



Office of the City Manager

PUBLIC HEARING

April 23, 2019

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Kelly Wallace, Interim Director, Health Housing and Community Services

Subject: Submission of the PY 2019 Annual Action Plan Including Allocations of Federal Funds to Community Agencies

RECOMMENDATION

Conduct a public hearing on the federal Program Year (PY) 2019¹ Annual Action Plan (AAP) for federal funds, including the allocation of federal funding for community agencies for FYs 2020 - 2023, and upon conclusion, adopt a Resolution:

1. Approving proposed funding allocations under the FY 2020 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Home Investment Partnerships Program (HOME); and
2. Authorizing the execution of resultant agreements and amendments with community agencies for the above-mentioned funds; and
3. Allocating 85% of the FY 2020 HOME funds to the Housing Trust Fund, up to 5% for Community Housing Development Organization (CHDO) operating funds 10% for program administration; and
4. Authorizing the carryover of any ESG unspent funds from FY 2018 and FY 2019 and allocate those funds to the Coordinated Entry System (CES) – the HUB – to be used for ESG eligible activities in FY 2020; and
5. Authorizing the City Manager to submit the PY 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD).

SUMMARY

This report includes funding recommendations for \$2,626,329 (estimate) in CDBG funds, \$219,480 (estimate) in ESG funds, and \$793,509 (estimate) in HOME funds, as detailed in Attachment 1, Exhibit A. These amounts are estimates because, at the time

¹ PY 2019 means the federal fiscal year 2020, funding under which is made available to the City of Berkeley in July 2019, coinciding with the City's Fiscal Year 2020.

of writing, the federal Department of Housing and Urban Development (HUD) has not provided the City of Berkeley with final funding allocations. The recommendations include \$1,476,057 in CDBG funding for housing services activities and \$453,921 in CDBG funding for public services. Funding allocations for housing services and public services funding under the CDBG program will continue into FY 2021-2023 at FY 2020 levels. The recommendations also include: \$1,015,287 (estimate) in CDBG funding for the community facility program which will be released through a notice of funding availability (NOFA) in FY 2020, and \$684,043 in HOME funding for the Housing Trust Fund.

This report includes authorization for the required submission of the Annual Action Plan (Attachment 2), which details the City's plans for implementing the CDBG, HOME and ESG programs in FY 2020.

Please note that in order for Council to make fully informed allocation decisions regarding the federal funds, staff has provided all recommended funding allocations for community agencies, including FY 2020-2023 General Fund (GF) and Community Services Block Grant (CSBG). The action council is being asked to take tonight applies to ONLY the CDBG, ESG and HOME funds, even though all funding sources are reflected in the attached tables. A summary of the funding recommendations is available in Attachment 7, Exhibit A. The City Manager is not asking Council to take action on the GF and CSBG allocations, as this will be acted upon through the regular budget adoption process ending on June 25, 2019.

FISCAL IMPACTS OF RECOMMENDATION

Federal funding allocations for FY 2020 have yet to be finalized, therefore all of the amounts in this report are estimates. The estimated \$2,626,329 total CDBG entitlement amount includes an estimated 0.2% reduction in funding. CDBG program income, the income from CDBG-funded activities that the City receives, such as loan repayments, is estimated to be \$250,531.

Staff anticipate having \$786,579 in unexpended funds from prior years available for allocation, which will give the City a total of \$3,663,439 in CDBG funds to allocate for FY 2020. Unexpended prior year funds cannot be used for public services or administration, which are both capped funding categories. These additional funds can be used, however, on housing services, community facility projects and the Housing Trust Fund. If the CDBG funds received by the City are more or less than the estimated \$2,626,329, the difference will either be added to or subtracted from the amount allocated to the Community Facility Program.

The City's HOME and ESG entitlement amounts are expected to be the same as FY 2019. Staff estimate the City will receive \$793,509 in HOME funds, plus \$20,000 in HOME program income, for a total of \$813,509 in HOME funds available for allocation for FY 2020. Staff estimate the City's ESG entitlement for next year at \$219,480. If actual ESG funding differs from the estimate, it is recommended that the City utilize the

maximum possible for administration (7.5% of the grant), allocate \$6,676 to Homeless Management Information System (HMIS) support, and that the rapid rehousing project funding amount either increase or decrease with the remaining funds available. Should the HOME allocation differ from the projected amount, staff recommend that the City utilize up to the maximum possible for administration (10%) and Community Housing Development Organization (CHDO) operations (5%) and place the remainder into the Housing Trust Fund.

City staff anticipates approximately \$160,000 in CSBG funding will be available in FY20 for community agency funding. Proposed expenditures of CDBG, ESG and HOME Funds are detailed in Attachment 1, Exhibit A.

CURRENT SITUATION AND ITS EFFECTS

The City is required to submit an Annual Action Plan to HUD by May 15 in order to receive its annual allocation of CDBG, ESG and HOME funds. Council has typically allocated the majority of CDBG and ESG funds to community agencies for housing or other public services and for community facility improvements. The majority of the HOME allocation is usually placed into the City's Housing Trust Fund, consistent with its narrow range of allowable uses. City Council is asked to approve the Annual Action Plan, including allocations of CDBG, ESG and HOME funds, which must be submitted to HUD by May 15, 2019.

BACKGROUND

Annual Action Plan

HUD regulations governing CDBG, ESG and HOME funds require that the City of Berkeley submit an Annual Action Plan (AAP). HUD provides a template for the AAP which dictates much of the form and content of the document. The PY 2019 Annual Action Plan, covering the period July 1, 2019 through June 30, 2020, describes the City's strategy for achieving the goal of developing and maintaining a viable urban community through the provision of decent housing and a suitable living environment, while expanding economic, health and educational opportunities principally for households with incomes at or below 80% of Area Median Income (see Attachment 2).

The PY 2019 AAP is based on goals contained in the City's Five Year Consolidated Plan² (2015 – 2020), which examines housing needs and establishes funding priorities in the areas of affordable housing and services for a wide range of low-income populations. HUD requires the involvement of the public in the creation of each Annual Action Plan. Berkeley's public participation process began on October 17, 2018 with a public hearing convened by four commissions, including the Housing Advisory (HAC), the Human Welfare and Community Action (HWCAC), Homeless (HC) and the Children, Youth and Recreation (CYRC), and will culminate in the April 23rd, 2019 public hearing.

² The Consolidated Plan can be found at <http://www.ci.berkeley.ca.us/ContentDisplay.aspx?id=12160>

The Housing Advisory Commission, at its March 7, 2019 meeting, voted unanimously to recommend the draft PY 2019³ Annual Action Plan to Council for approval (M/S/C: Wolfe/Tregub. Abdeshahian, Johnson, Lord, Sharenko, Simon-Weisberg, Tregub, Wolfe, and Wright. Noes: None. Abstain: None. Absent: Owens [excused] and Sargent [excused]).

Community Agency Allocation Process

The City of Berkeley combines multiple sources of funds into one consolidated Request for Proposals (RFP) and allocation process for community agencies. Starting this year, the City changed the process to a four-year funding cycle, rather than the prior two-year cycle. These funds are used to support public services and capital projects that benefit people with incomes at 80% of Area Median Income (AMI) or below. The Health, Housing & Community Services Department manages the RFP and allocation process and coordinates the review process among the four commissions: the Housing Advisory Commission (HAC), Homeless Commission (HC), Human Welfare and Community Action Commission (HWCAC), and Children, Youth, and Recreation Commission (CYRC) The consolidated allocation process includes specific recommendations for CDBG and ESG funds to community agencies.

During this funding process 63 agencies applied for over \$21 million in funding for 119 programs including 13 new agencies and 33 new programs. For more information on this process and the rationale for all the funding recommendations including CDBG, CDSBG and City GF, see the accompanying commission reports and the City Manager rationale (Attachments 3 – 7).

Funding recommendations are annual amounts that are passed by Council with each year's budget approval, and with the caveat that subsequent years funding amount may be changed if there are any changes in the amount of funds available in FY 21-23. Awarded programs will enter into four year contracts in July 2019, and those are subject to the contractor fulfilling the agreed upon scope of services. The current community agency contract boilerplate articulates that the City has the authority to terminate contracts based on a number of factors including the contractor's failure to fulfill obligations, which will help ensure that funds are used to accomplish the intended goals throughout the four-year contact term.

Community Development Block Grant (CDBG)

The City Manager and HAC recommend allocating CDBG funding for Public Services, Housing Services and Community Facilities Improvements. Of the funds available, the

³ The HAC motion, reflected in the minutes, was to adopt the "draft FY 2020 Annual Action Plan to Council for approval". The *FY 2020* Annual Action Plan, is the same as the *PY 2019* Annual Action Plan.

City will allocate an estimated \$565,266, a capped amount at 20%, to Planning and Administration, \$453,921, also capped amount at 17% to public services, \$1,476,057 (estimate) to Housing Services and \$1,168,195 (estimate) to Community Facility Improvements.

Emergency Solutions Grant (ESG)

ESG funds can be used for homeless emergency shelter renovations, operations and services, homeless street outreach, the operation and development of a Homeless Management Information System, rapid re-housing, homeless prevention, and administration. In FY16, the City of Berkeley decided to allocate the vast majority (almost 90%) of the City's ESG funding to a new Rapid Re-Housing program. In FY 2020 ESG funds is again recommended to be used for financial assistance and stabilization services for approximately 25 households who are literally homeless in Berkeley. The City of Berkeley's Coordinated Entry System (CES) provider will administer the rapid rehousing program, including the \$196,343 (estimate) in ESG funds to households who are prioritized by the CES' screening and intake process.

ESG funds in the amount of \$6,676 will continue to be used to support the County-wide Homeless Management Information System, known as InHouse, and 7.5% or \$16,461 (estimate) of the overall allocation will be used for administration of the program. The remaining ESG amount \$196,343 (estimate) will be allocated to Rapid Rehousing.

Home Investment Partnership Program (HOME)

The U.S. Department of Housing and Urban Development (HUD) will allocate \$793,509 (estimate) in HOME funds to the City of Berkeley for FY 2020. Program income in the amount of \$20,000 is also projected for FY 2020. Of the funds available, 85% is recommended for the Housing Trust Fund, up to 5% for CHDO operating and 10% for program administration (Attachment 1, Exhibit A).

ENVIRONMENTAL SUSTAINABILITY

Upon release of the RFP for CDBG, ESG and HOME funding, applicants are encouraged to propose projects that meet various City-wide goals, such as the Climate Action Plan. Single family rehabilitation, including energy efficiency, is a funding priority in the RFP. With these recommendations (Attachment 1) the City will continue funding both City-administered and community agency-administrated programs.

RATIONALE FOR RECOMMENDATION

Submission of the PY 2019 Annual Action Plan is required to continue to receive CDBG, ESG and HOME funds.

Community Agency Allocations

Commissioners and City staff reviewed proposals from January through March. The City Manager recommendations largely align with the commissions on which programs to fund, however the exact amounts for the individual recommendations differ in many cases because of differences in approach from the City Manager as compared to the four commissions (CYRC, HAC, HWCAC and the HC). However, there are a handful of programs that the City Manager and commission recommendations completely differ. For a full discussion of the City Manager's recommendations, see Attachment 7.

Community Development Block Grant (CDBG) Allocations

Staff proposes to use the maximum allowable amount (20%) of CDBG funds for Planning and Administration of the program. The remaining CDBG amount available is divided into three categories: Public Services (capped at 17.83%), Housing Services, and Community Facility Improvements. The City Manager and the HAC's recommendations are mostly aligned. In two cases the recommendations differ. The City Manager does not recommend CDBG funding for either of Rebuilding Together East Bay – North's (RTEBN) proposed programs because the City has determined that RTEBN is a high risk agency for CDBG funds. CDBG funds come with many restrictions and requirements, and HUD may require repayment if funds are not used in full compliance. At the same time, the City Manager recognizes that Rebuilding Together has been a strong community partner and an asset to Berkeley residents. If more General Funds become available, the City Manager recommends fully funding Rebuilding Together with General Funds at their FY 2019 award levels (\$98,279 for the Safe Home Project and \$24,575 for the Community Facility Project for a total of \$122,854).

Both the City Manager and the HAC recommend Habitat for Humanity for the Single Family Rehabilitation program, however the City Manager is recommending funding the program at the full requested amount of \$250,000, whereas the HAC recommends only partial funding.

The Homeless Commission also makes recommendations for agencies that receive CDBG and ESG funding. Those recommendations and all detailed CDBG proposed allocations are summarized in Attachment 1, Exhibit A.

Emergency Solutions Grant (ESG) Allocations

HUD officials have made it clear that as much of the Emergency Solutions Grant funding as possible should be focused on rapidly re-housing homeless people. Since 2010, the City has encouraged providers of homeless services to focus on improving successful housing outcomes, and shortening the length of time clients are homeless, in accord with policies promoted by Everyone Home, the county-wide homeless policy coordinating body. Providers have pointed to a lack of resources available to rapidly re-

house clients as a barrier to improving outcomes. For this reason, staff continue to propose allocating the vast majority of the FY 2020 ESG funds to the City's Coordinated Entry System (CES) provider to support the rapid rehousing placement of literally homeless people in Berkeley. Staff propose to use the allowable 7.5% of the ESG allocation to Administration, and \$6,676 to the HMIS system and the remaining amount to Rapid Rehousing.

HOME Allocations

Staff propose to use the maximum allowable amount of HOME funds for administration of the program (10%), up to the maximum amount allowed (5%) for Community Housing Development Organization (CHDO) operating support and placing the remainder in the City's Housing Trust Fund.

ALTERNATIVE ACTIONS CONSIDERED

The recommendations presented in the Annual Action Plan and the attached Commission reports represent the culmination of more than four months of coordinated effort by four commissions and staff in HHCS as well as the City Manager's Office. In the process, staff and commissions have carefully reviewed and debated many considerations and alternatives before arriving at those presented here.

CONTACT PERSON

Rhianna Babka, Community Services Specialist III, HHCS, (510) 981-5431

Attachments:

- 1: Resolution
 Exhibit A: CDBG/ESG/HOME Allocations Spreadsheet
- 2: City of Berkeley PY 2019 Final DRAFT Annual Action Plan
- 3: Housing Advisory Commission (HAC) Report
- 4: Homeless Commission (HC) Report
- 5: Human Welfare and Community Action Commission (HWCAC) Report
- 6: Children, Youth and Recreation Commission (CYRC) Report
- 7: City Manager's Rationale: Community Agency Allocations FY 2020-2023
- 8: Public Hearing Notice

RESOLUTION NO. ##,###-N.S.

SUBMISSION OF THE PY 2019 ANNUAL ACTION PLAN, INCLUDING ALLOCATIONS OF FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANT (ESG), AND HOME INVESTMENT PARTNERSHIP GRANT (HOME) FUNDS

WHEREAS, the submission of the PY 2019 Annual Action Plan is a requirement the City must meet in order to receive its allocation of CDBG, ESG and HOME funds, available for the period July 1, 2019 through June 30, 2020; and

WHEREAS, on April 23, 2019 the Housing Advisory Commission (HAC) made funding recommendations to City council on the on the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Programs; and

WHEREAS, on April 23, 2019, the City Manager made funding recommendations to City Council on the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Programs as contained in Exhibit A attached to this resolution; and

WHEREAS, the City will continue to 1) utilize the full allowable portion of the HOME funds for program administration; and 2) allocate the remainder of the HOME entitlement allocation and any program income to support Community Housing Development Organization (CHDO) operations and the Housing Trust Fund; and

WHEREAS, the City has established the following budget codes in FUND\$: CDBG 370-various, ESG: 045-7902-331-1001, HOME: 040-various and General Fund: 010-various and the equivalent budget codes in ERMA: CDBG 128-various, ESG: 311-various, HOME: 310-various and General Fund: 011-various.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that that the City Manager is authorized to:

1. Execute any resultant agreements and amendments for agencies receiving funding under the CDBG, ESG, or HOME Program in accordance with the proposal approved hereunder. If the federal government does not allocate sufficient funds to cover the allocations attached to this resolution in this year or subsequent years, the City may either terminate the resultant agreements with agencies without any liability occurring to the City. A record copy of said contracts and any amendments are on file in the Office of the City Clerk; and
2. Allocate 85% of the PY 2019 HOME funds to the Housing Trust Fund, up to 5% to support CHDO operations and 10% for HOME program administration; and
3. Allocate 20% of the PY 2019 CDBG funds to the Planning and Administration, up to 17.83% for public services, and the remaining to be distributed to Housing Services and Community Facility Improvements as outlined in Exhibit A with the

Public Facility Improvements being a flexible line item should the HUD allocation be more or less than estimated; and

4. Allocate the allowable 7.5% of the PY 2019 ESG to Administration, \$6,676 to the HMIS system and the remaining amount to Rapid Rehousing, and
5. Carry over any ESG unspent funds from FY 2018 and FY 2019 and allocate those funds to the Coordinated Entry System (CES) – the HUB – for ESG eligible activities in FY 2020. These funds will be included in the First Amendment to the FY2020 Annual Appropriations Ordinance; and
6. Finalize the PY 2019 Annual Action Plan, including planned expenditures, adding required HUD application forms and certifications, and including other HUD-required information, submit it to the U.S. Department of Housing and Urban Development (HUD), and execute all documents necessary to receive the City's entitlement grants under the CDBG, ESG and HOME Programs.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute or amend contracts with agencies receiving funding under the CDBG, ESG or HOME Program in accordance with the proposals approved hereunder. A record copy of said contracts and any amendments are on file in the Office of the City Clerk.

BE IT FURTHER RESOLVED that the City Manager is authorized to use the following invoicing/reporting system in contract administration, but maintains the discretion of requiring more frequent invoices and reports from new grantees or in contracts deemed to require closer scrutiny, and also maintains the discretion to terminate contracts based on a factors outlined in the contract boilerplate, including, but not limited to, the contractor's failure to fulfill obligations:

Fiscal Reports:

- All agencies, regardless of funding level, are required to submit quarterly statements of expense and quarterly requests for advance payment. The final statement of expense for each fiscal year must be accompanied by a copy of the agency's General Ledger and a Statement of Revenues and Expenditures for each program.

Program Reports:

- Agencies funded with non-federal funding: End-of-year narrative summary of accomplishments for the following types of programs, due by July 31: 1) Drop-In and Respite Services only with no intensive case management attached, 2) Meal Programs, and 3) Recreation Services.
- All other agencies with non-federal funding: Two program reports, due by January 31 and July 31;
- Agencies with federal funding (any amount): Four program reports due by October 31, January 31, April 30, and July 31.

BE IT FURTHER RESOLVED that the City Manager is authorized to refuse to execute a contract with any agency that has not provided required contract exhibits and documentation within 90 days of award of funding.

BE IT FURTHER RESOLVED that the City Manager is authorized to recapture any unspent CDBG funds awarded to an agency for a community facility improvement contract, if the funds are not spent by June 30, 2020.

Exhibit

A: CDBG, ESG and HOME Proposed PY 2019 (FY 2020) Allocation
Recommendations

Community Development Block Grant (CDBG) PY2019 Allocations

REVENUES	Allocated FY19	Estimated FY20
CDBG Award	\$ 2,679,928	\$ 2,626,329
Program Income	\$ 381,150	\$ 250,531
Earlier Unused Funds	\$ 474,010	\$ 786,579
SUBTOTAL CDBG	\$ 3,535,088	\$ 3,663,439
GF Funding Available	\$ 238,479	\$ 232,229

EXPENDITURES - By Category	Allocated FY19	Estimated FY20
I. Housing Services	\$ 1,542,796	\$ 1,476,057
II. Public Services (17.83%)	\$ 453,853	\$ 453,921
III. Public Facility Improvements	\$ 765,303	\$ 1,168,195
IV. Planning & Administration (20%)	\$ 571,986	\$ 565,266
V. Housing Trust Fund	\$ -	\$ -
Total CDBG Funds Allocated/Requested	\$ 3,333,938	\$ 3,663,439

CDBG Project Details

I. CDBG - HOUSING SERVICES PROJECTS	Allocated FY19	Recommended FY20
CDBG		
1 Center for Independent Living: Residential Access Project for Disabled	\$ 140,000	\$ 159,660
2 Community Energy Services Corp.: Home Safety & Repair Program	\$ 282,334	\$ -
3 Rebuilding Together Safe Homes Project	\$ 98,279	\$ -
4 Habitat for Humanity East Bay - Housing Rehabilitation Grant Program	\$ -	\$ 250,000
5 COB HHCS D: Loan Services	\$ 66,174	\$ 70,008
6 COB HHCS D: Senior and Disabled Rehab Program	\$ 340,976	\$ 358,048
Rehab Loans	\$ 150,000	\$ 150,000
7 COB HHCS D: Affordable Housing Development and Rehab	\$ 465,033	\$ 488,341
SUBTOTAL Housing Projects -- CDBG	\$ 1,542,796	\$ 1,476,057
General Fund		
8 Bay Area Community Land Trust (GF)	\$ 4,991	\$ 5,200
II. PUBLIC SERVICES PROJECTS	Allocated FY19	Recommended FY20
CDBG		
9 Homeless Services (Berkeley Food & Housing Project)*	\$ 418,921	\$ 170,502
10 Homeless Services (Bay Area Community Services)*	\$ -	\$ 248,419
11 EBCLC: Fair Housing Counseling	\$ 34,932	\$ -
12 EDEN Housing: Fair Housing Services	\$ -	\$ 35,000
Total CDBG Public Services	\$ 453,853	\$ 453,921
CDBG Public Services Cap	\$ 545,790	\$ 512,944
<i>* These projects are for CDBG budgeting, but are reviewed by other Commissions whose funding recommendation is reflected here.</i>		
General Fund		
13 The Bread Project: Culinary Job Readiness Training	\$ 56,165	\$ 57,850
14 Inter-City Services: Employment, Education and Training	\$ 101,643	\$ 101,351
15 Resources for Community Development: Social Svcs. at Special Needs Housing	\$ 9,828	\$ -
16 Rising Sun Energy Center: Green Energy Training Services	\$ 65,852	\$ 67,828
Subtotal GF Public Services:	\$ 233,488	\$ 227,029

III. CDBG - PUBLIC/COMMUNITY FACILITIES IMPROVEMENTS: Allocations or recommended funding is one-time only.

	Allocated FY19	Recommended FY20
17 Public Facilities 2018 - Mental Health Clinic	\$ 594,836	\$ -
18 Public Facilities FY2020		\$ 1,015,287
19 COB HHCS D: Public Facilities Improvements	\$ 145,892	\$ 152,908
20 Rebuilding Together: Community Facilities	\$ 24,575	
Subtotal Public Facilities Improvements:	\$ 765,303	\$ 1,168,195

IV. CDBG - PLANNING AND ADMINISTRATION**

	Allocated FY19	Estimated FY20
21 COB HHCS D: CDBG Planning & Administration	\$ 571,986	\$ 565,266
CDBG Planning & Administration TOTAL	\$ 571,986	\$ 565,266

***Set-aside. Planning and Administration is a capped category of CDBG funding. The City of Berkeley City Manager and Housing & Community Services Departments will utilize the maximum amount of funding available under this category.*

V. HOUSING TRUST FUND

	Allocated FY19	Estimated FY20
22 City of Berkeley Housing Trust Fund	\$ -	\$ -

HOME Investment Partnership Program (HOME) Allocations

REVENUES	Awarded FY19	Estimated FY20
HOME Award	\$ 793,509	\$ 793,509
Program Income (projected)	\$ 20,000	\$ 20,000
SUBTOTAL HOME Funds Available	\$ 813,509	\$ 813,509

EXPENDITURES	Allocated FY19	Estimated FY20
Administration (10%)	\$ 81,351	\$ 81,351
CHDO Operating Funds (5%)	\$ 28,115	\$ 28,115
Available for HTF Projects	\$ 684,043	\$ 684,043
Total	\$ 793,509	\$ 793,509

Emergency Solutions Grant (ESG) Allocation SUMMARY

REVENUES	Awarded FY19	Estimated FY20
ESG Award	\$ 219,480	\$ 219,480

EXPENDITURES	Allocated FY19	Estimated FY20
Rapid Rehousing*	\$ 196,343	\$ 196,343
Homeless Management Information System	\$ 6,676	\$ 6,676
Administration (7.5%)	\$ 16,461	\$ 16,461
Total	\$ 219,480	\$ 219,480

CITY OF BERKELEY

ANNUAL ACTION PLAN

FOR HOUSING AND COMMUNITY DEVELOPMENT

FINAL DRAFT

FOR PUBLIC REVIEW

JULY 1, 2019 – JUNE 30, 2020 (PY 2019)

For the U.S. Department of Housing and Urban
Development

San Francisco Field Office of Community Planning
and Development

May, 2019

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Attachment 1: City of Berkeley CDBG, ESG, and HOME Projects – **DRAFT included**

Attachment 2: Systemwide Performance Targets for *Rapid Re-Housing Services*

Attachment 3: Public Notice and Community Participation Summary – **To be included upon submission**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Action Plan is the 5th Annual Action Plan for the current Consolidated Planning period.

2. Summarize the objectives and outcomes identified in the Plan

The City of Berkeley (COB) has ambitious objectives for spending its federal entitlement grant funding. Berkeley allocates these and other state and local funds to maximize assistance for its low and moderate-income households through:

- Housing acquisition, rehabilitation, repair, and accessibility improvements,
- Assisting homeless adults and families including those with disabilities and other special needs, through emergency shelter, transitional housing, and service-enriched affordable, supportive housing; and
- Funding public facilities improvements to protect and sustain the infrastructure critical to community services and economic vitality in Berkeley.

