropriate fractions thereof.</i>
Temporary Certificate of Occupancy Issuance Fee	\$62.50	
Temporary Certificate of Occupancy Preparation Fee	\$250.00	<i>per hour, with a minimum of three hours</i>
III. SIGN PERMITS		
Base Permit Fee	\$150.00	<i>up to \$3,000 value of improvements (signs)</i>
Sign Permit Fee	\$2.40	<i>per \$100 value of improvement over \$3,000</i>
Sign Plan Check Fee	65%	<i>of Sign Permit fee</i>

BUILDING & SAFETY

FEE TYPE / DESCRIPTION	FEE	Remarks
IV. HOUSE MOVE PERMITS		
House Move	\$250.00	<i>per hour of staff time with a minimum of one hour</i>
V. ELECTRICAL PERMITS		
Base Permit Fee	\$150.00	
Permit Extension	\$75.00	
A. New Residential Buildings and Additions	\$15.00	<i>per each 100 square feet</i>
B. Industrial/Commercial Electrical Permit - Large Projects (above \$100,000 Value of Electrical Work) Permit Fee	1%	<i>of the Value of Electrical Work</i>
NOTE: At applicant's option, all electrical permit fees may be itemized as follows:		
C. Itemized Fees:		
Service (new or changed)	\$11.90	<i>per each 100 Amps</i>
Subpanel (new or changed)	\$11.90	<i>per each 100 Amps</i>
Electrical Meters (new or changed)	\$7.20	<i>each</i>
Altering/Changing Wiring	\$26.10	<i>each change</i>
Solar/Photovoltaic Residential Utilizing SolarApp+	\$100.00	<i>per system</i>
Solar/Photovoltaic Residential (15kW or less)	\$200.00	<i>Includes Plan Check</i>
Solar/Photovoltaic Residential (over 15 kW)	\$250.00	<i>Plus \$15.00 per kW above 15kW. Includes Plan Check</i>
Solar/Photovoltaic Commercial (50 kW or less)	\$750.00	<i>Includes Plan Check</i>
Solar/Photovoltaic Commercial (over 50 kW)	\$750.00	<i>Plus \$7.00 per kW above 50 kW. Includes Plan Check</i>
Energy Storage System - Residential up to 50kW Aggregate	\$150.00	
Energy Storage System - Residential over 50kW Aggregate	\$275.00	
Energy Storage System - Commercial	\$500.00	
Branch Circuits	\$4.80	<i>each</i>
Fixed Appliance Outlets	\$11.10	<i>each</i>
Device Outlets (receptacle, switch, light, etc.)	\$2.70	<i>each</i>
Motors	\$7.10	<i>up to 10 horsepower (HP) total</i>
Each additional HP	\$1.90	
Generators	\$7.20	<i>up to 10 kilovolt (KV) total</i>
Each additional KV	\$1.90	
Transformers	\$4.80	<i>up to 10 KV total</i>
Each additional KV	\$1.90	
Signs and Outline Lighting	\$26.50	<i>per KV</i>
X-ray Capacitors	\$26.50	<i>each</i>
Temporary Power Pole	\$26.50	<i>per each 100 Amps</i>
Festoon Lighting	\$10.00	<i>each</i>
Electric Vehicle Charging Station	\$15.90	<i>each</i>
PG&E Service Recheck	\$11.90	<i>Per each inspection of existing service for release to PG&E</i>

BUILDING & SAFETY

FEE TYPE / DESCRIPTION	FEE	Remarks
VI. MECHANICAL PERMITS		
Base Permit Fee	\$150.00	
Permit Extension	\$75.00	
Gas Appliances		
Up to two mechanical appliances	\$13.00	<i>per appliance</i>
Each additional appliance	\$12.00	
Heating - Furnace/AC (Combination Unit, Central Heat, Central AC, or Heat Pumps)		
Up to 100,000 BTU	\$39.70	<i>per unit</i>
101,000 to 500,000 BTU	\$54.00	<i>per unit</i>
Over 500,000 BTU	\$129.00	<i>per unit</i>
Gas Piping Extension/Alteration/Repair	\$12.20	
Gas Meter (new or changed)	\$13.10	
Each Additional Gas Meter	\$9.10	
Gas Pipe Outlets	\$5.60	<i>each</i>
Gas Pressure Test only	\$14.10	<i>per system</i>
Seismic Gas Shutoff Valve	\$10.00	<i>each</i>
NOTE: Gas items may be charged on mechanical or plumbing permits, but not both.		
Hoods		
Residential	\$11.80	<i>each</i>
Commercial - Type I	\$129.00	<i>each</i>
Commercial - Type II	\$79.70	<i>each</i>
Vent, Flue or Chimney	\$13.10	<i>each</i>
Pre-fabricated Fireplace	\$79.70	<i>each</i>
Ducts, Fans, Registers, Dampers	\$11.90	<i>each</i>
Air Handling Equipment (including powerheads)		
up to 10,000 cfm	\$26.80	<i>per unit</i>
over 10,000 cfm	\$39.90	<i>per unit</i>
Boilers and Equipment		
up to 100,000 BTU	\$39.90	<i>per unit</i>
100,000 - 500,000 BTU	\$54.00	<i>per unit</i>
over 500,000 BTU	\$129.00	<i>per unit</i>
VII. PLUMBING PERMITS		
Base Permit Fee	\$150.00	
Permit Extension	\$75.00	
A. New Residential Buildings and Additions	\$15.00	<i>per each 100 S.F.</i>

BUILDING & SAFETY

FEE TYPE / DESCRIPTION	FEE	Remarks
VII. PLUMBING PERMITS, continued		
NOTE: At applicant's option, all electrical permit fees may be itemized as follows:		
B. Itemized Fees:		
Water Heater	\$12.20	each
Solar Water Heater	\$12.20	each
Fixtures (including sanitary drainage and piping)	\$12.20	each
Sanitary Sewer Lateral	\$34.00	each
Subsoil Storm Drainage Piping	\$34.00	per system
Removal of Illicit Connections	\$12.20	per system
Water or Air Pressure Test	\$14.10	per system
Stand Pipe System	\$129.10	per system
Water Main, up to 25 Outlets	\$24.90	
Each Additional Outlet	\$2.70	
Water Meter	\$14.40	
Each additional meter	\$8.40	
Backflow Preventer	\$12.20	each
Water Line, up to 25 Outlets	\$24.90	
Each additional outlet	\$2.70	
Hydronic Water Piping	\$24.90	per system
Lawn Sprinklers System:		
One or Two Family Dwellings	\$39.90	per system
All other Occupancies	\$105.70	per system
Swimming Pool Filtration System	\$129.10	per system
Inside Rain Leader - per System	\$27.40	per system
Gas Piping Extension/Alteration/Repair	\$12.20	per system
Gas Meter (new or changed)	\$13.10	
Each additional Gas Meter	\$9.10	
Gas Pipe Outlets	\$5.60	each
Gas Pressure Test Only	\$14.10	per system
Seismic Gas Shutoff Valve	\$10.00	each
NOTE: Gas items may be charged on mechanical or plumbing permits, but not both.		
Gray Water System:		
One or Two Family Dwellings	\$39.90	per system
All other Occupancies	\$105.70	per system
Nonpotable Rainwater Catchment System:		
One or Two Family Dwellings	\$39.90	per system
All other Occupancies	\$105.70	per system

