



Office of the City Manager

CONSENT CALENDAR
July 14, 2026

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Wahid Amiri, Interim Director, Public Works

Subject: Contract No. 32600081 Amendment: Metro Elevator for Maintenance, Repairs and Emergency Response Services for Citywide Elevators

RECOMMENDATION

Adopt a resolution authorizing the City Manager to execute a contract amendment with Metro Elevator to provide maintenance, repairs, and emergency response services and to increase the contract amount by \$300,000 for a total not to exceed \$650,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding is available in the proposed Fiscal Year (FY) 2027 budget, pending approval from City Council. Resources for this contract are distributed across several funds including the General Fund (011), Sanitary Sewer Fund (611), Off-Street Parking Fund (627), Equipment Maintenance Fund (672), and Building Maintenance Fund (673). Funding for future years is subject to Council's approval of the proposed citywide budget for FY 2028.

CURRENT SITUATION AND ITS EFFECTS

Elevator maintenance, repairs and emergency response services are critical to maintaining the accessibility, safety, reliability, and operational needs of the City's elevators.

The City issued Request for Proposals (RFP) Specification No. 25-11723-C, with a submission due date of June 3, 2025. The City received three proposals in response. The selection committee, composed of subject matter experts from Public Works, evaluated the proposals.

The evaluation criteria used to rate the proposals were as follows: Project Approach (30%), Expertise and References (15%), Cost (25%), and Background (30%). Metro Elevator was awarded a contract as the best and most responsive bidder, which was executed in December 2025. Due to major repairs needed for several City elevators, including replacement of elevator car cables, an amendment is needed at this time to increase the not-to-exceed amount of the contract.

This contract will support the City's elevators, which are critical to support staff and community members, and is aligned with the Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

Effective January 1, 2026, local agencies are required to satisfy noticing requirements for certain contracts for services that meet the criteria outlined in Government Code Section 3504.1 as amended by AB 339. This project does not meet the criteria in Government Code Section 3504.1 and is exempt from the noticing requirement.

BACKGROUND

The City currently utilizes 30 elevators located in 16 facilities. Proper maintenance, repair and emergency response services for City elevators supports the safety and accessibility of staff and community members, while also complying with state and federal safety requirements.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identified environmental sustainability or climate impacts associated with the execution this contract's amendment.

RATIONALE FOR RECOMMENDATION

Regular inspection and maintenance of elevators is required to meet safety regulations. This contract amendment will ensure compliance with state and local codes and improve responsiveness to emergency calls.

ALTERNATIVE ACTIONS CONSIDERED

If City Council does not approve the Contract, the city will not have the resources in place to maintain its elevators. This could limit access to members of the public and result in service disruptions.

CONTACT PERSON

Joy Brown, Operations Manager, (510) 981-6629

Aaron Baker, Facilities Maintenance Superintendent, (510) 981-6452

Tucker Brofft, Senior Management Analyst, (510) 981-5375

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32600081 AMENDMENT: METRO ELEVATOR FOR
MAINTENANCE, REPAIRS AND EMERGENCY RESPONSE SERVICES FOR
CITYWIDE ELEVATORS

WHEREAS, the City conducted RFP Solicitation No. 25-11723-C with bids due no later than June 3, 2025; and

WHEREAS, the City received three proposals and a selection committee, composed of subject matter experts from the Public Works Facilities Division and the Public Works Operations Division, met to evaluate the bids; and

WHEREAS, Metro Elevator was selected as the most responsive bidder and was awarded the contract; and

WHEREAS, Metro Elevator and the City executed Contract No. 32600081 in December 2025, which was approved through Resolution 71,932-N.S by Council on July 27, 2025, for an amount not to exceed \$175,000; and

WHEREAS, Metro Elevator and the City executed an amendment to Contract No. 32600081, which was approved by Council on February 24, 2026, through Resolution 72,143-N.S. for an amended not-to-exceed amount of \$350,000; and

WHEREAS, due to major repairs needed for several City elevators, including replacement of elevator car cables, an amendment is needed at this time; and

WHEREAS, funding is available in the Fiscal Year 2027 adopted budget in General Fund (011), Off-Street Parking Fund (627), Sanitary Sewer Fund (611), Equipment Maintenance Fund (672), and Building Maintenance Fund (673). Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend the contract with Metro Elevator for maintenance, repairs, and emergency response services for citywide elevators for three years from September 1, 2025, to August 31, 2028, to increase the contract amount by \$300,000 for an amount not to exceed \$650,000 with the option to extend for two additional one-year terms. Rates adjusted annually in accordance with the Consumer Price Index.