The COB has long placed a high priority on affordable housing and community services because they reflect important community values. The City now invests more General Fund dollars into related programs than it receives in federal funding for these activities. The City is committed to maintaining high-quality programs for those in need but faces challenges due to uncertainty in future federal funds available. At the same time, ESG, HOME, Consolidated Plan, and Annual Action Plan requirements have substantially increased. Uncertain funding and increased administrative burden will impact the City's ability to address all of the many needs identified.

Approved Allocations. As summarized in **AP-38** and detailed in **Attachment 1**, the COB plans to allocate **\$2,626,329 (estimate)** in Community Development Block Grant (CDBG) funds together with **\$786,579 (estimate)** in prior years' carryover and **\$250,531 (projected)** in CDBG program income to fund:

- **\$1,542,796 (estimate)** in housing projects and programs;
- **\$453,921 (estimate)** in public services;
- **\$1,101,456 (estimate)** for community and public facilities activities; and
- **\$565,266 (estimate)** to administer all facets of the City's CDBG program.

The COB will utilize its PY19 ESG allocation of **\$219,480 (estimate)** to: serve literally homeless people through its new Coordinated Entry System (**\$196,343 - estimate**), support the County-wide Homeless

Management Information System, (\$6,676 - estimate), and support its program planning and administration activities (\$16,461 - estimate).

The COB will utilize its PY19 HOME allocation of \$793,509 (estimate) and \$20,000 (projected) in program income for program administration (\$81,351 - estimate), Community Housing Development Organization (CHDO) operations (\$28,115 - estimate) and will allocate the remaining balance to its Housing Trust Fund (\$704,043 - estimate).

3. Evaluation of past performance

The City reviews and evaluates its performance through its annual submission of the Consolidated Annual Performance and Evaluation Report. The City tracks single family and multi-family housing rehabilitation efforts and housing development efforts.

The City's Single Family Rehabilitation (SFR) program comprised of the City's Senior and/or Disabled Rehab Home Loan Program (SDRLP), Center for Independent Living, Community Energy Services Corporation and Rebuilding Together is evaluated on an ongoing basis to ensure that the most significant health and safety improvements are prioritized and that sufficient outreach is occurring to increase the number of unduplicated households served overtime.

In PY17, the City restructured its community facility RFP process to be more responsive to emergent agency needs. The City shifted its RFP process to a rolling application period with a minimum grant amount of \$100,000. The program will continue to focus on CDBG priorities for substantial rehabilitation for health and safety, ADA, and/or energy efficiency improvements. CDBG funds were allocated for renovations to the City's Adult Mental Health Clinic in PY2017 and PY2018.

Outcomes for all public services community agency programs funded with federal funds are tracked, and prior outcomes are used to inform funding decisions. The City also uses countywide Homeless Count and program outcome data to inform its goals on homelessness.

4. Summary of Citizen Participation Process and consultation process

A public hearing on community needs was held on October 17, 2018 before members of the Human Welfare and Community Action Commission (HWCAC), and the Children Youth and Recreation Commission (CYRC). Members from the Housing Advisory Commission (HAC) and the Homeless Commission were unable to attend the Public Hearing. The draft plan was posted on the City's website, and a copy was presented to the HAC at its February 7, 2019 and March 7, 2019 meetings. At its March 7, 2019 meeting, the HAC approved the Annual Action Plan. A Public Hearing on the Final Draft Plan was held on April 23, 2019 before the Berkeley City Council. Outreach was accomplished via mailings to interested parties, including Alameda County Homeless Continuum of Care, community agencies serving

low-income people, and public buildings such as recreation centers, senior centers, libraries and other government buildings.

5. Summary of public comments

At the October 17, 2018 public hearing, twenty Berkeley residents were present and provided testimony related to improving the homeless services website, strategies and solutions for vehicular dwellers, Section 8 (Berkeley Housing Authority) customer services and assistance with landlord communications, partnerships with health and housing providers, welcoming ex-offenders back into the community, pedestrian safety and fair housing/housing discrimination education. There was an additional written comment submitted suggesting that services for affordable housing should include help or assistance for property taxes for low-income people, especially for older, single homeowners without enough space to rent rooms or part of their houses.

There were XX public comments at Housing Advisory Commission meetings on February 7th and March 7, 2019.

Public comment at the April 23, 2019 City Council Public Hearing included testimony from XX on XX.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BERKELEY	Health, Housing & Community Services Department
HOME Administrator	BERKELEY	Health, Housing & Community Services Department
ESG Administrator	BERKELEY	Health, Housing & Community Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Berkeley's Health, Housing & Community Services Department (HHCS) is the lead agency for overseeing the development of the plan. The Department coordinates the City's funding allocation and monitoring for community based organizations, administration of the Housing Trust Fund, and operation of other housing and community services programs such as the Shelter Plus Care program, and Senior and Disabled Home Rehabilitation Loan Program. The Department also includes the Mental Health, Public Health, and Aging Services divisions, which provide direct services to the community, and it includes the Environmental Health division.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

During the next year, the City of Berkeley will continue to coordinate the housing and community services activities within the department through regular senior staff meetings, such as a monthly Homeless Team meeting, and will continue to coordinate with other City Departments on specific topics. It will also consult with EveryOne Home, the countywide coordinating body and plan to end homelessness, and its partners at Alameda County Behavioral Health Care Services and Social Services Agency as well as community stakeholders in Berkeley.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

City staff continue to participate in the implementation of EveryOne Home. EveryOne Home spearheads Alameda County’s Homeless Continuum of Care. Staff will continue to participate in the initiative’s various committees and/or Leadership Board, which includes most public funders of housing and homeless services in the county, as well as leadership from key community based organizations, including those which develop affordable housing. Leadership Board membership helps coordinate efforts across the county. In PY19, City will continue to work with EveryOne Home, Alameda County Behavioral Health Care Services and Social Service Agency to continue to implement the Countywide Coordinated Entry System (CES) for homeless services and will participate in EveryOne Home’s ongoing implementation of multiple CES sites throughout the county. Other recent countywide collaboration efforts include Alameda County’s 2019 Point in Time Homeless Count and report and the ongoing implementation of the Home Stretch registry, an initiative targeting people who are chronically homeless and highly vulnerable.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

In PY19, the City will continue to work with EveryOne Home, Alameda County Behavioral Health Care Services and Social Service Agency to implement the Berkeley Coordinated Entry System (CES) for homeless services and will participate in EveryOne Home’s ongoing implementation of its he Coordinated Entry System throughout the county. These efforts have led to the standardization of screening, intake and assessments protocols across the Continuum of Care to better match people who are homeless with the best fit available housing solution.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Consultation with EveryOne Home, the Alameda-Countywide Continuum of Care, City of Berkeley, the City of Oakland, and the Alameda County Housing and Community Services Department was initiated in 2012. The discussion focused on how to implement the new ESG requirements in a way that would be consistent countywide and would continue the collaboration launched in 2009 with American Recovery and Reinvestment Act (ARRA) Homelessness Prevention and Rapid Re-housing (HPRP) funds. The group held several meetings in PY12, resulting in the development of a policies and procedures manual that was used to implement the Priority Home Partnership Program. The most recent version was attached to the 2015 Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	EveryOne Home
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Persons with Disabilities Services - Homeless Services - Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Berkeley adopted EveryOne Home's plan to end homelessness in 2006 and the City continues to participate in the implementation of the plan. See above coordination with EveryOne Home, Alameda County Behavioral Health Care Services and SSA.

2	Agency/Group/Organization	ALAMEDA COUNTY HOUSING & COMMUNITY DEVELOPMENT
	Agency/Group/Organization Type	Services - Housing Services - Children Services - Persons with Disabilities Services - Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	See above coordination with Alameda County.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	EveryOne Home	The City of Berkeley adopted EveryOne Home's plan to end homelessness in 2006 and the City continues to participate in the implementation of the plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Not applicable.

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City published a public hearing notice on September 28, 2018 in the Berkeley Voice in accordance with its citizen participation plan for a October 17, 2018 Public Hearing at a joint meeting of the Human Welfare and Community Agency and Children (HWCAC), Youth and Recreation Commission (CYRC), Housing Advisory Commission (HAC) and the Homeless Commission. It also sent the notification to residents of public and assisted housing, users of community and senior centers, libraries, and residents being served by over 50 community based agencies funded by the City of Berkeley. The City published a public hearing notice in the Berkeley Voice on March 22, 2019 (approximate date) for its April 23, 2019 Public Hearing at the Berkeley City Council meeting.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Mandarin</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Berkeley Residents</p>	<p>20 community members attended the October 17, 2018 Public Hearing and 14 people provided testimony. In addition, 1 written comment was received.</p>	<p>Berkeley residents provided testimony regarding the need for improving the homeless services website, strategies and solutions for vehicular dwellers, Section 8 (Berkeley Housing Authority) customer services and assistance with landlord communications, partnerships with health and housing providers, welcoming ex-offenders back into the community, pedestrian safety fair housing/housing discrimination education and services for property taxes assistance for low-income people especially for older, single homeowners.</p>	<p>All comments were accepted. Many of the priorities mentioned are underway and/or are already funded by the City through local, state and federal funds. The City website is currently being redesigned and Section 8 comments were referred to the Housing Authority.</p>	<p>https://www.cityofberkeley.info/Clerk/Commissions/Archive/Pages/Housing_Advisory_Commission_Housing_Advisory_Commission_Archive_Page.aspx</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Housing Advisory Commission (HAC) representatives	February 7, members of the HAC discussed the Annual Action Plan.	HAC members reviewed and discussed the AAP at its February 7, 2019 meeting. No comments were received.	N/A	https://www.cityofberkeley.info/Housing_Advisory_Commission/
3	Public Meeting	Housing Advisory Commission (HAC) representatives	March 7, members of the HAC discussed the Annual Action Plan.	HAC members reviewed and discussed the AAP at its March 7, 2019 meeting. Comments and questions pertaining to the AAP focused on XX.	To be added.	https://www.cityofberkeley.info/Housing_Advisory_Commission/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish and Mandarin</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Low income Berkeley Residents</p>	<p>This Public Hearing was held at the April 23, 2019, City of Berkeley Council Meeting. See Item # XX</p>	To be added.	To be added.	<p>https://www.cityofberkeley.info/Clerk/City_Council/City_Council_Agenda_Index.aspx</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City will receive \$3,639,318 (estimate) in federal Housing and Urban Development Department (HUD) funds comprised of \$2,626,329 (estimate) in CDBG, \$793,509 (estimate) in HOME and \$219,480 (estimate) in ESG funds. Additionally, the City will add \$250,531 (projected) in CDBG Program Income and \$786,579 (estimate) in unused CDBG carry over and \$20,000 (projected) in HOME Program Income to these amounts.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$2,626,329 (estimate)	\$250,531 (estimate)	\$786,579 (estimate)	\$3,663,439 (estimate)	\$2,663,439 (estimate)	CDBG funds are allocated to public services, housing services and rehabilitation, and public facility improvements. The City of Berkeley does not currently use CDBG funds for economic development.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$793,509 (estimate)	\$20,000 (estimate)	\$0 (estimate)	\$813,509 (estimate)	\$793,509 (estimate)	The City allocates 10% of the HOME allocation to administration, 5% for CHDO operating costs, and 85% to the City Housing Trust Fund.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid rehousing (rental assistance) Rental Assistance Services Transitional housing	\$219,480 (estimate)	\$0 (estimate)	\$0 (estimate)	\$219,480 (estimate)	\$219,480 (estimate)	The City of Berkeley uses ESG funds for Rapid Rehousing for literally homeless individuals and families. A small portion of the ESG funds are used to support the County-wide HMIS system. The City allocates 7.5% of the allocation to Planning and Admin.

Table 5 - Expected Resources – Priority Table**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Most of the housing and community services programs described in the Consolidated Plan will continue to be delivered by nonprofit community based organizations. The City contracts with a wide range of housing and service providers using CDBG, HOME, ESG, Community Services Block Grant (CSBG), General Fund, and other sources of funding. These organizations leverage significant financial and in-kind support from individual community members, foundations, and private organizations that help meet the needs identified in this plan. In addition to leveraging at the individual agency level, the City has historically matched the investment of CDBG, HOME, and ESG dollars with the investment of General Funds. Typically, over two-thirds of the funding for community agency programs comes from General Funds. The City meets the HOME 25 percent match requirement and has accumulated over \$4 million in excess match by investing local funds in HOME eligible affordable housing projects. The City meets the dollar for dollar match requirements for the ESG program by allocating General Funds to various homeless services providers. In PY17 and PY18 two shelter programs received a total of approximately \$600,000 in City General Funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has long-term leases of City-owned property with non-profit organizations that address the needs identified. Programs operating in leased City-owned properties include:

- Dorothy Day House Homeless Shelter;
- BOSS' Harrison House Shelter for Homeless men, women and families;
- BOSS' MASC – a homeless daytime Drop-In Center;
- BOSS' Sankofa House – transitional housing for homeless families; and
- Women's Daytime Drop-In Center– Drop-in services for homeless families.

The City has entered into a Disposition and Development Agreement with the BRIDGE Housing Corporation for the development of City-owned Berkeley Way parking lot as a site for permanent supportive housing, replacement emergency shelter, and permanent affordable housing. BRIDGE is working in collaboration with the Berkeley Food and Housing Project, a local homeless serving organization. The Berkeley Way parking lot is nearly one acre in size and in a central location near the Downtown Berkeley BART station and many nearby amenities. The City has provided \$3.9M in predevelopment funding and has reserved an additional \$23.5M for the project's development. In 2017, the project received its land use entitlements for 89 units of affordable housing, 53 units of permanent supportive housing, and 44 shelter/transitional beds. The City continues to work closely with

the development team to secure full financing for this project.

Discussion

Not applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Supply and Quality	2015	2019	Affordable Housing	BERKELEY	Affordable Housing	CDBG: \$1,542,796 (estimate)	Rental units constructed: 23 Household Housing Unit Homeowner Housing Rehabilitated: XX Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Improve Public Facilities and Public Services	2015	2019	Non-Housing Community Development	BERKELEY	Non-Housing Community Development Homelessness	CDBG: \$1,555,377 (estimate)	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: XX Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: XX Persons Assisted Homeless Person Overnight Shelter: XX Persons Assisted
3	Homeless Prevention and Rapid Re-Housing	2015	2019	Homeless	BERKELEY	Homelessness	ESG: \$219,480 (estimate)	Tenant-based rental assistance / Rapid Rehousing: 25 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Supply and Quality
	Goal Description	CDBG and HOME funds are used to support new affordable housing, rehabilitating existing affordable housing, funding single family rehabilitation for seniors and the disabled, and other housing services, such as loan servicing.

2	Goal Name	Improve Public Facilities and Public Services
	Goal Description	Programs funded under this project serve people who are homeless and people facing housing discrimination. These projects will assist approximately XX people who are homeless and XX low-income households facing housing discrimination. Additionally, funding is allocated to community facility improvements facilitated by XX and the City of Berkeley. The City will allocate XX to the Community Facility NOFA and expects to receive a minimum of 2-6 applications ranging from \$100,000 - \$250,000 in funding requests. The City will continue renovating the Berkeley Adult Mental Health Clinic in PY19, but no PY19 funds have been allocated to this facility project.
3	Goal Name	Homeless Prevention and Rapid Re-Housing
	Goal Description	ESG funds will be used for Rapid-Rehousing financial assistance and to support the county-wide Homeless Management Information System (HMIS). Additionally, the COB will utilize the maximum amount for administration activities.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

During PY19, Satellite Affordable Housing Associates will have the Grayson project in construction. Occupancy is expected by July 2019. Grayson will include 22 affordable units and one unrestricted manager's unit. Six of the 22 units will be reserved for households earning up to 60% AMI (low), four at up to 50% AMI (very low), three at up to 40% AMI (very low), and nine at up to 30% AMI (extremely low). Of the total, 9 are supported by the HOME funds.

Depending the outcome of funding applications during the winter and spring of 2019, BRIDGE Housing Corporation and the Berkeley Food and Housing Project's Berkeley Way project (53 extremely low income and 89 low income units) and Satellite Affordable Housing Associate's Oxford Senior Apartments (7 extremely low income and 27 low income units) may go into construction as soon as December 2019.

Projects

AP-35 Projects – 91.220(d)

Introduction

With its CDBG, HOME, and ESG funds, the City of Berkeley will fund eligible projects in the following categories: housing development, rehabilitation and services projects, public services, public/community facility improvement projects, emergency shelter grant programs, program planning and administration, and the Housing Trust Fund.

Projects

#	Project Name
1	City of Berkeley Planning and Administration
2	Single Family Rehabilitation Programs
3	Public Services
4	Housing Services
5	Community Facility Rehabilitation
6	Housing Trust Fund
7	ESG19 - City of Berkeley Rapid Rehousing and HMIS

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City continues to fund activities that have been identified as a need.

AP-38 Project Summary

Project Summary Information

1	Project Name	City of Berkeley Planning and Administration
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality Improve Public Facilities and Public Services Homeless Prevention and Rapid Re-Housing
	Needs Addressed	Affordable Housing Homelessness Non-Housing Community Development
	Funding	CDBG: \$565,266 (estimate) HOME: \$81,351 (estimate)
	Description	The project will fund City staff to plan and administer CDBG and HOME projects.
	Target Date	N/A
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Information about the planned activities is included in Section AP-38 Project Summaries.
2	Project Name	Single Family Rehabilitation Programs
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$861,589 (estimate)
	Description	Activities related to single family rehabilitation efforts will be funded under this project. These projects will cover health and safety improvements as well as accessibility improvements such as the installation of ramps/lifts for low income homeowners and renters.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	XX Households.
	Location Description	Various locations within the City of Berkeley.
	Planned Activities	Activities include health and safety, accessibility, and energy efficiency improvements.
3	Project Name	Public Services
	Target Area	BERKELEY
	Goals Supported	Homeless Prevention and Rapid Re-Housing
	Needs Addressed	Homelessness
	Funding	CDBG: \$453,921 (estimate)
	Description	Funds will be used to provide 1) housing navigation services to chronically homeless individuals through Berkeley’s Coordinated Entry system, 2) emergency shelter, and 3) fair housing services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	XX households are expected to be served through these activities.
	Location Description	Berkeley
	Planned Activities	XX operates Berkeley's Coordinated Entry System which will screen, conduct intakes, and provide housing navigation services to approximately XX people. XX will provide emergency shelter to approximately XX adult homeless men. XX will provide outreach, training, fair housing counseling services to up to XX households, investigation of XX fair housing complaints, tenant/landlord mediation, and at least two fair housing testing/audits with follow-up training for non-compliant property owners.
4	Project Name	Housing Services
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality
	Needs Addressed	Affordable Housing

	Funding	CDBG: \$70,008 (estimate)
	Description	City staff provide loan services to support single family rehabilitation, housing trust fund projects, and other federally funded housing related activities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will serve approximately 106 active housing rehabilitation loans.
	Location Description	Various locations within the City of Berkeley.
	Planned Activities	Services provided under this project will include accounting, processing loan payments and loan payoff demands, deeds of reconveyance, lien releases and loan subordination requests, collections, personal financial analysis and structuring of temporary repayment agreements.
5	Project Name	Community Facility Rehabilitation
	Target Area	BERKELEY
	Goals Supported	Improve Public Facilities and Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$1,101,456 (estimate)
	Description	Activities that fund the rehabilitation of public facilities are funded under this project.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is projected that improved community facility improvements provided by XX and the City of Berkeley administered program will benefit a minimum of 2,000 people. The number of beneficiaries is expected to increase with the addition of new community facility projects to be identified through the upcoming NOFA.
	Location Description	Various locations within the City of Berkeley.
	Planned Activities	Activities include supporting our non-profit rehabilitation partner organization to improve community facilities and funding substantial rehabilitation to applicants of the City administered Community Facility Improvement Program. Additionally, the City of Berkeley's Adult Mental Health Clinic will come to completion to serve some of the City's lowest income and most vulnerable populations.

6	Project Name	Housing Trust Fund
	Target Area	BERKELEY
	Goals Supported	Affordable Housing Supply and Quality
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$488,341 (estimate) HOME: \$732,158 (estimate)
	Description	Activities that provide funding for City staff in support of projects funded with City of Berkeley Housing Trust Fund dollars, includes funding for projects and CHDO operating funds.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	During PY19, Grayson Street Apartments (23 units, 9 of which are supported by HOME funds) will be under construction. This project will likely be completed in PY19.
	Location Description	Citywide
Planned Activities	City staff actively facilitate development, rehabilitation and/or preservation of affordable housing through working with developers, other city staff, lenders and other public agencies for the acquisition and rehabilitation of multi-family housing.	
7	Project Name	ESG19 - City of Berkeley Rapid Rehousing and HMIS
	Target Area	BERKELEY
	Goals Supported	Homeless Prevention and Rapid Re-Housing
	Needs Addressed	Homelessness
	Funding	ESG: \$219,480 (estimate)
	Description	ESG funds will be used for Rapid Re-Housing, HMIS and City staff to plan and administer the program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	25 households will be served with rapid rehousing financial assistance
	Location Description	Various locations.

Planned Activities	ESG funds will be used to provide financial assistance and housing relocation and stabilization services to rapidly re-house approximately 25 households.
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Table 8.1 – Project Summary Information

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As discussed in section MA-50 of the City’s current Consolidated Plan the City does not have areas of low-income or minority concentrations and therefore does not allocate federal funds geographically.

Geographic Distribution

Target Area	Percentage of Funds
BERKELEY	100

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Not applicable.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

This section includes HOME-funded units only. Unit counts are broken out two ways: by population served and by type of housing provided. The table below includes information for Grayson Street Apartments, which will be funded with HOME funds in PY19. The City's contract containing HOME funds was executed in November 2017 and construction completion is expected in 2019. The total number of units will equal 23.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	9
Total	9

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	9
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	9

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

Not applicable.

AP-60 Public Housing – 91.220(h)

Introduction

The Berkeley Housing Authority (BHA) is not a department of the City of Berkeley. BHA Board members are appointed by the Mayor and confirmed by the City Council. The Berkeley Housing Authority does not have any public housing.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will continue to operate six Shelter Plus Care (S+C) grants and the locally-funded Square One program, providing rental assistance to a minimum of 235 households annually. This includes the City's Housing for Older Adults Project (HOAP) S+C program which provides rental subsidies through the City's Aging Services Division and the COACH grant, which provides rental subsidies and targets people who are chronically homeless. The COACH grant will be expanded in PY19 to serve an additional 53 households. New S+C households continue to be prioritized through Alameda County's Home Stretch registry, a County-wide centralized system which prioritizes people who are chronically homeless and high need with permanent supportive housing opportunities.

During PY19, the City will continue to implement its Coordinated Entry System (CES). It will also participate in EveryOne Home's implementation process of expanding the CES countywide. Outreach and assessing individual needs are important components of the CES and will be expanded in PY19.

In PY17, the City was awarded a three year grant from the County of Alameda to increase services to literally homeless people. The City subcontracted the housing navigation and placement services to Berkeley Food and Housing Project, the CES operator for the northern part of Alameda County. The City also partnered with the cities of Albany and Emeryville. The project is expected to screen and assess over 1,000 people and serve with intensive housing navigation and support a minimum of 170 people.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue to provide funding for shelter and transitional housing. In PY17, the City expanded the number of year-round shelter beds from 118 to 148 year-round by increasing its funding to the YEAH! shelter which serves 18-24 year olds. The year-round beds are accessed through the City of Berkeley's Coordinated Entry System that operates 9 a.m. - noon and 1-4 p.m. Monday through Friday. A second shelter reservation period occurs from 7-8 p.m. to fill available BOSS and BFHP shelter beds that are unoccupied.

In addition to the year-round shelter beds, the City funds a winter shelter program. In the past, the winter shelter was activated when inclement weather was forecast (temperature expected to reach 40 or below or rain). The past two seasons, the City has funded a nightly shelter from December to mid-April adding approximately 75-90 beds. In PY18, the expanded winter shelter continued its operations as a nightly shelter serving 56 each night. Depending on funding it may continue to operate as a year

round shelter to expand the number of year-round shelter beds to more than 200.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Berkeley has encouraged its network of providers of services to the homeless to focus their efforts on rapidly re-housing their clients. The City has centralized its funded case management services at the CES to allow for ongoing case management regardless of the person's housing status or enrollment at a particular shelter.

In addition, the City is funding Housing Specialist positions whose only role is to identify, cultivate and maintain partnerships with property owners. These case management and housing opportunities will assist all literally homeless clients in Berkeley but will be primarily targeted at individuals and families who are chronically homeless and have multiple barriers.

In PY17, to better serve its homeless families, the City partnered with the City of Oakland and Oakland homeless service providers to expand its Family Front Door, to include homeless families from Berkeley, Albany and Emeryville. Because families often have different service and housing needs than homeless people who are single, this partnership with family focused providers has improved access to resources for families including shelter and transitional housing opportunities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Coordinated Entry System will provide people who are at imminent risk of becoming homeless (HUD Homeless definition (Category 2) with problem solving support to retain current housing or to locate another housing placement. This will include mediation with family members and friends to keep individuals and families from entering the shelter system. Additionally, in PY17 and PY18 the City allocated \$832,500 to assist permanently and temporarily housed Berkeley residents from being evicted, which includes rental assistance and eviction defense.

Alameda County has mental health, foster youth, health care, and corrections discharge policies

intended to prevent discharges of individuals from these systems into homelessness, described in detail in the Consolidated Plan. The City will continue to participate in countywide efforts to reduce discharges into homelessness.