BUILDING & SAFETY

FEE TYPE / DESCRIPTION	FEE	Remarks
VIII. SEISMIC GAS SHUT-OFF VALVE GROUP INSTALLATION		
SEISMIC GAS SHUT-OFF VALVE GROUP INSTALLATION	\$50	flat rate per residence. This is a group rate for two or more residences on a block for coordinated inspection
IX. SOLAR INSTALLATION PERMITS:		
Solar Installation Permits		Fee covered under electrical, plumbing, mechanical and/or building permit fees
X. INVESTIGATION FEE:		
Investigation Fee		Double permit fees for the scope of work performed without a permit and/or inspection, in addition to the regular permit fees.
XI. CODE COMPLIANCE INSPECTIONS (SPECIAL INSPECTION)		
Business License Inspections (change of use or building vacant more than 6 months)	\$250	per hour of staff time, with minimum of one hour
XII. CODE VIOLATION INSPECTIONS (VIOLATION OF CITY AND STATE CODES INCLUDING ANTI-BLIGHT ORDINANCE)		
Initial Investigation of a complaint	No Fee	
First Re-inspection of Violations	\$250	
Second Re-inspection of Violations	\$375	
Third Re-inspection of Violations	\$500	
Additional Re-inspections	\$625	
Administrative review fee	\$250	per hour of staff time, with minimum of one hour
XII. OTHER INSPECTIONS		
Weekend Inspection	\$250	per hour, with a minimum of 4 hours
Evening Inspection	\$250	per hour, with a minimum of 2 hours
Certified Access Specialist (CAsp) Inspection	\$250	per hour, with a minimum of one hour
XIV. TECHNOLOGY ENHANCEMENT FEE		
TECHNOLOGY ENHANCEMENT FEE	5%	of Building, Electrical, Mechanical, Plumbing, Fire, and Public Works Permit Fees, and other applications such as ADU Amnesty and E3 programs
XV. UNDOCUMENTED ACCESSORY DWELLING UNIT AMNESTY PERMIT		
UNDOCUMENTED ACCESSORY DWELLING UNIT AMNESTY PERMIT		Filing fee also applies
Amnesty Application Fee	\$250	
Initial Inspection Fee	\$250	
Amnesty Reinspection Fee	\$250	per hour with minimum of one hour.
XVI. EXTERIOR ELEVATED ELEMENTS (E3)		
EXTERIOR ELEVATED ELEMENTS (E3)		Filing fee also applies
E3 Multi-Family	\$375	per multifamily rental building with E3 and three or more units. Billed every six years at time property owners receive notice of the required periodic inspection.
E3 Condominium	\$750	per condo building with E3 and three or more units. Billed every nine years at time property owners receive notice of the required periodic inspection.

BUILDING & SAFETY

FEE TYPE / DESCRIPTION	FEE	Remarks
XVII. MISCELLANEOUS		
Duplication Fees		<i>Amount specified in A.R. 3.8</i>
Pre-submittal Review/Consultation	\$250	<i>per hour, with a minimum of one hour</i>
City Staff Review (For items that require review and which are not otherwise explicitly covered in Fee Schedule, such as Alternate Method Applications, Requests for Unreasonable Hardship Exceptions, Requests for Determinations, BORP Submittals, etc)	\$250	<i>per hour, with a minimum of one hour</i>
Staff time required to follow-up on non-compliance	\$250	<i>per hour, with a minimum of one hour</i>
Address Assignment	\$250	<i>per hour, with a minimum of one hour</i>
Inspections for which no fee is specifically indicated	\$250	<i>per hour, with a minimum of one hour</i>
Processing fee for refunds	Per BMC 7.20.050	<i>or hourly charges based on time spent, with a minimum of one hour at staff time rate of \$250</i>
Seismic Evaluation Report: Report Review (includes 1 recheck)	\$612	
Administrative Services Fee	\$250	<i>For services provided by administrative staff outside of plan check or permitting services charged elsewhere; e.g. processing documents, recording notices, researching records</i>
Appeal of Building Official Determination	\$1,000	<i>Assumes four hours staff time. Appeals are heard by hearing body as specified in BMC Title 19</i>

LAND USE PLANNING

FEE TYPE / DESCRIPTION	FEE	Remarks
I. APPLICATION FEE:		
Application Fee: AUP, UP, VAR, MOD, DR, LM, Condo Conversion	\$500.00	Application fee to cover intake and initial completeness review: Assumes 2 hours.
II. ADMINISTRATIVE USE PERMIT (AUP)		
1. Tier 1 - Most complex projects	\$4,500	Base fee deposit assumes 18 hours. Add \$250 per each additional hour of staff time.
2. Tier 2 - Intermediately complex projects	\$3,500	Assumes 14 hours
3. Tier 3 - Least complex projects	\$1,500	Assumes 6 hours
4. Each additional AUP required in addition to primary application	\$500	Assumes 2 hours
III. USE PERMIT (UP) WITH PUBLIC HEARING		
1. Use Permit	\$5,500	Base fee deposit assumes 22 hours. Add \$250 per each additional hour of staff time.
2. ZAB Public Hearing (per hearing, in addition to permit fees).	\$1,250	Assumes 5 hours; includes materials
IV. VARIANCE		
1. Tier 1 - All Variances except inadvertent demolitions	\$5,500	Base fee deposit assumes 22 hours. Add \$250 per each additional hour of staff time.
2. Tier 2 - Inadvertent Demolition of Residential Structure	\$9,500	Base fee deposit assumes 38 hours. Add \$250 per each additional hour of staff time.
3. Each additional AUP, UP or Variance in addition to primary application	\$500	Assumes 2 hours
4. ZAB Public Hearing (per project in addition to permit fees)	\$1,250	Assumes 5 hours including materials
V. ZONING CERTIFICATE (MINISTERIAL PERMITS)		
A. All Zoning Certificate (ZC) reviews (e.g. ZCs for Business License, Home Occupations), EXCEPT as noted below:	\$250	Assumes 1 hour
1. Business License review - continuation of lawful existing use	No fee	No fee for continuation of existing legal use
2. Short-Term Rentals review	\$375	Assumes 1.5 hours
3. Accessory Dwelling Unit Neighborhood Notice	\$500	Assumes 2 hours for neighborhood notices and documentation
4. Accessory Dwelling Unit Plan Check	\$250	Assumes 1 hour for review
5. Zoning Certificate for Middle Housing (ZCMH)	\$2,000	Assumes 8 hours for review. The 15% Community Planning Fee will also be applied
6. Middle Housing Neighborhood Notice	\$500	Assumes 2 hours for neighborhood notices and documentation
7. Additional staff time (work performed beyond the time covered by the fees above)	\$250	Per hour of staff time

