



Office of the City Manager

CONSENT CALENDAR

June 9, 2026

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Scott Ferris, Director, Parks, Recreation, & Waterfront

Subject: Contract: Chemical Procurement Services LLC. for Mini-Bulk Swimming Pool Chemicals

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract with Chemical Procurement Services LLC for Mini Bulk Swimming Pool Chemicals in an amount not to exceed \$175,000 for the term of July 1, 2026, to June 30, 2028.

FISCAL IMPACTS OF RECOMMENDATION

Funding in the amount of \$175,000 over two years has been budgeted in the FY2027 PRW budget from the General Fund (Fund 011) and Camps Fund (Fund 125) and is subject to appropriation in the FY 2027 and FY 2028 budget process.

CURRENT SITUATION AND ITS EFFECTS

In April of 2026, the City issued an Invitation For Bid (IFB) for swimming pool treatment supplies. The City received two proposals and determined that Chemical Procurement Services, Inc. was the lowest responsible bidder. As a result, approval of a contract for a not-to-exceed total amount of \$175,000 for a two-year period beginning July 1, 2026, and ending June 30, 2028 is recommended.

Effective January 1, 2026, local agencies are required to satisfy noticing requirements for certain contracts for services that meet the criteria outlined in Government Code Section 3504.1 as amended by AB 339. This project does not meet the criteria in Government Code Section 3504.1 and is exempt from the noticing requirement.

BACKGROUND

The City of Berkeley operates three swimming facilities, King Swim Center, West Campus Swim Center, and Berkeley Echo Lake Camp. California state codes requires that pools are continually treated to ensure public safety. The City must maintain a supply of pool treatment chemicals in order to comply with state codes.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Purchasing chemicals in mini-bulk quantities allows the City to operate the three swimming pools while reducing the carbon emissions associated with transporting

chemicals in smaller quantities. This contract advances the City's Strategic Plan goal number 1 to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

RATIONALE FOR RECOMMENDATION

The City received two proposals and determined that Chemical Procurement Services, Inc. was the lowest responsible bidder. This contract will allow the City to maintain a supply of pool treatment chemicals in order to comply with state health and safety codes for the City's three swimming pools.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Stephine Chu, Recreation and Youth Services Manager, PRW 510-981-7000  
Justin Pitcher, Recreation Program Supervisor, PRW, 510-981-7000

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: CHEMICAL PROCUREMENT SERVICES LLC. FOR MINI BULK  
SWIMMING POOL CHEMICALS

WHEREAS, In April of 2026 the City issued an Invitation for Bid (IFB) process for Mini Bulk Swimming Pool treatment chemicals. The IFB was advertised on the City of Berkeley website as well as sent to suppliers in the Greater Bay Area; and

WHEREAS, the City received two proposals and staff determined that Chemical Procurement Services LLC is the lowest responsive bidder; and

WHEREAS, funding in the amount of \$175,000 is available, subject to appropriation, in the General Fund (Fund 011) and the Camps Fund (Fund 125); and

WHEREAS, this contract is exempt from the noticing requirements set forth in Government Code Section 3504.1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract with Chemical Procurement Services LLC for Mini-Bulk Swimming Pool Chemicals in an amount not to exceed \$175,000 for the term of 07/01/2026 to 06/30/2028.