Discussion

The City of Berkeley's CES provides a single point of entry for people who are homeless to be screened and assessed for a range of City funded homeless programs, including emergency shelters, transitional housing, permanent supportive housing, and rapid rehousing services. All contracted service providers report outcomes based on the countywide outcome standards developed by Everyone Home, in order to inform future adjustments to the service system.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In November 2018, Berkeley voters passed a \$135M bond measure (Measure O) to support affordable housing. The measure as written allows flexibility in identifying priorities. The City is working to determine how this new source of local funds will be used, which will be a major activity during PY19.

The City of Berkeley continues to work on implementation of numerous facets of the Council-adopted Housing Action Plan, which contains a set of actions targeted at preserving existing affordable housing, eliminating barriers, and increasing affordable housing production. For example, the Plan requires staff to “examine and eliminate barriers to developing student housing and senior housing” and “create specific per acre density standards, including standards for projects include density bonus units”.

During the last year, the City made progress in reducing barriers to building Accessory Dwelling Units (ADUs), so-called “granny flats” designed to fit into back yards of parcels with existing single-family homes, to increase housing density. Specifically, Berkeley:

- Updated its ordinance to conform to state law easing ADU development restrictions.
- Went beyond minimum state requirements by removing off-street parking requirements
- Removed restrictions around the relationship of the size between existing primary dwelling units and proposed new ADUs
- Removed development standards which limited the allowed locations for ADU entrances
- Allowed average height calculations for ADUs in the Hillside Overlay district
- Increase allowed height limits for ADUs with flat roofs from 10 feet to 14 feet

Another change to promote affordable housing production removed barriers in the R1-A multifamily housing district, to provide certainty on the size of a second “primary” unit proposed for a parcel with an existing unit.

Beyond the above, the City continues to progress in its Zoning Ordinance Revision Project, which will create new baseline zoning which is easier to understand and administer. A large part of this project involves eliminating code inconsistencies which currently present added challenges to proposed new development. The City also initiated modifications to the Density Bonus section of the Zoning ordinance, which are proposed for City Council adoption in January 2019. These changes will bring the City’s density bonus regulations into conformity with state law meant to ease development restrictions,

and to clarify City requirements in order to provide developers greater certainty, with resulting time/cost savings for development proposals.

Discussion

Not applicable.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Berkeley uses a range of strategies to address the housing, homeless, and community development goals identified in the Consolidated Plan. This section discusses actions planned to foster and maintain affordable housing, to reduce lead-based paint hazards, to reduce the number of poverty-level families in Berkeley, and to coordinate activities in these areas with other entities.

Actions planned to address obstacles to meeting underserved needs

One of Berkeley's major obstacles to meeting underserved needs is the limited amount of federal, state, and local resources available given the diversity of needs in the community and high cost of housing in the Bay Area. The City of Berkeley will continue to pursue new State and Federal resources as available to meet underserved needs.

Actions planned to foster and maintain affordable housing

The City has several programs which foster and maintain affordable housing in Berkeley:

- **Rent Stabilization Program.** In 1980, Berkeley residents passed the Rent Stabilization and Eviction for Good Cause Ordinance. The Ordinance regulates rent levels for approximately 21,000 residential rental units in Berkeley and provides tenants, in more than 26,000 units, protection against unwarranted evictions helping to maintain affordable housing and preserve community diversity.
- **Affordable Housing Mitigation Fee (AHMF).** The City requires developers of new market rate rental housing to pay a fee per unit or to provide 20% as many income and rent restricted units—split evenly between those affordable to households earning 50% or less or 80% or less of the area median income—in lieu of the fee. Fee income goes into the City's Housing Trust Fund to support affordable housing development. In 2016, the City adopted an ordinance requiring that certain units provided under this program are reserved for tenants with Section 8 and Shelter Plus Care.
- **Condominium Conversion Ordinance (CCO).** The CCO governs the conversion of rental apartments and tenancy-in-common buildings to condominiums, and other types of mutual or cooperative housing. It requires owners to pay a mitigation fee. Fee revenue goes into the City's Housing Trust Fund.
- **Commercial Linkage Fee.** The Affordable Housing Mitigation Program was approved on April 20, 1993. It imposed fees on commercial new construction in which the newly constructed gross floor area is over 7,500 square feet.
- **Housing Trust Fund (HTF).** The City of Berkeley created its HTF in 1990 to help develop and preserve below-market-rate housing. The HTF pools funds for affordable housing construction

from a variety of sources with different requirements, makes them available through one single application process to local developers, then monitors development and operation of the funded housing.

- Inclusionary Housing Ordinance for ownership housing. The ordinance requires developers of market rate ownership housing to include affordable ownership units or pay a fee.
- Mortgage Credit Certificate. MCC is a federal income tax credit that provides qualified low-income homebuyers a tax credit worth up to 15 percent of their annual mortgage interest paid on their home loan. MCC recipients adjust their federal income tax withholding, which increases their take-home pay, making monthly mortgage payments more affordable. The City participates in the Alameda County MCC program.
- Senior and Disabled Loan Rehab Program. HHCS administers the program as an effort to preserve the City's housing stock and to assist low- and moderate-income senior and disabled homeowners, funded by CDBG and CalHOME. The applicants receive a zero interest loan, secured by a deed of trust on their home, which is repaid when title to the property changes hands, normally as a result of the sale of the property or inheritance by the owner's heirs.

Actions planned to reduce lead-based paint hazards

The City will continue to comply with the Environmental Protection Agency's Renovation, Repair, and Painting Program in its Senior and Disabled Rehabilitation Loan Program.

The City of Berkeley Public Health Division and the Alameda County Lead Poisoning Prevention Program will work together to increase awareness and knowledge about lead poisoning prevention in Berkeley including providing lead-safe painting classes, in-home consultations, presentations, educational materials, and other services. Rebuilding Together will work with the City of Berkeley and Alameda County Lead Poisoning Prevention Programs to increase awareness of lead issues among their clients and volunteers and to incorporate lead safe work practices into their activities.

The City of Berkeley Childhood Lead Poisoning Prevention Program collaborates with the Berkeley Health, Housing & Community Services Department's State lead-certified Risk Assessor/Inspector, Project Designer, and Project Monitor. The Alameda County Healthy Homes Department also has a HUD Lead Hazard Control grant to remediate lead hazards in approximately 4 qualifying Berkeley housing units that are vacant, or occupied by a low-income household with either a child under 6, a pregnant woman, or a child under 6 years who regularly visits. Berkeley's program also provides case management services to families with children who have elevated blood lead levels. Services range from Public Health Nursing case management for children with blood lead levels above 15 $\mu\text{g}/\text{dL}$ to health

education for children with levels between 5-14 $\mu\text{g}/\text{dL}$.

Actions planned to reduce the number of poverty-level families

The City funds a wide variety of social service programs designed to assist households with poverty level incomes. These programs include childcare and a range of services for special needs populations, which are outlined in other sections of this Consolidated Plan. This section will highlight the City's strategies to increase livable wage employment opportunities by supporting related community services and working with public and private regional partners. Strategies include:

- Funding and refinement of anti-poverty programs provided by community-based organizations and by the City.
- Community agency contracts are outlined in the Annual Action Plan.
- Collaborate actively with CalWORKS (TANF) and Workforce Investment Act programs.
- Continue implementation of the City of Berkeley's Living Wage Ordinance. Foster regional coordination on economic development to benefit low income Berkeley residents.
- Linking homelessness and homelessness prevention programs to employment training and placement opportunities.
- Minimum Wage in Berkeley is currently \$15 and will increase incrementally based on Consumer Price Index (CPI) for the San Francisco Bay Area every July 1. The City's Paid Sick Leave Ordinance was adopted in 2016 and went into effect October 1, 2017 to provide enhanced paid sick leave entitlements beyond what is required by state law.

The City will contract with local workforce development programs to provide training, education and job placement for low income, under-employed, and unemployed residents:

- **TBD**
- The City's anti-poverty strategy continues to be closely tied to the funding of over 50 community agencies to provide services as described above to enable people in poverty to attain self-sufficiency, support at-risk youth to succeed in school and graduate, and protect the health and safety of low income people.

Actions planned to develop institutional structure

During the next year, the City of Berkeley will continue to coordinate the housing and community services activities within the department through regular senior staff meetings and coordination on specific topics.

Actions planned to enhance coordination between public and private housing and social

service agencies

City staff will also continue to participate in the implementation of Everyone Home, the countywide plan to end homelessness. Everyone Home spearheads Alameda County's Continuum of Care. Staff will continue to participate in the initiative's Leadership Board, which includes most public funders of housing and homeless services in the county, as well as leadership from key community based organizations. Leadership Board membership helps coordination efforts across the county. Staff also participates in other committees composed of other funders (such as Alameda County Behavioral Health Care Services and the Social Services Agency) as well as many community based organizations.

Recent countywide collaboration efforts include the 2019 Point in Time homeless survey, count and report and the countywide implementation of CES.

Discussion:

The majority of Berkeley's activities furthering the goals of the Annual Action Plan are provided by community agency partners. This will continue to be the case in PY19.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$200,000 (estimate)
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$200,000 (estimate)

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	98.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Berkeley uses no forms of investment other than ones described in §92.205(b), which describes eligible activities for HOME funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

No homeownership activities are anticipated for PY19.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

No homeownership activities are anticipated for PY19.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City's policy is not to use HOME funds to pay off outstanding debt on single family or multifamily housing development projects. The City may commit HOME funds to projects that include refinancing with other sources of funds.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City, Everyone Home and Countywide representatives are in the process of updating the ESG manual. The most recent version was attached to the 2015 Consolidated Plan.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Alameda County Continuum of Care has initiated its planning process to establish its coordinated assessment system. The countywide system is now being implemented through five regional Housing Resource Centers.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Berkeley was allocated \$219,480 (estimate) in ESG funding for PY19. The City of Berkeley will utilize the maximum amount possible for administration (7.5 percent of the grant) and allocate funds to support the County-wide Homeless Management Information System. The remaining \$196,343 will be allocated to XX, the operator of the City of Berkeley's Coordinated Entry System (CES). The CES staff will screen, assess and prioritize homeless clients for rapid rehousing assistance with supporting housing retention services.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The policy-making entity for the City of Berkeley which makes decisions regarding the facilities, services, and other programs to receive funding under the Emergency Solutions Grant (ESG) is the Berkeley City Council. The Berkeley City Council is elected by the citizens of Berkeley. The City cannot mandate that a homeless or formerly homeless individual be on the City Council. Therefore, the City must develop and implement a plan to consult with homeless or formerly homeless individuals in making policies and decisions regarding programs that receiving funding under ESG.

City staff are planning, in conjunction with Everyone Home, to host a forum each year for homeless clients, in order to involve them in policy-making and decisions regarding ESG-funded services. The details have yet to be determined. Formerly homeless people also hold seats on various EveryOne Home Committees.

5. Describe performance standards for evaluating ESG.

The performance standards to be applied to ESG activities is attached as an image labeled Outcome Measures. These standards were developed in 2018-19 through the leadership of Everyone Home (the Continuum of Care)'s Results Based Accountability (RBA) Committee comprised of various representatives: Everyone Home, City of Berkeley, Alameda County Health Care Services Agency and homeless service providers in Alameda County. The matrix provides targets for HUD's System Performance Outcomes and will be reviewed and adjusted overtime to ensure continued improvement.

Attachments

Attachment 1			
DRAFT Annual Action Plan for PY19			
City of Berkeley CDBG, ESG and HOME Projects for 7/1/2019 - 6/30/2020			
Proj. #	Agency	Project Name	PY19 ESTIMATES
CDBG			
1	Community Energy Services Corp.	Home Safety & Repair Program	TBD
2	Rebuilding Together	Safe Home Project	TBD
3	Center for Independent Living	Residential Access	TBD
4	HHCS D*	Loan Services	\$ 66,174
5	HHCS D	Senior and Disabled Rehab Program	\$ 340,976
6	HHCS D	Rehab Loans	\$ 150,000
7	HHCS D	Housing Development: M/F Rehab	\$ 465,033
8	HHCS D	Housing Trust Fund	\$ -
	TBD	TBD	TBD
		Subtotal Housing Projects	TBD
9	Berkeley Food and Housing Project	Coordinated Entry System	TBD
10	Berkeley Food and Housing Project	Men's Overnight Shelter	TBD
11	East Bay Community Law Center	Fair Housing	TBD
	TBD	TBD	TBD
		Subtotal Public Services Projects	TBD
12	Rebuilding Together	Community Facility Improvements	TBD
13	HHCS D	Community Facility Improvements	\$ 145,892
14	HHCS D	2019 Community Facility Improvement Project	TBD
		Subtotal Public Facilities Projects	TBD
15	HHCS D	CDBG Planning and Administration	\$ 571,986
		Subtotal Planning & Admin Projects	\$ 571,986
		**GRAND TOTAL ALL CDBG PROJECTS	\$ 3,663,439
ESG			
16	BFHP and HHCS D	Rapid Re-Housing Project	\$ 196,343
17	HHCS D	Homeless Management Information System	\$ 6,676
18	HHCS D	Program Planning and Administration	\$ 16,461
		GRAND TOTAL ALL ESG PROJECTS	\$ 219,480
HOME			
19	HHCS D	HOME Administration	\$ 81,351
20	CHDO Operating Funds	CHDO Operating Funds	\$ 28,115
21	HHCS D	Housing Trust Fund	\$ 704,043
		***GRAND TOTAL ALL HOME PROJECTS	\$ 813,509
Notes:	* HHCS D = City of Berkeley Health, Housing & Community Services Department		
	**Assumes \$250,531 in Program Income and \$786,579 in unused carry over funds.		
	***Assumes \$20,000 in Program Income		

Attachment 2

Systemwide Performance Targets for Rapid Re-Housing Services

Rapid Re-Housing		Target
How Much?	Service Population: Unduplicated count of individuals served (HUD Element, APR Q5a)	observe
	Service Population: Proportion of chronically homeless individuals served (HUD Element, APR Q5a)	observe
	Service Population: Unduplicated count of households served (HUD Element, Annual Performance Report/APR Q8a)	observe
	Service Population: Proportion of chronically homeless households served (HUD Element, APR Q26a)	observe
How Well?	Data Quality: Data entry within 3 days (HUD Element, APR Q6e)	100%
	Data Quality: Completion. Adult participants with income info. recorded in HUD Element at entry and annual or exit assessments (HUD Element, APR Q18)	90%
	Average length of time from enrollment to move in (HUD Element, Apr Q22c)	60% within 2 months
With What Impact?	Are participants growing their income? (HUD Element, APR Q19a3)	50%
	Are participants accessing mainstream benefits? (HUD Element, APR Q20b)	85%
	Are participants enrolled in health insurance? (HUD Element, APR Q21)	85%
	Are we successfully moving people into permanent housing? (HUD Element, APR Q23a&b)	80%
	Exits to Homelessness: What proportion of people exit to homeless destinations? (HUD Element APR Q23a&b)	<5%

Attachment 3

To be added:

- Berkeley Voice proof(s) – March 22, 2019 publication date
- Summary Chart of Outreach and Feedback



Housing Advisory Commission

ACTION CALENDAR
April 23, 2019

To: Honorable Mayor and Members of the City Council
 From: Housing Advisory Commission
 Submitted by: Xavier Johnson, Chairperson, Housing Advisory Commission
 Subject: Revised Housing Advisory Commission Recommendations for the FY 2020
 Community Agency Funding Requests

RECOMMENDATION

Accept revised Housing Advisory Commission recommendations for the FY 2020 Community Agency Request for Proposals to City Council and allocate additional funds to the community agency process to expand funding for local programs.

FISCAL IMPACTS OF RECOMMENDATION

The revised recommendations to the FY 2020 CDBG allocations will not require additional city expenditures. If additional funds are provided to the community agency process, then these funds will need to be allocated from the General Fund or other appropriate revenue source.

CURRENT SITUATION AND ITS EFFECTS

Action: M/S/C (Simon-Weisberg/Tregub) to revise the March 7, 2019 recommendation to City Council to support the CDBG subcommittee's recommendations for the FY 2020 Community Agency Request for Proposals, with the following amendments:

1. Amendments
 - a. Fund Inter-City Services' Employment, Training and Education program at \$100,000 (General Fund, Public Services).
 - b. Recommend no funding for YMCA of the East Bay's Early Childhood Apprentice program (General Funds, Public Services).
 - c. Fund Rebuilding Together East Bay-North's Safe Home Project at \$120,750 (CBDG, Housing Services).
 - d. Fund Habitat for Humanity East Bay/Silicon Valley's Housing Rehabilitation Grant program at \$129,250 (CBDG, Housing Services).
 - e. Fund Rebuilding Together East Bay-North's Community Facility Improvement program at \$35,300 (CBDG, Public Facilities)
 - f. Fund the City of Berkeley Community Facilities RFP at \$35,300
2. Recommend that the City establishes a standard of accountability in community agency contracts that is achievable and worthy of the funding; and

3. Recommend to Council to allocate additional funds to the community agency process to expand funding for similar programs in the future.

Vote: Ayes: Johnson, Sargent, Sharenko, Simon-Weisberg, Tregub, and Wolfe. Noes: None. Abstain: Lord. Absent: Owens (unexcused) and Wright (unexcused).

BACKGROUND

There were two Berkeley organizations that were not allocated any funding in the proposed FY 2020 Budget – Inter-City Services (ICS) and Rebuilding Together. The reasons provided by the CDBG Subcommittee were as follows:

ICS: The sub-committee proposed to defund ICS because of the higher amount of funds requested (approximately double that of prior years), low scoring proposal and provision of services that are not consistent with those stated in the original proposal. At a special meeting of the Housing Advisory Commission on March 13, 2019, members of the community that are highly supportive of these services appeared before the Housing Advisory Commission urging the Commission to continue funding for ICS.

Consequently, the Housing Advisory Commission voted to support ICS at the same level of funding as in prior years, and urged staff to monitor activities.

Rebuilding Together: The sub-committee proposed to defund Rebuilding Together because of its poor past performance in submitting information needed for audits. The current Board President explained that the executive director who was not doing a compliant job was fired. Rebuilding Together is in the process of recruiting a new executive director. Furthermore, a new bookkeeper has been hired and is complying with all needed audits and reports. At a special meeting of the Housing Advisory Commission on March 13, 2019, members of the community that are highly supportive of Rebuilding Together, including disabled, senior homeowners, appeared before the Housing Advisory Commission urging the Commission to continue funding for Rebuilding Together due to the significant benefits they have received to live in a safe environment.

Consequently, the Housing Advisory Commission voted to support Rebuilding Together at the level of funding it requested, which is approximately \$30,000 more than in prior years (in the public services and facilities categories), and urged staff to monitor receipt of timely audit reports required of Rebuilding Together.

ENVIRONMENTAL SUSTAINABILITY

This recommendation to restore funding to these two organizations does not does not impact the environment directly. However, to the extent that the services provided by

Rebuilding Together results in greater energy efficiency in homes that receive services, the carbon footprint will be reduced.

RATIONALE FOR RECOMMENDATION

The HAC supports the provision of more funds to be provided for community agency services, and encourages public participation in the allocation process. Furthermore, members of the Housing Advisory Commission acknowledge the difficulties the subcommittee faced when trying to balance requirements of the CDBG program with community needs, particularly in the Adeline Corridor area.

ALTERNATIVE ACTIONS CONSIDERED

Not changing the recommendations provided by the HAC CDBG Subcommittee.

CITY MANAGER

See companion report.

CONTACT PERSON

Mike Uberti, Acting Commission Secretary, HHCS, (510) 981-5114

Attachments:

- 1: FY2020-2023 Community Agency Funding Recommendations Submitted to the Housing Advisory Commission by the HAC CDBG Subcommittee (dated March 7, 2019)
- 2: Revised Community Agency Funding Proposed Budget FY20



Health Housing and
Community Services Department
Housing & Community Services Division

MEMORANDUM

To: Housing Advisory Commission (HAC)

From: HAC CDBG Subcommittee

Date: March 7, 2019

Subject: **FY2020-2023 Community Agency Funding Recommendations**

This memo summarizes the application and review process, and presents recommendations from the HAC Community Development Block Grant (CDBG) Subcommittee to the full HAC for FY2020-2023 Community Agency Funding recommendations. Previously, the application review process occurred once every two years. However, for the first time, the City of Berkeley is implementing a four year contract cycle. Therefore, the recommendations contained in this memo reflect the amounts recommended for each of the following four fiscal years, with each year of funding contingent upon the availability of funds, particularly from the federal government.

Background: In November 2018 the City of Berkeley issued a Request for Proposals (RFP) for funding with CDBG and General Funds (GF), soliciting applications from non-profit community agencies. A RFP announcement and workshop Save the Date email was distributed via email on November 5th, 2018. The workshop took place on November 26th, 2018 and applications were due on January 4th, 2019 at 5pm. The Housing Advisory Commission participates each year in making recommendations to City Council regarding allocations of CDBG and City General Funds. It designates a CDBG Subcommittee to review and evaluate proposals and recommends funding for various projects.

The CDBG Subcommittee reviewed applications from agencies providing housing services and other public services, and agencies funded with General Funds providing workforce development. These services have been grouped into three sub-categories, 1) Public Services, 2) Housing Services, and 3) Public Facility Improvements.

The CDBG Subcommittee met three times and reviewed proposals from February through March 2019.

A Vibrant and Healthy Berkeley for All

Subject: FY2020-23 Community Agency Funding Recommendations
Date: March 7, 2019
Page 2 of 3

FY2020 Available Funds: The City of Berkeley is anticipating \$2,626,329 in CDBG funding for FY2020, a slight decrease from the current year's allocation. CDBG program income is estimated to be \$250,531 and unexpended funds from prior years available for allocation is \$786,579, giving the City a total of \$3,663,440 in CDBG funds to allocate in FY2020. Unexpended prior year funds cannot be used for public services or planning and administration, both of which are capped funding categories. Carryover funds can be used, however, for housing services, community facility projects and the Housing Trust Fund.

The City of Berkeley also expects that the amount of General Funds (GF) available to the HAC will remain static from FY2019 to FY2020. However, when shifting to a four-year cycle, the City also proposed allocating \$25,000 per commission during the four year cycle to go towards hiring a consultant to improve agency outcome transparency. This results in \$6,250 less per year for the HAC's allocation. The resulting annual GF allocation for the HAC is \$232,229.

Funding for fiscal years 2021 – 2023 is projected to be the same as in FY2020. Should the amount of funding available in subsequent years be significantly different from FY2020, the HAC should plan on revising funding allocations in February or March during the Annual Action Plan allocations.

FY2020-2023 Applications & Review Process: In the Public Services category, seven applications totaling \$887,490 were received. In the Housing Services category, nine applications totaling \$1,884,341 were received but one was withdrawn leaving a total of eight applications totaling \$1,602,007. In the Public Facility Improvements category two applications totaling \$188,208 were received.

The CDBG subcommittee reviewed and developed funding recommendations based on information provided in agency proposals, performance evaluations, and additional clarifying information submitted by agencies.

Rationale for Preliminary Recommendations:

1. Public Services

The HAC CDBG subcommittee reviewed seven Public Services proposals and is recommending funding for four. Two of the un-funded programs are new to the City of Berkeley: 1) The Berkeley Music Group and 2) Gardner-Lee Workforce & Opportunity. The sub-committee felt that the Berkeley Music Group is a good program but not necessarily a good fit for this type of funding. Their main concern is that this program relies too heavily on placing students within their own organization. Gardner Lee's proposal did not score highly and the subcommittee did not find it to be a well thought out program. The sub-committee also proposes to defund ICS because of their high ask, low scoring proposal and services that are not consistent with those stated in the proposal.

Subject: FY2020-23 Community Agency Funding Recommendations
Date: March 7, 2019
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2. Housing Services

Out of the nine proposals reviewed, one was withdrawn (CESC) and another was ineligible for CDBG funding due to poor past performance (Rebuilding Together). This left a significant void in the housing rehab category with Habitat for Humanity as the only remaining proposal to potentially fill that need. Therefore, the subcommittee recommends funding Habitat at their full ask. The subcommittee also recommends fully funding Bay Area Community Land Trust, CIL and the City of Berkeley administered programs.

3. Public Facility Improvements

With the exception of Rebuilding Together, which is ineligible for CDBG funding, the subcommittee recommends fully funding the City of Berkeley's community facility program. This program will be administered as a Notice of Funding Opportunity (NOFA). Should the amount of CDBG funding actually awarded be either higher or lower than projected, the difference or increase in funding would be allocated to the Community Facility NOFA funding for facility projects.

City staff are simultaneously preparing recommendations that will possibly be available on March 7, 2019. If the City Manager's final recommendations are not aligned with the HAC's, HCS staff hope to provide information about the variance at the HAC's March 7th, 2019 meeting.

Next Steps:

- Submit HAC final recommendations for Council consideration during the Annual Action Plan Public Hearing at the April 23rd, 2019 Council meeting.

