



Office of the City Manager

ACTION CALENDAR

October 13, 2026

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Mark Numainville, City Clerk

Subject: Establish 2027 City Council Meeting Schedule

RECOMMENDATION

Review the proposed modifications to the meeting schedule, including options for a shift in the timing of the summer recess, and adopt a Resolution establishing the City Council regular meeting schedule for calendar year 2027, with starting times of 6:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance (BMC Chapter 2.06), the Council must hold at least 24 meetings annually. The meeting schedule consists of 24 regular meetings and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious/cultural observances that have work restrictions pursuant to Council policy.

Due to the high rate of teleconference participation by the Council in July of 2026, there was a request to adjust the summer recess in order to better align with the BUSD school calendar (this would also increase alignment with the UC calendar). This change was discussed at the Agenda & Rules Committee, but no formal recommendation was adopted. Staff is presenting several options below for the 2027 summer recess schedule. Council may consider the options and adopt its preferred schedule.

| Last meeting before recess | First meeting back from recess |
|----------------------------|--------------------------------|
| June 29                    | August 17                      |
| July 6                     | August 31                      |
| July 20                    | September 14                   |

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

Establish 2027 City Council Meeting Schedule

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ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities, or any climate impacts associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, (510) 981-6900

Attachments:

1: Resolution

Exhibit A: 2027 Council Calendar

2: List of Religious/Cultural Observances for 2027

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2027 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance set forth in Berkeley Municipal Code Chapter 2.06, the Council must hold a minimum of 24 meetings annually; and

WHEREAS, the proposed schedule (Exhibit A) provides for 24 regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday with work restrictions or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2027; and

WHEREAS, the Mayor or a majority of the Council may call special meetings as needed and the Council may revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2027 regular meeting schedule on specified Tuesdays at 6:00 p.m. as indicated:

Winter Recess: December 16, 2026 – January 25, 2027  
January 26, 2027  
February 9 and February 23, 2027  
March 2, March 16, and March 23, 2027  
Spring Recess: March 24 – April 5, 2027  
April 6 and April 20, 2027  
May 4, May 11 and May 25, 2027  
June 1, June 15 and June 29, 2027  
July 6, 2027  
Summer Recess: July 7 – August 30, 2027  
August 31, 2027  
September 14 and September 28, 2027  
October 5 and October 19, 2027  
November 2, November 16, and November 30, 2027  
December 14, 2027  
Winter Recess: December 15, 2027 – January 24, 2028

Exhibit A: 2027 Council Calendar

## City Clerk Department 2027 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 510-981-6900.)

| Date                                                 | Time      |
|------------------------------------------------------|-----------|
| <b>January</b>                                       |           |
| <b>Winter Recess (Dec. 16, 2026 – Jan. 25, 2027)</b> |           |
| Jan 26                                               | 6:00 p.m. |
| <b>February</b>                                      |           |
| Feb 9                                                | 6:00 p.m. |
| Feb 23                                               | 6:00 p.m. |
| <b>March</b>                                         |           |
| Mar 2                                                | 6:00 p.m. |
| Mar 16                                               | 6:00 p.m. |
| Mar 23                                               | 6:00 p.m. |
| <b>April</b>                                         |           |
| <b>Spring Recess (March 24 – April 5, 2027)</b>      |           |
| April 6                                              | 6:00 p.m. |
| April 20                                             | 6:00 p.m. |
| <b>May</b>                                           |           |
| May 4                                                | 6:00 p.m. |
| May 11                                               | 6:00 p.m. |
| May 25                                               | 6:00 p.m. |
| <b>June</b>                                          |           |
| June 1                                               | 6:00 p.m. |
| June 15                                              | 6:00 p.m. |
| June 29                                              | 6:00 p.m. |
| <b>July</b>                                          |           |
| July 6                                               | 6:00 p.m. |
| <b>Summer Recess (July 7 – Aug. 30, 2027)</b>        |           |
| <b>August</b>                                        |           |
| Aug 31                                               | 6:00 p.m. |
| <b>September</b>                                     |           |
| Sept 14                                              | 6:00 p.m. |
| Sept 28                                              | 6:00 p.m. |
| <b>October</b>                                       |           |
| Oct 5                                                | 6:00 p.m. |
| Oct 19                                               | 6:00 p.m. |
| <b>November</b>                                      |           |
| Nov 2                                                | 6:00 p.m. |
| Nov 16                                               | 6:00 p.m. |
| Nov 30                                               | 6:00 p.m. |
| <b>December</b>                                      |           |
| Dec 14                                               | 6:00 p.m. |
| <b>Winter Recess (Dec. 15, 2027 – Jan. 24, 2028)</b> |           |

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**City Policy Regarding the Scheduling of City Meetings on All Significant Religious Holidays**

Attachment 2

Pursuant to Resolution No. 70,066-N.S., it is the policy of the City to avoid scheduling meetings of City Legislative Bodies (City Council, Policy Committees, Commissions, Task Forces) on religious holidays that incorporate significant work restrictions for common observance in the United States. City legislative bodies must avoid scheduling meetings on the religious holidays listed below.

| Religion     | Holiday                                       | 2027 Date(s)               |
|--------------|-----------------------------------------------|----------------------------|
| Shinto       | New Year                                      | 1/1/2027 thru 1/3/2027     |
| Hindu        | Makara Sankranti                              | 1/14/2027                  |
| Cultural     | Chinese New Year (Eve, Day, Lantern Festival) | 2/5, 2/6, 2/20             |
| Islam        | Ramadan (Eve & First Night)                   | 2/7/2027 thru 2/8/2027     |
| Islam        | Eid al-Fitr                                   | 3/9/2027 thru 3/10/2027    |
| Cultural     | Nowruz*                                       | 3/21/2027                  |
| Hindu        | Holi                                          | 3/22/2027                  |
| Christian    | Good Friday                                   | 3/26/2027                  |
| Christian    | Easter Sunday                                 | 3/28/2027                  |
| Jewish       | Passover Nights 1 & 2 (7*, 8*)                | 4/21 - 4/22 (4/28, 4/29)   |
| Islam        | Eid al-Adha                                   | 5/16/2027 thru 5/17/2027   |
| Buddhist     | Vesak                                         | 5/20/2027                  |
| Jewish       | Shavuot*                                      | 6/10/2027 thru 6/12/2027   |
| Shinto       | Obon Ceremony*                                | 8/13/2027 thru 8/15/2027   |
| Jewish       | Rosh Hashanah                                 | 10/1/2027 thru 10/3/2027   |
| Hindu        | Dussehra                                      | 10/9/2027                  |
| Jewish       | Yom Kippur                                    | 10/10/2027 thru 10/11/2027 |
| Jewish       | Sukkot (1st Day)*                             | 10/15/2027 thru 10/16/2027 |
| Jewish       | Shmini Atzeret/ Simchat Torah*                | 10/22/2027 thru 10/24/2027 |
| Hindu        | Diwali                                        | 10/29/2027                 |
| Baha'i Faith | Birth of Bab                                  | 10/30/2027                 |
| Baha'i Faith | Birth of Baha'u'llah                          | 10/31/2027                 |
| Jewish       | Chanukah (1st night)                          | 12/24/2027                 |
| Christian    | Christmas                                     | 12/25/2027                 |
| Cultural     | Kwanzaa                                       | 12/26/2027 thru 1/1/2027   |
| Jewish       | Shabbat (Friday sunset to Saturday sunset)*   | Weekly                     |

\* Meetings not prohibited, but avoid scheduling meetings if possible

