



Office of the City Manager

SPECIAL MEETING
ACTION CALENDAR
June 11, 2019

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Mark Numainville, City Clerk

Subject: 2019 City Council Referral Prioritization Process Using Re-Weighted Range Voting (RRV)

RECOMMENDATION

1) Review the completed Re-Weighted Range Voting (RRV) rankings for all outstanding City Council referrals; 2) Approve the removal of referrals that have been marked as rescinded by the sponsoring Councilmember or District; 3) Adopt a Resolution approving the list of prioritized referrals to city staff.

FISCAL IMPACTS OF RECOMMENDATION

There are no direct fiscal impacts related to the review and approval of the referral list.

CURRENT SITUATION AND ITS EFFECTS

Through the May 1, 2019 City Council meeting, there were 68 outstanding referrals to staff. The list does not include the following groups of referrals that have been evaluated and advanced through separate processes:

Housing Action Plan: Ten referrals related to housing were removed from the RRV rating process and assigned to the housing action plan on May 30, 2017. One additional referral was added to the Housing Action Plan on June 13, 2017. These referrals are moving ahead on their own schedule independent of RRV.

Fire and Emergency Referrals: Four separate items from Councilmember Bartlett, Councilmember Hahn, the Housing Advisory Commission, and the Disaster and Fire Safety Commission that contain 82 individual referrals were consolidated and referred to the Disaster and Fire Safety Commission and staff to come back and request funding as staff is able to meet the actual task.

Short Term Referrals: Referrals that staff determines will be able to complete in approximately 90 days with existing resources are not on the RRV list. Since May 2018, staff has completed 22 short term referrals and council has adopted 23 new short term referrals, bringing the total to 91. Of that total, 66 have been completed and the remaining 27 are in various stages of progress (see Attachment 6).

From Council direction on May 15, 2018, staff now reports the status of short-term referrals and date-certain reports to the Council on a monthly basis.

The Mayor and Council have assigned a rating to each referral as shown in the RRV spreadsheet in Attachment 2. Staff has applied the RRV formula to the raw scoring resulting in a prioritized list. These results will be used to guide the staff in the order that the referrals will be addressed. Some flexibility in the order in which the referrals are assigned will need to be exercised by the City Manager to ensure that the work is more evenly distributed among departments and that staff in each department has the available capacity to start work on the highly rated referrals.

During the scoring process, Councilmembers had the option to mark the referrals they, or their district predecessor, sponsored to indicate that the referral should be removed from the prioritization process (Attachment 3). The full Council will have an opportunity to vote to remove or retain the referrals that were marked for removal. In addition to the 10 referrals marked for removal, there were three additional referrals that Council may wish to consider for removal based on the scores received (see table below).

Referral Title	Council Scoring Result
Referring the NextDoor App	Received all 0s for scores and is the lowest rated referral (#68)
Resolution referring the Wildfire App to the City Manager	Received eight 0s and one 1 for scores and rated #65 of 68 referrals
Expediting Consideration of a Potential \$3 million Grant to Build a Magical Bridge Playground	Received eight 0s and one 1 for scores and rated #64 of 68 referrals

Summary Statistics (through May 1, 2019):

- Total Referrals on List: 177
- Referrals completed: 74 (Attachment 4)
- Housing Action Plan: 11
- Fire and OES: 4
- Referrals started: 85 (Attachment 5)
- Referrals added by Council since April 2018: 38
- Prioritized, but not yet started: 18

These statistics do not include any items that were submitted to “Direct the City Manager” rather than to “Refer to the City Manager.” For the “Direct” items, there were 15 of these items submitted since May of 2018. Some were modified to become referrals, however the majority that were adopted with specific immediate direction represent a significant amount of staff time and resources that are not captured in the referral statistics and that superseded the work on ranked priorities.

For a referral marked as “completed” that means that either 1) staff has reported back to the Council with analysis and a recommendation and the matter requires further Council action or budgeting to move forward; or 2) the matter has been disposed of through Council action.

BACKGROUND

In 2016, the City Council adopted a system of Re-weighted Range Voting (RRV) to prioritize City Council referrals to staff. The RRV system enables City Council to provide direction to staff on which referrals are highest priority and should be completed first.

Reweighted Range Voting is a proportional representation voting system designed for a blend of fairness and consensus, meaning that it ensures some representation for minority views as well. It accomplishes this by reducing the influence of Councilmembers in proportion to the points they have awarded to the referrals prioritized thus far.

Under RRV, Each Councilmember rates every referral on a scale of 0-5 (zero being the least support and five being the most support) using a basic scoresheet. There is no limit to repeat scores (i.e. a Councilmember could give every referral a five). When the scores are tallied, the referral with the highest total score becomes the 1st priority. Once the first referral is assigned, the scores for the remaining referrals are reweighted based on how much influence each Councilmember has had up to that point (based on the score they assigned, 0-5). If a Councilmember assigns high scores to several referrals, they use up the strength of their weighted vote more quickly and exercise diminishing influence when the scores are reweighted for subsequent referrals. This guarantees equal influence throughout the full list.