Attached:

1. *FY20 Community Funding Recommendations, Summary of Recommendations Table*
2. *Community Development Block Grant (CDBG) Draft/Estimated Budget FY20*

Project Sponsor	Program Name	Type of Service	Funding Source	FY18/19 Allocation	FY20- Request	Commission Recommendation - Plan A
East Bay Community Law Center	Fair Housing	Fair Housing Services	CDBG	\$ 34,932	\$ -	
Eden Council for Hope and Opportunity	Fair Housing Services	Fair Housing Services	CDBG	\$ -	\$35,000.00	\$ 35,000
Berkeley Music Group	Education Program	Workforce Development - Skills Training	GF	\$ -	\$50,000.00	
Bread Project	Bakery Bootcamp: Job Training and	Workforce Development	GF	\$ 56,165	\$ 66,500	\$ 60,515
Gardner-Lee Workforce & Opportunity	Working With Opportunities, That	Workforce Development - Skills Training	GF	\$ -	\$150,000.00	\$ -
Inter-City Services (ICS)	Employment, Training & Education	Workforce Development	GF	\$ 101,643	\$ 203,286	\$ -
Resources for Community Development	Social Svcs & Special Needs Housing	Workforce Development	GF	\$ 9,828		\$ -
Rising Sun Energy Center	Green Energy Training Services	Workforce Development	GF	\$ 65,852	\$ 70,000	\$ 66,514
YMCA of the East Bay	YMCA Early Childhood Apprenticeship	Workforce Development - Skills Training	GF	\$ -	\$312,704.00	\$ 100,000
Public Services Sub Total				\$ 268,420	\$ 887,490	\$ 262,029
Habitat for Humanity East Bay	Housing Rehabilitation Grant Program	Single Family Housing Rehabilitation	CDBG	\$ -	\$250,000.00	\$ 250,000
Rebuilding Together East Bay	Safe Home Project	Single Family Housing Rehabilitation	CDBG	\$ 98,279	\$ 120,750	\$ -
Community Energy Services Corporation	Home Safety & Repair Program	Single Family Housing Rehabilitation	CDBG	\$ 282,334	\$ 282,334	\$ -
Center for Independent Living	Wheelchair, Ramp & Lift program	Single Family Housing Rehabilitation	CDBG	\$ 140,000	\$ 159,660	\$ 159,660
Bay Area Community Land Trust	Housing Co-op Training and Technical	Housing Services	GF	\$ 4,991	\$ 5,200	\$ 5,200
City of Berkeley Housing & Community Services Division	Loan Services	Housing Services	CDBG	\$ 67,386	\$ 70,008	\$ 70,008
City of Berkeley Housing & Community Services Division	Affordable Housing Development and	Housing Services	CDBG	\$ 464,072	\$ 488,341	\$ 488,341
City of Berkeley Housing & Community Services Division	Senior & Disabled Rehabilitation Loans	Housing Services	CDBG	\$ 340,566	\$ 358,048	\$ 358,048
City of Berkeley Housing & Community Services Division	SDRLP Loans	Housing Services	CDBG	\$ 150,000	\$ 150,000	\$ 150,000
Housing Services Sub Total				\$ 1,547,628	\$ 1,884,341	\$ 1,481,257
Rebuilding Together East Bay	Community Facility Improvement	Single Family Housing Rehabilitation	CDBG	\$ 24,575	\$ 35,300	\$ -
City of Berkeley Housing & Community Services Division	City of Berkeley Community Facility	Housing Services	CDBG	\$ 145,205	\$ 152,908	\$ 152,908
City of Berkeley Housing & Community Services Division	Community Facility RFP	Housing Services	CDBG	\$ 959,098	TBD	\$ 1,015,356
Public Facilities Sub Total				\$ 1,128,878	\$ 188,208	\$ 1,168,264
TOTAL				\$ 2,944,926	\$ 2,960,039.00	\$ 2,911,550.00

CDBG - Public Services (capped)	\$ 35,000	estimate	\$ 35,000
CDBG - Housing Services	\$ 2,644,321	estimate	\$ 1,476,057
CDBG - Facilities		estimate	\$ 1,168,264
GF - public & housing services	\$ 232,229	\$ -	\$ 232,229
Total	\$ 2,911,550		\$ 2,911,550

Community Development Block Grant (CDBG) PY2019 Allocations - HAC CDBG Sub. Committee Recs

REVENUES	Allocated FY19	Estimated FY20
CDBG Award	\$ 2,679,928	\$ 2,626,329
Program Income	\$ 381,150	\$ 250,531
Earlier Unused Funds	\$ 474,010	\$ 786,579
SUBTOTAL CDBG	\$ 3,535,088	\$ 3,663,440
GF Funding Available	\$ 238,479	\$ 232,229

EXPENDITURES - By Category	Allocated FY19	Estimated FY20
I. Housing Services	\$ 1,542,796	\$ 1,476,057
II. Public Services (17.83%)	\$ 453,853	\$ 453,921
III. Public Facility Improvements	\$ 765,303	\$ 1,168,264
IV. Planning & Administration (20%)	\$ 571,986	\$ 565,266
V. Housing Trust Fund	\$ -	\$ -
Total CDBG Funds Allocated/Requested	\$ 3,333,938	\$ 3,663,508

CDBG Project Details

I. CDBG - HOUSING SERVICES PROJECTS	Allocated FY19	Recommended FY20
CDBG		
1 Center for Independent Living: Residential Access Project for Disabled	\$ 140,000	\$ 159,660
2 Community Energy Services Corp.: Home Safety & Repair Program	\$ 282,334	\$ -
3 Rebuilding Together Safe Homes Project	\$ 98,279	\$ -
Habitat for Humanity East Bay - Housing Rehabilitation Grant Program		\$ 250,000
4 COB HHCSO: Loan Services	\$ 66,174	\$ 70,008
5 COB HHCSO: Senior and Disabled Rehab Program	\$ 340,976	\$ 358,048
Rehab Loans	\$ 150,000	\$ 150,000
6 COB HHCSO: Affordable Housing Development and Rehab	\$ 465,033	\$ 488,341
SUBTOTAL Housing Projects -- CDBG	\$ 1,542,796	\$ 1,476,057

General Fund	Allocated FY19	Recommended FY20
7 Bay Area Community Land Trust (GF)	\$ 4,991	\$ 5,200

II. PUBLIC SERVICES PROJECTS	Allocated FY19	Recommended FY20
CDBG		
8 Homeless Services (Berkeley Food & Housing Project)*	\$ 418,921	TBD
9 EBCLC: Fair Housing Counseling	\$ 34,932	\$ -
EDEN Housing		\$ 35,000
Total CDBG Public Services	\$ 453,853	\$ 453,921

General Fund	Allocated FY19	Recommended FY20
10 The Bread Project: Culinary Job Readiness Training	\$ 56,165	\$ 60,515
11 Inter-City Services: Employment, Education and Training	\$ 101,643	\$ -
12 Resources for Community Development: Social Svcs. at Special Needs Housing	\$ 9,828	\$ -
13 Rising Sun Energy Center: Green Energy Training Services	\$ 65,852	\$ 66,514
Berkeley Music Group		\$ -
Gardner-Lee Workforce & Opportunity		\$ -
YMCA of the East Bay		\$ 100,000
Subtotal GF Public Services:	\$ 233,488	\$ 227,029

* These projects are shown here for CDBG budgeting purposes, but are reviewed by other Commissions whose recommended funding level is reflected here.

III. CDBG - PUBLIC/COMMUNITY FACILITIES IMPROVEMENTS: Allocations or recommended funding is one-time only.

	Allocated FY19	Recommended FY20
14 Public Facilities 2018 - Mental Health Clinic	\$ 594,836	
15 Public Facilities FY2020*		\$ 1,015,356
16 COB HHCS: Public Facilities Improvements	\$ 145,892	\$ 152,908
17 Rebuilding Together: Community Facilities Habitat for Humanity	\$ 24,575	
Subtotal Public Facilities Improvements:	\$ 765,303	\$ 1,168,264

* Should the amount of CDBG funding actually awarded be either higher or lower than projected, the difference or increase in funding would be allocated to the Public Facility projects line item

IV. CDBG - PLANNING AND ADMINISTRATION**

	Allocated FY19	Estimated FY20
18 COB HHCS: CDBG Planning & Administration COB City Manager's Office: Support Costs	\$ 571,986	\$ 565,266
CDBG Planning & Administration TOTAL	\$ 571,986	\$ 565,266

**Set-aside. Planning and Administration is a capped category of CDBG funding. The City of Berkeley City Manager and Housing & Community Services Departments will utilize the maximum amount of funding available under this category.

V. HOUSING TRUST FUND

	Allocated FY19	Estimated FY20
City of Berkeley Housing Trust Fund	\$ -	\$ -

HOME Investment Partnership Program (HOME) Allocations

REVENUES	Awarded FY19	Estimated FY20
HOME Award	\$ 793,509	\$ 793,509
Program Income (projected)	\$ 20,000	\$ 20,000
SUBTOTAL HOME Funds Available	\$ 813,509	\$ 813,509

EXPENDITURES	Allocated FY19	Estimated FY20
Administration (10%)	\$ 81,351	\$ 81,351
CHDO Operating Funds (5%)	\$ 28,115	\$ 28,115
Available for HTF Projects	\$ 684,043	\$ 684,043
Total	\$ 793,509	\$ 793,509

Emergency Solutions Grant (ESG) Allocation SUMMARY

REVENUES	Awarded FY19	Estimated FY20
ESG Award	\$ 219,480	\$ 219,480

EXPENDITURES	Allocated FY19	Estimated FY20
Rapid Rehousing*	\$ 196,343	\$ 196,343
Homeless Management Information System	\$ 6,676	\$ 6,676
Administration (7.5%)	\$ 16,461	\$ 16,461
Total	\$ 219,480	\$ 219,480

* Funding will be allocated to the Coordinated Entry System to carry out the program.

FY19	amount	%
4,366,927	#REF!	#REF!

Project Sponsor	Program Name	Type of Service	Funding Source	FY18/19 Allocation	FY20- Request	CDBG Subcommittee Recommendations	Final Commission Recommendation - March 13 Revisions
East Bay Community Law Cen	Fair Housing	Fair Housing Services	CDBG	\$ 34,932	\$ -		
Eden Council for Hope and Op	Fair Housing Services	Fair Housing Services	CDBG	\$ -	\$ 35,000	\$ 35,000	\$ 35,000
Berkeley Music Group	Education Program	Workforce Development - Skills T	GF	\$ -	\$ 50,000	\$ -	\$ -
Bread Project	Bakery Bootcamp: Job Training an	Workforce Development	GF	\$ 56,165	\$ 66,500	\$ 60,515	\$ 60,515
Gardner-Lee Workforce & Op	Working With Opportunities, That	Workforce Development - Skills T	GF	\$ -	\$ 150,000	\$ -	\$ -
Inter-City Services (ICS)	Employment, Training & Education	Workforce Development	GF	\$ 101,643	\$ 203,286	\$ -	\$ 100,000
Resources for Community Dev	Social Svcs & Special Needs Hous	Workforce Development	GF	\$ 9,828		\$ -	\$ -
Rising Sun Energy Center	Green Energy Training Services	Workforce Development	GF	\$ 65,852	\$ 70,000	\$ 66,514	\$ 66,514
YMCA of the East Bay	YMCA Early Childhood Apprentice	Workforce Development - Skills T	GF	\$ -	\$ 312,704	\$ 100,000	
Public Services Sub Total				\$ 268,420	\$ 887,490	\$ 262,029	\$ 262,029
Habitat for Humanity East Bay	Housing Rehabilitation Grant Progr	Single Family Housing Rehabilita	CDBG	\$ -	\$ 250,000	\$ 250,000	\$ 129,250
Rebuilding Together East Bay	Safe Home Project	Single Family Housing Rehabilita	CDBG	\$ 98,279	\$ 120,750	\$ -	\$ 120,750
Community Energy Svcs Cor	Home Safety & Repair Prog.	Single Family Housing Rehabilita	CDBG	\$ 282,334	\$ 282,334	\$ -	\$ -
Center for Independent Living	Wheelchair, Ramp & Lift program	Single Family Housing Rehabilita	CDBG	\$ 140,000	\$ 159,660	\$ 159,660	\$ 159,660
Bay Area Community Land Tr	Housing Co-op Training and Techn	Housing Services	GF	\$ 4,991	\$ 5,200	\$ 5,200	\$ 5,200
City of Berkeley Housing & Co	Loan Services	Housing Services	CDBG	\$ 67,386	\$ 70,008	\$ 70,008	\$ 70,008
City of Berkeley Housing & Co	Affordable Housing Development a	Housing Services	CDBG	\$ 464,072	\$ 488,341	\$ 488,341	\$ 488,341
City of Berkeley Housing & Community Services Division	Senior & Disabled Rehabilitation L	Housing Services	CDBG	\$ 340,566	\$ 358,048	\$ 358,048	\$ 358,048
	SDRLP Loans	Housing Services	CDBG	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Housing Services Sub Total				\$ 1,547,628	\$ 1,884,341	\$ 1,481,257	\$ 1,481,257
Rebuilding Together East Bay	Community Facility Improvement	Single Family Housing Rehabilita	CDBG	\$ 24,575	\$ 35,300		\$ 35,300
City of Berkeley Housing & Co	City of Berkeley Community Facilit	Housing Services	CDBG	\$ 145,205	\$ 152,908	\$ 152,908	\$ 152,908
City of Berkeley Housing & Co	Community Facility RFP	Housing Services	CDBG	\$ 959,098	TBD	\$ 980,056	\$ 980,056
Public Facilities Sub Total				\$ 1,128,878	\$ 188,208	\$ 1,168,264	\$ 1,168,264
TOTAL				\$ 2,944,926	\$ 2,960,039	\$ 2,911,550	\$ 2,911,550

CDBG - Public Services (capped)	\$ 35,000	estimate
CDBG - Housing Services	\$ 2,644,321	estimate
GDBG - Facilities		estimate
GF - public & housing services	\$ 232,229	
Total	\$ 2,911,550	



Homeless Commission

ACTION CALENDAR

April 23, 2019

To: Honorable Mayor and Members of the City Council
 From: Homeless Commission
 Submitted by: Carole Marasovic, Chairperson, Homeless Commission
 Subject: Community Agency Funding Recommendations Fiscal Years 2020-2023

RECOMMENDATION

Approve the Homeless Commission's recommendations to allocate funds to community agencies providing homeless services as detailed in Attachment 1, Exhibit A.

SUMMARY

The Homeless Commission reviewed 49 proposals submitted by community agencies requesting funding to provide homeless services, a review by the Commission as a whole following individual commissioner review of proposals and site visits conducted by a Site Visit Subcommittee (Commissioners Marasovic, Kealoha-Blake and Hirpara).

Programs submitting proposals requested about 12.1 million dollars in funding with only \$3,425,628.00 in Community Agency Funding monies available for allocation.

FISCAL IMPACTS OF RECOMMENDATION

This recommendation of \$3,425,628.00 is a slight decrease from the previous funding cycle where \$3,529,716.00 in Community Agency Funding was allocated. References to alternate funding sources in the report include but are not limited to Measure P funding, Homeless Emergency Assistance Program (HEAP) funding and Mental Health Services Act (MHSA) funding that are otherwise available to fund programs that the Community Agency Funding does not cover.

CURRENT SITUATION AND ITS EFFECTS

The Homeless Commission made its funding recommendations at a February 27, 2019 Commission meeting. The vote was unanimous to approve the funding recommendations as attached.

M/S/C Kealoha-Blake/Hirpara to approve funding homeless service agencies in the amount of \$3,425,628.00 as itemized on Attachment 1, Exhibit A.

Vote: Ayes: Behm-Steinberg, Hirpara, Kealoha-Blake, Marasovic. Noes: None Absent: Caldeira.

BACKGROUND

The Homeless Commission is one of four commissions that reviews funding proposals from community agencies and makes recommendations on how Community Agency funds should be allocated. Traditionally, reviews of proposals and recommendations were made every two years. At this funding cycle, the City of Berkeley modified its funding process to be conducted at a four year cycle.

At the current funding cycle, Berkeley faces its largest growing homeless population with City staff estimating that over the course of a year nearly 2,000 people experience homelessness in Berkeley. With egregiously high rents on the rise and economics as the primary factor casting persons into homelessness, the homeless population is expected to continue to grow unless there is a significant restructuring of how homelessness is to be addressed.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental impacts or opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

Given the current state of growing homelessness in Berkeley, the Commission believed that all homeless services must be structured in such a manner so as to achieve the maximum permanent housing outcomes. In order to do so, all homeless service providers must be committed to their program's primary focus as achieving permanent housing for their clients.

While the Commission recognized that many homeless programs provide a variety of services to keep homeless persons as comfortable as is possible given their situation, the Commission believed that the most effective, efficient programs to which funding need be dedicated were those that did not provide their services in isolation but rather incorporated housing outreach and navigation efforts into the other services they provide.

Thus, the Commission looked towards funding those programs that coordinated their services well internally; coordinated well with other programs; and coordinated well with City staff towards achieving permanent housing outcomes. The Commission considered not only the quality of services delivery within each program but also their track record of reporting housing data to City staff as well as a willingness to modify services to increase effectiveness, critical factors in developing a system that would transition persons successfully from homelessness into permanent housing.

The Commission's recommendations also included exploring alternate sources of funding for some programs, expansion of other currently funded programs and additional funding for two new housing focused programs.

Recommended for level funding, based on necessity, were programs that provided representative payee services (BOSS and Alameda Network of Mental Health Clients (also known as Berkeley Drop-In) and programs that provided case management for Shelter Plus clients (BOSS, Berkeley Food and Housing, Alameda Network of Mental Health Clients (also known as Berkeley Drop-In), Lifelong's Coach Program and the Women's Daytime Drop-In Center). The Commission recognized that there is a dearth of representative payee services. Case management services to maintain permanent housing for Shelter Plus clients were necessary to support persons to prevent a return to homelessness.

Also recommended for level funding were all shelters as a matter of necessity (Berkeley Food and Housing's Men's Shelter, Berkeley Food and Housing's Women's Shelter, BOSS's Harrison House, BESS storm shelter) and transitional housing (Fred Finch, Sankofa House, Bridget House (under the Women's Day-Time Drop-In Center) with the exception of the Covenant House (YEAH!) shelter.

The Commission reduced the amount of funding to Covenant House's YEAH! shelter because of the disproportionate amount previously awarded (about \$200,000 more than the adult shelters) and because YEAH!, now having moved under the umbrella of Covenant House, could rely on Covenant House as a source of funding. The reduction to Covenant House/YEAH! was not intended to be a reflection of the quality of their services but to provide room for two new programs dedicated to permanent housing outcomes and expanded services from other programs..

Both Fred Finch and Bridget House were highlighted as program models in jeopardy as a result of their loss of transitional housing monies based on changing policies from the federal government. The Commission recognized that Fred Finch was a well-integrated service delivery model for transitional age youth with a high success rate of moving youth into permanent housing and employment, a program that cried out to be maintained.

Bridget House and Sankofa House, with placement in these programs through the Family Front Door's Coordinated Entry prioritization process, stood alone as residential programs for women with children providing supports to assist them into transitioning into permanent housing, employment and self-sufficiency. Bridget House, with its focus on domestic violence survivors with children, has suffered cutbacks through the years going from a one-year intensive program to a six month program to currently, possible extinction. The Commission did not believe that the Berkeley community could afford to lose this critical program which would leave this population unserved.

The Commission would have liked to recommend funding for Dorothy Day House to operate a 12 month a year, all-season shelter but did not have the funds to allocate to do so. The Commission strongly urges Council to locate these funds for Dorothy Day to operate a 12 month a year shelter through another source of funding such as Homeless Emergency Assistance Program (HEAP) monies or Measure P monies

Two competing proposals were submitted to operate the Multi-Agency Service Center, one from the current provider, BOSS; the other from Dorothy Day House.

Dorothy Day House's successes in transforming a problematic homeless breakfast and a troubled storm shelter program; their dedication towards, and ability to facilitate relationships with, clients; and their commitment to working with City staff and collaborating with other programs towards a focus on permanent housing resulted in the Homeless Commission's recommendation that they be funded to operate the day drop-in center, seven days a week for a full day, at the Multi-Agency Service Center. The Commission recommended that Dorothy Day's current community breakfast no longer be served at another location but at the Drop-In, where services could be better integrated. The Commission recommended that if additional funding were to otherwise become available, Dorothy Day would also operate a 12 month a year shelter further integrating services as earlier noted.

The shift of providers operating the MASC Drop-In Center to Dorothy Day was consistent with the Commission's recommendation that drop-in centers take on an additional role with expansion to longer hours, engaging persons with housing outreach while they are using other services such as meals.

Meals in a separate location from other services was not deemed to be a good use of funds to be targeted towards housing. Homeless persons who may not otherwise have been reached and who may not be staying in shelters will be attracted to good meals at a drop-in. Thus, drop-in centers, where homeless persons can receive other services and be engaged in activities provide for an ideal setting for outreach and navigation towards permanent housing.

The Homeless Commission's decision to not recommend meals in isolation of housing outreach and navigation was the rationale behind recommending the elimination of funding for BFHP's Quarter Meal Program. While providing a service of free meals for homeless persons, the Commission contended that if Dorothy Day House were to serve these type of meals at the Drop-In center, at the same time of day BFHP's Quarter Meal did, Dorothy Day would attract more clients into housing navigation services, achieving far more critical objectives.

The Women's Daytime Drop-In Center submitted a funding proposal for expanded hours to 7:00 p.m. on week-days as well as expanding to week-end hours to focus on increased housing navigation and case management services. The Women's Daytime Drop-In Center submitted seven different program proposals which made their requests more complex. The Homeless Commission recognized their value as a program well-frequented by women, who are homeless, providing healthy meals in a warm setting with peer supports and other services. The Commission also recognized their work in coordinating with other programs and the City towards permanent housing outcomes and was appreciative of their willingness to expand their hours. Rather than address each element of each proposal with a funding analysis, the Homeless Commission

recommended funding for the Women's Day-time Drop-In and Bridget House with the hope that they would utilize the monies to maintain Bridget House and the Drop-In Center with expanded hours. If anything, the Commission believed that they needed additional monies to support the expanded hours at the Drop-In Center.

The final drop-In center that the Commission addressed was the Berkeley Drop-In Center operated by the Alameda Network of Mental Health Clients. While recommending funding for their representative payee program and case management for Shelter Plus clients, the Commission did not recommend funding for the Drop-In nor the co-occurring disorders program for which they sought funding. This recommendation was based on the Drop-in's chosen focus which is recovery-oriented rather than oriented towards permanent housing outcomes. Furthermore, Berkeley Drop-In's forte does not include compiling data for City staff, critical to producing outcomes. The Berkeley Drop-In also proposed far more limited hours than the other two drop-in centers (Dorothy Day House and Women's Day-Time Drop-In Center) where housing navigation services could be conducted.

The Commission recommended that Berkeley Drop-In seek an alternate source of funding for their recovery work, that of Mental Health Services Act monies. MHSA monies are consistent with Berkeley Drop-In's programming which is peer-run mental health recovery operated by the Alameda Network of Mental Health Clients. The additional request for funding for substance abuse co-occurring treatment with mental health recovery is also consistent with an appropriate use of MHSA monies.

In addition, about three-fourths of Berkeley Drop-In's current funding comes from Alameda Behavioral Health Care Services. It is consistent with their programming that the balance of their funding should come from City mental health monies such as MHSA allocations where peer work is highly valued. In fact, it may be that with a strong pursuit of city mental health recovery monies, consistent with their programmatic direction, through the MHSA, Berkeley Drop-In can be enriched with a far greater amount of monies than they currently receive through homeless sources of funding.

Berkeley Drop-In has sometimes been described as serving a largely Black/African-American population, substantially more so than other homeless programs. Thus, the Commission gave some consideration as to whether or not there would be a loss in services to the Black/African-American population for homeless services with a Commission recommendation for MHSA funding over homeless services funding.

However, the statistics provided by the homeless service providers themselves, in their proposals, belies the premise that there is a significant difference in the numbers of the Black/African-American population served by the Berkeley Drop-In from other homeless service providers nor that homeless persons are unwilling to travel throughout Berkeley to receive homeless services.

The ethnic statistics for Berkeley Drop-In for clients served, as they provided, are 70% Black or African-American and 6% Multi-Racial.

Comparably, Dorothy Day House's BESS shelter cites statistics as 63% for Black or African-American and Multi-Racial/Other as 0%. Notably, the BESS shelter was in the downtown Berkeley area.

Berkeley Food and Housing's Men's Shelter statistics for Black/African-American males are 58% Black or African-American and 8% Multi-Racial. Notably, the Men's Shelter at the time of these statistics was in the downtown Berkeley area.

Berkeley Food and Housing Project's Women's Shelter, which is mid-Berkeley, between downtown and South Berkeley, cites statistics of 66% Black or African-American women and 18% Multi-Racial.

Returning to comparisons to other drop-in centers, BOSS, at the Multi-Agency Service Center reported 0 number of program participants by all ethnic groups with 0 percentages. Thus, no data could be culled from them.

Women's Day-Time Drop-In Center's ethnic statistics showed 56% Black or African-American women and 15% Multi-Racial. That they are located in Central/North Berkeley has not seemed to deter Black/African American women from seeking their services.

Ethnic statistics are self-identified by clients of homeless services. It is unknown as to why there is a significantly higher reported number of Multi-Racial women both at the Women's Shelter and the Women's Day-Time Drop-In Center than men reporting as Multi-Racial in the men's programs. It is unknown if there are genuinely far more mixed race homeless women than homeless men in Berkeley or if Berkeley homeless women are more likely than Berkeley homeless men to report as mixed race rather than a single race background.

These figures demonstrate that generally, homeless service programs are well-attended by Black/African-American men and women alike regardless of where they are located in the City of Berkeley.

Referring Berkeley Drop-In Center in a direction consistent with their programming, that being MHSA monies, is not a defunding but a direction towards a more appropriate funding source which, if pursued, could result in their prospering with more monies than they currently receive.

Another provider, Berkeley Food and Housing's Russell House, who has traditionally sought community agency funding monies, sought MHSA monies successfully at this funding cycle so that the Homeless Commission did not need to consider Russell House's proposal at all.

Options is a well-recognized exemplary program that incorporates housing and employment into their substance abuse recovery program with excellent outcomes. Although they have many sources of funding available to them, the Commission believed they should be allocated the amount that they requested for transitional housing in recognition of their consistently exemplary work in the community and so that the City can be guaranteed the availability of a determinate number of transitional beds.