LAND USE PLANNING

FEE TYPE / DESCRIPTION	FEE	Remarks
V. ZONING CERTIFICATE (MINISTERIAL PERMITS), continued		
B. Building Permit review		
1. Project with Administrative Use Permit (including new main buildings)	\$500	Assumes 2 hours
2. New main buildings (no Administrative Use Permit)	\$1,000	Assumes 4 hours
a. 1 to 19 residential units (Residential and/or Mixed-Use)	\$500	Assumes 2 hours
b. 20+ residential units (Residential and/or Mixed-Use)	\$1,000	Assumes 4 hours
c. Nonresidential building (no Residential uses)	\$1,000	Assumes 4 hours
3. Additions, Tenant Improvements, projects not listed above	\$500	Assumes 2 hours
4. Accessory Dwelling Unit Plan Check	\$250	Assumes 1 hour
5. Landmark review	\$250	Assumes 1 hour
6. In-kind Repair/Replacement (e.g. window replacement, dry rot repair, etc.)	\$125	Assumes half hour
7. Fourth and subsequent plan check submittal	\$250	per hour of staff time
VI. MODIFICATION/ TRANSFER		
1. Administrative Use Permit Modification (to existing AUP, or modification to UP allowed with an AUP)	\$1,500	Assumes 6 hours
2. Use Permit Modification (ZAB Review - Permit not exercised)	\$3,000	Base fee deposit assumes 12 hours. Add \$250 per additional hour of staff time.
3. Use Permit Modification (ZAB Review - Exercised Permit)	\$5,500	Base fee deposit assumes 22 hours. Add \$250 per additional hour of staff time.
4. Transfer of Administrative Use Permit / Use Permit	\$250	Per hour of staff time
5. Public Hearing (per hearing, in addition to permit fees)	\$1,250	Assumes 5 hours, including materials
VII. ENVIRONMENTAL REVIEW		
A. California Environmental Quality Act (CEQA) or National Environmental Policy Act (NEPA)		
1. Initial Study resulting in a Negative Declaration or Mitigated Negative Declaration	\$6,000	Base fee Deposit assumes 24 hours. Add \$250 per additional hour of staff time, plus direct cost for consultants
2. Environmental Impact Report (EIR)	\$10,000	Base fee Deposit assumes 40 hours. Add \$250 per additional hour of staff time, plus direct cost for consultants
B. Mitigation Monitoring	\$4,000	Base fee Deposit assumes 16 hours. Add \$250 per additional hour of staff time, plus direct cost for consultants
C. Notices - NOE, NOD, etc.	\$1,000	Assumes 4 hours. Fee applies when notices are filed by the City on behalf of the applicant / City after all appeals are heard

LAND USE PLANNING

FEE TYPE / DESCRIPTION	FEE	Remarks
VIII. DESIGN REVIEW		
A. Administrative Design Review		
1. Project valued under \$50,000	\$1,500	Assumes 8 hours
2. Project valued at \$50,000 to \$2,000,000	\$2,500	Assumes 12 hours
3. Project valued over \$2,000,000	\$3,500	Base fee deposit assumes 16 hours. Add \$250 per hour for staff time beyond 16 hours.
4. Signs/Awnings	\$300	Assumes 2 hours
B. Design Review Committee		
1. Project valued under \$50,000	\$2,500	Assumes 12 hours
2. Project valued at \$50,000 to \$2,000,000	\$3,500	Assumes 16 hours
3. Project valued over \$2,000,000	\$5,500	Base fee Deposit assumes 24 hours. Add \$250 per additional hour for staff time.
C. Final Review with the DRC		
1. Project valued under \$50,000	\$1,375	
2. Project valued at \$50,000 - \$150,000	\$1,650	
3. Project valued over \$150,000	\$4,675	
D. Additional Preview	\$550	
E. Modifications - DRC Projects	\$1,000	
F. DRC Public Hearing (per hearing, in addition to permit fees)	\$1,250	Assumes 5 hours, includes materials
IX. LANDMARKS PRESERVATION COMMISSION REVIEW		
A. Initiation		
Structure	\$50	As set by the Landmarks Preservation Ordinance. BMC 3.24.340.A
District	\$100	As set by the Landmarks Preservation Ordinance, BMC 3.24.340.B
B. Design Review - Structural Alteration (non-residential only)		
1. Project valued under \$50,000	\$1,700	
2. Project valued between \$50,001 and \$1,999,999	\$2,800	
3. Project valued at \$2,000,000 or more	\$5,500	Base fee Deposit assumes 24 hours. Add \$250 per additional hour for staff time.
C. Design Review - Signs and Awnings	\$1,100	
D. Demolition Review (non-residential structures 40 or more years old as required under Section 23C.08.050C of the Zoning Ordinance)	\$1,320	
E. Mills Act Historical Contract Processing - payable upon application (one-time payment)	\$4,620	
F. Mills Act Historical Contract Monitoring		
1. Payable upon application to cover 5 contract years	\$2,750	
2. Assessed at the beginning of each subsequent 5 years	\$2,750	

LAND USE PLANNING

FEE TYPE / DESCRIPTION	FEE	Remarks
X. APPEALS		
A. Non-Applicant Appeal of AUP	\$2,000	
B. Reduced Non-Applicant Appeal of AUP	\$800	<i>Fee reduced if signed by persons who lease or own at least 35 percent of the parcels or dwelling units within 300 feet of the project site, or at least 20 such persons (not including dependent children), whichever is less</i>
C. Non-Applicant Appeals of ZAB or LPC	\$3,000	
D. Reduced Non-Applicant Appeals of ZAB or LPC	\$1,000	<i>Fee reduced if appeal is signed by persons who lease or own at least 50 percent of the parcels or dwelling units within 300 feet of the project site, or at least 25 such persons (not including dependent children), whichever is less</i>
E. Appeal of AUP by Applicants	\$4,000	<i>Assumes 16 hours</i>
F. Appeal of ZAB or LPC by Applicants	\$6,000	<i>Assumes 24 hours</i>
G. Appeal of DRSL or DRC by Non-Applicant	\$2,000	
H. Appeal of DRSL or DRC by Applicant	\$4,000	<i>Assumes 16 hours</i>
I. Appeal to address processing error by staff	Fee Waived	
XI. PLAN AMENDMENTS, RECLASSIFICATION REQUESTS, AND WATERFRONT MASTER DEVELOPMENT PLAN PERMITS		
A. General Plan Amendment	\$10,000	<i>Base fee Deposit assumes 40 hours. Add \$250 per additional hour for staff time, plus direct cost for consultants</i>
B. Specific Plan Amendment	\$10,000	
C. Rezoning / Reclassification Request	\$10,000	
D. Waterfront Master Development Plan Permit	\$10,000	
XII. CONDOMINIUM		
A. Rent Board Review	\$125	<i>per unit</i>
B. Notice of Local Law Compliance	\$4,000	<i>Assumes 16 hours</i>
C. Conversion to Condominiums - one to four units	\$6,000	<i>Base fee Deposit assumes 24 hours. Add \$250 per additional hour for staff time.</i>
D. Conversion to Condominiums - five or more units	\$10,000	<i>Base fee Deposit assumes 40 hours. Add \$250 per additional hour for staff time.</i>
E. Appeal of an Administrative Determination on Conversion of a TIC to the Planning Commission by an Applicant	\$4,000	<i>Assumes 16 hours</i>
F. Appeal of Planning Commission Determination on Conversion to the City Council by an Applicant	\$6,000	<i>Assumes 24 hours</i>
G. Appeal of Planning Commission Determination on Conversion to the City Council by a Non-Applicant	\$4,000	<i>Assumes 16 hours</i>

