



Office of the City Manager

CONSENT CALENDAR
May 28, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on May 28, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$2,565,376.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Nurse Registry	316	Health	\$228,800
Facility Condition Assessment	138	Park Tax	\$350,000
	510	Income Housing Fund	
	608	Marina Operations	
	673	Building Maintenance	
On-Call Environmental Services	616	Clean Storm Water	\$200,000
	601	Zero Waste	
	011	General Fund	

	627	Off Street Parking Fund	
	672	Equipment Maintenance	
	133	Measure F	
Ninth Street Pathway – Phase II	135 344 307	Measure BB CalTrans Grant Capital Grant	\$1,326,576
Digital Permitting System	621	Permit Service Center	\$200,000
Southside Zoning Ordinance Initial Study and EIR	621	Permit Service Center	\$200,000
Queueing Software	621	Permit Service Center	\$60,000
Total:			\$2,565,376

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB or RFP may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

CONTACT PERSON

Shari Hamilton, General Services Manager, Finance, 510-981-7329

Formal Bid Solicitations and Request for Proposals
Scheduled for Possible Issuance After Council
Approval on May 28, 2019

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Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance
After Council Approval on May 28, 2019

- a) Nurse Registry
- b) Facility Condition Assessment
- c) On-Call Environmental Services
- d) Ninth Street Pathway – Phase II
- e) Digital Permitting System
- f) Southside Zoning Ordinance Initial Study and EIR
- g) Queueing Software

Note: Original of this attachment with live signature of authorizing personnel is on file in
General Services.

DATE SUBMITTED: May 28, 2019

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
19-11326-C	Nurse Registry	5/29/2019	6/27/2019	Mental Health Nursing Services	\$228,800	HHMMCT1901-NONPERSONN-CONTRSERVI-MISCPROFSV (50%) – ERMA: 612990-316-51-503-521-2007-000-451 HMRFP1901-NONPERSONN-CONTRSERVI-MISCPROFSV (50%)	HHCS/ Mental Health	Conor Murphy 981-7611
DEPT. TOTAL					\$228,800			
19-11328-C	Facility Condition Assessment	5/29/2019	6/27/2019	Inspection, assessment, and cost for City Facilities of maintenance needs for City owned buildings. 3-yr on-call contract.	\$350,000	20% Park, Rec, Water Front (Parks Tax Fund 138, CIP Fund 510, Marina Operations/Maintenance Fund 608) 80% Public Works (CIP Fund 501, Building Maintenance Fund 673)	PW/Facilities	Elmar Kapfer 981-6435

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19-11329-C	On-Call Environmental Services	5/29/2019	7/2/2019	<p>3 year On Call Contract for Environmental Consulting Services including; stormwater sampling and analysis for Industrial NPDES permit, and as needed environmental consulting services including subjects such as soil and groundwater sampling guidance, procedure and protocol, recommendations, analytical interpretation assistance, defensive environmental practices that lower potential liability, and general recommendations concerning compliance with applicable State and Federal and Local regulations.</p> <p>Multiple Contract Awards</p> <p>This is a citywide contract that can be used by any Department/Division with PW oversight.</p>	\$200,000	<p>Storm 616 (831) Zero Waste 601 (820) General Fund 011 (010)</p> <p>And 627, 672, 673, 133.</p> <p>Individual Divisions /Departments will be billed as needed.</p>	PW/Env. Compl	Joy Brown 981-6629

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19-11331-C	Ninth Street Pathway - Phase II	6/24/2019	7/30/2019	Contractor will perform construction of off-street pathway and installation of landscaping on City property to complete the 9th St. Bicycle Boulevard/Emeryville Greenway gap. Contractor will also perform construction of pathway improvements across Ashby Avenue (near 9th Street) in the State right-of-way.	\$1,326,576	135-54-622-668-0000-000-431-665110-(\$35,879) 344-54-622-668-0000-000-431-665110-(677,697) 307-54-622-668-0000-000-431-665110-(\$613,000) (For reference, FUND\$ project code: 17BP07)	Public Works - Transportation	Ken Jung 981-7028 Farid Javandel 981-7061
DEPT. TOTAL					\$1,876,576			
19-11330-C	Digital Permitting System	5/29/2019	7/12/2019	Procure commercial-off-the-shelf Digital Permitting System	\$200,000	621-53-585-634-0000-000-472-612990	Planning/Bldg & Safety	Nishil Bali 981-7462
19-11332-C	Southside Zoning Ordinance Initial Study and EIR	5/29/2019	6/27/2019	Preparation of an Initial Study and Environmental Impact Report to evaluate proposed changes, identified in collaboration with City staff, of Zoning Ordinance development standards in the Southside neighborhood.	\$200,000	621-53-584-622-0000-000-472-612990	Planning and Development/ Land Use	Elizabeth Greene 981-7484 Nishil Bali 981-7462
19-11335-C	Queueing Software	6/17/2019	7/18/2019	Upgrade Planning's Queueing software	\$60,000	621-53-585-634-0000-000-472-612990-	Planning and Development/ Building & Safety	Nishil Bali 981-7462
DEPT. TOTAL					\$460,000			
GRAND TOTAL					\$2,565,376			