The Homeless Commission also recommended funding for Options' co-occurring disorders program. It is an established need in Berkeley, a program which was dismantled, at one point, several years ago at a loss to the community. Operated by Options, a model program well-established and long partnering with the City and general community in its efforts, the program merits funding.

In the spirit of achieving permanent housing outcomes, the Homeless Commission recommended two new programs. The first is the Homeless Action Center's Rapid Rehousing for Elders program. The Homeless Commission, which also recommended level funding for the Homeless Action Center's SSI Advocacy Program, strongly urged funding for this additional new program.

The Homeless Action Center's work has consistently been highly commended. They develop a good rapport with their clients, generally of whom are aging and disabled, coordinate well with other programs and produce needed data to City staff. Aging and disabled homeless persons are the highest need persons in need of permanent housing. The Commission believed that with this additional funding for the Rapid Rehousing for Elders program, the Homeless Action Center would produce excellent permanent housing outcomes.

The second program recommended for new funding was the Family Violence Law Center's Roof of One's Own project. The Family Violence Law Center provides a full spectrum of services to domestic violence survivors, including legal services, which are not otherwise available to domestic violence survivors in Berkeley who are homeless. The Family Violence Law Center, based in Oakland, already coordinates with the Women's Daytime Drop-In Center. The Homeless Commission believed that the Family Violence Law Center would fill a definitive need as many women become homeless with domestic violence stemming in their background. The Commission wanted assurances that the Family Violence Law Center would serve homeless women based in Berkeley commensurate with the funding allocated to them.

A program not recommended for outreach was BOSS's street outreach program. BOSS had previously been funded for street outreach for two years, under MHSA monies, to engage persons into mental health services. While BOSS delivered the data required as to their efforts, the outcomes engaging people into mental health services through street outreach were unsuccessful. Although the nature of the requested outreach in their current proposal would be different in that it would be around housing instead of mental

health, the Homeless Commission was not convinced that allocating monies for BOSS to do street outreach would result in successful outcomes.

In addition to the elimination of the Quarter Meal, some other programs were easily eliminated for funding. One of them was UC Berkeley's Suitcase Clinic which requested funding for medical malpractice insurance. The Commission believed that UC Berkeley could afford to fund this cost for this student-operated program frequently used for student internship purposes.

Employment programs were perceived as needed but not in the same high priority category as programs focused on permanent housing. The Commission believed that employment programs who applied for funding, the Downtown Streets Team and BOSS's employment team, should be considered for funding under Measure P.

As to the Downtown Streets Team, the Homeless Commission believed that if Council chose to fund them, it should be through a partnership with the Downtown Business Association (DBA) who is equipped to provide a substantial contribution to this effort.

As to BOSS's employment program proposal, which could be addressed through Measure P, if Council chose to allocate money to employment development for homeless persons, the Homeless Commission recommended that Council review, and evaluate, BOSS's outcomes in employment for programs which they are currently operating throughout the County.

The Homeless Commission did not recommend funding for Youth Spirit Artwork's Tiny Homes program but rather deferred to Council if they so wanted to fund the Tiny Homes program under Measure P. The Tiny Homes program could also seek funding through other government entities targeting transition age youth.

As to the Commission's recommendations, the Commission did not perceive YSA's Tiny Homes project as targeting the highest needs homeless population. Furthermore, it was unclear as to the path of progression that would lead from Tiny Homes to permanent housing. In addition, the Homeless Commission believed that data on housing outcomes is critical to fund City efforts. Youth Spirit Artwork's data has not been consistently reliable and it was not perceived that they would easily coordinate in a focused effort towards permanent housing outcomes.

The Housing Retention Fund was referred by the Commission to Council to be considered under Measure P. The Homeless Commission agreed that homeless prevention was important. However, it was not within the immediate needs of coordinated permanent housing priorities which the Commission chose to focus on within the Commission's funding constraints under the Community Agency Funding monies available.

Bonita House requested a small sum of money, \$18,151. The Homeless Commission granted that request based on Bonita House's history of transitioning clients, as is feasible, into permanent housing and establishing supports as a follow-up to insure their success in permanent housing. The Commission believed that Lifelong and Toolworks in supportive housing, could rely on alternate sources of funding, based on their placement in largely funded agencies, particularly as to Lifelong, and that that funding including Medi-Cal billing, could easily support these positions

As to coordinated entry, the Homeless Commission recommended level funding for the HUB and deferred to City staff to decide which of the two homeless service providers, Berkeley Food and Housing or Bay Area Community Services, they wanted to operate coordinated entry.

The HUB, as operated by Berkeley Food and Housing, has been the subject of multiple complaints including poor coordination and homeless outreach without follow-up. However, more recently, they have demonstrated improvement with weekly outreach in the evenings to shelters as well as weekly visits to drop-in centers.

The Homeless Commission had also heard complaints about Bay Area Community Services but to a lesser degree which could be as a result of lack of visibility and not as being well-established in the community. Prior to establishing the coordinated entry system, complaints were also widespread against individual programs mandated to provide housing.

Operating the HUB is an enormous, challenging task. The Commission thought it best that the decision, as to the provider, be left to City staff.

ALTERNATIVE ACTIONS CONSIDERED

As delineated in this report, there were additional funding recommendations considered such as Dorothy Day House operating a 12-month a year shelter; Covenant House would have been level funded had the Commission not had to identify places to cut to allow for two new programs; Lifelong and Toolworks may have been level funded were not additional cuts necessary; the Commission wanted to see greatly expanded hours for the two drop-ins recommended for funding (Dorothy Day House and Women's Day-Time Drop-In) to better serve permanent housing outcomes; homeless prevention and employment were considered priorities but not priorities of the highest magnitude such as a focused concentration on permanent housing outcomes and well-coordinated services so as to bring clients into environments, at drop-ins and shelters, where permanent housing outcomes would be pursued.

CITY MANAGER

See companion report.

CONTACT PERSON

Peter Radu, Homeless Services Coordinator, (510) 981-5435

Attachments:

1. Homeless Services Funding Recommendations under Community Agency Funding monies for FY 2020-2023

Homeless Services Funding Recommendations under Community Agency Funding Monies for FY 2020-2023

#	Project Sponser	Program Name	Type of Service	FY19 Allocation	FY20 Request	Homeless Commission Recommendation
1	Alameda County Network of Mental Health Clients	AOD Wellness Cohorts	Alcohol and Other Drug (AO	\$	\$22,199	\$
2	Options Recovery Services	Day Treatment Program and Dual Diagnosis	Alcohol and Other Drug (AO	\$108,528	\$115,000	\$108,528
			Subtotal - AOD Treatment	\$108,528	\$137,199	\$108,528
3	Berkeley Food & Housing Project	Community Meal (CM)	Basic Needs (meals, shower	\$35,786	\$35,786	\$
4	Womens Daytime Drop-In Center	Meal Program	Basic Needs (meals, shower	\$12,105	\$65,749	\$12,105
5	Building Opportunities for Self-Sufficiency	Multi-Agency Service Center (MASC)	Basic Needs (meals, shower	\$58,142	\$160,992	\$
6	Dorothy Day House, Berkeley	Dorothy Day House Community Breakfast	Basic Needs (meals, shower	\$41,223	\$70,942	\$
			Subtotal - Basic Needs	\$147,256	\$333,469	\$12,105
7	Bay Area Community Services (BACS)	North County HRC / Housing Hub	Coordinated Entry System (\$	\$2,726,497	\$1,278,128*
8	Berkeley Food & Housing Project	North County Housing Resource Center (HRC)	Coordinated Entry System (\$1,278,128	\$2,478,546	
			Subtotal - CES	\$1,278,128	\$5,205,043	\$1,278,128
9	Womens Daytime Drop-In Center	Drop-In Services	Homeless - Drop-In Center	\$40,266	\$111,988	\$111,988
10	Dorothy Day House, Berkeley	Dorothy Day House Drop In Center	Homeless - Drop-In Center	\$	\$181,777	\$181,777
11	Building Opportunities for Self-Sufficiency	BOSS Respite Support Services	Homeless - Drop-In Center	\$	\$237,192	\$
12	Alameda County Network of Mental Health Clients	BDIC Drop in Services	Homeless - Drop-In Center	\$35,721	\$73,515	\$
			Subtotal - Drop-in Centers	\$75,987	\$604,472	\$293,765
13	Berkeley Food & Housing Project	Mens Housing Program (MHP)	Emergency Shelter	\$165,536	\$326,275	\$165,536
14	Berkeley Food & Housing Project	Womens Shelter (WOS)	Emergency Shelter	\$116,469	\$245,408	\$116,469
15	Building Opportunities for Self-Sufficiency	BOSS Ursula Sherman Village Shelter Program	Emergency Shelter	\$101,614	\$160,415	\$101,614
16	Covenant House California	Shelter Services - HCRC	Emergency Shelter	\$309,115	\$500,000	\$183,257
17	Dorothy Day House, Berkeley	Berk Emergency Storm Shelter	Emergency Shelter	\$30,101	\$38,856	\$30,101
18	Dorothy Day House, Berkeley	Dorothy Day House Shelter	Emergency Shelter	\$	\$577,806	\$
19	Building Opportunities for Self-Sufficiency	BOSS Ursula Sherman Village Families Program	Emergency Shelter	\$25,391	\$35,911	\$25,391
			Subtotal - Emergency She	\$748,226	\$1,884,671	\$622,368
20	Lifelong Medical Care	COACH / Square One	Supportive housing/case ma	\$153,652	\$153,652	\$120,000
21	Lifelong Medical Care	Supportive Hsg Program UA Homes (SHP)	Supportive housing/case ma	\$52,250	\$62,700	\$
22	Berkeley Food & Housing Project	BFHP Shelter Plus Care Services	Supportive housing/case ma	\$74,340	\$74,340	\$74,340
23	Bonita House Inc.	Supported Independent Living (SIL)	Supportive housing/case ma	\$18,151	\$24,394	\$18,151
24	Toolworks, Inc.	Supportive Housing	Supportive housing/case ma	\$47,665	\$47,665	\$
25	Womens Daytime Drop-In Center	Homeless Case Management - Housing Reter	Supportive housing/case ma	\$75,911	\$85,685	\$75,911
26	Covenant House California	Homeless - Housing Navigation and Tenancy	Supportive housing/case ma	\$35,000	\$43,680	\$35,000
27	Building Opportunities for Self-Sufficiency	BOSS Housing Navigation Team	Supportive housing/case ma	\$96,502	\$188,730	\$96,502
28	Alameda County Network of Mental Health Clients	Case management: Navigation and Sustainab	Supportive housing/case ma	\$22,080	\$47,033	\$22,080
			Subtotal - Supportive hous	\$575,551	\$727,879	\$441,984

29	Womens Daytime Drop-In Center	WDDC Housing Problem Solving/Homeless P	Housing Problem Solving	\$	\$45,688	\$
30	Alameda County Network of Mental Health Clients	Housing Plus	Housing Problem Solving	\$	\$	\$
			Subtotal - Housing Problem Solving	\$	\$45,688	\$
31	Family Violence Law Center	A Roof of One's Own Project	Homeless - Prevention	\$	\$124,995	\$51,037
			Subtotal - Homeless Prevention	\$	\$124,995	\$51,037
32	Alameda County Homeless Action Center	Rapid Rehousing for Homeless Elders Project	Rapid Re-Housing	\$	\$68,220	\$68,220
33	Building Opportunities for Self-Sufficiency	Housing Stabilization	Rapid Re-Housing	\$	\$538,750	\$
34	Womens Daytime Drop-In Center	WDDC Rapid Rehousing Program	Rapid Re-Housing	\$	\$115,688	\$
			Subtotal - Rapid Rehousing	\$	\$722,658	\$68,220
35	Building Opportunities for Self-Sufficiency	BOSS Other Services Representative Payee	Representative Payee Services	\$52,440	\$182,946	\$52,440
36	Alameda County Network of Mental Health Clients	Representative Payee Services	Representative Payee Services	\$32,016	\$47,268	\$32,016
			Subtotal - Rep Payee Services	\$84,456	\$230,214	\$84,456
37	Fred Finch Youth Center	Turning Point	Transitional Housing	\$86,655	\$100,000	\$86,655
38	Options Recovery Services	Transitional Housing Beds and Case Management	Transitional Housing	\$127,313	\$204,000	\$127,313
39	Womens Daytime Drop-In Center	Bridget Transitional House	Transitional Housing	\$30,777	\$118,728	\$118,728
40	Building Opportunities for Self-Sufficiency	BOSS Ursula Sherman Village Sankofa Transitional	Transitional Housing	\$25,992	\$43,125	\$25,992
41	Youth Spirit Artworks (YSA)	Tiny House Village Services	Transitional Housing	\$	\$78,000	\$
			Subtotal - Transitional Housing	\$270,737	\$543,853	\$358,688
42	Downtown Streets Team, Inc.	Berkeley Downtown Streets Team	Workforce Development	\$	\$197,275	\$
43	Building Opportunities for Self-Sufficiency	Career Training and Employment Services	Workforce Development	\$	\$442,761	\$
			Subtotal - Workforce Development	\$	\$640,036	\$
44	Alameda County Homeless Action Center	SSI Advocacy	Other - Benefits Advocacy	\$106,349	\$168,328	\$106,349
45	Womens Daytime Drop-In Center	Domestic Violence Services	Other - Domestic Violence	\$26,832	\$67,836	\$
46	Building Opportunities for Self-Sufficiency	Berkeley Outreach Support Services	Other - Street Outreach	\$	\$292,375	\$
47	ASUC/Suitcase Clinic	ASUC/Suitcase Clinic	Other - health care services	\$9,828	\$9,828	\$
			Subtotal - Other	\$143,009	\$538,367	\$106,349
						\$3,425,628
*Note: The Homeless Commission defers to staff on the provider for the CES.						



Human Welfare and Community Action Commission

ACTION CALENDAR

April 23, 2019

To: Honorable Mayor and Members of the City Council

From: Human Welfare and Community Action Commission (HWCAC)

Submitted by: Samuel Kohn, Chairperson, HWCAC

Subject: Community Agency Funding Recommendations Fiscal Year 2020-2023

RECOMMENDATION

Approve the Human Welfare and Community Action Commission's (HWCAC's) recommendation to allocate funding to agencies providing services to the poor as detailed in Exhibit A.

FISCAL IMPACTS OF RECOMMENDATION

The fiscal impact of this recommendation is maintaining the current expenditure of Measure E and \$631,402 in City General Funds and Community Service Block Grant (CSBG) Funds.

CURRENT SITUATION AND ITS EFFECTS

The HWCAC advises Council on issues affecting low-income residents of Berkeley, and recommends funding for services that form a social safety net to assist these residents. The HWCAC makes recommendations regarding the Community Services Block Grant Community Action Plan and the allocation of resources to carry out that plan. The Community Action Plan emphasizes the provision of basic human needs: food, shelter, medical care and employment. Agencies apply for funding to offer services to low-income seniors, youth, families, racial and ethnic minorities, and people with disabilities through a variety of supportive programs, including medical care and legal services. This year, the HWCAC met in January and February to review funding applications and develop funding recommendations. At its meeting on February 20, 2019, the HWCAC finalized its funding recommendations as follows and as detailed in Attachment 1.

M/S/C: (Dunner/Deyhim) to finalize funding recommendations. **Vote:** Ayes – Dunner, Sood, Kohn, Bookstein, Deyhim, Holman, Romo; **Noes** – None; Abstain – None; **Absent** – Whitson, Vrankovecki, Omodele (excused).

- A. Maintain existing funding levels from FY19 for most programs, except:
 1. Easy Does It's Disabled Services Program should receive all available Measure E funding
 2. The HWCAC found substantial issues with the application from Berkeley Place, Inc. including an incomplete budget and a lack of plan for dedicated

outreach to minority and low-income communities. Consequently, the HWCAC recommends that funding not be granted to Berkeley Place's Deaf/Disability Project.

3. McGee Baptist Church's Food Program requested a funding increase to comply with Berkeley's rising minimum wage. Since the HWCAC believes in a living wage, it recommends that the City fully fund the Food Program proposal.
 4. The HWCAC recommends funding part of La Peña's request for general program funds.
 5. Based on the available funds in the City General Fund, the above recommendations leave \$3,888 unallocated. The HWCAC recommends this funding be used to partially fund the requested increase from the Berkeley Free Clinic to provide free STI and TB testing.
- B. The HWCAC also makes the following recommendations to the City staff who develop the program contracts:
1. That the funding for La Peña Cultural Center be dedicated to the "program expenses" budget line item, if possible.
 2. That La Peña Cultural Center provide more detailed service measures and outcomes, including "Free or subsidized educational/training workshops" and provide numerical goals.
 3. That McGee Baptist Church and City staff work to develop measurable outcomes and service measures that are tailored to the program structure and that staff could feasibly track and document.
 4. That the Berkeley Community Garden Collaborative substantially increase its outreach efforts to target at least one of the following groups, in addition to the new outreach to Spanish speakers noted in their funding application: low-income residents, seniors, people with disabilities, racial minorities, and senior citizens.
- C. The HWCAC makes the following recommendation regarding the Social Justice Collaborative's Deportation Defense Legal Services program: the program provides an important service to our community and fits with the mission of the HWCAC. However, the proposal for this program did not provide enough details about the scope of the program in Berkeley specifically, and did not provide a strategy for increasing the number of Berkeley residents served from five to the proposed 50. The HWCAC therefore recommends that the City look further into

funding deportation relief legal services for Berkeley residents, rather than fund this program through the current Community Agency funding cycle.

- D. The HWCAC provides the following note to the agencies that submitted proposals: We wanted to fully fund many of the programs you proposed, but we did not have the funds available to do so. We received requests totaling several hundreds of thousands of dollars more than is allocated in the City General Fund. Thank you for taking the time to go through the RFP process. We know it is complicated and we appreciate your time and effort in this process and in your work improving the lives of Berkeley residents.

BACKGROUND

With experience reviewing application for funding from previous fiscal years, commissioners reviewed funding proposals submitted via the City's online application process. The Commission discussed and finalized funding recommendations at a regular meeting on February 20, 2019.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental impacts or opportunities associated with the action suggested in this report.

RATIONALE FOR RECOMMENDATION

The HWCAC reviewed requests for 19 programs offered by 17 agencies. The HWCAC recommends funding to agencies as detailed in Exhibit A.

ALTERNATIVE ACTIONS CONSIDERED

The HWCAC considered alternate funding allocations that fully funded more programs but offered funding to fewer agencies in total. The Commission decided to prioritize funding more programs to ensure that more types of services would be available to low-income residents of Berkeley.

CITY MANAGER

See companion report.

CONTACT PERSON

Mary-Claire Katz, Commission Secretary, HHCS, 510-981-5414

Attachments:

- 1: Commission Funding Recommendations

Attachment 1: HWCAC Funding Recommendations

Human Welfare and Community Action Commission Funding Recommendations						
#	Agency Name	Program Name	Type of Service	FY19 Allocation	FY20 Request	HWCAC Recs
1	Bay Area Outreach & Recreation Program	Recreational Services for Disabled	Disability Services	\$42,322	\$46,000	\$42,322
2	Through The Looking Glass	Berkeley Parenting & Disability Project	Disability Services	\$26,414	\$30,604	\$26,414
3	Bonita House	Creative Wellness Center (CWC)	Disability Services	\$14,878	\$55,688	\$14,878
4	Berkeley Place, Inc.	Deaf/Disability Project	Disability Services	\$17,183	0	0
5	Easy Does It	Disabled Services	Disability Services Measure E*	\$1,252,320	\$1,435,412	\$1,272,256
6	Easy Does It	Homeless and Low-Income Equipment	Disability Services	0	\$122,469	0
		Subtotal		\$1,353,117	\$1,690,173	\$1,355,870
7	Lifelong Medical Care	Primary Care/ Acupuncture**	Health Care Services	\$184,325	\$196,939	\$184,325
8	Lifelong Medical Care	Geriatric Care/ Hypertension	Health Care Services	\$111,207	\$122,327	\$111,207
9	Berkeley Free Clinic	Women and transgender health care	Health Care Services	\$15,396	\$21,000	\$19,284
		Subtotal		\$310,928	\$340,266	\$314,816
10	East Bay Community Law Center	Consumer Justice Clinic/Housing advocacy	Legal / Mediation Services	\$32,664	\$70,460	\$32,664
11	Family Violence Law Center	Domestic Violence & Homeless Prevention	Legal / Mediation Services	\$60,041	\$83,962	\$60,041
12	SEEDS Community Resolution Center	Comm Mediation & Conflict Res.	Legal / Mediation Services	\$21,896	\$41,121	\$21,896
13	Social Justice Collaborative	Deportation Defense Legal Services	Legal / Mediation Services	0	\$179,612	0
		Subtotal		\$114,601	\$375,155	\$114,601
14	Multicultural Institute	Lifeskills Program	Other Services	\$66,151	\$70,000	\$66,151
15	Berkeley Community Gardening Collab. (Ecology Ctr)	Urban Agriculture & Healthy Food	Other Services	\$11,895	\$31,000	\$11,895
16	McGee Avenue Baptist Church	Food Program	Other Services	\$17,035	\$21,480	\$21,480
17	La Pena Cultural Center	Performing Arts Education Services	Other Services	0	\$35,000	\$10,000
		Subtotal		\$95,081	\$157,480	\$109,526
18	J-Sei	Senior Services	Senior Services	\$8,845	\$20,000	\$8,845
19	Alzheimers Services of the East Bay	Dementia Specific Services	Senior Services	0	\$25,785	0
		Subtotal		\$8,845	\$45,785	\$8,845
		Total		\$1,882,572	\$2,608,859	\$1,903,658
					ESTIMATES	
					General Fund	\$471,402
					CSBG	\$160,000
				Measure E estimate		\$1,272,256
				TOTAL		\$1,903,658

ACTION CALENDAR

April 23, 2019

To: Honorable Mayor and Members of the City Council

From: Children, Youth, and Recreation Commission

Subject: FY 2020-FY2023 Community Agency Funding for Agencies Serving Children and Youth

RECOMMENDATION

Approve Children, Youth, and Recreation Commission's (CYRC) recommendations to allocate funding to community agencies serving children and youth as detailed in Exhibit A.

FISCAL IMPACTS OF RECOMMENDATION

The CYRC recommends allocating \$1,640,661 to community agencies serving children and youth. (See Exhibit A for detailed allocation.)

CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley received 36 proposals from 28 different community agencies, requesting a total of \$3,567,354 in the area of services for children and youth. The total funding available for services in this area was \$1,640,661 (less than half the amount requested). 7 agencies submitted more than one proposal.

Between January and March 2019, the CYRC convened for 6 meetings, including 3 special meetings. At least 3 Commissioners reviewed and rated each of the 36 proposals. The full Commission then discussed each proposal in-depth, considered staff monitoring scores and perspectives, and analyzed the respective proposals' efficacy at meeting 2020 Vision priorities. The Commissioners spent an estimated total of over 273 hours on the grant review process. This careful review and analysis provided Commissioners with an excellent basis for making their recommendations.

After hours of deliberation, the CYRC made difficult decisions, including recommending not re-funding some organizations that have been funded in previous cycles. Since the amount of funding we had to allocate was less than half the amount requested by community agencies this cycle, we strictly focused on those organizations with proven track records and clear outcomes that would help close the opportunity gap between African American and Latina/o/x children in Berkeley and their white peers. We looked very closely at these applications for a program structure or curriculum; the number of

African American and Latina/o/x students served; and educational outcomes from previous funding cycles, or for new applicants, a detailed history of how they have improved educational outcomes for African American and Latina/o/x students.

Unfortunately, due to the scarcity of funds, the CYRC was not able to recommend funding for most of the organizations at the amounts requested. Many of the agencies that we did not recommend for funding are organizations that we have long admired, and are doing important work in our community. We also note that some of these programs are funded by other City of Berkeley funding streams which may be a better fit for the programming offered. The Commission had to make the difficult decision not to recommend funding for certain existing and new grant applicants in the area of children and youth due to scarce funding and one or more of the following reasons:

- No or weak alignment with our City's 2020 vision goals
- Lack of clearly demonstrated measurable outcomes
- Low percentage of African American and Latina/o/x clients served
- Incomplete applications
- Poor performance during site visits
- Insufficient staffing and resources to carry out the program's mission
- Drop in program enrollment

On March 2, 2019, the CYRC unanimously recommended 22 proposals for full or partial funding. Proposals recommended for funding met the criteria outlined in the City's request for proposals and aligned closely with the four priority program areas for Berkeley's 2020 vision:

- College and Career Readiness
- Improved School Health and Attendance
- Kindergarten Readiness
- Reading and Math Proficiency (TK - 8th Grade)

The CYRC wants to acknowledge and thank the Council, City staff, and our youth-serving community agencies for their dedication to Berkeley's youth. We are confident that the investments we are proposing will help ensure that all children living in Berkeley have equitable opportunities to realize their full potential.

BACKGROUND

The 2020 Vision for Berkeley's Children and Youth is a multi-agency initiative aimed at closing the opportunity gap and ending the racial predictability in academic achievement

in the Berkeley public schools. 2020 Vision seeks to join the City with key stakeholders to “make educational success, equity, and outcomes a community-wide priority.”¹

Berkeley has one of the nation’s widest achievement gaps among African American and Latina/o/x students and their white peers.² Berkeley’s 2020 Vision seeks to eliminate these disparities through a shared community commitment to this goal: that all young people in Berkeley grow up with equitable opportunities to achieve high outcomes and realize their full potential.

