



Office of the City Manager

CONSENT CALENDAR

February 19, 2019

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Dave Brannigan, Fire Chief

Subject: Annual Purchase Orders for Turnouts, Personal Protective Equipment, Firefighting Tools and Equipment: L.N. Curtis and Sons

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute annual purchase orders and any amendments with L.N. Curtis and Sons for the purchases of:

- Turnouts, and personal protective equipment (PPE) such as wildland coats and pants, firehoses, gloves, helmets, gear for hearing and eye protection, fire boots;
- Other firefighting tools and equipment such fire extinguishers, foam, firehose, ladders, bumps, and related devices on apparatus.

The purchase order for FY 2019 shall not exceed \$220,000, with an annual increase no more than 5% each year up to a maximum of five years. A 20% contingency is added to cover costs arising from unforeseen incidents or operations for a total amount not to exceed (NTE) \$1,361,286.

FISCAL IMPACTS OF RECOMMENDATION

The funding for turnouts, PPE, firefighting tools and equipment for FY 2019 is budgeted in the General Fund budget codes: 011-72-742-835-0000-000-422-645110 (\$150,000 Clothing), 011-72-742-835-0000-000-422-642990 (\$50,000 Field Supplies), and 011-72-742-835-0000-000-422-642120 (\$20,000 Miscellaneous Supplies). The future year amounts will be included in the budgets for that fiscal year and will be subject to Council approval of the Adopted Budget and the Annual Appropriations Ordinance.

The number of turnouts and PPE purchased each fiscal year depends on the number of recruits hired and the number of turnouts and PPE that need to be replaced. Firefighting tools and equipment are replaced due to normal wear and tear during fire suppression operations. For budgetary purposes and fiscal management, the

Annual Purchase Orders for Turnouts, Personal Protective Equipment, Firefighting Tools and Equipment

CONSENT CALENDAR
February 19, 2019

purchases shall not exceed \$220,000 in FY 2019, and with no more than 5% annual increase in each of the subsequent four fiscal years, plus a 20% contingency.

Year	Amount (With 5% Annual Increase)	20% Contingency	Total Not to Exceed
FY2019	\$220,000	\$0	\$220,000
FY2020	\$231,000	\$46,200	\$277,200
FY2021	\$242,550	\$48,510	\$291,060
FY2022	\$254,678	\$50,936	\$305,614
FY2023	\$267,412	\$53,482	\$320,894
Total	\$1,215,640	\$145,646	\$1,361,286

CURRENT SITUATION AND ITS EFFECTS

Turnouts and PPE are necessary protective safety gear for firefighting personnel and are required to fully comply with updated CAL-OSHA and National Fire Protection Association (NFPA) 1971, Standard on Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting. The Fire Department needs to procure an approved NFPA compliant standardized style and color of department turnouts for firefighting personnel. Firefighting equipment are also needed for fire suppression and responding to emergency calls.

This purchase piggybacks off a publicly solicited cooperative contract (# 00000170) awarded to L.N. Curtis & Sons. The contract is established through a formal competitive Request for Proposal (RFP) process conducted by Public Procurement Authority (PPA) in cooperation with National Purchasing Partners (NPP). The RFP was issued on October 26, 2016 and awarded on April 27, 2017. Piggybacking off a cooperative contract is an effort to streamline the procurement process, reducing administrative costs and delays associated with a RFP.

BACKGROUND

Each year the Fire Department purchases turnouts and PPE for firefighters performing in the line of duty. In addition, reliable mission critical tools and equipment are needed for them to perform their duties. The products offered by L.N. Curtis and Sons meet the updated safety standards that provide safety for firefighters engaging in fire suppression and rescue operations. The Fire Department is requesting that the City Council approve the execution of an annual purchase order for turnouts, PPE, firefighting tools and equipment with L.N. Curtis and Sons.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects associated with the subject of this report.

Annual Purchase Orders for Turnouts, Personal Protective
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CONSENT CALENDAR
February 19, 2019

RATIONALE FOR RECOMMENDATION

Under State law, CAL-OSHA mandates structural turnouts for uniformity and level of protection. L.N. Curtis and Sons provides protective safety gears that are compliant with CAL-OSHA requirements. Relying on PPA's competitive firefighting equipment bid will save the City of Berkeley numerous staff hours on products that have already been bid.

ALTERNATIVE ACTIONS CONSIDERED

No alternative actions are considered. The Berkeley City Charter Article XI, Public Works and Supplies, Section 67.2 allows for the use of competitively bid pricing from a public agency. L.N. Curtis is the successful bidder of a publicly solicited contract (#00000170) awarded by Public Procurement Authority.

CONTACT PERSON

Dave Brannigan, Fire Chief, (510) 981-3473

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

ANNUAL PURCHASE ORDERS FOR TURNOUTS, PERSONAL PROTECTIVE EQUIPMENT, FIREFIGHTING TOOLS AND EQUIPMENT: L.N. CURTIS AND SONS

WHEREAS, turnouts and personal protective equipment are necessary protective safety gears for firefighting personnel and are required to fully comply with updated CAL-OSHA and National Fire Protection Association (NFPA) 1971, Standard on Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting; and

WHEREAS, the Fire Department needs to procure an approved NFPA compliant standardized style and color of department turnouts for firefighting personnel. In addition, reliable mission critical tools and equipment are also needed for fire suppression and rescue operations; and

WHEREAS, the Berkeley City Charter Article XI, Public Works and Supplies, Section 67.2 allows for the use of competitively bid pricing from a public agency; and

WHEREAS, on October 26, 2016, the Public Procurement Authority (PPA) issued a Request for Proposal solicitation No. 1605 for fire equipment. The RFP was published in USA Today on November 2, 2016 and posted on the following websites: www.nppgov.com, www.ppa-or.gov, and www.findrfp.com. The RFP was closed on December 12, 2016. PPA received six proposals. Proposals were evaluated by PPA based on the criteria contained in the RFP. L.N. Curtis & Sons was a successful bidder and awarded Contract No. 00000170 for firefighting equipment; and

WHEREAS, L.N. Curtis & Sons is a local vendor based in Oakland, California; and

WHEREAS, L.N. Curtis and Sons offers products that meet the updated safety standards that provide safety for firefighters engaging in fire suppression and rescue operations; and

WHEREAS, the funding for turnouts, PPE, firefighting tools and equipment for FY 2019 is budgeted in the General Fund budget codes: 011-72-742-835-0000-000-422-645110 (\$150,000 Clothing), 011-72-742-835-0000-000-422-642990 (\$50,000 Field Supplies), and 011-72-742-835-0000-000-422-642120 (\$20,000 Miscellaneous Supplies). The future year amounts will be included in the budgets for that fiscal year and will be subject to Council approval of the Adopted Budget and the Annual Appropriations Ordinance; and

WHEREAS, a 20% contingency is needed to cover costs arise from unforeseen incidents or operations each year. The contingencies and excess above the budget will be appropriated in the General Fund as an amendment to the Annual Appropriations Ordinance on an as-needed basis in each respective fiscal year.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized under City Charter Article XI, Section 67.2 to execute annual purchase orders and any amendments with L.N. Curtis & Sons to purchase turnouts, PPE,

firefighting tools and equipment for \$220,000 in FY 2019, with an annual increase no more than 5% each year up to a maximum of five years and a 20% contingency to cover costs arising from unforeseen incidents or operations, for a total amount not to exceed (NTE) \$1,361,286.

Year	Amount (With 5% Annual Increase)	20% Contingency	Total NTE
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