



**Building and Safety  
Permit Service Center**

Plans and documents must be submitted in electronic format as an unsecured, flattened PDF with embedded fonts. Minimum 11"x17" sheet size.

EV Charging permit applications, plans, and all supporting documents can be submitted electronically using [Permits Online](#), by email to [solar@cityofberkeley.info](mailto:solar@cityofberkeley.info), or in person at the [Permit Service Center](#).

Plans for EV charging stations are not required for single-family, duplex or ADU applications.

**Building and Safety**  
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# Code Compliance Checklist

## ELECTRIC VEHICLE (EV) CHARGING

### Project Information

Project Address:

Permit Number:

### Permit Submittal Requirements

#### Completed [Permit Application](#)

#### Manufacturer's specifications sheets and installation guidelines

##### Schematic Site Plan (Not required for single-family, duplex or ADU)

- Must show building footprint with distances to property lines, parking areas, location of electrical service/subpanels and location of existing and proposed EV charging stations. The site plan shall also contain project information (i.e., project address, owner's information, scope of work statement).

##### Signed Electrical Plans (Not required for single-family, duplex or ADU)

- Single line diagram
- Existing electrical service size and number of meters
- Size, type and insulation ratings (voltage, temperature, etc.) of all conductors and associated wiring components
- Type, size and material of raceway(s)
- Feeder or service load calculations for EV charging stations requiring more than a 40 Amp overcurrent protective device

**Installations in outdoor locations must demonstrate that the parked vehicle and all components of the EV charging station will NOT be in the Public Right of Way (i.e. on or over the sidewalk) unless otherwise approved by the Department of Public Works.**

### Code Requirements

#### Installation

**Electric Vehicle Branch Circuit:** An outlet(s) installed for the purpose of charging electric vehicles shall be supplied by a separate branch circuit. This circuit shall have no other outlets. [CEC 210.17] Informational note: See [CEC 100] for the definition of *Electric Vehicle*

**Disconnecting Means:** For electric vehicle supply equipment rated more than 60 amperes or more than 150 volts to ground, the disconnecting means shall be provided and installed in a readily accessible location. The disconnecting means shall be lockable in the open position in accordance with CEC 110.25. [CEC 625.42]

## Electric Vehicle Charging Equipment

**General:** All electrical equipment and wiring shall be installed in accordance with CEC 625, except as noted in 511.10(B)(2) and (B)(3). Flexible cords shall be of a type identified for extra-hard usage. [CEC 511.10(B)(1)]

**Connector Location:** No connector shall be located within a Class I location as defined in CEC 511.3. [CEC 511.10(B)(2)]

**Plug Connections to Vehicles:** Where the cord is suspended from overhead, it shall be arranged so that the lowest point of sag is at least 6 inches above the floor. Where an automatic arrangement is provided to pull both cord and plug beyond the range of physical damage, no additional connector shall be required in the cable or at the outlet. [CEC 511.10(B)(3)]

### Additional:

I certify that I have read and acknowledged all of the Code Requirements noted above. I accept full responsibility for complying with all of the above requirements, as applicable to my project. I further agree that if I fail to comply with the code requirements, due to error or omission, I will correct all deficiencies prior to final inspection.

Name

Signature

Date

Check One:

Contractor

Owner

Owner's Agent