Councilmembers rated each referral by placing a number from 0 (low priority) – 5 (high priority) in the “RRV Rating” column. If a Councilmember did not rate a referral, the default score was set to zero.

Under the annual referral prioritization system, the following steps will occur:

- Staff will schedule an annual meeting for City Council to review and approve its prioritization of adopted referrals.
- Staff will provide an interim status report between annual prioritization meetings on the referrals that have been completed and which new referrals have been taken up by staff.
- “New” referrals adopted in between annual referral prioritization sessions will go into a holding position until they are prioritized at the next annual prioritization session, unless Council designates the referral as urgent to protect life safety or to avoid losing time-sensitive funding, or unless staff designates the referral as

“short-term,” meaning that it can be addressed within approximately three months.

- To assist Council to prioritize referrals, staff will provide City Council with a basic score of each referral based on estimated staff time, cost, and benefit of the referred work.
- Sponsoring City Councilmembers will have an opportunity to identify any referrals that are no longer needed and that should therefore be removed from the referral prioritization process.
- All referrals should have a nexus to the Strategic Plan.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

This recommendation carries out the direction of the Council to implement a prioritization process for City Council referrals to staff.

ALTERNATIVE ACTIONS CONSIDERED

Council may decide to forgo a prioritization process and continue the referral process with no structured tracking or prioritization of referrals.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

- 1: Resolution
Exhibit A: RRV Prioritized Referral List
- 2: Complete scores provided by the Mayor and each Councilmember
- 3: List of referrals marked by sponsoring Councilmember/District for removal
- 4: List of Completed Referrals
- 5: List of Started Referrals
- 6: List of Short Term Referrals with Status

RESOLUTION NO. ##,###-N.S.

APPROVING THE 2019 LIST OF PRIORITIZED CITY COUNCIL REFERRALS USING
THE REWEIGHTED RANGE VOTING SYSTEM

WHEREAS, On March 8, 2016 the City Council approved the use of Re-weighted Range Voting (RRV) for the prioritization of City Council referrals to staff; and

WHEREAS, the City Council has rated all the referrals; and

WHEREAS, the Re-Weighted Range Voting formula was applied to the ratings to create a weighted list of prioritization.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the list of prioritized referrals contained in Exhibit A is hereby approved.

BE IT FURTHER RESOLVED that the City Council grants the City Manager the authority to assign referrals to staff in a manner that ensures equitable distribution among departments and does not exceed the capacity of departmental staff to start work on the highly rated referrals even if that results in the referrals being assigned in an order that differs from the approved list.

Exhibits

A: List of Prioritized Referrals

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
<p>Refer to the Planning Commission and Housing Advisory Commission to Research and Recommend Policies to Prevent Displacement and Gentrification of Berkeley Residents of Color and African Americans DMND0003732</p>	<p>Refer to the Planning Commission and Housing Advisory Commission to research and recommend policies to prevent displacement and gentrification of Berkeley residents of color. Recommended policies should include real solutions. The Commission should do the following: - Develop a policy to address the erosion of People of Color (POC), including the African American sector of our Berkeley society. - Develop rules and regulations to halt the loss of People of Color including the African American communities. - Develop a "right to return" for Berkeley's People of Color including the African American communities who have been displaced by these economic and social developments, especially those who continue to be employed in our City, even after having to relocate beyond our boundaries. - Solicit expert and lived experience testimonies regarding displacement and gentrification. - Recommend alternatives to prevent displacement and gentrification of our valued Berkeley citizens of color and African Americans. Hold public workshops on the subject.</p>	<p>2019-04-30</p>	<p>PLANNING & DEVELOPMENT</p>	<p>Cheryl Davila</p>	<p>Cheryl Davila, Ben Bartlett, Kate Harrison</p>	<p>1</p>
<p>Missing Middle Housing Report DMND0003730</p>	<p>Refer to the City Manager to prepare a report to the Council of examining methods, including potential revisions to the zoning code, that may foster a broader range housing types across Berkeley, particularly missing middle housing types (duplexes, triplexes/fourplexes, courtyard apartments, bungalow courts, townhouses, etc.), in areas with access to essential components of livability like parks, schools, employment, transit, and other services. Given the range of requests included in this referral, it is expected that responding to the referral will require a combination of field research, consultation with design professionals and other cities and agencies, and community outreach and engagement. Council requests that staff initiate this work as soon as possible.</p>	<p>2019-04-23</p>	<p>PLANNING & DEVELOPMENT</p>	<p>Lori Droste</p>	<p>Lori Droste, Ben Bartlett, Rigel Robinson, Rashi Kesarwani</p>	<p>2</p>

