



Office of the City Manager

02

CONSENT CALENDAR
February 26, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on February 26, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$568,759.

| <u>PROJECT</u> | <u>Fund</u> | <u>Source</u> | <u>Amount</u> |
|---|-------------|---------------|------------------|
| Corp Yard Equipment Maintenance Building Electrical Upgrades Project; and Marina Corp. Yard Electrical Upgrade Project | 511 | Measure T1 | \$568,759 |
| Total: | | | \$568,759 |

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB or RFP may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on February 26, 2019

Sanitary Sewer Rehabilitation:

- a) Corp Yard Equipment Maintenance Building Electrical Upgrades Project; Marina Corp yard Electrical upgrade Project

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: February 26, 2019

| SPECIFICATION NO. | DESCRIPTION OF GOODS / SERVICES BEING PURCHASED | APPROX. RELEASE DATE | APPROX. BID OPENING DATE | INTENDED USE | ESTIMATED COST | BUDGET CODE TO BE CHARGED | DEPT. / DIVISION | CONTACT NAME & PHONE |
|--------------------|---|----------------------|--------------------------|---|------------------|---|------------------|--------------------------|
| 19-11302-C | Corp Yard Equipment Maintenance Building Electrical Upgrades Project; Marina Corp Yard Electric Upgrade Project | 5/1/2019 | 6/1/2019 | Renovate Corp Yard Equipment Maintenance Building Electrical Systems; and Renovate marina Corp Yard Electrical System | \$568,759 | 511-54-623-677-0000-000444-662110 (Funds project number T1PW09) | PW/Eng | Elmar Kapfer 981-6435 |
| DEPT. TOTAL | | | | | \$568,759 | | | |
| GRAND TOTAL | | | | | \$568,759 | | | |

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