LAND USE PLANNING

FEE TYPE / DESCRIPTION	FEE	Remarks
XIII. MISCELLANEOUS FEES		
A. Penalty for Late Filing (When Zoning Permit, Use Permit or Variance is required for work already performed)	100%	of applicable fees
B. Zoning Complaint Re-inspection		
1. First Re-inspection	\$250	
2. Second Re-inspection	\$375	
3. Third Re-inspection and all inspections thereafter	\$500	
C. Agenda Subscriptions and Mailing Fees	Amount specified per A. R. 3.8	
D. Publications and Duplication of Records	Amount specified per A. R. 3.8	
E. Maps - large, color	\$36.00	
F. Duplication of Zoning Adjustments Board, Landmarks Preservation Commission, and Design Review Commission meeting recordings	Amount specified per A. R. 3.8	
G. Microfilm Duplication Fee	Amount specified per A.R. 3.8	
H. Records Management Fee	\$55	per application
I. Letters Regarding Status of Properties	\$250	per hour, 2 hour min.
J. Housing Density Bonus Analysis - if separate from other permits	\$250	per hour of staff time
K. Zoning Research	\$250	per hour, 2 hour min.
L. Arborist Review Services	\$250	per hour, 1 hour min.
M. Use Permit Monitoring	\$250	per hour of staff time
N. Pre-application Reviews		
1. Staff level review	\$1,000	Assumes 4 hours
2. Zoning Adjustments Board / Design Review Committee / Landmarks Preservation Commission / Planning Commission Review (at staff discretion in consultation with the applicant)	\$4,000	Assumes 16 hours
3. SB35, SB330, other Preliminary Development application reviews as required by State law	\$1,000	Base fee Deposit assumes 4 hours. Add \$250 per additional hour for staff time, plus other cost recovery as expended

LAND USE PLANNING

FEE TYPE / DESCRIPTION	FEE	Remarks
XIII. MISCELLANEOUS FEES, continued		
<p>O. Dedicated Project Review: In addition to all required fees, applicants may request (or the City may require) dedicated project review in which the applicant pays the City for staff overtime or to contract with a consulting firm with particular relevant expertise to review the application. In such instances, the applicant shall remit a deposit equal to the total amount of the contract, based on the bids received by the City pursuant to its purchasing procedures. Progress billings will be made if charges are expected to exceed deposit; prompt payment of bills will assure continued project review. Failure to remit a progress payment within an appropriate time frame, as determined by the Director of Planning and Development or their designee, will be treated as a withdrawal without prejudice to the underlying proposal.</p>	At cost	
<p>P. Community Planning Fee for General Plan and Zoning Ordinance Maintenance</p>	15%	Surcharge on all Applications for AUP, UP, Modification and/or Variance.
<p>Q. Coordinated Sign Design Program Fee</p>	\$2,217	Sign program to cover multiple signs in one building or development
<p>NOTE: The minimum deposits listed are intended to reflect typical project costs. Progress billings will be made during review of a project if charges exceed the deposit; prompt payment of bills will assure continued project review. Failure to remit a progress payment within the appropriate time frame as determined by the Director of Planning and Development or their designee, will be treated as a withdrawal without prejudice to the underlying proposal. All fees are required to be paid prior to scheduling the item for Council consideration.</p>		

TOXICS MANAGEMENT DIVISION

FEE TYPE / DESCRIPTION	FEE	Remarks
I. UNDERGROUND STORAGE TANKS (USTs) FEES		
1. Annual Operating Permit		
a. First Tank Per Facility	\$1,811	
b. Each Additional Tank	\$604	
2. Miscellaneous Fees		
a. New Installation		
Base Fee (includes one tank)	\$4,830	
Each Additional Tank	\$604	
Additional Reviews/Inspections	\$250/hour	
b. Closure/Removal - Business		
Base Fee (includes one tank)	\$1,811	
Each Additional Tank	\$845	
Additional Reviews/Inspections	\$250/hour	
c. Closure/Removal - Residential - Per Tank	\$725	
d. Inspection or Repair/Replacement/Modification	\$250/hour	

TOXICS MANAGEMENT DIVISION

FEE TYPE / DESCRIPTION	FEE	Remarks																																								
II. ABOVEGROUND PETROLEUM STORAGE ACT (APSA)																																										
1. APSA Annual Fee Per Regulated Facility (<10,000 gal.)	\$242																																									
2. APSA Annual Fee Per Regulated Facility (≥10,000 gal.)	\$362																																									
3. Additional Inspection/Review	\$250/hour																																									
III: HAZARDOUS MATERIALS BUSINESS PLAN (HMBP) FEES																																										
FEE TYPE / DESCRIPTION	FEE	Remarks																																								
<p>Annual Fees - Hazardous Materials Release Response Plans (HMRRP) and Inventory Registration.</p> <p>Fees are based on: Total Number of Hazardous Materials Present (Table 1) and Aggregate Quantity of Hazardous Materials (Table 2).</p> <p>NOTE: All solids are measured in pounds, liquids in gallons, and gases in cubic feet at Standard Temperature and Pressure (STP).</p>	A-1 \$362	<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr style="background-color: #f2f2f2;"> <th colspan="2">TABLE 1: Total Number of Hazardous Materials on Site</th> </tr> <tr style="background-color: #f2f2f2;"> <th>Type</th> <th>Range</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">A</td> <td style="text-align: center;">1-10</td> </tr> <tr> <td style="text-align: center;">B</td> <td style="text-align: center;">11-25</td> </tr> <tr> <td style="text-align: center;">C</td> <td style="text-align: center;">26-50</td> </tr> <tr> <td style="text-align: center;">D</td> <td style="text-align: center;">>50</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f2f2f2;"> <th colspan="4">TABLE 2: Aggregate Maximum Quantity of Hazardous Materials on Site</th> </tr> <tr style="background-color: #f2f2f2;"> <th></th> <th>Gallons</th> <th>Cu. Ft.</th> <th>Lbs.</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">55 - 275</td> <td style="text-align: center;">200 - 999</td> <td style="text-align: center;">500 - 999</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">276 - 549</td> <td style="text-align: center;">1,000 - 4,999</td> <td style="text-align: center;">1,000 - 9,999</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">550 - 999</td> <td style="text-align: center;">5,000 - 24,999</td> <td style="text-align: center;">10,000 - 24,999</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">1,000 - 10,000</td> <td style="text-align: center;">25,000 - 100,000</td> <td style="text-align: center;">25,000 - 100,000</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">>10,000</td> <td style="text-align: center;">>100,000</td> <td style="text-align: center;">>100,000</td> </tr> </tbody> </table>	TABLE 1: Total Number of Hazardous Materials on Site		Type	Range	A	1-10	B	11-25	C	26-50	D	>50	TABLE 2: Aggregate Maximum Quantity of Hazardous Materials on Site					Gallons	Cu. Ft.	Lbs.	1	55 - 275	200 - 999	500 - 999	2	276 - 549	1,000 - 4,999	1,000 - 9,999	3	550 - 999	5,000 - 24,999	10,000 - 24,999	4	1,000 - 10,000	25,000 - 100,000	25,000 - 100,000	5	>10,000	>100,000	>100,000
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D-4 \$4,046																																										
D-5 \$5,072																																										
Etiological Agent Registration Fee	\$242																																									
Radiological Materials Registration Fee	\$242																																									
Limited hazardous materials registration for businesses handling hazardous materials under the BMC Title 15 threshold but must report under Chapter 50 of the California Fire Code	\$242																																									
Facilities subject to HMBP disclosure under BMC Title 15 due to the handling of gases that are classified as a hazard for purposes of Section 5194 of Title 8 of the California Code of Regulations only for hazards due to simple asphyxiation or release of pressure, in aggregate quantities <1,000 cubic feet	\$242																																									

