



# REQUEST FOR RELOCATION PAYMENT

*For Temporary Relocations Lasting 30 Days or Longer*

From			
Tenant(s):			
Tenant Emails			
Unit Address:			

To					
Property Owner:		Phone:		Email:	
Mailing Address:					
Today's Date					

## RELOCATION PAYMENT CALCULATION

1. Dislocation Allowance	
Fixed Payment	<b><u>\$400</u></b>
2. Moving Costs (if applicable)	
<p>Either the fixed payment of \$300, or reimbursement of actual costs. If requesting reimbursement, include estimate from a licensed moving company (and not to exceed rates set by Federal Highway Administration).</p>	<p>Include either:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Fixed payment of <b>\$300</b> OR</li> <li><input type="checkbox"/> Estimate of Actual Cost: _____ OR</li> <li><input type="checkbox"/> \$0 if not applicable</li> </ul> <p style="text-align: right;">\$ _____</p>

# Request for Relocation Payment (30 Days or Longer)

## Housing & Community Services



<b>3. Storage Costs (if applicable)</b>											
<p>Either the fixed payment of \$200 without receipts, or reimbursement of actual expenses with receipts. If requesting reimbursement, include estimate of cost provided by storage facility.</p>	<p> <input type="checkbox"/> Fixed payment of <b>\$200</b> OR  <input type="checkbox"/> Estimate of Actual Cost: _____ OR  <input type="checkbox"/> \$0 if not applicable         </p> <p style="text-align: right;">\$ _____</p>										
<b>4. Rent Differential Payment (if applicable)</b>											
<p>If your new rent is higher than your current rent, you may qualify for a payment to cover the difference. The payment is limited by the maximum rent shown in the chart below for your unit size.</p> <p>If your current rent includes utilities, you can count those toward your new rent.</p> <p>To calculate the payment: Compare your new rent with the 2026-2027 maximum rent from the chart for your unit size.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th style="text-align: left;">Unit Size</th> <th style="text-align: right;">Maximum Rent Level</th> </tr> </thead> <tbody> <tr> <td><b>Studio</b></td> <td style="text-align: right;">\$2,056</td> </tr> <tr> <td><b>1-Bedroom</b></td> <td style="text-align: right;">\$2,396</td> </tr> <tr> <td><b>2-Bedroom</b></td> <td style="text-align: right;">\$3,249</td> </tr> <tr> <td><b>3-Bedroom</b></td> <td style="text-align: right;">\$4,187</td> </tr> </tbody> </table> <p>Take the lower of those two amounts. Subtract your current rent. The result is your monthly rent differential payment.</p>	Unit Size	Maximum Rent Level	<b>Studio</b>	\$2,056	<b>1-Bedroom</b>	\$2,396	<b>2-Bedroom</b>	\$3,249	<b>3-Bedroom</b>	\$4,187	<p>A. New rent OR maximum rent (the lower of the two): \$ _____</p> <p>B. Current rent: \$ _____</p> <p>Subtract B from A for the Monthly Rent Differential Payment:</p> <p style="text-align: center;">= \$ _____</p> <p>Note: If period of relocation exceeds 90 days, the initial rent differential payment is for the first 90 days: monthly amount x 3 =</p> <p style="text-align: center;">\$ _____</p>
Unit Size	Maximum Rent Level										
<b>Studio</b>	\$2,056										
<b>1-Bedroom</b>	\$2,396										
<b>2-Bedroom</b>	\$3,249										
<b>3-Bedroom</b>	\$4,187										
<b>Total Initial Relocation Payment</b>											

# Request for Relocation Payment (30 Days or Longer)

Housing & Community Services



<p>Includes:</p> <ol style="list-style-type: none"><li>1. Dislocation Allowance</li><li>2. Moving Costs: fixed payment or actual cost</li><li>3. Storage Costs: fixed payment or actual cost</li><li>4. Rent Differential for first month or initial 90 days.</li></ol>	<p>Sum of all amounts above:</p> <p>\$ _____</p>
<p><b>Monthly Relocation Payment</b></p>	
<ol style="list-style-type: none"><li>1. Monthly Rent Differential</li><li>2. Storage Costs: fixed payment or actual cost</li></ol>	<p>\$ _____</p>