On November 19th, 2018, the City released a Request for Proposals (RFP) for community agency funding <https://www.cityofberkeley.info/CommunityAgencyRFPfy2020.aspx>. The RFP included an invitation for proposals that address the goals of Berkeley’s 2020 Vision by advancing the four program areas mentioned above with priority given to agencies serving a high percentage of African American and Latina/o/x children, youth, and their families.

In January 2019, the CYRC began reviewing community agency funding proposals from agencies serving children and youth. The Commission met on Monday, January 14; Monday, January 28; Monday, February 4; Saturday, February 9; Saturday, March 2; and Monday, March 11 to discuss the proposals, make funding recommendations, and prepare the report to City Council. On March 2, 2019, it was motioned, seconded, and carried (Batista/Freeman/Unanimous) that the recommended funding allocations described in Exhibit A be forwarded to City Council.

CITY MANAGER

See companion report.

CONTACT PERSON

Stephanie Chu, Secretary, Children, Youth, and Recreation Commission, 981-5146

Attachments

1: FY2020-23 Children, Youth, and Recreation Commission Funding Recommendations

¹ City of Berkeley Resolution, “2020 Vision for Berkeley’s Children and Youth,” June 24, 2008.

² Reardon, S.F., Kalogrides, D., & Shores, K. (Forthcoming). The Geography of Racial/Ethnic Test Score Gaps. *The American Journal of Sociology* (<https://cepa.stanford.edu/content/geography-raciaethnic-test-score-gaps>)

Community Agency Application Review
Children, Youth and Recreation Commission

Program Type	Project sponsor	Program Name	Current Award	Amount Requested	CYRC Recommendation
College and Career Readiness	Berkeley Unified School District	Berkeley High School Bridge Program	\$79,000	\$176,800	\$79,000
College and Career Readiness	Biotech Partners	Biotech Academy at Berkeley High School	\$91,750	\$115,583	\$91,750
College and Career Readiness	R.I.S.E.- Responsibility, Integrity, Stre	R.I.S.E.- Responsibility, Integrity, Strength & Empowerment	\$216,039	\$241,000	\$216,039
College and Career Readiness	Stiles Hall	Berkeley Scholars to Cal	\$90,000	\$90,000	\$90,000
College and Career Readiness	Youth Spirit Artworks (YSA)	Vocational Arts Training	\$33,777	\$65,000	\$0
College and Career Readiness	YMCA of the East Bay	Y-Scholars Program	\$0	\$80,000	\$80,000
College and Career Readiness	Young Lives Matter	Higher Ground Neighborhood All Starz	\$0	\$234,500	\$0
		SUBTOTAL	\$510,566	\$1,002,883	\$556,789
Improved School Attendance and Health	Bay Area Community Resources (BAC)	BACR School-based Behavioral Health Services	\$94,964	\$110,113	\$94,964
Improved School Attendance and Health	Berkeley Youth Alternatives	Counseling	\$0	\$56,239	\$0
Improved School Attendance and Health	Ephesian Childrens Center	Ephesian School Age Program	\$39,840	\$39,840	\$39,840
Improved School Attendance and Health	Lifelong Medical Care	Rosa Parks Collaborative, Family Resource Center	\$44,804	\$44,804	\$44,804
Improved School Attendance and Health	Pacific Center for Human Growth	Youth Program	\$23,245	\$49,425	\$23,245
Improved School Attendance and Health	SEEDS Community Resolution Center	Restorative Justice in Schools	\$25,000	\$41,326	\$0
Improved School Attendance and Health	Youth Spirit Artworks (YSA)	BUSD Homeless Student Program	\$50,000	\$55,000	\$0
Improved School Attendance and Health	Ann Martin Center	Collaborative Behavioral Health Program	\$0	\$188,370	\$0
Improved School Attendance and Health	Intelligent Minds Positive On Purpose	IMPOP Schools	\$0	\$200,000	\$0
Improved School Attendance and Health	Niroga Institute	Niroga Institute - Dynamic Mindfulness	\$0	\$103,198	\$0
Improved School Attendance and Health	The New Bridge Foundation, Inc.	ASPIRE - Adolescent Services	\$0	\$128,058	\$0
		SUBTOTAL	\$277,853	\$1,016,373	\$202,853
Kindergarten Readiness	BANANAS	Child Care Subsidies	\$283,110	\$318,751	\$283,110
Kindergarten Readiness	BANANAS	Play & Learn Playgroups	\$10,527	\$27,781	\$10,527
Kindergarten Readiness	BANANAS	QRIS Services	\$95,000	\$129,267	\$95,000
Kindergarten Readiness	Bay Area Hispano Institute for Advanc	Pre-School Program - BAHIA Child Development Services	\$82,143	\$82,143	\$82,143
Kindergarten Readiness	Ephesian Childrens Center	Childcare Program	\$45,507	\$45,507	\$45,507
Kindergarten Readiness	Healthy Black Families	Sisters Together Empowering Peers (STEP)	\$87,616	\$130,491	\$0
Kindergarten Readiness	Nia House	Childcare	\$39,999	\$45,000	\$39,999
Kindergarten Readiness	Saint Johns Presbyterian Church of B	St. Johns Childcare - Tuition Assistance	\$30,691	\$58,380	\$0
Kindergarten Readiness	Womens Daytime Drop-In Center	Parent and Child Services	\$20,438	\$52,247	\$0
Kindergarten Readiness	Through The Looking Glass	Parenting Education and Support for Kindergarten Readiness	\$0	\$43,000	\$25,000
Kindergarten Readiness	YMCA of the East Bay	YMCA School Readiness Program	\$0	\$160,222	\$84,683
		SUBTOTAL	\$695,031	\$1,092,789	\$665,969
Reading and Math Proficiency (TK8th grade)	Bay Area Hispano Institute for Advanc	School-Age Program - BAHIA Child Development Services	\$21,447	\$21,447	\$21,447
Reading and Math Proficiency (TK8th grade)	Berkeley Youth Alternatives	Afterschool Center	\$30,000	\$77,462	\$30,000
Reading and Math Proficiency (TK8th grade)	Building Opportunities for Self-Sufficie	BOSS Homeless Childrens Learning Center	\$33,500	\$100,000	\$0
Reading and Math Proficiency (TK8th grade)	Multicultural Institute (MI)	Mentoring for Academic Success (MAS)	\$33,603	\$40,400	\$33,603
Reading and Math Proficiency (TK8th grade)	Regents of the University of California	BUILD Literacy/UC Berkeley Public Service Center	\$95,360	\$120,000	\$95,360
Reading and Math Proficiency (TK8th grade)	Regents of the University of California	Bridging Berkeley	\$34,640	\$65,000	\$34,640
		SUBTOTAL	\$248,550	\$424,309	\$215,050
Other Services	Berkeley Community Gardening Colla	Berkeley Community Gardening Collaborative	\$11,895	\$31,000	\$0
		SUBTOTAL	\$11,895	\$31,000	\$0
TOTAL			\$1,743,895	\$3,567,354	\$1,640,661

City Manager Community Agency Funding Recommendations FY 2020-2023

INTRODUCTION

In November 2018, the City of Berkeley issued a Request for Proposals (RFP) for funding community agencies to provide services within the City. Funds allocated to this process include the City General Fund and Measure E funds and annual recurring entitlement grants the City receives through the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Community Services Block Grant (CSBG). With approximately \$9.9 million¹ in available funding to community agencies, the City received 119 program applications requesting nearly \$21 million dollars. City of Berkeley staff and four commissions, the Housing Advisory (HAC), the Human Welfare and Community Action (HWCAC), Homeless (HC) and the Children, Youth and Recreation (CYRC), reviewed applications from January through March 2019.

City Manager and commission recommendations appear together in a chart included as an exhibit at the end of this report. The City Manager's funding recommendations are detailed below along with information about the commissions' recommendations for comparison. This report also describes the RFP process to date and next steps in the RFP award process.

CURRENT SITUATION AND ITS EFFECTS

Overview of the RFP Process: The RFP process is led by the Health, Housing and Community Services Department (HHCS), in coordination with the City Manager's office. The process is rigorous and comprehensive. Internal planning for this RFP process began in summer 2018. The public portion of the FY 2020-2023 cycle launched in early October 2018. HHCS notified all community agencies that were funded in previous years about an upcoming public hearing on community needs. All members of the public were also invited to participate and offer ideas on community needs. That public hearing is summarized in the PY 2019 Annual Action Plan in the main body of this Council report.

On October 24, 2018, staff emailed previously funded and potentially interested community agencies to inform them that the RFP would be released on November 19, 2018, and invited them to an upcoming RFP workshop. The RFP notice was officially published on November 16, 2018, in the local newspaper of record, the Berkeley Voice.

The RFP release was posted on the City's website and previously funded and potential applicants were notified on November 19, 2018 that the RFP had been released. The City held an RFP workshop on November 26, 2018. At this workshop, HHCS and Berkeley's 2020 Vision staff reviewed the funding priorities, the application process, funding amounts and timeline in detail with all of the attending agencies, and answered questions. City staff emphasized the January 4, 2019, application deadline and

¹ The \$9.9 million total includes \$8.8 million for community agency programs plus more than \$1 million for the public facilities improvement program, which funds will be available via applications during FY20.

reminded community agencies that late and/or substantially incomplete applications would not be accepted. Staff also shared the newly developed hardship exemption with potential applicants. This hardship exemption articulates the process for agencies requesting additional time or method for submitting their application. The workshop also included smaller breakout groups facilitated by staff for homeless services and Berkeley's 2020 Vision priority services. These two groups provided agencies with an opportunity to receive additional program-specific information regarding changes in the RFP relating to their area of interest.

Following the workshop, the City published a Question & Answer document on the City's website in response to questions received from agencies during a defined three and a half-week period. City staff provided technical assistance related to the application process to agencies that requested support throughout the application period.

During the RFP's open period, staff outreach efforts included the below activities and several noted enhancements compared to prior years:

1. Conducted outreach to potentially interested parties and applicants from prior RFP cycles;
2. Identified new potential applicants and included them on the email distribution list;
3. Issued a press release (enhancement);
4. Mailed hard copies of announcements to currently funded agencies to announce the RFP and workshop (enhancement); and
5. Sent five reminder emails regarding the application due date to all agencies and interested parties at three weeks, one week, three days and one day prior to the due date as well as on the due date (enhancement).

The outreach and application process went smoothly. The City's enhanced outreach efforts this year, particularly around notifying potential applicants of the funding opportunity and providing frequent due date reminders, may have contributed to the increased number of applicants overall and the substantial number of applications from new agencies.

Requests for Available Funds: This RFP cycle was particularly competitive compared to prior cycles. The City received an unprecedented number of applications and amount of funds requested, more than double the amount of funds available. As shown in Table 1, 63 agencies requested nearly \$21 million in funding for 119 programs.² Thirteen

² Four agencies applied for programs with funding sources not included in this RFP and were removed. The first being Alameda County Homeless Action Center's SSI Advocacy application. This proposal included a portion (\$20,000) of Mental Health Services Act (MHSA) money. MHSA funds are determined through a separate City process. Second, the Berkeley Food and Housing Project, Russell Street Residence program is also requesting MHSA funds. Again, MHSA funds are determined through a separate City process. Third, the East Bay Community Law Center's Housing Retention program was previously funded with Measure U1 tax revenue. U1 funds were not included in this RFP. Lastly,

agencies were not funded through the FY 2018-2019 process, and 32 of the applications were for new programs. Two programs funded in the FY 2018-2019 cycle did not re-apply. One application was withdrawn after submission because the agency went out of business.

Table 1. Summary of Funding and Applicants by Commission

Commission	Funding Available	# of Programs			Total \$ Request
		Returning	New	TOTAL	
HAC	GF: \$232,229	12	5	17	\$2,960,039
	CDBG: \$2,679,321				
	Subtotal: \$2,911,550				
HC	GF: \$2,815,330	32	15	47	\$11,738,544
	CDBG: \$413,955				
	ESG: \$196,343				
	Subtotal: \$3,425,628				
HWCAC	GF: \$471,402	15	4	19	\$2,608,859
	CSBG: \$160,000				
	Measure E: \$1,272,256				
	Subtotal: \$1,903,658				
CYRC	GF: \$1,627,386	28	8	36	\$3,567,354
	Child. Mit.: \$13,275				
	Subtotal: \$1,640,661				
TOTAL	\$9,881,497	87	32	119	\$20,874,796

Several funding sources are combined in this RFP and they are apportioned to commissions based on aligned service area. Funding sources include City General Fund (GF), Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Community Services Block Grant (CSBG), Measure E, and the City's Childcare Mitigation Fee. With the exception of GF, the funding sources have defined goals and/or restrictions. In addition to the GF shown in Table 1, the City Manager has set aside \$100,000 over the four years (\$25,000 per year divided into four equal parts of \$6,250 per year for each commission) to allow the City to procure a consultant or data system to advance the City's efforts on community agency outcomes.

CITY MANAGER FUNDING RECOMMENDATIONS

Due to the requests for funds being significantly higher than the funds available, the City Manager prioritized funding the programs that were most responsive to the RFP and most closely aligned with priority program goals and target populations.

In developing funding recommendations, both the City Manager and the commissions prioritized program alignment with criteria delineated in the City's RFP. When feasible, the City Manager recommended awarding modest increases of 3% to existing programs

Ephesians Children's Center's Greg Park Supervision program supported by the City's Parks and Recreation Department and should not be included in this competitive RFP.

for the first time in many years, based on the strength of each program description, proposed budget and past performance as demonstrated in the application. The rationale for these recommendations are detailed below.

In most cases the City Manager and the commissions were closely aligned in their funding recommendations. However, the City Manager's recommendation to provide modest increases resulted in some variance from the commission recommendations.

The funding recommendations are described by funding category in the following order (listed with the commission that reviewed proposals):

1. Housing and Workforce Development Services and Public Facility Improvements / HAC
2. Homeless Services / HC
3. Anti-Poverty Services / HWCAC
4. Children and Youth Services (Berkeley's 2020 Vision) / CYRC

A full listing of programs, by commission, with commission and City Manager funding recommendation can be found in the attached exhibit.

As noted above, due to the vast difference between the amount of funds requested and the funds available, the City Manager was unable to recommend funding for all programs and at all requested levels, despite the many merits of the applications presented and the importance of the issues they seek to address. The City greatly appreciates the serious consideration and effort that went into each application. Recommendations against funding programs or at lesser levels than requested are not judgments that programs are not valuable, but rather a reflection of having fewer funds than requested and many needs to address.

1. Housing and Workforce Development/Public Services and Public Facility Improvements - Housing Advisory Commission (HAC)

Overview

The Housing and Workforce Development/Public Services and Public Facility Improvements area are funded by a mixture of City General Fund (\$232,229) and Community Development Block Grant (CDBG, estimated at \$2,679,321). The available CDBG funds are currently estimated because, at the time of these recommendations, the City had not yet received the HUD allocation. The City typically receives the annual HUD allocation notice in March or early April. However, the last few years the HUD notice has been delayed, thus the City has employed this estimate method for many years. Staff and the Housing Advisory Commission (HAC) reviewed applications and made recommendations based on estimated available funds.

Seventeen FY 2020-2023 proposals were reviewed in this grouping, including five new programs. Two currently-funded programs did not re-apply for FY 2020-2023 funds. One currently-funded agency withdrew their application during the RFP process due to agency closure. The applications are summarized in Table 2 below:

Table 2. Housing and Workforce Development/Public Services and Public Facility Improvements Application Summary

Service Type	Description	# of Applicants	Total Request
Workforce Development/Public Services	Fair housing and workforce development services carried out by non-profits.	7	\$887,490
Housing Services	Single family housing rehabilitation programs carried out by non-profits and HHCS. This category also includes HHCS's Housing Trust Fund program and Loan Services project.	8 (one application withdrawn)	\$1,602,007
Public Facilities Improvement Projects*	Facility infrastructure improvements carried out both by City departments and by non-profits.	2	\$188,208
TOTAL		17	\$2,960,039

* The remaining \$1 million (approximate) allocation in this category, as shown in the exhibit to this report, is for the Community Facility Notice of Funds Available (NOFA) which is a special budget comprised of un-allocated CDBG funds that will be made available for individual community facility projects. The Community Facility NOFA is a flexible line item that can be adjusted should the City's HUD CDBG allocation be more or less than the estimated amounts.

The recommended allocations in the Housing and Workforce Development Services and Public Facility Improvements funding area were shaped by several constraints. First, recommendations are based on a fixed amount of General Funds (\$232,229). Second, the federal government caps the amount of CDBG funds that can be used to fund programs in the Public Services category. The vast majority of CDBG funding for public services is allocated to homeless programs and approximately \$35,000 is reserved from this category for fair housing services, a HUD-required activity. Finally, because CDBG funds are held to such stringent reporting and accountability requirements, these funds are reserved for agencies with capacity to meet stringent requirements including a solid infrastructure and a track records of financial stability and sound recordkeeping. Awarding these funds to higher risk organizations could place the City in jeopardy of repayment of GDBG funds to the federal government through audit findings or losing future CDBG funding.

After applying these constraints, there was not sufficient funding available to fully support all of the applications at the requested amounts, particularly in the Public Services category supported by GF. Simultaneously, the City Manager recognizes that many of the City's community organizations merit increases both in recognition of their positive contributions and the increasing costs of doing business in Berkeley. However, with the limited money available, the City Manager was able to, and recommends a

modest 3% increase above current funding levels for most well-performing programs that submitted strong proposals.

Recommendations

The City Manager and the HAC agree on increasing funding for eight of the existing programs, with a few variances that are discussed in detail below. The City Manager and the HAC also agree on funding two of five new proposals, though at different levels.

Workforce Development/Public Services: The City Manager and the HAC recommend funding four of the seven Public Services proposals reviewed.

The City Manager and the HAC are in agreement that Eden Council for Hope and Opportunity, a new applicant, receive its full funding request for Fair Housing Services, as well as increasing funding for the existing Bread Project and Rising Sun programs based on strong applications and past performance. The City Manager's recommendation is slightly higher than HAC's for the two existing programs due to a 3% increase to strong, previously funded applicants by the City Manager. The City Manager and the HAC's funding recommendations for Inner City Services (ICS) also are closely aligned and recommend awarding the remaining General Funds in the public services category to ICS.

Neither the City Manager nor HAC recommend funding three programs new to this program area: 1) The Berkeley Music Group; 2) Gardner-Lee Workforce & Opportunity; and 3) the YMCA of the East Bay, based on one or more of the following criteria:

- Lack of demonstrated need;
- Lack of demonstrated potential impact on a high percentage of Berkeley residents; and/or
- Insufficient General Funds available to fund program(s) at a viable amount according to proposed budget.

Housing Services: With the exception of Bay Area Community Land Trust (BACLТ), this category is funded by CDBG funds. Eight housing services proposals were reviewed, of which one was withdrawn by Community Energy Services Corporation due to its closure. Seven of the eight requests are recommended for full funding.

Housing Services are a top priority in Berkeley. The City Manager and the HAC both recommend fully funding Bay Area Community Land Trust, The Center for Independent Living (CIL) and the City of Berkeley administered programs. The BACLТ requested a nominal increase (and slightly above 3%) in GF, and it was determined to fund the program at their request to align with the commission. CDBG funds were available to fulfill CIL's full request and this recommendation is aligned with the commission.

The City Manager and the HAC are not aligned in recommending CDBG funding for Rebuilding Together East Bay – North's (RTEBN) housing rehabilitation program. The City has determined that RTEBN is a high risk organization for compliance with the stringent requirements of CDBG funds. At the same time, the City Manager recognizes

that Rebuilding Together has been a strong community partner and an asset to Berkeley residents.

Habitat for Humanity submitted a strong proposal and the City Manager recommends funding Habitat for Humanity at its full request. If more General Funds become available, the City Manager would recommend fully funding Rebuilding Together with General Funds at their FY 2019 award levels (\$98,279 for the Safe Home Project and \$24,575 for the Community Facility Project for a total of \$122,854). The HAC's recommendation differs in that they recommend funding both Habitat for Humanity and Rebuilding Together with CDBG funds, but they agree that more funding (ostensibly General Funds) for these service types is needed.

Public Facility Improvements: The City Manager and HAC recommend fully funding the City of Berkeley's community facility program, which will be administered as a Notice of Funding Opportunity (NOFA). Should the amount of CDBG funding awarded be either higher or lower than projected, the difference or increase in funding will be reflected in the funding amount available for the Community Facility NOFA. The City Manager is not recommending funding for Rebuilding Together.

2. Homeless Services - Homeless Commission (HC)

Overview

The Homeless Services category received 47 applications. There were nearly \$12 million in requests for \$3.4 million available in this funding category.

The City Manager's recommendations reflect these guiding principles:

- **Align with the 1000 Person Plan³** submitted for Council review on February 26, 2019 **and the 2018 Strategic Update to the EveryOne Home Plan to End Homelessness⁴**, adopted by Council on March 12, 2019.
- **Maximize potential to leverage State and Federal funding.** The funding required to end homelessness in Berkeley far exceeds the amount available through this RFP process. The City Manager's recommendations aim to maximize potential leveraging of State and Federal resources:
 - At the state level, the Newsom Administration's proposed budget allocates up to \$200 million to jurisdictions that develop homeless Navigation Centers. The City Manager's shelter and transitional housing recommendations, in concert with those previously presented by staff for Measure P, position Berkeley favorably for that potential new source of funding.
 - At the federal level, HUD is the largest funder of homeless services. In Berkeley, HUD provides four out of every five permanent housing subsidy

³ https://www.cityofberkeley.info/Clerk/City_Council/2019/02_Feb/Documents/2019-02-26_Item_20_Referral_Response_1000_Person_Plan.aspx

⁴ https://www.cityofberkeley.info/Clerk/City_Council/2019/03_Mar/Documents/2019-03-12_Item_05_Adoption_of_the_2018_Strategic_Update.aspx

dollars. The Community Agency RFP and the City Manager's recommendations are structured to align closely with HUD priorities, such as Housing First policies and System Performance Measures. The 2009 HEARTH Act and subsequent HUD guidance⁵ explicitly bases federal funding criteria on seven System Performance Measures (SPMs).⁶ The RFP's Homeless Services Supplemental Questionnaire provided the opportunity for each program to describe its role in measurably improving Berkeley's system performance, as indicated by one or more SPMs. Points were awarded based on how well each program understood its role in a Coordinated Entry-driven and housing-focused system. This strategy positions the City and its partners to meet HUD requirements and take full advantage of opportunities for federal funding.

- **Reward performance.** The City Manager's recommendations consider agency performance and capacity to achieve the goal of ending homelessness. Many Berkeley programs have not received funding increases from the City in years. This recommendation helps to recognize high-quality work, address economic realities and avoid potential service cuts which could result from maintaining level funding in an increasingly high cost environment.
- **Maximize efficiencies and alternate sources of funding.** The City Manager's recommendations also consider: (1) the capacity of programs and their target populations to leverage other sources of funding, such as MediCal, CalFresh, California HEAP and/or philanthropic donations; and (2) operational and overhead efficiencies. In its recommendation report, the Homeless Commission also emphasizes the importance of "exploring alternate sources of funding for some programs" and its belief "that the most effective, efficient programs, to which funding need be dedicated were those that did not provide their services in isolation but rather incorporated housing outreach and navigation efforts into the other services they provide."
- **Balance short- and long-term needs of people experiencing homelessness.** The HUD policy changes described above reflect the wide-spread understanding that only permanent housing truly ends homelessness.⁷ The City Manager's recommendation is to align spending with this principle by prioritizing housing or programs directly focused on navigating people into housing. The City Manager's recommendations concentrate funding on those programs that are best

⁵ <https://www.hudexchange.info/resources/documents/System-Performance-Measures-Introductory-Guide.pdf>

⁶ The SPMs measure high-level impacts such as the number of permanent housing placements and the length of time individuals spend homeless and are a major component of Federal funding decisions -- the last federal funding competition for homeless funding awarded over 25% of possible points on the basis of these SPMs.

⁷ <https://endhomelessness.org/homelessness-in-america/what-causes-homelessness/housing/>

positioned to end homelessness in Berkeley. At the same time, until they can be sheltered or housed, Berkeley's large unsheltered population has daily basic survival needs that must be addressed. For this reason, the City Manager's recommendations also reflect the EveryOne Home Strategic Update's recommendation to fund drop-in centers that provide "laundry, showers and safe indoor spaces" as an important "meanwhile" resource.

Recommendations

The City Manager recommends continuing to shift away from a patchwork of homeless services to a more coordinated approach. The City Manager also supports maximizing other resources in the community (i.e. meals and MediCal) by providing support for clients through navigation. With the aforementioned guiding principles and goals in mind, the City Manager proposes the following recommendations:

1. **Minimize City funding for services that do not meet a HUD System Performance Measure and can be covered by State and Federal dollars, including:**
 - **Meal programs.** Historically, the City has shouldered much of the cost of meeting this critical need. Starting this fiscal year, however, disabled Supplemental Security Income (SSI) recipients in California will be eligible to receive CalFresh (Food Stamps) benefits. Almost three-quarters of Berkeley's homeless population may be eligible for these meal benefits.⁸ Berkeley's CES will support the City's large disabled homeless population through the CalFresh eligibility process, in part through the SSI advocacy program for which we are recommending a 3% funding increase.

Given the anticipated decrease in individuals without access to food support, the City Manager recommends not funding three existing meal programs: Berkeley Food and Housing Project, Dorothy Day House and Women's Daytime Drop-in Center. The City Manager continues to support funding for the McGee Avenue Baptist Church's meals program, as recommended by the HWCAC (see below). In addition, in-kind food donations and meal programs have long been a staple of support for homeless programs. The City Manager hopes to work with Council to further engage Berkeley's philanthropic communities to fill the remaining need.⁹
 - **Alcohol and drug treatment.** Substance abuse treatment is largely eligible for reimbursement through Medi-Cal and other State and Federal funding streams. For this reason, the City Manager recommends funding for only one alcohol and drug treatment program (described below). The City will

⁸ Analyses from the 1000 Person Plan revealed that 72% of the homeless population assessed for needs in 2016-2017 identified one or more disabilities.