TOXICS MANAGEMENT DIVISION

FEE TYPE / DESCRIPTION	FEE	Remarks
IV: HAZARDOUS WASTE GENERATOR AND TREATER PERMIT AND REGISTRATION FEES		
1. Annual Fees		
< 55 Gallons per year	\$242	
>= 55 Gallons and <2Tons	\$299	
>= 2 Tons and <5 Tons	\$362	
>= 5 Tons and <12 Tons	\$1,087	
>= 12 Tons and <25 Tons	\$2,294	
>= 25 Tons and <50 Tons	\$4,830	
>= 50 Tons and <125 Tons	\$7,004	
>= 125 Tons to < 250 Tons	\$8,211	
>= 250 Tons to < 500 Tons	\$15,215	
>= 500 Tons and < 1,000	\$24,633	
>= 1,000 Tons to <2,000 Tons	\$35,501	
>= 2,000 Tons to < 4,000 Tons	\$47,817	
>= 4,000 Tons	\$62,790	
Acutely Hazardous Waste (>1 kg./month) Registration fee	\$483	
Hazardous Waste Contingency Plan Review for Treatment, Storage, Disposal Permitted Waste Facilities	\$250/hour	
Conditionally Exempted Permit Fee	\$483	
Conditionally Authorized Permit Fee	\$845	
Permit by Rule	\$2,053	
V: SITE REMEDIATION AND INVESTIGATION FEES		
1. Report Reviews/Site Visits/Plan Checks	\$250/hour	
2. Third Party Professional Reviews	Actual cost plus handling	
3. Additional Reviews/Inspections	\$250/hour	
4. Subsurface Investigation Permits:		
a. Monitoring Wells Installation/Destruction		
First Well	\$483	
Each Additional Well	\$173	
b. Soil Borings (Three (3) feet or greater depth, per BMC 15.12.070.B)		
First Boring	\$242	
Each Additional Boring	\$173	

TOXICS MANAGEMENT DIVISION

FEE TYPE / DESCRIPTION	FEE	Remarks
VI: RISK MANAGEMENT PLAN FEES		
Third Party Professional Review	Actual Cost plus handling	
Staff Participation in Hazardous Operability Study/ Review/Oversight/Audit (1-hour min)	\$250/hour	
Regulated Substance Registration fee (Extremely Hazardous)		
Program 1	\$5,796	
Program 2	\$11,592	
Program 3	\$16,181	
VII: MISCELLANEOUS FEES		
1) Miscellaneous hourly billing (all others)	\$250/hour	
2) Copies of Documents	A.R. 3.8	
3) Clerical Staff	\$140/hour	
4) Permit Service Center Review Fee (1/2 hour minimum)	\$250/hour	
5) Special Accelerated Review Fee, per customer request	Additional 80% of Regular Review Fee	
6) Emergency Response and Oversight of Clean-up Activities from Spills and Releases (3-hour minimum)	\$250/hour	
7) Emergency Response Contractor	Actual Cost plus handling	
8) Emergency Response Materials	Actual Cost plus handling	
9) Penalty for Late Filing of Annual HMBP (charged for every month after deadline)	10% or \$50 min. per month	
10) Penalty for Late Filing of Annual HWG Report (charged for every month after deadline)	10% or \$50 min. per month	
11) Penalty for nonpayment of fees: <i>After 60 days of initial billing date, assess a 10% penalty of the billed amount.</i>	10% penalty of the billed amount	
<i>After 120 days of initial billing date, assess an additional 15% penalty of the original billed amount.</i>	An additional 15% penalty of the original billed amount	
12) Penalty for businesses operating without a valid permit	Double the Fee	
13) Penalty for unpermitted UST installation/removal/ modification; well construction, installation, destruction and/or modification	Double the Fee	
14) Administrative fee for lien processing	\$250/hour	
15) Universal Waste (relocated from Section 4, above)	\$250/hour	
VIII: STATE SURCHARGE		
All applicable state surcharges determined by the State are required to be billed and collected from regulated facilities and remitted to CalEPA quarterly.		

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
I: ENGINEERING FEES		
1. Engineering work required for review or preparation of sewer plans and specifications	\$203 per hour	
2. Engineering work required in abandonment of easement	\$6,242	
3. Engineering work required in abandonment of streets, paths, walks, steps and similar public ways	\$10,702	
4. Whenever work is caused to be done under Federal, State or local law, whether such work is done under assessment district or improvement plan, public proceedings or private contract, a fee for engineering work and field inspection shall be charged for the following:		
a. Review of plans and specifications other than for sewer.	\$203 per hour	
b. Engineering work and inspection required for grading or re-grading streets.	\$203 per hour	
c. Engineering work and inspection required for concrete sidewalks, curbs and gutter.	\$203 per hour	
d. Engineering work and inspection required for pavement in area of roadway.	\$203 per hour	
e. Engineering work and inspection required for culverts and drainage.	\$203 per hour	
f. Engineering work and inspection required for sewers.	\$203 per hour	
g. Engineering work and inspection required for structures of masonry construction of either brick or concrete.	\$203 per hour	
h. Engineering work and inspection required for construction storm water best management practices.	\$203 per hour	
i. Engineering work and inspection required for post -construction storm water best management practices.	\$203 per hour	
5. Moving and replacing street monuments		<i>the charge will be the actual cost to the City.</i>
6. All engineering services in connection with work ordered or authorized by the Council or other work not specifically provided for herein, an hourly fee for office engineering and field inspection will be charged.	\$203 per hour	
7. Whenever engineering or inspection services are to be performed and fees paid therefore, as herein above provided in subsections 1, 4 and 5, a minimum fee corresponding to one hour of engineering work shall be charged.	\$203 per hour	
8 Field survey:		
One-person party	\$203	<i>per hour/person (4 hours minimum)</i>
Two-person party	\$203	<i>per hour/person (4 hours minimum)</i>
Three-person party	\$203	<i>per hour/person (4 hours minimum)</i>
9. Public consultations or assistance rendered in records examination.	No fee	
10. Fees and charges provided herein for work performed on Saturdays, Sundays and holidays.	Double the fee	

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
II. SIDEWALK CONSTRUCTION AND REPAIR		
A. Fees - Streets, Sidewalks and Other Public Property		
For permits and field inspection, the following fees or charges shall be paid in advance to the Planning and Development Department of the City:		
<p>1. Permits: All permits issued hereunder shall expire ninety days after issuance and there shall be no refund of the permit charge. In the exercise of his reasonable discretion and for good cause shown, the Director of Public Works or their designee may waive or reduce the permit and inspection fees for sidewalk work which is necessitated by the root damage from City owned trees.</p>	\$152	<i>for each such permit issued</i>
<p>2. Field Inspection: The charge for field inspection shall be as follows:</p>		
<p>a. Curbing</p>	\$34	<i>for each ten linear feet (L.F.) or fraction thereof</i>
<p>b. Curb and Gutter</p>	\$34	<i>for each ten linear feet (L.F.) or fraction thereof</i>
<p>c. Sidewalks</p>	\$34	<i>for each 100 sq. ft or fraction thereof</i>
<p>d. Driveway approach: Same charge as for sidewalks.</p>	\$34	<i>per 100 sq. ft or fraction thereof</i>
B. Permit - Cash Deposit or Bond in Lieu Required - Conditions		
<p>1. When construction is to be performed pursuant to the provisions of this chapter, a deposit shall be made as a guaranty that all work, including excavation, stockpiling materials, protection and repair of property in the public right-of-way including shrubs, maintenance of pedestrian and vehicular safety and convenience, and cleanup, will be done in a proper and workmanlike manner and in accordance with all City requirements and to the satisfaction of the Director of Public Works or their designee.</p>	\$1,651	<i>for each permit shall be deposited with the Department of Planning and Development</i>
<p>2. In lieu of such deposit for each permit, a surety company faithful performance bond may be filed with the Planning and Development Department. Such bond shall be conditioned that all construction of sidewalks, parking steps, driveway approaches, curbs or curbs and gutters shall be done in a proper and workmanlike manner, and in accordance with all City requirements and to the satisfaction of the Director of Public Works or their designee. Any such bond may be conditioned as a continuing bond and not be limited to any particular location in the City. The form of such bond shall be approved by the City Attorney.</p>	\$13,566	<i>performance bond amount to be filed with the Planning and Development Department</i>

