



Office of the City Manager

CONSENT CALENDAR
September 15, 2026

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Scott Gilman, Director, Health, Housing, and Community Services
 Subject: Revenue Contracts: Aging Services - Nutrition Programs Fiscal Years 2027 - 2030

RECOMMENDATION

Adopt two resolutions authorizing the City Manager or designee to receive grant funding and execute any resultant revenue agreements and amendments with Alameda County to provide congregate and home-delivered meals for seniors for Fiscal Year 2027 through Fiscal Year 2030 (FY2027-FY2030):

- a. Congregate Meals in a projected annual amount of \$696,800; and
- b. Home Delivered Meals in a projected annual amount of \$860,515.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley anticipates receiving two annual grants from the Alameda County Area Agency on Aging (AAA) totaling approximately \$1,557,315. This funding will support the designated programs from FY 2027 through FY 2030.

The contracts require a 10% local match of approximately \$155,732. The Aging Services Division of the Department of Health, Housing, and Community Services (HHCS/AS) will cover this match using approved General Fund resources. All future funding remains subject to annual budget appropriations.

1. **Congregate Meals:** The FY 2027-2030 contract is projected for \$696,800 annually in the Senior Nutrition (Title III) Fund (Fund 320) and requires a \$69,680 local match from the General Fund (Fund 011). Funding supports senior center staff, meal coordination, and catering services for both on-site dining at the North and South Senior Centers and pickup meals.
2. **Home Delivered Meals:** The FY 2027-2030 contract is projected for \$860,515 annually in the Senior Nutrition (Title III) Fund (Fund 320) and requires an \$86,052 local match from the General Fund (Fund 011). Funding supports program staff, delivery management, and catering services for home delivered meals.

CURRENT SITUATION AND ITS EFFECTS

The HHCS/AS applied for nutrition programs from AAA. As required by the proposal process, the City identified two cost-effective subcontractors to prepare the meals: Nutrition Solutions (NS) for congregate meals, and Service Opportunities for Seniors (SOS) for home-deliveries. AAA has issued a notice of intent to award the contract to HHCS/AS for both programs. Once funding is secured, funding is for FY 2027 with possible annual amendments and extensions for an additional three years (through FY 2030).

Effective January 1, 2026, local agencies are required to satisfy noticing requirements for certain contracts for services that meet the criteria outlined in Government Code Section 3504.1 as amended by AB 339. This is a revenue contract, and it does not meet the criteria in Government Code Section 3504.1 and is exempt from the noticing requirement. The expenditure contracts related to this work have also been determined to be exempt from this requirement.

BACKGROUND

HHCS/AS receives funding from city, county and state sources as well as private donations to serve the senior residents of Berkeley including the coordination and delivery of the Tri-City Nutrition Program. HHCS/AS is committed to providing a broad range of community services to meet the needs of seniors in Berkeley. HHCS/AS provides nutritious meals, outreach, activities, social events, classes, and individual support and referral services to seniors and their families in the community.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The home-delivered and congregate meal programs compost meal waste.

RATIONALE FOR RECOMMENDATION

These funds provide critical support to ensure HHCS/AS can continue to provide congregate meals at both the North and South Berkeley Senior Centers, and home delivered meals to eligible individuals.

ALTERNATIVE ACTIONS CONSIDERED

HHCS/AS assesses each funding source to ensure that it supports the City's mission and goals. The alternative action of not seeking any of these funding sources would result in a significant reduction in services available to seniors in the community.

CONTACT PERSON

Rhianna Babka, Manager of Aging Services, HHCS, (510) 981-5410

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Home-Delivered Meals

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEARS 2027-2030
CONGREGATE MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs for Fiscal Years 2027-2030 in the approximate amount of \$696,800 (Senior Nutrition (Title III) Fund 320); and

WHEREAS, the City of Berkeley provides a minimum match of \$69,680 in General Funds (Fund 011); and

WHEREAS, the funds will support the coordination and management of congregate meals at four sites (North Berkeley Senior Center, South Berkeley Senior Center, Emeryville Senior Center and Albany Senior Center) (Senior Nutrition (Title III) Fund 320); and

WHEREAS, as a condition of the application to Alameda County Area Agency on Aging, Aging Services was required to pre-identify a qualified subcontractor for catering service, and through a streamlined solicitation, Aging Services selected Nutrition Solutions to provide meals for the congregate meal program; and

WHEREAS, the revenue contract is exempt from the noticing requirements set forth in Government Code Section 3504.1, and the resulting expenditure contract has been determined to be exempt from this requirement.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is hereby authorized to:

1. Submit a contract agreement to Alameda County for funding for fiscal years 2027-2030 for the Congregate Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments consistent with the grant awards, including any annual increases and term extensions, and which may be greater or less than the projected annual award of \$696,800; and
2. Execute and amend any resulting agreement with Nutrition Solutions for fiscal years 2027-2030 for congregate meal services in amounts consistent with the grant awards, which may be greater or less than the projected annual contract amount of \$519,362, subject to the availability of grant funding.

A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY FISCAL YEARS 2027-2030
HOME DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services (HHCS) provides a broad range of community services to the community; and

WHEREAS, HHCS' Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program for Fiscal Years 2027-2030 in the approximate amount of \$860,515 (Fund 320); and

WHEREAS, the City of Berkeley provides a minimum match of \$86,052 in General Funds (Fund 011); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (Fund 320); and

WHEREAS, as a condition of the application to Alameda County Area Agency on Aging, Aging Services was required to pre-identify a qualified subcontractor for catering service, and through a streamlined solicitation, Aging Services selected Service Opportunities for Seniors to provide meals for the home delivered meal program; and

WHEREAS, this contract is exempt from the noticing requirements set forth in Government Code Section 3504.1, and the resulting expenditure contract has been determined to be exempt from this requirement.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is hereby authorized to:

1. Submit a contract agreement to Alameda County for funding for fiscal years 2027-2030 for the Home Delivered Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments consistent with the grant awards, including any annual increases and term extensions, which may be greater or less than the projected annual award of \$860,515; and
2. Execute and amend any resulting agreement with Service Opportunities for Seniors (SOS) for fiscal years 2027-2030 for home delivered meal services in amounts consistent with the grant awards, which may be greater or less than the projected annual contract amount of \$638,066, subject to the availability of grant funding.

A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.