



Office of the City Manager

CONSENT CALENDAR
March 26, 2019

To: Honorable Mayor and Members of the City Council
From: Dee Ridley-Williams, City Manager
Submitted by: Phil Harrington, Director, Public Works
Subject: Contracts: Fehr & Peers and Parisi Associates for On-Call Traffic Engineering Services

RECOMMENDATION

Adopt Resolutions authorizing the City Manager to execute two contracts and any amendments with Fehr & Peers and Parisi Associates for on-call traffic engineering services in an amount not to exceed \$1,000,000 each for a combined total not to exceed amount of \$2,000,000 from April 11, 2019 to June 31, 2022 with two 1-year options to extend.

FISCAL IMPACTS OF RECOMMENDATION

Funding for these on-call contracts will be identified and expended only for actual traffic engineering services required. Therefore, funding will be subject to appropriation in the specific fiscal year (covered in the contract term) that the services are needed. Some of the funding sources that are available for use are the Capital Improvement Fund (Fund 501), State Transportation Tax Fund (Fund 127), and Measure BB Local Streets and Road Fund (Fund 134).

This contract for Fehr & Peers has been assigned CMS No. JUWD5. The contract for Parisi Associates has been assigned CMS No. NNZA3

CURRENT SITUATION AND ITS EFFECTS

A Request for Proposals (Specification No. 19-11289-C) was issued on January 8, 2019 and included a wide range of tasks the consultant could potentially be asked to undertake, depending upon the needs and priorities facing Traffic Engineering. Proposals were received from seven consultants: DKS Associates, Fehr & Peers, Kittelson, Parisi, TJKM, T. Kears, and W-Trans. Staff reviewed the proposals to determine the firms' respective strengths, and selected Fehr & Peers, and Parisi Associates to perform traffic engineering work valued up to \$1,000,000 each.

BACKGROUND

The City has hired outside traffic engineering consultants since 1999 to assist staff in handling the division's workload. Traffic engineering consultants augment the services of permanent staff especially in meeting critical deadlines. The need to provide quick and detailed reviews of special local/regional projects has resulted in project delivery issues for the Traffic Engineering Division, especially where tight deadlines need to be met or special expertise is required. Typical examples of this type of assignment are planning, design, and construction management of Milvia Bikeway Project, Safe Routes to School grants projects, preparation of traffic calming plans, including physical design modifications, signage plans and markings; and fast track review of utilities traffic plans for emergency repair and construction.

ENVIRONMENTAL SUSTAINABILITY

Selection of this consultant is consistent with the City's efforts to improve efficiency of movement of people and vehicles throughout the City's roadway network. For example, any traffic signal improvement project that is implemented as a result of this work is expected to have a positive effect on traffic flow including bicycles and pedestrians, and contribute to the reduction of greenhouse gases and pollutants that impact air quality.

RATIONALE FOR RECOMMENDATION

Hourly rates, estimated cost per task, minimum response times, and experience with municipal agencies were among the factors considered during the selection process. While the hourly rates vary from task to task, depending on the required skill set and the level of staff used, the experience, proven responsiveness, on-time delivery and rates provided by Fehr & Peers, and Parisi Associates were the most competitive overall. In addition to the positive experience the City has had with Fehr & Peers, and Parisi Associates on previous contracts, all references contacted for Fehr & Peers, and Parisi Associates provided very positive feedback on the quality of their work.

ALTERNATIVE ACTIONS CONSIDERED

The only alternative would be to postpone indefinitely the execution of certain assignments.

CONTACT PERSON

Farid Javandel, Transportation Manager, Public Works, 981-7061
Hamid Mostowfi, Supervising Traffic Engineer, Public Works, 981-6403

Attachments:
1: Resolutions

RESOLUTION NO. - N.S.

CONTRACT: FEHR & PEERS FOR ON-CALL TRAFFIC ENGINEERING SERVICES

WHEREAS, outside traffic engineering consultants are needed to augment the services of permanent staff where tight deadlines are at issue or special expertise is required, and the City has hired consultants since 1999 to assist staff in handling heavy workloads; and

WHEREAS, a request for proposals was issued, and Fehr & Peers, was deemed to be one of the two most competitive of the seven responding firms, and was selected on the basis of their pricing, their experience with municipal agencies, expertise, proven on-time and high quality delivery, and the positive feedback received from their references; and

WHEREAS, funding is subject to appropriation in the FY 2020 and future fiscal year budgets in various Funds; and the contract has been entered into the City contract database, and assigned CMS No. JUWD5; and

WHEREAS, contract services are intended to provide capacity for cost-effective and speedy response to unprogrammed and time-sensitive tasks that may arise over time; and as these situations occur, responsible departments will ensure allocation of funding from appropriate Funds to cover the cost of providing traffic engineering services.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Fehr & Peers for an amount not to exceed \$1,000,000 from April 11, 2019 to June 31, 2022 with two 1-year options to extend. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

March 26, 2019

RESOLUTION NO. - N.S.

CONTRACT: PARISI ASSOCIATES FOR ON-CALL TRAFFIC ENGINEERING SERVICES

WHEREAS, outside traffic engineering consultants are needed to augment the services of permanent staff where tight deadlines are at issue or special expertise is required, and the City has hired consultants since 1999 to assist staff in handling heavy workloads; and

WHEREAS, a request for proposals was issued, and Parisi Associates was deemed to be one of the two most competitive of the seven responding firms, and was selected on the basis of their pricing, their experience with municipal agencies, expertise, proven on-time and high quality delivery, and the positive feedback received from their references; and

WHEREAS, funding is subject to appropriation in the FY 2020 and future fiscal year budgets in various Funds; and the contract has been entered into the City contract database, and assigned CMS No. NNZA3; and

WHEREAS, contract services are intended to provide capacity for cost-effective and speedy response to unprogrammed and time-sensitive tasks that may arise over time; and as these situations occur, responsible departments will ensure allocation of funding from appropriate Funds to cover the cost of providing traffic engineering services.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Parisi Associates for an amount not to exceed \$1,000,000 from April 11, 2019 to June 31, 2022 with two 1-year options to extend. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.