



City of Berkeley

Health, Housing, and Community Services

NOTICE OF FUNDING AVAILABILITY (NOFA) FOR PUBLIC FACILITIES IMPROVEMENTS

This NOFA is for Community Development Block Grant (CDBG) funding.

Application Period: July 13, 2026 through August 31, 2026

TIMEFRAME	NOFA ACTIVITY
July 13	The NOFA application will be open for submission through City Data Services
July 22	Workshop for Community Facility Improvement Program Proposals via Zoom at 11:00 AM
July 24	Due date for submitting written questions
July 29	Updated program FAQ will be posted on the program website
August 31	Applications due at 5:00 p.m.
September TBD	Housing Advisory Commission (HAC) subcommittee review and make funding recommendations to full HAC

TIMEFRAME	NOFA ACTIVITY
October 1¹	Housing Advisory Commission (HAC) review and make funding recommendations to City Manager/Council
December 1¹	For projects at and above \$200,000, Council considers City Manager and HAC funding recommendations

NOFA BACKGROUND & AVAILABLE AMOUNTS

The City of Berkeley has available funding under the federal Community Development Block Grant (CDBG) Program for improvements to existing facilities located in Berkeley that are open to the public and serve low- to moderate-income individuals, including homeless shelters and transitional housing for homeless households. We anticipate \$1,200,000¹ in CDBG funds available for this NOFA.

The City allocation of funds for proposals received under this NOFA will take into consideration funding requirements and local plans and priorities. Federal legislation requires that each Entitlement Jurisdiction submit a Consolidated Plan to the U.S. Department of Housing and Urban Development (HUD), which the City of Berkeley does every five years. The Consolidated Plan is augmented by annual updates (Annual Action Plans) that include program priorities, proposed activities to be funded with CDBG, and how federal funds will be coordinated with local funds and programs to achieve the goals contained in the Consolidated Plan.

PUBLIC PARTICIPATION

Public meetings are a crucial component of the allocation process and provide residents with a direct mechanism to participate and to express their views. The Housing Advisory Commission (HAC) is a body authorized by the City Council to hold public meetings, review proposals, and make funding recommendations to the City Manager and Council. Thus, it will need to approve any application for funding. Additionally, the HAC has formed a CDBG subcommittee to be the first body to review applications and make recommendations to the full Commission. The HAC may hold additional meetings to review proposals in more detail. Any additional meetings will be noticed and posted in accordance with City Commission procedures. Please refer to the [HAC's website](#) for more information about commission schedules.

If the HAC recommends proposals with funding requests under \$200,000, the City Manager may approve them. Proposals with funding requests at or above \$200,000 must also receive City Council approval.

¹ Estimate, subject to change

ELIGIBLE ACTIVITIES

CDBG Program - The CDBG Program is a federal program that has been in effect since 1975. The primary objective of the CDBG Program is the development of viable urban communities, by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low- and moderate-income. At least 70% of the total CDBG funds must be used for activities that benefit low- and moderate-income persons; at least 51% of the beneficiaries of individual activities must be low- and moderate-income persons. Eligible CDBG activities are defined by federal program regulations. Eligible uses of CDBG funds that will be considered under this NOFA include:

✓ ***Rehabilitation of public facilities***

The City expects to have approximately \$1,200,000 in CDBG funds to be available to support rehabilitation of existing facilities that are open to the public and serve a low-income population, including homeless shelters and transitional housing for homeless households. Eligible costs under this category include rehabilitation costs, project management costs, permits and fees, and professional service fees. CDBG funds can only be used for public facilities located in Berkeley that primarily serve Berkeley residents.

✓ ***Project and Organization Eligibility Minimum Criteria***

- Non-profit organization or City of Berkeley Department that operates a public building serving low-to-moderate income persons
- Priority will be given to projects that include significant ADA improvements, health and safety, and energy efficiency measures.
- Applicants must provide documentation that shows a minimum of five-year site control for the building.
- Projects must demonstrate that it primarily benefits low/moderate income persons (80% of area median income or below)

✓ ***Ineligible Activities***

CDBG funds cannot be used for:

- Renovation of administrative offices; however, buildings with mixed use administrative offices/public-serving areas are eligible
- Facility improvements and designs that are not followed by construction
- Pre-project activities
- Purchase of equipment
- Furnishings and personal property

FEDERAL, STATE and LOCAL REQUIREMENTS

Successful applicants for funding will be required to adhere to federal, state and local laws and regulations upon entering into a contract with the City of Berkeley including, but not limited to, Davis Bacon and Related Acts (DBRA) and Labor Standards, and the Build America, Buy America Act (BABA).

EVALUATION CRITERIA

Projects will be assessed for minimum eligibility including responsiveness to eligibility requirements, project readiness, feasibility, how well the project meets a priority community need (including but not limited to accessibility, health and safety, energy efficiency), past performance or experience, and community impact. The City and the HAC will evaluate each individual proposal and reserve the right to not recommend a project based on any of the above criteria and/or if there are insufficient funds for a proposal.

City staff may reach out to an applicant for clarification on submitted materials. Applicants must respond within the timeframe provided by City Staff, or their application may not move forward.

APPLYING FOR FUNDS

Any community organization or City/government agency that has a project that falls within eligible guidelines may apply for funding. However, to receive funding, a community agency must be a not-for-profit corporation or government entity. All agencies submitting community facility improvement proposals are strongly encouraged to attend the NOFA workshop listed below.

Workshop for Community Facility Improvement Program Proposals

July 22, 2026
11:00 AM

[Registration](#) is required to join the Workshop on Zoom

Questions and answers resulting from the workshop will be posted on the City's [Community Development Block Grant Funding website](#). Questions of substance relating to the NOFA and technical issues related to the web-based application process will be answered and posted on the City's website throughout the application period in a Frequently Asked Questions (FAQ) document.

Applications for FY 2027 under this NOFA must be submitted via an online, web-based process through City Data Services

For new City Data Services users, log in on the [main page](#) with the following User ID and Password:

User ID: BER2026

Password: BER2026

Once you log in, you will see a form that collects some basic agency information. Complete and submit the form to obtain a unique User ID and Password that you will use to submit your application.

For current City Data Services users, log in on the [main page](#) with your existing User ID and Password. You will see the Application button at the upper-right corner of your main page. Use this link to begin the submission of your application.

For technical issues with submitting data via City Data Services, please contact them via the “Help with this page” button on their website.

All applications must be submitted via the online application system. Agencies must submit complete applications by 5:00 pm, August 31, 2026.

**THE CITY OF BERKELEY WILL NOT ACCEPT
INCOMPLETE APPLICATIONS. INCOMPLETE APPLICATIONS WILL
NOT BE REVIEWED FOR FUNDING.**

FOR FURTHER INFORMATION & ASSISTANCE

If you have any questions, require assistance in submitting the application, or need a disability-related accommodation, please contact Jiro Arase, Health, Housing & Community Services Department, at (510) 981-7599 or by email at JArase@berkeleyca.gov