⁹ For a current list, see: <https://www.cityofberkeley.info/homeless-entry/services/>

encourage community treatment providers to take advantage of State and Federal reimbursement opportunities, rather than supplanting outside dollars with City funds.¹⁰

2. **Maintain funding for:**

- **All shelters and refer the additional cost of converting these shelters to housing-focused Navigation Centers**, as described in the 1000 Person Plan¹¹ and the Uses for Measure P Funding¹² report, **to the Measure P process.**
- **Transitional housing and refer the additional cost of converting these programs to joint Transitional Housing and Rapid Re-Housing¹³ programs** — the transitional housing version of a Navigation Center —**to the Measure P process, with two notable exceptions:**
 - **Fund Women’s Daytime Drop-In Center’s Bridget House at their full request.** HUD is de-prioritizing transitional housing for federal funding, meaning this program will lose its Federal funding this year and will be forced to close without City General Fund intervention. Allowing this program to close will mean the loss of five housing slots for vulnerable women and their children fleeing domestic violence and substance abuse.
 - **Fund Options TH program through a \$50,000 fund.** This program requires sobriety from all substances, including tobacco, as a condition of residence. While this model is not consistent with Housing First principles, we recognize that it is still an important intervention for a subset of our homeless population. In order to maintain these beds for those who might benefit, the City Manager proposes reserving \$50,000 in a fund maintained by the CES contractor against which Options can invoice for each night the beds are occupied. The City previously had a similar arrangement with another partner.
- **Coordinated Entry System (CES) and award the contract to Bay Area Community Services (BACS).** The City Manager offers this recommendation based on the following:

¹⁰ Please note that the services Berkeley currently funds require biologically-verifiable sobriety at the point of enrollment and are therefore not always accessible to the homeless population most in need. As recommended in the January 15, 2019 work session report on uses for Measure P funding, the City Manager recommends targeting new sources of funding to emerging evidence-based substance interventions that can be more directly linked to housing navigation or tenancy sustaining case management services for high-needs people.

¹¹ https://www.cityofberkeley.info/Clerk/City_Council/2019/02_Feb/Documents/2019-02-26_Item_20_Referral_Response_1000_Person_Plan.aspx

¹² https://www.cityofberkeley.info/Clerk/City_Council/2019/01_Jan/Documents/2019-01-15_WS_Item_02_Uses_for_Measure_P_Funding_pdf.aspx

¹³ <https://www.hudexchange.info/onecpd/assets/File/SNAPS-In-Focus-The-New-Joint-Transitional-Housing-and-Rapid-Re-Housing-Component.pdf>

- The City can only support one contract for CES services; between the two competing applications, BACS submitted a stronger application.
 - Sufficient access to the Hub has been a key concern among clients and providers. BACS' proposed budget offered a lower hourly operational cost, allowing the City to maximize CES' hours of operation.
 - A significantly larger share of BACS' agency revenue comes from MediCal than BFHP's, meaning BACS is leveraging more State healthcare resources in support of the community's most disabled, vulnerable individuals (i.e., the target population for CES), which allows for more access to services. BACS will be able to make a shift to MediCal billing more readily once existing Alameda County funding ends in June 2020.
- **Representative payee services.** These benefit payment management services are directly related to HUD SPMs that pertain to income and housing maintenance. The City Manager recommends maintaining their funding.
 - **Drop-in centers and award Showers and Laundry Services to Dorothy Day House.** Drop-in Centers, while not directly related to an SPM, are identified in the Strategic Update to the EveryOne Home Plan adopted by Council on March 12, 2019 as an important service to people until they are able to be housed permanently. The City Manager recommends maintaining three programs (Berkeley Drop-In Center, Women's Daytime Drop-In Center, and medical drop-in at Suitcase Clinic) and awarding the contract for showers and laundry located at the veteran's Building to Dorothy Day House (DDH). The DDH application is strong and offers potential for operational and overhead efficiencies across existing programs at the Veterans' Building.
3. **Standardize funding for Shelter Plus Care (S+C) Tenancy Sustaining Services (TSS/Case management).** Berkeley currently funds seven supportive case management contracts for high-needs, formerly homeless individuals at risk of losing their housing. These contracts fund caseloads ranging from 8 to 41 households and are funded at legacy amounts, not directly related to the number of clients on the caseload.

The City Manager's recommendation standardizes funding based on the 146 households expected to be served, a competitive case manager pay rate, and sustainable caseloads for focused S+C case management services.¹⁴

¹⁴ The City Manager recommends a per-household rate based on: (1) existing FY 2019 S+C case management services funding of \$475,636; (2) competitive case manager salary; and (3) client to staff ratios of 30:1 for scattered site tenants and client to staff ratios of 45:1 for the one site-based project. Serving tenants at scattered sites requires more time per client, (i.e. travel time, relationship building with landlords, etc.) and warrants a higher rate. Taking these factors into account the rate per household based on housing type is: (1) Scattered-site equals \$3,340 per household, (approximately 110% more than the Alameda County Whole Person Care rate); and (2) Sponsored based program equals \$2,225 per tenant.

The City Manager's recommendation also consolidates responsibility for serving tenants living at various sites throughout the community (i.e., scattered sites) among four agencies to establish minimum caseloads of 25 households. Consolidated caseloads of approximately 25:1 allow staff to focus on delivering services in alignment with the City's TSS standards including conducting regular home visits. To accomplish this goal, the City Manager recommends not funding two agencies with caseloads of less than 10 households: Covenant House (CH) and Alameda County Network of Mental Health Clients (ACNMH). These households would be shifted to other agencies who serve 19+ households to establish minimum caseloads of 26+. ¹⁵

Table 3 below presents the City Manager's funding recommendations for S+C case management services. Staff recommend granting the City Manager the authority to allocate unused funding to other Berkeley-funded homeless agencies that provide TSS services at equivalent rates in case any agency does not agree to the new caseload.

Table 3. City Manager S+C Case Management Funding Recommendations

Agency Name	Number of Households to be Served	Funding Recommendation
Berkeley Food and Housing Project	30	\$100,190
Bonita House (Site Based Project)	11	\$24,480
Building Opportunities for Self-Sufficiency	26	\$86,831
LifeLong Medical Care	49	\$163,644
Women's Daytime Drop-In Center	30	\$100,190

4. **Award 3% increases to high-performing programs.** The City Manager recommends awarding 3% increases to existing programs with proposals that include strong program descriptions, proposed budgets and evidence of past performance as demonstrated in their applications.
5. **Fund one new program: Rapid Rehousing for Homeless Seniors.** The City received applications for 15 new programs and recommends awarding funding to one: Homeless Action Center's Rapid Rehousing for Homeless Elders project, which proposes targeting disabled seniors identified for Coordinated Entry placements for rapid rehousing, allowing them to exit the streets more quickly. This was a strong application and the proposal directly relates to several SPMs.

Homeless Commission Recommendations. The City Manager aligned with the Homeless Commission's (HC) recommendations for 24 of the 47 applications

¹⁵ All City of Berkeley S+C openings are referred through Home Stretch, a countywide registry, and are prioritized for households that are chronically homeless living in Berkeley. Covenant House serves transitional age youth, 18-25 years of age. Currently, only 2% of the top 50 people on the North County By-Name List meet this status and age criteria.

submitted. The City Manager (CM) and the commission agree on the following major decisions with a few noted exceptions:

1. Coordinated Entry: HC and CM agree on level funding, but the HC defers to CM on the provider.
2. Showers and Laundry at Vet's Building: HC and CM agree on Dorothy Day House as provider; HC funds at ask, CM recommends lower funding for new program, in part to support maintenance of other drop-in sites.
3. Shelters and Transitional Housing: HC and CM recommend maintaining Bridget House by funding the program at its requested amount; not funding the extended Dorothy Day House shelter; and level-funding BESS and BOSS' family programs.
4. Other Services: HC and CM agree on not funding Domestic Violence Services at Women's Daytime Drop-in Center; not funding Housing Retention Program through this RFP process; maintaining funding for rep payee services at current levels; and awarding funding to a new program: Homeless Action Center's Rapid Rehousing for Homeless Elders project.

Programs for which HC and CM did not agree on funding were Options Recovery Services; Women's Daytime Drop-In Center's Meal Program; drop-in centers at Berkeley Drop-In and Women's Daytime Drop-In; all shelter and transitional housing programs, except those noted above; Homeless Action Center's SSI Advocacy Program; all Shelter Plus Care case management contracts; the Suitcase Clinic; and funding for one new proposal (Family Violence Law Center).

A full list of specific funding recommendations for both HC and CM are listed in the attached exhibit.

3. *Anti-Poverty Services - Human Welfare and Community Action Commission (HWCAC)*

Overview

The Human Welfare and Community Action Commission (HWCAC) and staff reviewed applications for the following service types, as they relate to the goals and priorities laid out in the Request for Proposals (RFP) and the City Manager's Letter to Applicants:

- Disability Services
- Healthcare Services
- Legal/Mediation Services
- Senior Services
- Other Services

There were 19 applications for programs requesting a total of \$2,608,859 in the above mentioned services types. The amount of funding available for FY 2020-2023 is \$1,903,658, which includes General Funds, Measure E funds, and Community Service Block Grant (CSBG) funds.

Recommendations

The City Manager and HWCAC are closely aligned on which programs to fund, although each had a different approach resulting in slight variations in recommended dollar amounts. The City Manager recommends an approximate 3% funding increase over the prior year for existing agencies which submitted strong applications proposing services targeting low-income Berkeley residents. The HWCAC generally proposes level funding to existing programs. The City Manager is aligned with HWCAC's recommendation to maintain level funding for the Berkeley Community Gardening Collaborative. The City Manager is recommending maintaining, rather than a 3% increase because the proposal does not specifically target low-income or poverty level individuals. The City Manager also recommends working with the Berkeley Community Gardening Collaborative over this next contract cycle to specifically target outreach efforts and services to low-income residents.

The City Manager recommends an increase for McGee Avenue Baptist Church. The increase is slightly higher than 3% in order to align as closely as possible with the commission given that the HWCAC provided a substantial increase to this program with the rationale that they focus exclusively on providing services to persons living in poverty. HWCAC also recommends a more substantial funding increase for the Berkeley Free Clinic (compared to the City Manager's recommended 3%) and recommends funding one new agency, La Peña Cultural Center. The City Manager does not recommend funding for La Peña Cultural Center since its program description did not explicitly demonstrate alignment with articulated RFP priorities.

The City Manager and the HWCAC are aligned to not recommend funding for the following four applications: Berkeley Place, Inc. for Deaf/Disability Services; Easy Does It (EDI) for Homeless and Low-Income Equipment; Social Justice Collaborative for Deportation Defense Legal Services; and Alzheimer's Services of the East Bay for Dementia Specific Services. These recommendations are based on one or more of the following criteria:

- Not executing the prior award contract;
- Incomplete or poorly written proposal;
- Inadequate organizational capacity or viability;
- Lack of demonstrated alignment with articulated RFP priorities; and/or
- Insufficient General Funds available to fund program(s) at a viable amount according to proposed budget.

The Measure E funds available is determined by the amount collected through the City's special tax rate, which generally increases every year. The projected amount is released in May by the City's Budget Office and the available amount will be recommended by both the City Manager and the HWCAC for EDI, which was the sole applicant proposing to provide emergency attendant, repair and transportation services to Berkeley residents who have severe physical disabilities. The FY 2020 amount has been estimated at \$1,272,256 and this amount is reflected in attached exhibit.

EDI is currently responding to an audit performed by the City Auditor in FY 2018. If EDI does not satisfactorily implement audit recommendations during the FY 2020-2023 contract cycle, the City reserves the right to not recommend continued funding to EDI and will release a new RFP for Measure E funds.

4. Children and Youth Services to Advance Berkeley's 2020 Vision - Children Youth and Recreation Commission (CYRC)

Overview

The City designated this portion of the community agency funding process as a mechanism to advance the goals of Berkeley's 2020 Vision. Berkeley's 2020 Vision seeks to ensure that all young people in Berkeley grow up with equitable opportunities to achieve high outcomes and realize their full potential. Berkeley's 2020 Vision is dedicated to closing the "opportunity gap"¹⁶ and eliminating the racial predictability of student academic outcomes in the Berkeley public schools, with a primary focus on African American and Latino/a/x young people.

For the FY 2020-2023 cycle, the City invited proposals that focus on the following key priorities of Berkeley's 2020 Vision: Kindergarten Readiness; Reading and Math Proficiency; Improved School Attendance and Health; and College and Career Readiness. Under each priority, the RFP asked applicants to select one of the specific strategies that Berkeley's 2020 Vision partners have identified as promising practices to eliminate racial disparities in Berkeley schools.

Following a thorough application review process, the City Manager and the Children, Youth and Recreation Commission (CYRC) recommend funding nonprofit and community partners that implement programs and services that "move the needle" on Berkeley's 2020 Vision's indicators of student well-being and attainment.

This RFP cycle has proved particularly competitive for agencies which applied for funding through Berkeley's 2020 Vision. With \$1,640,661 in available funding, the City received 36 applications requesting \$3,567,354. The 21 returning agencies requested a total of \$2,430,006 for 28 previously funded programs (including average increases of \$25,504 per program). In addition, seven new applicant agencies requested \$1,137,348 for eight new programs.

Recommendations

The City Manager and the CYRC agree on recommendations for 32 of the 36 proposals submitted. Both the City Manager and the CYRC prioritized agencies that align with the

¹⁶ Update on Berkeley's 2020 Vision to Council on September 25, 2018
https://www.cityofberkeley.info/Clerk/City_Council/2018/09_Sep/City_Council_09-25-2018_-_Special_Meeting_Agenda.aspx

priorities, strategies and primary target population of Berkeley's 2020 Vision and that meet the criteria outlined in the City's request for proposals, including programs that:

- Serve Berkeley residents (including Berkeley Unified School District students), particularly those living at or below the poverty level;
- Primarily support African American and Latino/a/x children, youth and their families;
- Provide evidence of solid organizational capacity, program design and budget;
- Establish strong past performance and potential for future results; and
- Demonstrate coordination and alignment with BUSD or relevant partners.

Given the wide discrepancy between funds available and funds requested, the City Manager and the CYRC approached recommendations with the goal of *maintaining current funding levels* for currently funded programs that meet the criteria above. The City Manager and the CYRC agree on maintaining the current level of funding for 19 existing programs.

The City Manager and the CYRC recommendations differ on two existing programs. The City Manager recommends continuing the current level of funding for Berkeley Youth Alternatives – Counseling Program (\$30,000) and partial funding for Healthy Black Families – Sisters Together Empowering Peers (STEP) Program (\$43,808) for a portion of proposed programming that directly aligns with Berkeley's 2020 Vision Kindergarten Readiness priority. The CYRC recommends not funding Berkeley Youth Alternatives – Counseling Program and Healthy Black Families – STEP Program.

Both the City Manager and the CYRC approached funding recommendations for new programs with the goal of *providing partial support* for proposals that demonstrate clear alignment with the criteria above. This approach opens the door to promising new agency programs while maintaining support to established community partners who are achieving a positive impact. The City Manager and the CYRC agree on funding three new programs:

1. Through the Looking Glass – Parenting Education and Kindergarten Readiness Program will enhance Kindergarten Readiness activities services to disabled families to support 0 - 5 year old children in early learning opportunities. The City Manager and the CYRC both recommend partial funding of \$25,000.
2. The YMCA of the East Bay – Y-Scholars Program will provide services to low-income, first generation African American and Latino/a/x students to achieve a post-secondary education. The City Manager recommends partial funding (\$40,000) and the CYRC recommends full funding (\$80,000).
3. The YMCA of the East Bay – School Readiness Program will educate parents/guardians of children birth to 5 years old about healthy development and preparing children for kindergarten, including improving preschool attendance. The City Manager recommends partial funding (\$50,875) and the CYRC recommends higher funding (\$84,683).

The City Manager and the CYRC are aligned in their recommendations to not fund 11 programs.

The six existing programs not recommended for funding are: Building Opportunities for Self-Sufficiency's Homeless Children's Learning Center program; Saint John's Presbyterian Church's Tuition Assistance program; SEEDS Community Resolution Center's Restorative Justice in Schools program; Women's Daytime Drop in Center's Parent and Child Services, and both Youth Spirit Artworks' Vocational Arts Training and Homeless Student programs.

The five new programs not recommended for funding are: Ann Martin Center's Collaborative Behavioral Health program; Intelligent Minds Positive on Purpose's IMPOP Schools program; Niroga Institute's Dynamic Mindfulness program; The New Bridge Foundation Inc.'s ASPIRE program; and Young Lives Matter's Higher Ground Neighborhood All Starz program.

The recommendations to not fund the above mentioned programs are based on one or more of the following criteria:

- No clear alignment with Berkeley's 2020 Vision priorities, strategies and/or target population;
- Incomplete or poorly written proposal;
- Lack of demonstrated results or potential for future impact;
- Inadequate organizational capacity or viability;
- Lack of demonstrated alignment with BUSD or relevant partners; and/or
- Duplication of existing services.

Both the City Manager and the CYRC's recommendations strike a balance of funding as many aligned programs as possible, with the aim that each program receives sufficient funding to viably conduct activities and services to further the work of Berkeley's 2020 Vision.

NEXT STEPS

The next steps in the RFP award process are summarized in Table 4 below:

Table 4. Next Steps in the FY 2020-2023 RFP Award Process

4/11/2019	Email notification to all agencies of 4/23/2019 worksession and public hearing with links to Council Agenda Items and below schedule
4/23/2019	City Council: 4-6pm, Special Meeting and public hearing of the proposed PY 2019 (FY20) Annual Action Plan Including Allocations of Federal Funds to Community Agencies
5/7/2019	Deadline for City Council to adopt funding allocations for CDBG and ESG only and approves submittal of Annual Action Plan to the federal government's Housing and Urban Development (HUD)
5/7/2019	City Council: FY 2020 & FY 2021 Proposed Biennial Budget
5/14/2019	City Council: Public Hearing #1 Presentation of City Manager's Proposed FY 2020 & FY 2021 Budget

5/28/2019	City Council: Public Hearings #2 FY 2020 & FY 2021 Budget Proposals
6/11/2019	City Council: Discussion on Budget Recommendation
6/25/2019	City Council: FY 2020 & FY 2021 Budget Adoption including General Fund allocation amounts

FY 2020-2023 Community Agency Funding Recommendations									
#	Project Sponsor	Program Name	Type of Service	FY 18/19 Allocation	FY20 Request	Funding Source	Commission	Commission Recs	CM Recs
1	Berkeley Music Group	Education Program	Workforce Development	\$ -	\$ 50,000	GF	HAC	\$ -	\$ -
2	Bread Project	Bakery Bootcamp: Job Training and Placement	Workforce Development	\$ 56,165	\$ 66,500	GF	HAC	\$ 60,515	\$ 57,850
3	Eden Council for Hope and Opportunity	Fair Housing Services	Fair Housing Services	\$ -	\$ 35,000	CDBG	HAC	\$ 35,000	\$ 35,000
4	Gardner-Lee Workforce & Opportunity Solutions	Working With Opportunities, That Work Well	Workforce Development	\$ -	\$ 150,000	GF	HAC	\$ -	\$ -
5	Inter-City Services (ICS)	Employment, Training & Education	Workforce Development	\$ 101,643	\$ 203,286	GF	HAC	\$ 100,000	\$ 101,351
6	Rising Sun Energy Center	Green Energy Training Services	Workforce Development	\$ 65,852	\$ 70,000	GF	HAC	\$ 66,514	\$ 67,828
7	YMCA of the East Bay	YMCA Early Childhood Apprenticeship Program	Workforce Development	\$ -	\$ 312,704	GF	HAC	\$ -	\$ -
			Public Services Subtotal	\$ 223,660	\$ 887,490			\$ 262,029	\$ 262,029
8	Bay Area Community Land Trust	Housing Co-op Training and Technical Assistance	Housing Services	\$ 4,991	\$ 5,200	GF	HAC	\$ 5,200	\$ 5,200
9	Center for Independent Living	Wheelchair, Ramp & Lift program	Single Family Housing Rehabilitation	\$ 140,000	\$ 159,660	CDBG	HAC	\$ 159,660	\$ 159,660
10	City of Berkeley Housing & Community Services	Loan Services	Housing Services	\$ 67,386	\$ 70,008	CDBG	HAC	\$ 70,008	\$ 70,008
11	City of Berkeley Housing & Community Services	Affordable Housing Development and Rehabilitation	Housing Services	\$ 464,072	\$ 488,341	CDBG	HAC	\$ 488,341	\$ 488,341
12	Berkeley Housing & Community Services	Senior & Disabled Rehabilitation Loan Program	Housing Services	\$ 340,566	\$ 358,048	CDBG	HAC	\$ 358,048	\$ 358,048
			SDRLP Loans	\$ 150,000	\$ 150,000	CDBG	HAC	\$ 150,000	\$ 150,000
13	Community Energy Svcs Corp (CESC)	Home Safety & Repair Program	Single Family Housing Rehabilitation	\$ 282,334	\$ 282,334	CDBG	HAC	\$ -	\$ -
14	Habitat for Humanity East Bay/Silicon Valley	Housing Rehabilitation Grant Program	Single Family Housing Rehabilitation	\$ -	\$ 250,000	CDBG	HAC	\$ 129,250	\$ 250,000
15	Rebuilding Together East Bay-North	Safe Home Project	Single Family Housing Rehabilitation	\$ 98,279	\$ 120,750	CDBG	HAC	\$ 120,750	\$ -
			Housing Services Subtotal	\$ 1,547,628	\$ 1,884,341			\$ 1,481,257	\$ 1,481,257
16	Berkeley Housing & Community Services	City of Berkeley Community Facility Improvement	Housing Services	\$ 145,205	\$ 152,908	CDBG	HAC	\$ 152,908	\$ 152,908
		Community Facility NOFA*	Housing Services	\$ 959,098	TBD	CDBG	HAC	\$ 980,056	\$ 1,015,356
17	Rebuilding Together East Bay-North	Community Facility Improvement	Single Family Housing Rehabilitation	\$ 24,575	\$ 35,300	CDBG	HAC	\$ 35,300	\$ -
			Public Facilities Subtotal	\$ 1,128,878	\$ 188,208			\$ 1,168,264	\$ 1,168,264
			HOUSING/WORKFORCE TOTAL	\$ 2,900,166	\$ 2,960,039			\$ 2,911,550	\$ 2,911,550

18	Alameda County Network of Mental Health	AOD Wellness Cohorts	Alcohol and Other Drug (AOD)	\$ -	\$ 22,199	GF	HC	\$ -	\$ -
19	Options Recovery Services	Day Treatment Program and Dual Diagnosis	Alcohol and Other Drug (AOD)	\$ 108,528	\$ 115,000	GF	HC	\$ 108,528	\$ -
			AOD Treatment Subtotal	\$ 108,528	\$ 137,199			\$ 108,528	\$ -
20	Berkeley Food & Housing Project	Community Meal (CM)	Basic Needs (meals, shower)	\$ 35,786	\$ 35,786	GF	HC	\$ -	\$ -
21	Building Opportunities for Self-Sufficiency	Multi-Agency Service Center (MASC)	Basic Needs (meals, shower)	\$ 58,142	\$ 160,992	GF	HC	\$ -	\$ -
22	Dorothy Day House, Berkeley	Dorothy Day House Community Breakfast	Basic Needs (meals, shower)	\$ 41,223	\$ 70,942	GF	HC	\$ -	\$ -
23	Womens Daytime Drop-In Center	Meal Program	Basic Needs (meals, shower)	\$ 12,105	\$ 65,749	GF	HC	\$ 12,105	\$ -
			Basic Needs Subtotal	\$ 147,256	\$ 333,469			\$ 12,105	\$ -
24	Bay Area Community Services (BACS)	North County HRC / Housing Hub	Coordinated Entry System (CES)	\$ -	\$ 2,726,497	GF, CDBG, ESG	HC	\$ 1,278,128	\$ 1,278,128
25	Berkeley Food & Housing Project	North County Housing Resource Center (HRC)	Coordinated Entry System (CES)	\$ 1,278,128	\$ 2,478,546	GF, CDBG, ESG	HC	\$ -	\$ -
			CES Subtotal	\$ 1,278,128	\$ 5,205,043			\$ 1,278,128	\$ 1,278,128
26	Alameda County Network of Mental Health	BDIC Drop in Services	Homeless - Drop-In Center	\$ 35,721	\$ 73,515	GF	HC	\$ -	\$ 35,721
27	Building Opportunities for Self-Sufficiency	BOSS Respite Support Services	Homeless - Drop-In Center	\$ -	\$ 237,192	GF	HC	\$ -	\$ -
28	Dorothy Day House, Berkeley	Dorothy Day House Drop In Center	Homeless - Drop-In Center	\$ -	\$ 181,777	GF	HC	\$ 181,777	\$ 160,437
29	Womens Daytime Drop-In Center	Drop-In Services	Homeless - Drop-In Center	\$ 40,266	\$ 111,988	GF	HC	\$ 111,988	\$ 48,153
			Drop-in Centers Subtotal	\$ 75,987	\$ 604,472			\$ 293,765	\$ 244,311
30	Berkeley Food & Housing Project	Mens Housing Program (MHP)	Emergency Shelter	\$ 165,536	\$ 326,275	CDBG	HC	\$ 165,536	\$ 170,502
31	Berkeley Food & Housing Project	Womens Shelter (WOS)	Emergency Shelter	\$ 116,469	\$ 245,408	GF	HC	\$ 116,469	\$ 119,963
32	Building Opportunities for Self-Sufficiency	BOSS Ursula Sherman Village Shelter Program	Emergency Shelter	\$ 101,614	\$ 160,415	GF	HC	\$ 101,614	\$ 104,662
33	Building Opportunities for Self-Sufficiency	BOSS Ursula Sherman Village Families Program	Emergency Shelter	\$ 25,391	\$ 35,911	GF	HC	\$ 25,391	\$ 25,391
34	Covenant House California	Shelter Services - HCRC	Emergency Shelter	\$ 309,115	\$ 500,000	GF	HC	\$ 183,257	\$ 318,388
35	Dorothy Day House, Berkeley	Berk Emergency Storm Shelter	Emergency Shelter	\$ 30,101	\$ 38,856	GF	HC	\$ 30,101	\$ 30,101
36	Dorothy Day House, Berkeley	Dorothy Day House Shelter	Emergency Shelter	\$ -	\$ 577,806	GF	HC	\$ -	\$ -
			Emergency Shelters Subtotal	\$ 748,226	\$ 1,884,671			\$ 622,368	\$ 769,007
37	Alameda County Network of Mental Health	Case management: Navigation and Supportive Housing	Supportive Housing/Case Management	\$ 22,080	\$ 47,033	GF	HC	\$ 22,080	\$ -
38	Berkeley Food & Housing Project	BFHP Shelter Plus Care Services	Supportive Housing/Case Management	\$ 74,340	\$ 74,340	GF	HC	\$ 74,340	\$ 100,190