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
B. Permit - Cash Deposit or Bond in Lieu Required - Conditions, continued:		
<p>3. In the event the work is not done in a proper and workmanlike manner, or not done in accordance with the requirements of this chapter or any other ordinance or requirements of the City, or not done to the satisfaction of the Director of Public Works or their designee, the City may perform or cause to have performed the necessary construction work, repair work or cleanup work and deduct the cost thereof from said deposit or require the cost thereof to be paid by said surety company on its bond.</p>		
<p>4. In the exercise of reasonable discretion and for good cause shown, the Director of Public Works or their designee may waive or reduce the deposit or bond required by this section in order to encourage property owners to do or cause to have done the work provided for hereunder; provided, that if such work is not being performed in a satisfactory and timely manner, the Director of Public Works or their designee may order that the deposit or bond required by this section be filed and the work stopped until such filing is made. (BMC 16.04.130)</p>		
III. SANITARY AND STORM DRAIN SEWERS		
A. Sewer and Storm Drain Construction Fees		
<p>1. The following fees shall be paid to the Planning and Development Department for sewer and storm drain construction:</p>		
<p>a. For each permit for lateral sewer or storm drain construction within the public right-of-way or other public easement.</p>	\$152	<i>per permit</i>
<p>b. For inspection of lateral sewer or storm drain construction within the public street area and connection to the existing sewer or storm drain main for each month of fraction thereof between issuance of the permit and final inspection and approval by a City Inspector.</p>	\$247	<i>for each month or fraction thereof</i>
<p>c. For inspection of construction of sewer or storm drain mains in the public right-of-way or other public easement, and for inspection of lateral sewer or storm drain construction in the public street area, without connection to main.</p>	\$203	<i>per hour</i>
<p>d. For engineering work and inspection required in establishing backline easements and re-use connections.</p>	\$203	<i>per hour, two-hour minimum</i>
<p>e. For sewer lateral capping.</p>	\$203	<i>per hour, two-hour minimum</i>
<p>f. For engineering work and inspection involved with mainlines and maintenance holes.</p>	\$203	<i>per hour, two-hour minimum</i>

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
<p>2. For any work performed, wholly or in part, without first secured the permit required by provisions of this section, the person firm or corporation having performed such work shall pay a permit fee which shall be five times the permit fee provided by this section, and five times the inspection charge for any month, or any fraction thereof, that the work has been in progress without a permit. All inspection fees shall be doubled for such inspection performed on Saturdays, Sundays and holidays.</p>		
<p>B. Sewer Construction, Cash Deposit or Bond in Lieu of:</p>		
<p>1. When a sewer or storm drain is to be installed in the public right-of-way or other public easement, a deposit shall be made with the Planning and Development Department as a guaranty that all sewer or storm drain work, including backfill, street paving and cleanup, will be done in a proper and workmanlike manner.</p>	\$1,651	<i>for each permit shall be deposited with the Planning and Development Department</i>
<p>2. In lieu of such deposit for each permit, a surety company faithful performance bond may be filed with the Planning and Development Department. Such bond shall be conditioned that all sewer or storm drain work, including backfill, street paving and cleanup shall be done in a proper and workmanlike manner and in accordance with all City requirements and to the satisfaction of the Director of Public Works or their designee.</p>	\$13,567	<i>performance bond in the amount to be filed with the Planning and Development Department</i>
<p>C. Sewer Lateral Certificates of Compliance</p>		
<p>1. Upon submittal of documentation verifying that a property owner has complied with the private sewer lateral requirements of BMC 17.24, a private sewer lateral certificate application shall be submitted and a fee shall be paid, per permit, to the City for the City Engineer to issue a Sewer Lateral Certificate of Compliance for effective periods of either 7 years or 20 years depending upon type of repair or replacement per BMC 17.24.</p>	\$180	<i>per certificate</i>

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
IV. EXCAVATIONS		
<p>A. Permit - Required - Application Time and Contents for Mains or Lateral Pipes Whenever any person, firm or corporation desires to open trenches in the public streets or thoroughfares for the purpose of placing therein main or lateral pipes or conduits, other than lateral sewers, such person, firm or corporation shall make application in writing and obtain a permit from the Planning and Development Department not less than forty-eight hours in advance of their desire to so open trenches in said streets and thoroughfares, except in case of accident or emergency, in which case written notice shall be given within twenty-four hours after any such opening; provided however, that if said notice cannot be given because the office is closed, then written notice shall be given within eight hours after the office which issues said permits is open for business.</p>		
The application for the permit shall give the names of the streets in which trenches are to be opened and names of the cross streets between which said trenches are to be made. A permit fee shall be paid for each permit issued hereunder; except, however, that such fee shall not be charged against any entity exempt by law from the payment of such fees. An inspection fee shall be charged for all inspections. (BMC 16.12.030)	\$152	<i>paid for each permit issued</i>
	\$203	<i>per hour for all inspections</i>
<p>B. Compliance with Regulations Required The permittee shall conduct all operations in accordance with the Excavations Ordinance (BMC Chapter 16.12) and the "Trench Excavation and Surface Restoration in the Public Right-of-Way -Regulations and Requirements," promulgated pursuant to said Ordinance (hereafter "Regulations").</p>		
<p>C. In-lieu Fees - Required When For excavations in streets less than five (5) years from the date of application for a permit to excavate, permittee shall resurface the trenched area as provided by the Regulations. At the discretion of the Director of Public Works or their designee, such resurfacing requirements may be waived and the permittee shall pay an in-lieu fee as follows:</p>		
<p style="text-align: center;">Type of Excavation</p>	<p style="text-align: center;">In -lieu Fee</p>	
Trench (excluding new service connections)	\$5	<i>per square foot of street area required to be resurfaced by the regulations</i>
Bell hole/new service connection	\$811	<i>per bell hole or new service connection</i>
V. STREET AND SIDEWALK USE PERMIT		
A. Permit Fees		
<p>1. A permit fee shall be charged for each street use permit issued below. In addition there shall be a fee paid for the use of street area, curb or sidewalk in areas classified as commercial, R-3, R-4 and R-5 in the zoning ordinance, during construction for which a building permit or public works permit has been issued, or for which such permit is required, including all University of California construction projects located in City streets.</p>	\$152	<i>shall be charged for each street use permit issued</i>
	\$9.00	<i>per linear curb foot per month</i>
a. Construction where storage of materials, debris or equipment is involved within the public right-of-way.		
b. House moving.		
c. Demolition where storage of materials, debris or equipment is involved within the public right-of-way.		
d. Debris boxes by contractors.		
e. Sidewalk seating, Benches and Planters (BMC 14.48.200)		

