



Office of the City Manager

CONSENT CALENDAR  
April 23, 2019

To: Honorable Mayor and Members of the City Council  
From: Dee Williams-Ridley, City Manager  
Submitted by: Phillip L. Harrington, Director, Department of Public Works  
Subject: Contract No. 10276A Amendment: Interface Engineering, Inc. for On-Call Electrical Engineering Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to the contract with Interface Engineering, Inc., Contract No. 10276A, for on-call electrical engineering consulting services, increasing the contract amount by \$90,000, for an amount not-to-exceed \$220,000, and extending the contract from June 30, 2019 to June 30, 2020.

FISCAL IMPACTS OF RECOMMENDATION

The proposed amendment increases Interface’s contract amount by \$90,000 from \$130,000 to a not to exceed amount of \$220,000. The following funding source and amount are estimates as funding for these on-call contracts will be identified and expended only for actual electrical engineering consulting services required within the contract period.

Measure T1 Infrastructure & Facilities Fund	
511-54-623-677-0000-000-444-612310.....	\$70,000
Capital Improvement Fund	
501-54-623-677-0000-000-444-612310.....	\$20,000

This amendment has been entered into the Contract Management System (CMS) as No. A5HBG.

CURRENT SITUATION AND ITS EFFECTS

The Departments of Public Works (Public Works) and Parks, Recreation, and Waterfront (Parks) require electrical engineering consulting services from Interface to assist implementing the City’s T1 Program and the Capital Improvement Program. The current not to exceed on-call contract amount of \$130,000 is projected to be depleted by the end of April in 2019. The contract will require additional funding to provide coverage for on-going electrical projects, such as the Corporation Yard Maintenance Building, the Marina Corporation Yard Maintenance Building, and the Ann Chandler Public Health Center (Berkeley Health Clinic). The additional funding will also provide coverage until new Electrical On-Call consultants are selected. Staff plans to send out a new Request

for Qualifications for electrical engineering consulting services in August and have a new contract in place in the Spring of 2020. The services provided by this contractor support the Strategic Plan goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities and the T1 Strategic Priority Project "Berkeley Health Clinic Electrical Improvements".

#### BACKGROUND

On July 2, 2013, the City issued a Request for Qualification (RFQ) for On-Call Electrical Design Services (Specification No. 13-10746-C) for capital improvement projects. On July 18, 2013, the City received eleven submissions, which were reviewed and rated. Interface was found to be the most qualified to provide the services.

On October 15, 2013, by Resolution No. 66335-N.S, Council approved the award of a \$100,000 contract for the period of October 2, 2013 through October 2, 2016.

On May 10, 2016, by Resolution No. 67,469-N.S., Council approved an amendment to increase the contract amount by \$30,000 to a not-to-exceed amount of \$130,000, and extended the term of the contract from October 2, 2016 to June 30, 2018. This amendment was for the additional electrical work required for the Microgrid Project, including switchgears, smart-inverters, or battery setup.

On May 3, 2018, the City Manager approved an extension to term of contract from June 30, 2018 to June 30, 2019. This extension was necessary to continue on-going and new work until the end of June 2019.

#### ENVIRONMENTAL SUSTAINABILITY

There are no anticipated negative environmental effects of this action.

#### RATIONALE FOR RECOMMENDATION

Electrical engineering services are required for this project as the City does not have the in-house expertise to complete this specialized work.

#### ALTERNATIVE ACTIONS CONSIDERED

An alternative would be to delay the amendment until the new consultants are under contract. This would delay current projects.

#### CONTACT PERSON

Andrew Brozyna, Deputy Director, Department of Public Works (510) 981-6396  
Elmar Kapfer, Supervising Civil Engineer, Department of Public Works (510) 981-6435

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10276A AMENDMENT: INTERFACE ENGINEERING, INC. FOR ON-CALL ELECTRICAL ENGINEERING DESIGN SERVICES

WHEREAS, on July 2, 2013, the City issued a Request for Qualification (RFQ) for On-Call Electrical Design Services (Specification No. 13-10746-C) for capital improvement projects. On July 18, 2013, the City received eleven submissions, which were reviewed and rated. Interface was found to be the most qualified to provide the services; and

WHEREAS, on October 15, 2013 by Resolution No. 66335-N.S. City Council authorized Contract No. 10276 with Interface Engineering Inc. in an amount not to exceed \$100,000 for electrical engineering services for facilities capital improvement projects for the period of October 2, 2013 through October 2, 2016; and

WHEREAS, on May 10, 2016 by Resolution No. 67,469-N.S. the City Council authorized Contract No. 10276A to increase not to exceed amount to \$130,000 and extend the term from October 2, 2016 to June 30, 2018; and

WHEREAS, on May 3, 2018, the City Manager approved an extension to term of contract from June 30, 2018 to June 30, 2019; and

WHEREAS, City staff does not have the experience to provide needed electrical engineering services; and

WHEREAS, the current contracted not to exceed amount is projected to be depleted by March 30, 2019 and the City has need of Interface Engineering, Inc.'s continued electrical engineering services through June 30, 2020; and

WHEREAS, funds are available from the Capital Improvement Fund and Measure T1 Infrastructure & Facilities Fund, and the contract has been entered into the City database with Contract Management System (CMS) No. A5HBG.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 10276A with Interface Engineering, Inc. increasing the amount by \$90,000 for an amount not to exceed \$220,000 and extending the contract period from June 30, 2019 through June 30, 2020.

