



Office of the City Manager

CONSENT CALENDAR
June 30, 2026

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Scott Gilman, Director, Health, Housing, and Community Services
 Subject: Revenue Contract Amendments: Nutrition and Family Caregiver Support Programs, Aging Services Programs, Fiscal Year 2027

RECOMMENDATION

Adopt three resolutions authorizing the City Manager or designee to execute contract amendments with Alameda County to accept funding and provide congregate and home-delivered meals, and family caregiver support to seniors for the first half of Fiscal Year 2027 (FY 2027) in the following projected amounts:

- a. Congregate Meals in a projected amount of \$70,500;
- b. Home Delivered Meals in a projected amount of \$88,096; and
- c. Family Caregiver Support Program in a projected amount of \$49,764.

FISCAL IMPACTS OF RECOMMENDATION

The City anticipates receiving three contract amendments totaling approximately \$208,360 from the Alameda County Area Agency on Aging (AAA) to cover a six-month extension for the programs listed above. The contracts require matching funds totaling approximately \$20,836 as detailed below, and the Department of Health, Housing, and Community Services' Aging Services Division (HHCS/AS) will utilize General Fund in its approved FY 2027 budget to provide the match. Funding is subject to appropriation in the FY 2027 budgets in the General Fund.

1. **Congregate Meals:** The FY 2027 contract amendment is projected for \$70,500 and supports staff coordination and management of meals that are both served at senior centers, as well as available for pickup. The contract requires a match of \$7,050.
2. **Home Delivered Meals:** The FY 2027 contract amendment is projected for \$88,096 and supports staff coordination, management of home delivered meals, and the catering company to provide the prepared meals. The contract requires a match of \$8,810.

- 3. Family Caregiver Support Program:** The FY 2027 contract amendment is projected for \$49,764 and supports caregiver outreach, training and respite services for care receivers. The contract requires a match of \$4,976.

CURRENT SITUATION AND ITS EFFECTS

The City's existing grant-funded nutrition and caregiver contracts are set to expire on June 30, 2026. While the City applied for new multi-year grants this past spring, Alameda County notified staff that they require additional time to complete a thorough review of all countywide applications.

To ensure that vital senior services are not interrupted, the County is issuing six-month extensions on existing agreements, funded at roughly half of the previous annual allocation. Notices of intent to award the full, long-term FY 2027 grants are expected to be issued later this year for a January 1, 2027, start date.

Effective January 1, 2026, local agencies are required to satisfy noticing requirements for certain contracts for services that meet the criteria outlined in Government Code Section 3504.1 as amended by AB 339. This is a revenue contract, and it does not meet the criteria in Government Code Section 3504.1 and is exempt from the noticing requirement.

BACKGROUND

The Aging Services Division combines funding from city, county, and state sources, alongside private donations, to serve Berkeley's older adults. The department provides reliable access to nutritious food, recreational activities, educational classes, and direct resource referrals to help independent seniors thrive and support their extended families.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Both the home-delivered and senior center group meal programs actively compost all organic food waste, keeping it out of local landfills.

RATIONALE FOR RECOMMENDATION

These funds support the City's senior centers programming and meals programs and provide critical support to ensure HHCS/AS can continue to provide services at the North and South Berkeley Senior Centers, and Senior Nutrition Programs.

ALTERNATIVE ACTIONS CONSIDERED

If the City declines to accept these six-month extension amendments, senior nutrition and caregiver relief programs would face an immediate, severe reduction in capacity, leaving vulnerable residents without services.

CONTACT PERSON

Rhianna Babka, Manager of Aging Services, HHCS, (510) 981-5410

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Home-Delivered Meals
3. Resolution: Family Caregiver Support Program

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT AMENDMENT: ALAMEDA COUNTY FISCAL YEAR 2027
CONGREGATE MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs and will be issuing an extension of the existing FY 2026 contract into the first half of FY 2027 (July 1 – December 31, 2026) in the approximate amount of \$70,500 (Revenue Budget Code 320-51-505-549-2041-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$7,050 in General Funds (Expense Code 011-51-505-549-2041-000-444-various; and

WHEREAS, the funds will support the coordination and management of congregate meals at four sites (North Berkeley Senior Center, South Berkeley Senior Center, Emeryville Senior Center and Albany Senior Center) (budget code 320-51-505-549-2041-000-444-various); and

WHEREAS, this contract is exempt from the noticing requirements set forth in Government Code Section 3504.1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is hereby authorized to submit a contract amendment agreement to Alameda County for funding for the first half of fiscal year 2027 (July 1 – December 31, 2026) for the Congregate Meal Program, and to accept the grant and to execute any resultant revenue agreements and amendments in line with the grant awards, including any annual increases and term extensions, and may be larger or smaller than the projected award of \$70,500. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT AMENDMENT: ALAMEDA COUNTY FISCAL YEAR 2027
HOME DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program and will be issuing an extension of the existing FY 2026 contract into the first half of FY 2027 (July 1 – December 31, 2026) in the approximate amount of \$88,096 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides a minimum match of \$8,810 in General Funds (Expense Code 011-51-505-549-2044-000-444-various); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (budget code 320-51-505-549-2044-000-444-various); and

WHEREAS, this contract is exempt from the noticing requirements set forth in Government Code Section 3504.1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is hereby authorized to submit a contract amendment agreement to Alameda County for funding for the first half of fiscal year 2027 (July 1 – December 31, 2026) for the Congregate Meal Program, and to accept the grant and to execute any resultant revenue agreements and amendments in line with the grant awards, including any annual increases and term extensions, and may be larger or smaller than the projected award of \$88,096. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT AMENDMENT: ALAMEDA FISCAL YEAR 2027 FAMILY
CAREGIVER SUPPORT PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Family Caregiver Support services and will be issuing an extension of the existing FY 2026 contract into the first half of FY 2027 (July 1 – December 31, 2026) in the approximate amount of \$49,764 (Revenue Budget Code 328-51-505-540-2036-000-000-433110); and

WHEREAS, the City of Berkeley provides a minimum match of \$4,976 in General Funds (Expense Code 011-51-505-541-2036-000-444-various); and

WHEREAS, the funds will support the provision of caregiver outreach, training and respite services for care receivers (budget code 328-51-505-540-2036-000-444-various); and

WHEREAS, this contract is exempt from the noticing requirements set forth in Government Code Section 3504.1.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is hereby authorized to submit a contract amendment agreement to Alameda County for funding for the first half of fiscal year 2027 (July 1 – December 31, 2026) for the Family Caregiver Support Program, and to accept the grant and to execute any resultant revenue agreements and amendments in line with the grant awards, including any annual increases and term extensions, and may be larger or smaller than the projected annual award of \$49,764. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.