



Office of the City Manager

CONSENT CALENDAR

June 16, 2026

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Wahid Amiri, Interim Director, Public Works

Subject: Contract No. 32400141 Amendment: Mercury Associates, Inc. for Fleet Consulting Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a second amendment to the contract with Mercury Associates, Inc. to continue working with the City on a fleet right-sizing study, fleet electrification analysis and other consulting services to comply with state mandates. This amendment increases the contract amount by \$100,000, for a new total amount not to exceed \$325,000 and extends through December 30, 2027.

FISCAL IMPACTS OF RECOMMENDATION

Funding for the consultant contract is available in the Fiscal Year (FY) 2026 adopted budget of the Equipment Replacement Fund (671) in the amount of \$50,000 and Equipment Maintenance Fund (672) in the amount of \$50,000. Funding for FY 2027 is subject to appropriation in the future fiscal years' budgets, based on the department's ongoing need for fleet consulting services.

CURRENT SITUATION AND ITS EFFECTS

Mercury Associates has been providing fleet consulting services to Public Works, including conducting a comprehensive fleet analysis, reviewing vehicle replacement policies, evaluating fleet size optimization, and supporting the City's implementation and ongoing use of AssetWorks, the City's work order and equipment asset management system.

As the City continues to mature its fleet management systems, Mercury Associates is providing technical guidance related to system configuration, data integrity, reporting to support improved fleet data accuracy, operational oversight, and compliance reporting.

In addition, Mercury Associates is supporting the City with California Air Resources Board (CARB) state-mandated fleet reporting requirements, including compliance-related data analysis, reporting workflows, and implementation guidance. These regulatory obligations are ongoing, and require continued consulting support to ensure accuracy, consistency, and compliance.

Mercury Associates provides specialized expertise and institutional knowledge transfer to existing staff, supporting continuity of operations and will be assisting the Department with the onboarding of an Equipment Maintenance Superintendent.

Per Assembly Bill 339, notice was sent to Local One on January 23, 2026 regarding this contract amendment. It was received and no additional information was requested by the bargaining unit.

Amending this contract is in alignment with the City's Strategic Plan Priorities, advancing the City's goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The Department collaborated with General Services to release a Request for Proposals (RFP), Specification No. 22-11496 on May 3, 2022, for an Equipment Maintenance/Fleet Study in response to the Fleet Audit. Two vendors responded, and Mercury Associates, Inc., was selected as the most responsive and responsible vendor. Public Works requires ongoing consulting support to improve its overall management of staff, fleet assets, and to respond effectively to the Fleet Audit's recommendations.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Mercury Associates' fleet consulting services support the City's environmental sustainability and climate goals through fleet right-sizing, vehicle replacement planning, and compliance with California Air Resources Board (CARB) regulations, including the Advanced Clean Fleet (ACF) requirements. These efforts may reduce overall fleet size and fuel consumption over time, contributing to lower greenhouse gas emissions. The consulting services also support the City's ongoing transition away from fossil fuels toward zero-emission vehicles.

RATIONALE FOR RECOMMENDATION

The City conducted a competitive procurement process, and Mercury Associates was selected as the most responsive and responsible vendor to provide fleet consulting services. Public Works continues to have a critical operational need for these services due to ongoing system integrations, regulatory reporting requirements, and implementation of fleet management improvements.

Amending and extending the contract with Mercury Associates will allow the City to maintain continuity of expertise, avoid disruption to active initiatives, and efficiently support ongoing fleet planning, compliance, and system optimization efforts. This approach is the most effective and cost-efficient means of meeting the City's fleet management and sustainability objectives.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to adopt this contract amendment, which would require the City to either complete ongoing fleet consulting, system integration, and regulatory reporting work in-house or initiate a new procurement for these services. Due to the specialized expertise required, these alternatives would likely result in delays, loss of institutional knowledge, and increased costs. Amending and extending the contract with Mercury Associates allows the City to efficiently continue current initiatives and meet ongoing fleet management and regulatory compliance needs.

CONTACT PERSON

Joy Brown, Operations Manager, Public Works, 510-981-6629

Don Colbert, Acting Equipment Maintenance Superintendent, Public Works, 510-981-6467

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT 32400141 AMENDMENT: MERCURY ASSOCIATES, INC. FOR FLEET CONSULTING SERVICES

WHEREAS, the City released Specification No. 22-11496 on May 3, 2022 for an Equipment Maintenance /Fleet Study; and

WHEREAS, two vendors responded, and Mercury Associates, Inc. was found to be the most responsive and responsible bidder; and

WHEREAS, the Public Works Equipment Maintenance Division requires consulting services to perform a comprehensive analysis of its fleet, policies and procedures related to vehicle replacement, usage, size, and vehicle standardization.

WHEREAS, Mercury Associates, Inc. will also provide as-needed fleet consulting services related to AssetWorks; and

WHEREAS, Mercury Associates, Inc. will also provide as needed fleet consulting services for compliance with California Air Resources Board (CARB) regulations, including the Advanced Clean Fleet (ACF) requirements; and

WHEREAS, funding for FY2026 is available in Equipment Maintenance Fund (672) and Equipment Replacement Fund (671).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City of Berkeley adopt a Resolution authorizing the City Manager to execute a contract and amendments with Mercury Associates, Inc. to increase the contract amount by \$100,000 to provide fleet consulting services in an amount not to exceed \$325,000 and to extend the contract through December 30, 2027.