



Office of the City Manager

CONSENT CALENDAR
April 23, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on April 23, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$5,680,000.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Live Oak Community Center Seismic Retrofit Project	511	Measure T1 – Infrastructure	\$5,300,000
John Hinkel Park Improvements	345	Measure WW – Park Bond	\$380,000
Total:			<u>\$5,680,000</u>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB or RFP may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on April 23, 2019

- a) Live Oak Community Seismic Retrofit Project
- b) John Hinkel Park Improvements

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: April 23, 2019

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
19-11320-C	Live Oak Community Center Seismic Retrofit Project	6/21/2019	7/25/2019	Project consists of a seismic retrofit of the Live Oak Community center to reach Immediate Occupancy rating to serve as a care and shelter facility. Upgrades also include a new ADA restroom in the theater, ADA ramp to entrances to the center and theater, addition for staff seating and storage, energy efficiency upgrades to the HVAC system, and various building code required upgrades.	\$5,300,000	511-52-545-000-0000-000-461-662110-PRWT119005	No Funds will be appropriated in 1st AAO of FY20	Taylor Lancelot 981-6421
DEPT. TOTAL					\$5,300,000			
19-11321-C	John Hinkel Park Improvements	4/24/2019	6/4/2019	This project will create a picnic site at the former club house building pad. Accessible pathway, concrete patio, and walls will be constructed along with irrigation and planting. The project will also renovate the entry stairway at Somerset Place.	\$380,000	345-52-545-000-0000-000-461-663110-PRWPK14002	PRW? Capital Project	Wendy Wellbrock 981-6346
DEPT. TOTAL					\$380,000			
GRAND TOTAL					\$5,680,000			

