Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 27-11797-C
FOR
ServiceNow Professional Services
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "B"
11/10/2026

Dear Proposer:

Attachment N – Cost Proposal spreadsheet is attached.

Proposals/bids must be received no later than 2:00 pm, on Friday, November 20, 2026. All responses should be sent via email to Solicitations@berkeleyca.gov and have **"ServiceNow Professional Services"** and **Specification No. 27-11797-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Henry Oyekanmi
Finance Director

Addendum "B"

See attached "Attachment N- Cost Proposal RFP" spreadsheet



Attachment N Cost Proposal RFP.xlsx