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
2. In the case of debris boxes used by homeowners, a fee of shall be charged for each permit, the inspection fees shall be waived.	\$120	<i>per permit</i>
3. In the case of Sidewalk Seating Tables and Chairs, a curb fee shall be charged per lineal foot per calendar year (no curb fee shall be charged for planters or benches)	\$9.00	<i>per lineal foot per calendar year</i>
B. Inspection Charges		
Field inspections for the items in A1 above will be made by the City to insure that the permittee is maintaining a right-of-way for public, both in the sidewalk and street areas, provided, however, that inspection fees shall not be charged in the case of debris boxes used by homeowners. A charge shall be made for such inspection service. If such inspection service exceeds one hour there shall be an additional charge of \$221 for each thirty days, or fraction thereof, that the permittee uses the streets or sidewalks pursuant to the permit issued hereunder. The hourly inspection charge for the first hour shall be doubled for inspections on Saturdays, Sundays and holidays. The hourly inspection charge shall be paid at the time the permit is issued and shall be based on the City's estimate of the time required for inspection service and the permittee's estimate of time for completion of all work, including cleanup and clearing the public right-of-way. If the work is unfinished at the expiration of the time estimated by the permittee, the permittee shall then deposit additional inspection fees based on estimate for completion of work.	\$203	<i>per hour for the first hour for inspection The hourly inspection charge shall be doubled for inspections on Saturdays, Sundays and holidays</i>
	\$265	<i>additional charge for each thirty days, or fraction thereof, that the permittee uses the streets or sidewalks</i>
Such charge, if not paid, shall be deducted the surety company on its bond, if a surety bond has been filed in lieu of the required deposit.		
A permit fee for a single trip, or an annual fee for a repetitive permit shall be charged for any overheight, overweight or overwidth vehicle or any overheight, or overwidth load being operated on any public street as defined in the State Vehicle Code. (BMC 16.16.130)	\$20	<i>permit fee for a single trip</i>
	\$95	<i>annual fee: per year for a repetitive permit</i>
C. Increased Fees for Work Performed or Operation of Vehicle Without Permit		
For any work performed, wholly or in part, or for the operation on any public street of an overheight, overweight or overwidth vehicle or any vehicle with an overheight, overweight or overwidth load as defined the State Vehicle Code, without first having secured the permit required by the provisions of this of this chapter, the person, firm or corporation having performed such work or operated such vehicle shall pay a permit fee which shall be five times the permit fee provided by this section, and an inspection charge fives times the inspection charge provided by this chapter. (BMC 16.16.040)		

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
D. Deposit - To Guarantee Removal of Materials or Equipment Required		
As a guaranty to the City that such materials, appliances or other equipment so placed or stored on any street or sidewalk will be cleaned of all dirt, sand and debris of any kind to the satisfaction of the Public Works Director or their designee, and will be removed there from immediately upon the completion of such work, or at such time prior thereto when, in the judgment of said Public Works Director or their designee, the public interest or convenience will be best served thereby, said person, firm or corporation a deposit shall be made with the Planning and Development Department for each permit issued under the provisions of this chapter. (BMC 16.16.070)	\$1,651	<i>deposit per permit issued</i>
E. Deposit - Surety Bond in Lieu When - Conditions		
In lieu of the deposit required by this chapter, a surety bond may be filed with the Planning and Development Department, conditioned as a guaranty to the City that all costs for which any person, firm or corporation shall be liable, as in this section provided, will be paid upon demand therefore by the Public Works Director or their designee. Any such bond may be conditioned as a continuing bond and not be limited to any particular location in the City. Such bond shall be approved as to form by the City Attorney. (BMC 16.16.080)	\$13,567	<i>bond amount per permit</i>
F. Waiver - Deposit and Bond		
In the exercise of reasonable discretion and for good cause shown, the Public Works Director or their designee may waive or reduce the deposit or bond required by this chapter, in order to encourage home owners to do or cause to be done the work herein. (BMC 16.16.050 and 16.16.080)		
VI. NO PARKING SIGNS		
No parking signs will be required in conjunction with all street use permits.		
If it is determined by the Planning and Development Department that the use of the signs applied for will not be detrimental to public safety or general welfare, a permit will be issued for the use of such signs upon payment of a permit fee and upon receiving the signed statement of the applicant agreeing to be bound by the conditions of the permit and these rules and regulations; provided, however, that an additional permit fee equal to the cost of a meter per week shall be charged for each 20 feet of time limit zone and each meter for work requiring a time period of one month or more. In addition, a processing fee shall be made for each sign posted.	\$41	<i>permit fee</i>
	\$95	<i>permit fee for each 20 ft of time limit zone and each meter per week</i>
	\$18	<i>processing fee per sign</i>
Should an applicant need to replace previously issued No Parking signs which have been lost, stolen or damaged, a processing fee shall be paid for each re-issued sign.	\$6	<i>processing fee for each re-issued sign</i>
Seasonal Ground Signs (in the Public right-of-way)	\$100	<i>for the first three signs</i>
	\$18	<i>for each additional sign</i>

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
VII. ENCROACHMENT PERMITS		
The following fees for encroachment permits shall be paid in advance to the Planning and Development Department of the City:		
1. A non-refundable application fee paid for each permit type below.	\$545	<i>application fee for each permit</i>
a. Minor encroachment permit: permit fee paid upon approval of permit.	\$1,474	<i>per permit</i>
b. Major encroachment permit: permit fee paid upon approval of permit.	\$2,129	<i>per permit</i>
2. Decorative non-commercial installation in a public right-of-way: permit fee	\$152	<i>per permit</i>
3. Above ground planter: permit fee	\$184	<i>per planter</i>
4. Inspection fee when required by the Director of Public Works or their designee:	\$203	<i>per hour</i>
5. Tieback and soil nail fee for tie backs soil nails less than or equal to 12 feet deep	\$2,520	<i>per tieback or soil nail</i>
6. Tieback and soil nail fee for tie backs soil nails less than or equal to 24 feet deep but more than 12 feet deep	\$1,260	<i>per tieback or soil nail</i>
7. Tieback and soil nail fee for tie backs soil nails greater than 24 feet deep	\$630	<i>per tieback or soil nail</i>
VIII. SUBDIVISION FEES		
A. Processing and Review		
The following fees or charges for processing and review of subdivision maps and certificates shall be paid in advance to the Planning and Development Department of the City:		
1. Lot line adjustmenst filing fee (BMC 21.32.040)	\$2,092	
2. Reversion to acreage filing fee (BMC 21.48.040)	\$2,092	
3. Parcel mergers (BMC 21.52.060) Filing fee	\$2,092	
Public hearing fee	\$760	
4. Correction and amendment of a recorded map filing fee (BMC 21.56.050)	\$1,734	
5. Certificate of compliance filing fee (BMC 21.60.050)	\$2,092	
6. Tentative tract maps (BMC 21.16.043) Filing fee	\$5,784	
Public hearing fee	\$760	
7. Vesting tentative parcel maps filing fee (BMC 21.18.070)	\$6,379	
8. Vesting tentative tract maps (BMC 21.18.070) Filing fee	\$6,379	
Public hearing fee	\$388	
9. Minor amendment to approve tentative map (BMC 21.16.080)		
Filing fee	\$388	
Records Management fee	\$60	
10. Major amendment to approved tentative map (BMC 21.16.080)		
Filing fee	\$1,204	
Public Hearing fee	\$760	
Records Management fee	\$60	

ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
11. Final tract maps (BMC 21.20.020)		
Filing fee	\$451	
Map Checking fee	\$217	<i>per lot, parcel, or unit</i>
12. Parcel maps filing fee (BMC 21.24.040)	\$5,784	
13. Office engineering fee (BMC 21.04.070)	\$203	<i>per hour</i>
B. Deposit - Refundable		
<p>A deposit shall be paid at the time of filing and, in addition to the filing fees, for the following:</p> <p>Final maps; parcel maps; lot line adjustments; reversions to acreage; parcel mergers; corrections and amendments to recorded maps; and certificates of compliance.</p> <p>NOTE: Such deposit shall be refunded upon the receipt by the City of a duplicate original of the recorded subdivision map, made upon a mylar material. If receipt of said mylar map is not made within six (6) months following the date the map was recorded, the City will permanently retain all of the deposit to defray the cost of obtaining a mylar copy of the recorded map for its records.</p>	\$706	<i>filing deposit</i>
IX. CREEK FEES		
<p>CEQA compliance certification, Fish and Game approval, and Section 401 Army Core of Engineer's permit must be completed prior to acceptance of the application by Public Works for approval.</p> <p>All horizontal distances are measured on the level and all vertical distances shall be measured perpendicular to the level horizontal.</p>		
A. Creeks identification fee	\$594	
B. Creek permit base fee	\$1,186	
C. CEQA review fee for open creeks	\$889	
D. Public Works Commision hearing fee	\$889	
E. Additional fees: (hourly rate) x (hours required)	\$203	<i>per hour</i>
F. Records Management fee	\$60	

TRAFFIC ENGINEERING

FEE TYPE / DESCRIPTION	FEE	Remarks
TRAFFIC ENGINEERING		
A. Applications for residential, commercial, industrial and institutional projects (up to two rounds of plan checks)		
Project Valuation	Per 100 value over \$300	
Up to \$200,000	\$90 flat fee	
\$200,001 - \$300,000	\$0.18 + \$90	
\$300,001 - \$400,000	\$0.30 + \$90	
\$400,001 - \$500,000	\$0.42 + \$90	
\$500,001 - \$2,000,000	\$0.55 + \$90	
\$2,000,001 - \$5,000,000	\$0.60 + \$90	
Over \$5,000,000	\$0.65 + \$90	
B. Miscellaneous Fees		
1. Pre-application consultation or walk-in requests for advice	\$214	/hour (\$50 minimum under 15 minutes or each additional 15 minutes or fraction thereof)
2. Peer review of traffic impact studies and EIRs submitted by traffic engineering consultants for large development projects	\$214	per staff hour
3. Construction traffic plan monitoring	\$214	per staff hour
4. Post-construction traffic monitoring	\$214	per staff hour
5. Administrative Use Permits (when Traffic Engineering review is required)	\$428	base fee for up to two staff hours
	\$214	per hour in excess of first two staff hours
6. Use Permits (when Traffic Engineering review is required)	\$856	base fee for up to four hours
	\$214	per hour in excess of first four staff hours
7. Plan checking in excess of two rounds	\$214	per staff hour

RENTAL HOUSING SAFETY PROGRAM (RHSP)

FEE TYPE / DESCRIPTION	FEE	Remarks
<p>The following represents the fee schedule for habitability inspections performed by Housing Code Enforcement and the administration of the Rental Housing Safety Program (RHSP).</p>		
REINSPECTION FEES		
<p>Type of Inspection: Housing Code Status</p>		
<p>Initial Inspection: With or Without Cited Code Violations</p>	None	
<p>1st Reinspection: All Cited Violations Corrected</p>	None	
<p>All Cited Violations Not Corrected</p>	\$400	
<p>2nd Reinspection: Whether or Not All Cited Violations Corrected</p>	\$600	
<p>All Other Reinspections: Whether or Not All Cited Violations Corrected</p>	\$800	
<p>This fee schedule applies to each case being inspected. (Individual units, exterior/common areas in buildings and individual rooms in hotels are considered "cases" for the purposes of this resolution.)</p> <p>PLEASE NOTE: It is the owner's responsibility to inform the tenant(s) of the scheduled inspection and arrange access to each unit to be inspected. The owner is charged whether or not they are present at the site during the scheduled inspection. However, owners may not be charged if the tenant refuses the inspector entry to the unit.</p>		
PENALTY FEES		
<p>Late payment Fee: Penalty fees will be assessed for every reinspection or annual flat fee delinquent 1-30 days.</p>	10% of the delinquent amount when 1-30 days late	
<p>Additional penalty fees will be assessed for every reinspection or annual flat fee delinquent 31+ days.</p>	40% of the delinquent amount when 31+ days late	
<p>Notice of Termination Processing Fee</p>	\$100 per Notice of Termination processed	<p><i>Cost recovery for City title report expenses paid place a Notice of Violation on a property title with Alameda County. Once the Violations are corrected, the property owner reimburses the City this expense, in addition to any outstanding fees/penalties due..</i></p>
<p>Administration Lien Fee</p>	\$250 per account	<p><i>Accounts which remain outstanding after 60 days from the initial billing date shall be filed with the County of Alameda as a lien on the property. The lien amount shall include an administrative processing fee in addition to the initial billing amount and applicable late payment fees.</i></p>
ANNUAL FLAT PER UNIT/ROOM FEES		
<p>Annual Per Unit Fee: Residential rental buildings</p>	\$60 Per Unit	
<p>Annual Per Room Fee: Residential hotels and boarding house (with five or more rooms)</p>	\$30 Per Room	

OFFICE OF ENERGY AND SUSTAINABLE DEVELOPMENT

FEE TYPE / DESCRIPTION	FEE	Remarks
I. BUILDING EMISSIONS SAVING ORDINANCE (BESO): FEES DUE WITH COMPLIANCE FILING AT INTERVALS SHOWN		
Building size/type and Filing Requirement:		<i>Filing frequency:</i>
1. LARGE BUILDINGS		
Large Buildings, ≥ 25,000 square feet, Assessment Filing Fee	\$275	<i>Every 5 years</i>
2. TIME OF LISTING		
Medium Buildings, between 5,000 and 24,999 square feet, Assessment Filing Fee	\$152	<i>At point-of-listing</i>
Small Buildings, < 5,000 square feet, excluding 1-4 unit residential buildings, Assessment Filing Fee	\$79	<i>At point-of-listing</i>
Deferral of BESO compliance to buyer	\$110	<i>At point-of-listing</i>
Administrative Late Fee	\$85	<i>When filing due</i>
3. SMALL BUILDING UPGRADES (Single Family Homes and other 1-4 unit buildings)		
Compliance Certificate Fee	\$150	<i>At point-of-listing</i>
Energy Report Noncompliance Fee	\$500	<i>At point-of-listing</i>

PLANNING AND DEVELOPMENT DEPARTMENT

FEE TYPE / DESCRIPTION	FEE	Remarks
PLANNING AND DEVELOPMENT DEPARTMENT ADMINISTRATION: Department-wide fees for services not otherwise listed in this schedule		
HOURLY RATE		
For staff services not otherwise specified in the Divisional sections of this fee schedule:	\$250 per hour; minimum one hour charged	
PUBLIC RECORDS		
A. Copying of documents in response to public records requests:		<i>As specified in A.R. 3.8</i>
B. Copying of compact discs (CDs)	\$10 Per CD copied	
C. Customized computer programming/operations to extract electronic records	Actual Cost	<i>City IT department will provide estimated expense prior to data extraction. Deposit of funds against City costs may be required</i>