FY 2020-2023 Community Agency Funding Recommendations									
#	Project Sponsor	Program Name	Type of Service	FY 18/19 Allocation	FY20 Request	Funding Source	Commission	Commission Recs	CM Recs
39	Bonita House Inc.	Supported Independent Living (SIL)	Supportive Housing/Case M	\$ 18,151	\$ 24,394	GF	HC	\$ 18,151	\$ 24,480
40	Building Opportunities for Self-Sufficiency	BOSS Housing Navigation Team	Supportive Housing/Case M	\$ 96,502	\$ 188,730	GF	HC	\$ 96,502	\$ 86,831
41	Covenant House California	Homeless - Housing Navigation and Tena	Supportive Housing/Case M	\$ 35,000	\$ 43,680	GF	HC	\$ 35,000	\$ -
42	Lifelong Medical Care	COACH / Square One	Supportive Housing/Case M	\$ 153,652	\$ 153,652	GF	HC	\$ 120,000	\$ 163,644
43	Lifelong Medical Care	Supportive Hsg Program UA Homes (SHP)	Supportive Housing/Case M	\$ 52,250	\$ 62,700	GF	HC	\$ -	\$ 55,164
44	Toolworks, Inc.	Supportive Housing	Supportive Housing/Case M	\$ 47,665	\$ 47,665	GF	HC	\$ -	\$ 47,665
45	Womens Daytime Drop-In Center	Homeless Case Management - Housing R	Supportive Housing/Case M	\$ 75,911	\$ 85,685	GF	HC	\$ 75,911	\$ 100,190
		Supportive Housing/Case Management Subtotal		\$ 575,551	\$ 727,879			\$ 441,984	\$ 578,164
46	Alameda County Network of Mental Health	Housing Plus	Housing Problem Solving	\$ -	\$ -	GF	HC	\$ -	\$ -
47	Womens Daytime Drop-In Center	WDDC Housing Problem Solving/Homeless	Housing Problem Solving	\$ -	\$ 45,688	GF	HC	\$ -	\$ -
		Housing Problem Solving Subtotal		\$ -	\$ 45,688			\$ -	\$ -
48	Family Violence Law Center	A Roof of One's Own Project	Homeless - Prevention	\$ -	\$ 124,995	GF	HC	\$ 51,037	\$ -
		Homeless Prevention Subtotal		\$ -	\$ 124,995			\$ 51,037	\$ -
49	Alameda County Homeless Action Center	Rapid Rehousing for Homeless Elders Pro	Rapid Re-Housing	\$ -	\$ 68,220	GF	HC	\$ 68,220	\$ 68,220
50	Building Opportunities for Self-Sufficiency	Housing Stabilization	Rapid Re-Housing	\$ -	\$ 538,750	GF	HC	\$ -	\$ -
51	Womens Daytime Drop-In Center	WDDC Rapid Rehousing Program	Rapid Re-Housing	\$ -	\$ 115,688	GF	HC	\$ -	\$ -
		Rapid Rehousing Subtotal		\$ -	\$ 722,658			\$ 68,220	\$ 68,220
52	Alameda County Network of Mental Health	Representative Payee Services	Representative Payee Serv	\$ 32,016	\$ 47,268	GF	HC	\$ 32,016	\$ 32,016
53	Building Opportunities for Self-Sufficiency	BOSS Other Services Representative Pay	Representative Payee Serv	\$ 52,440	\$ 182,946	GF	HC	\$ 52,440	\$ 52,440
		Rep Payee Services Subtotal		\$ 84,456	\$ 230,214			\$ 84,456	\$ 84,456
54	Building Opportunities for Self-Sufficiency	BOSS Ursula Sherman Village Sankofa Tr	Transitional Housing	\$ 25,992	\$ 43,125	GF	HC	\$ 25,992	\$ 25,992
55	Fred Finch Youth Center	Turning Point	Transitional Housing	\$ 86,655	\$ 100,000	GF	HC	\$ 86,655	\$ 89,255
56	Options Recovery Services	Transitional Housing Beds and Case Man	Transitional Housing	\$ 127,313	\$ 204,000	GF	HC	\$ 127,313	\$ 50,000
57	Womens Daytime Drop-In Center	Bridget Transitional House	Transitional Housing	\$ 30,777	\$ 118,728	GF	HC	\$ 118,728	\$ 118,728
58	Youth Spirit Artworks (YSA)	Tiny House Village Services	Transitional Housing	\$ -	\$ 78,000	GF	HC	\$ -	\$ -
		Transitional Housing Subtotal		\$ 270,737	\$ 543,853			\$ 358,688	\$ 283,975
59	Building Opportunities for Self-Sufficiency	Career Training and Employment Services	Workforce Development	\$ -	\$ 442,761	GF	HC	\$ -	\$ -
60	Downtown Streets Team, Inc.	Berkeley Downtown Streets Team	Workforce Development	\$ -	\$ 197,275	GF	HC	\$ -	\$ -
		Workforce Development Subtotal		\$ -	\$ 640,036			\$ -	\$ -
61	Alameda County Homeless Action Center	SSI Advocacy	Other - Benefits Advocacy	\$ 106,349	\$ 168,328	GF	HC	\$ 106,349	\$ 109,539
62	ASUC/Suitcase Clinic	ASUC/Suitcase Clinic	Other - health care services	\$ 9,828	\$ 9,828	GF	HC	\$ -	\$ 9,828
63	Building Opportunities for Self-Sufficiency	Berkeley Outreach Support Services	Other - Street Outreach	\$ -	\$ 292,375	GF	HC	\$ -	\$ -
64	Women's Daytime Drop-In Center	Domestic Violence Services	Other - Domestic Violence	\$ 26,832	\$ 67,836	GF	HC	\$ -	\$ -
		Other Subtotal		\$ 143,009	\$ 538,367			\$ 106,349	\$ 119,367
		HOMELESS TOTAL		\$ 3,431,878	\$ 11,738,544			\$ 3,425,628	\$ 3,425,628

65	Bay Area Outreach & Recreation Program	Recreational Services for Disabled	Disability Services	\$ 42,322	\$ 46,000	GF	HWCAC	\$ 42,322	\$ 43,592
66	Berkeley Place, Inc.	Deaf/Disability Project	Disability Services	\$ 17,183	\$ -	GF	HWCAC	\$ -	\$ -
67	Bonita House	Creative Wellness Center (CWC)	Disability Services	\$ 14,878	\$ 55,688	GF	HWCAC	\$ 14,878	\$ 15,324
68	Easy Does It	Disabled Services	Disability Services Measure	\$ 1,252,320	\$ 1,435,412	Measure E	HWCAC	\$ 1,272,256	\$ 1,272,256
69	Easy Does It	Homeless and Low-Income Equipment	Disability Services	\$ -	\$ 122,469	GF	HWCAC	\$ -	\$ -
70	Through The Looking Glass	Berkeley Parenting & Disability Project	Disability Services	\$ 26,414	\$ 30,604	GF	HWCAC	\$ 26,414	\$ 27,206
		Disability Subtotal		\$ 1,353,117	\$ 1,690,173			\$ 1,355,870	\$ 1,358,378
71	Berkeley Free Clinic	Women and transgender health care	Health Care Services	\$ 15,396	\$ 21,000	GF	HWCAC	\$ 19,284	\$ 15,858
72	Lifelong Medical Care	Primary Care/ Acupuncture	Health Care Services	\$ 184,325	\$ 196,939	GF, CSBG	HWCAC	\$ 184,325	\$ 189,855
73	Lifelong Medical Care	Geriatric Care/ Hypertension	Health Care Services	\$ 111,207	\$ 122,327	GF	HWCAC	\$ 111,207	\$ 114,543
		Health Care Subtotal		\$ 310,928	\$ 340,266			\$ 314,816	\$ 320,256
74	East Bay Community Law Center	Consumer Justice Clinic/Housing advoca	Legal / Mediation Services	\$ 32,664	\$ 70,460	GF	HWCAC	\$ 32,664	\$ 33,644
75	Family Violence Law Center	Domestic Violence & Homeless Preventio	Legal / Mediation Services	\$ 60,041	\$ 83,962	GF	HWCAC	\$ 60,041	\$ 61,842
76	SEEDS Community Resolution Center	Comm Mediation & Conflict Res.	Legal / Mediation Services	\$ 21,896	\$ 41,121	GF	HWCAC	\$ 21,896	\$ 22,553

FY 2020-2023 Community Agency Funding Recommendations									
#	Project Sponsor	Program Name	Type of Service	FY 18/19 Allocation	FY20 Request	Funding Source	Commission	Commission Recs	CM Recs
77	Social Justice Collaborative	Deportation Defense Legal Services	Legal / Mediation Services	\$ -	\$ 179,612	GF	HWCAC	\$ -	
			Legal / Mediation Subtotal	\$ 114,601	\$ 375,155			\$ 114,601	\$ 118,039
78	Berkeley Community Gardening Collab. (E	Urban Agriculture & Healthy Food	Other Services	\$ 11,895	\$ 31,000	GF	HWCAC	\$ 11,895	\$ 11,895
79	La Pena Cultural Center	Performing Arts Education Services	Other Services	\$ -	\$ 35,000	GF	HWCAC	\$ 10,000	
80	McGee Avenue Baptist Church	Food Program	Other Services	\$ 17,035	\$ 21,480	GF	HWCAC	\$ 21,480	\$ 17,844
81	Multicultural Institute	Lifeskills Program	Other Services	\$ 66,151	\$ 70,000	GF	HWCAC	\$ 66,151	\$ 68,136
			Other Services Subtotal	\$ 95,081	\$ 157,480			\$ 109,526	\$ 97,875
82	Alzheimers Services of the East Bay	Dementia Specific Services	Senior Services	\$ -	\$ 25,785	GF	HWCAC	\$ -	
83	J-Sei	Senior Services	Senior Services	\$ 8,845	\$ 20,000	GF	HWCAC	\$ 8,845	\$ 9,110
			Senior Services Subtotal	\$ 8,845	\$ 45,785			\$ 8,845	\$ 9,110
			ANTI-POVERTY TOTAL	\$ 1,882,572	\$ 2,608,859			\$ 1,903,658	\$ 1,903,658

84	Berkeley Unified School District	Berkeley High School Bridge Program	College and Career Readine	\$ 79,000	\$ 176,800	GF	CYRC	\$ 79,000	\$ 79,000
85	Biotech Partners	Biotech Academy at Berkeley High School	College and Career Readine	\$ 91,750	\$ 115,583	GF	CYRC	\$ 91,750	\$ 91,750
86	R.I.S.E.	R.I.S.E.	College and Career Readine	\$ 216,039	\$ 241,000	GF	CYRC	\$ 216,039	\$ 216,039
87	Stiles Hall	Berkeley Scholars to Cal	College and Career Readine	\$ 90,000	\$ 90,000	GF	CYRC	\$ 90,000	\$ 90,000
88	YMCA of the East Bay	Y-Scholars Program	College and Career Readine	\$ -	\$ 80,000	GF	CYRC	\$ 80,000	\$ 40,000
89	Young Lives Matter	Higher Ground Neighborhood All Starz	College and Career Readine	\$ -	\$ 234,500	GF	CYRC	\$ -	\$ -
90	Youth Spirit Artworks (YSA)	Vocational Arts Training	College and Career Readine	\$ 33,777	\$ 65,000	GF	CYRC	\$ -	\$ -
			College and Career Readiness Subtotal	\$ 510,566	\$ 1,002,883			\$ 556,789	\$ 516,789
91	Ann Martin Center	Collaborative Behavioral Health Program	Improved School Attendance	\$ -	\$ 188,370	GF	CYRC	\$ -	\$ -
92	Bay Area Community Resources	BACR School-based Behavioral Health Se	Improved School Attendance	\$ 94,964	\$ 110,113	GF	CYRC	\$ 94,964	\$ 94,964
93	Berkeley Youth Alternatives	Counseling	Improved School Attendance	\$ -	\$ 56,239	GF	CYRC	\$ -	\$ 30,000
94	Ephesian Children's Center	Ephesian School Age Program	Improved School Attendance	\$ 39,840	\$ 39,840	GF	CYRC	\$ 39,840	\$ 39,840
95	Intelligent Minds Positive On Purpose	IMPOP Schools	Improved School Attendance	\$ -	\$ 200,000	GF	CYRC	\$ -	\$ -
96	Lifelong Medical Care	Rosa Parks Collaborative, Family Resourc	Improved School Attendance	\$ 44,804	\$ 44,804	GF	CYRC	\$ 44,804	\$ 44,804
97	Niroga Institute	Niroga Institute - Dynamic Mindfulness	Improved School Attendance	\$ -	\$ 103,198	GF	CYRC	\$ -	\$ -
98	Pacific Center for Human Growth	Youth Program	Improved School Attendance	\$ 23,245	\$ 49,425	GF	CYRC	\$ 23,245	\$ 23,245
99	SEEDS Community Resolution Center	Restorative Justice in Schools	Improved School Attendance	\$ 25,000	\$ 41,326	GF	CYRC	\$ -	\$ -
100	The New Bridge Foundation, Inc.	ASPIRE - Adolescent Services	Improved School Attendance	\$ -	\$ 128,058	GF	CYRC	\$ -	\$ -
101	Youth Spirit Artworks (YSA)	BUSD Homeless Student Program	Improved School Attendance	\$ 50,000	\$ 55,000	GF	CYRC	\$ -	\$ -
			Improved School Attendance & Health Subtotal	\$ 277,853	\$ 1,016,373			\$ 202,853	\$ 232,853
102	BAHIA	Pre-School Program - BAHIA Child Devel	Kindergarten Readiness	\$ 82,143	\$ 82,143	GF	CYRC	\$ 82,143	\$ 82,143
103	BANANAS	Child Care Subsidies	Kindergarten Readiness	\$ 283,110	\$ 318,751	GF, CCMIT	CYRC	\$ 283,110	\$ 283,110
104	BANANAS	Play & Learn Playgroups	Kindergarten Readiness	\$ 10,527	\$ 27,781	GF	CYRC	\$ 10,527	\$ 10,527
105	BANANAS	QRIS Services	Kindergarten Readiness	\$ 95,000	\$ 129,267	GF	CYRC	\$ 95,000	\$ 95,000
106	Ephesian Children's Center	Childcare Program	Kindergarten Readiness	\$ 45,507	\$ 45,507	GF	CYRC	\$ 45,507	\$ 45,507
107	Healthy Black Families	Sisters Together Empowering Peers (STE	Kindergarten Readiness	\$ 87,616	\$ 130,491	GF	CYRC	\$ -	\$ 43,808
108	Nia House	Childcare	Kindergarten Readiness	\$ 39,999	\$ 45,000	GF	CYRC	\$ 39,999	\$ 39,999
109	Saint Johns Presbyterian Church	St. Johns Childcare - Tuition Assistance	Kindergarten Readiness	\$ 30,691	\$ 58,380	GF	CYRC	\$ -	\$ -
110	Through The Looking Glass	Parenting Education and Kindergarten Re	Kindergarten Readiness	\$ -	\$ 43,000	GF	CYRC	\$ 25,000	\$ 25,000
111	Women's Daytime Drop-In Center	Parent and Child Services	Kindergarten Readiness	\$ 20,438	\$ 52,247	GF	CYRC	\$ -	\$ -
112	YMCA of the East Bay	YMCA School Readiness Program	Kindergarten Readiness	\$ -	\$ 160,222	GF	CYRC	\$ 84,683	\$ 50,875
			Kindergarten Readiness Subtotal	\$ 695,031	\$ 1,092,789			\$ 665,969	\$ 675,969
113	BAHIA	School-Age Program - BAHIA Child Devel	Reading and Math Proficienc	\$ 21,447	\$ 21,447	GF	CYRC	\$ 21,447	\$ 21,447
114	Berkeley Youth Alternatives	Afterschool Center	Reading and Math Proficienc	\$ 30,000	\$ 77,462	GF	CYRC	\$ 30,000	\$ 30,000
115	BOSS	BOSS Homeless Children's Learning Cent	Reading and Math Proficienc	\$ 33,500	\$ 100,000	GF	CYRC	\$ -	\$ -
116	Multicultural Institute (MI)	Mentoring for Academic Success (MAS)	Reading and Math Proficienc	\$ 33,603	\$ 40,400	GF	CYRC	\$ 33,603	\$ 33,603
117	UC Berkeley Public Service Center	BUILD Literacy/UC Berkeley Public Servic	Reading and Math Proficienc	\$ 95,360	\$ 120,000	GF	CYRC	\$ 95,360	\$ 95,360
118	UC Berkeley Public Service Center	Bridging Berkeley	Reading and Math Proficienc	\$ 34,640	\$ 65,000	GF	CYRC	\$ 34,640	\$ 34,640

FY 2020-2023 Community Agency Funding Recommendations									
#	Project Sponsor	Program Name	Type of Service	FY 18/19 Allocation	FY20 Request	Funding Source	Commission	Commission Recs	CM Recs
			Reading and Math Proficiency Subtotal	\$ 248,550	\$ 424,309			\$ 215,050	\$ 215,050
119	Berkeley Community Gardening Collab. (B	Berkeley Community Gardening Collabora	Other Services	\$ -	\$ 31,000	GF	CYRC	\$ -	\$ -
			Other Services Subtotal	\$ -	\$ 31,000			\$ -	\$ -
			2020 VISION / CHILDREN AND YOUTH TOTAL	\$ 1,732,000	\$ 3,567,354			\$ 1,640,661	\$ 1,640,661

GRAND TOTAL \$ 20,874,796 \$ 9,881,497 \$ 9,881,497

* The Community Facility NOFA was not submitted as an application, but the amount is determined by the City Manager and the HAC based on the estimated CDBG funds available. This line item will fluctuate should the actual CDBG allocation be more or less than estimated.

NOTE: Four program were submitted but were removed and not reviewed because the funding source was not included in the RFP

#	Project Sponsor	Program Name	Type of Service	FY 18/19 Allocation	FY20 Request	Funding Source
1	Berkeley Food & Housing Project	Russell Street Residence (RSR)	Homeless - Housing Navigat	\$ 43,045	\$ 157,045	MHSA
2	Ephesian Childrens Center	Greg Brown Park Supervision	Other Services	\$ 18,573	\$ 18,573	GF - PRW
3	East Bay Community Law Center	Housing Retention	Homeless - Prevention	\$ 319,512	\$ 225,000	U1
4	Alameda County Homeless Action Center	SSI Advocacy**	Homeless - Benefits Advoca	\$ 20,000	\$ 20,000	MHSA

**The SSI Advocacy program was considered for the GF portion of the request, only the \$20,000 of MHSA was removed from the review.

NOTICE OF PUBLIC HEARING BERKELEY CITY COUNCIL

The Health, Housing & Community Services Department is proposing a Public Hearing addressing the proposed **Annual Action Plan for Program Year (PY) 2019** (7/01/19-6/30/20) which includes recommended allocations of Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Home Investment Partnership Program (HOME) funds.

The hearing will be held on **Tuesday, April 23, 2019, at 4:00 P.M.**, in the School District Board Room, 1231 Addison Street, Berkeley, CA 94702.

The proposed **PY 2019 Annual Action Plan** required by the U.S. Department of Housing and Urban Development, outlines the City's housing and community development program for the period July 1, 2019 through June 30, 2020. The plan also outlines the allocation of \$3,663,439 (estimate) in **Community Development Block Grant (CDBG)** funds available for housing related activities, improvement of public facilities, public services, and planning and administration. In addition, the plan outlines the proposed use of approximately \$222,480, the majority of which is used for rapid re-housing financial assistance for people who are homeless in Berkeley under the **Emergency Solutions Grant (ESG)**, and the use of approximately \$684,043 (estimate) in **HOME** funds for affordable housing development and rehabilitation.

A copy of the agenda material for this hearing will be available on the City's website at www.CityofBerkeley.info as of April 11, 2019.

PUBLIC COMMENT PERIOD: The public also has from March 22, 2019 through April 23, 2019 to submit written comments on the PY2019 Annual Action Plan. **A draft of the Plan is available for public review** at the reference desk of the Berkeley Public Library at 2090 Kittredge Street, and at the Front Desk of the Health, Housing and Community Services Department at 2180 Milvia Street, 2nd Floor between the hours of 9 a.m. and 5 p.m. The Plans are also available on the City's website at <http://www.cityofberkeley.info/ContentDisplay.aspx?id=12160>. For more information or to provide written comments on any of these plans or funding allocations, contact Rhianna Babka at rbabka@ci.berkeley.ca.us or 981-5410.



This meeting is being held in a wheelchair accessible location.

Accommodations Provided Upon Request. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Providing at least three working days' notice will help to ensure availability at the meeting.

El Departamento de Servicios de Salud, Vivienda y Servicios Comunitarios propone una audiencia pública para tratar el **Plan de Acción Anual para el -Año (PY) 2019** (7/01/19 - 6/30/20), el cual incluye las asignaciones recomendadas de fondos de la Beca de Desarrollo del Bloque Comunitario (Community Development Block Grant- CDBG), Beca de Soluciones de Emergencia (Emergency Solutions Grant - ESG) y la beca HOME

La audiencia se llevará acabo el **martes, 23 de abril del 2019 a las 4:00 P.M.** en la sala de audiencias del Distrito Escolar de Berkeley, ubicada en la Calle Addison 1231, Berkeley, CA 94702.

El **Plan de Acción Anual PY 2019** que cubre el período a partir del 1ro de julio del 2019 hasta el 30 de junio de 2020 es un requisito del Departamento de Vivienda y Desarrollo Urbano de los E.E. U.U.(HUD siglas en inglés) y resume los programas de vivienda y desarrollo comunitario. El plan también enumera la distribución de aproximadamente \$3,663,439 que la Ciudad recibirá por medio de la de la Beca de Desarrollo del Bloque Comunitario (Community Development Block Grant - CDBG) para financiar programas de vivienda, mejoras de infraestructura de edificios públicos, servicios públicos y la administración y planificación de los mismos. Además, el plan también explica el uso propuesto de aproximadamente \$222,480 que en su gran mayoría será usado para la relocalización rápida de vivienda dando ayuda financiera a las personas desamparadas de Berkeley, estos fondos son parte de la Beca de Soluciones de Emergencia (Emergency Solutions Grant - ESG). También explica como se usarán los fondos de la Beca HOME, aproximadamente \$684,043 que se usarán para el desarrollo y rehabilitación de viviendas.

A partir del 11 de abril de 2019, la Agenda de esta Audiencia Pública estará disponible en la página electrónica de la Ciudad de Berkeley www.CityofBerkeley.info

PERIODO DE COMENTARIO PÚBLICO: A partir del 22 de marzo del 2019 y hasta el 23 de abril del 2019, el público podrá presentar comentarios por escrito sobre el Plan de Acción Anual PY 2019. Un borrador del **Plan está disponible al público** en los escritorios de referencia en la Biblioteca Pública de Berkeley localizada en Calle Kittredge 2090, y en el escritorio de recepción del Departamento de Salud, Vivienda y Servicios Comunitarios de la ciudad de Berkeley localizado en la Calle Milvia 2180, 2do Piso, entre las 9 am hasta las 5 pm. El plan también está disponible en el Internet en la página electrónica <http://www.cityofberkeley.info/ContentDisplay.aspx?id=12160>. Si necesitan más información o si desean presentar comentarios por escrito, favor comunicarse con Roxana Andrade-Lizarzaburu al 510.981.5402 o por correo electrónico a randrade@cityofberkeley.info.

通告

柏克萊市議會將舉行公聽會，討論聯邦經費分配，計劃建議書，及市民參與計劃。

時間：二零一九年，四月二十三日，星期二，下午四時。

地點：柏克萊市聯合校區,1231 Addison Street

經費包括：社區發展經費(CDBG)，緊急庇護經費(ESG)，及房屋建設經費(HOME)，並討論計劃建議書。公眾建議書可在二零一九年三月二十二日至二零一九年四月二十三日提交。

詳情請致電：（510）981 4928 鄭女士查詢