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Non-Criminal Options for Enforcement of Sidewalk Regulations DMND0002821	Refer to the City Manager the development of non-criminal options for the enforcement of Berkeley laws and regulations related to use of public space that: Reduce, delay or, if possible, eliminate criminal penalties; Offer positive alternatives; and Ensure that the City has effective tools for enforcement of laws and regulations. While ensuring effective enforcement, options should delay or avoid pursuing infractions and misdemeanors and provide options to cure violations through positive actions such as mandated and verified community service, education, or participation in social service programs.	2018-10-16	CITY MANAGER'S OFFICE		Jesse Arreguin, Sophie Hahn, Linda Maio, Susan Wengraf	3
Refer to the City Manager and the Housing Advisory Commission to Consider Reforming the Affordable Housing Mitigation Fee DMND0003729	Refer to the City Manager, the Planning Commission, and the Housing Advisory Commission to consider possible reforms to the Affordable Housing Mitigation Fee, including adopting a per-square-foot fee structure, potentially on a geographic basis.	2019-04-23	PLANNING & DEVELOPMENT	Rigel Robinson	Rigel Robinson, Sophie Hahn, Jesse Arreguin, Lori Droste	4
Short-Term Referral to City Manager and Office of Energy and Sustainable Development to Draft Ordinance Amending Berkeley Municipal Code Chapter 7.52, Reducing Tax Imposed for Qualifying Electrification, Energy Efficiency and Water Conservation Retrofits DMND0002891	Short-Term Referral to City Manager and Office of Energy and Sustainable Development to Draft Ordinance Amending Berkeley Municipal Code Chapter 7.52, Reducing Tax Imposed for Qualifying Electrification, Energy Efficiency and Water Conservation Retrofits	2018-11-27	PLANNING & DEVELOPMENT		Kate Harrison, Cheryl Davila	5
Referral to Planning Commission: Guiding Development on San Pablo Avenue DMND0002541	Refer to the Planning Commission the development of a Plan to guide development on San Pablo Avenue.	2015-07-14	PLANNING & DEVELOPMENT	Linda Maio	Linda Maio	6

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Paid Family Leave Policy in Berkeley to Supplement California Paid Family Leave Program DMND0003731	That the City Council adopt this policy and refer to the City Manager and City Attorney to amend the proposed ordinance based on the recommendations of the Paid Family Leave (PFL) Subcommittee and to conform to legal and code consistency requirements.	2019-04-23	Human Resources		Ben Bartlett, Sophie Hahn, Kate Harrison, Cheryl Davila	7
Referral to Planning Commission to Provide Ordinance Language for the Creation of Junior ADUsDMND0002539	Refer to the Planning Commission to provide ordinance language for the creation of Junior ADUs and return to City Council for adoption.	2017-05-02	PLANNING & DEVELOPMENT	Susan Wengraf	Susan Wengraf	8
Referral: Report on Public Realm Pedestrianization Opportunities [Transportation Commission]DMND0003734	Refer to the Transportation Commission to generate a report on potential public realm pedestrianization opportunities in Berkeley.	2019-04-30	Public Works	Rigel Robinson	Rigel Robinson, Sophie Hahn	9
Referral to the City Manager and Planning Commission: Update BMC Chapter 22.16 Development Agreement Procedures DMND0002824	Refer to the City Manager and Planning Commission to review and update the Berkeley Municipal Code Chapter 22.16 Development Agreement Procedures to create a streamlined process that maximizes community benefits and conforms to State law.	2018-10-30	PLANNING & DEVELOPMENT		Sophie Hahn, Lori Droste, Kate Harrison	10
Vitality of University AvenueDMND0002499	Refer to the City Manager and Economic Development to analyze storefront vacancies on University Avenue and make recommendations on how to create a more vibrant streetscape on our main boulevard.	2017-07-11	Office of Economic Development		Linda Maio, Cheryl Davila, Kate Harrison	11

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Health Equity & Innovation DistrictDMND0002480	Referral to the Planning Commission, the Community Health Commission, the Commission on Aging, and the City Manager to establish a Health Equity & Innovation District (HID). The goal of the HID is to reduce chronic racial health disparities and improve the overall public health strategy of Berkeley by fostering innovations in healthcare delivery, improving resiliency, and strengthening the integration of health services and systems. The HID is intended to draw investment and grant opportunities, as well as to explore the expansion of scope of practice for medical providers.	2018-03-27	HEALTH, HSG & COMMUNITY SVC		Ben Bartlett, Sophie Hahn, Jesse Arreguin	12
Referral to City Manager to look into establishing a Berkeley Fair Chance Ordinance, Banning the Box in Housing and Renting to Mitigate Discrimination Against Formerly Incarcerated People DMND0002944	Referral to the City Manager and 4x4 Committee to look into banning the box for housing and rental units I. Preclude housing providers from taking adverse actions against tenants who were formerly incarcerated. II. Allow a tenant to submit a complaint to the proper City agency if a tenant suspects that their landlord has violated this ordinance. III. Impose appropriate and proportionate penalties on housing providers that violate the ordinance.	2018-10-30	CITY MANAGER'S OFFICE		Kriss Worthington, Cheryl Davila, Ben Bartlett, Jesse Arreguin	13
Solano Avenue Economic Development StudyDMND0002500	Refer to the City Manager to undertake a comprehensive study of the Solano Avenue Commercial District, to provide baseline information for future strategic planning and business development and initiatives that will result in increased tax revenues for the City of Berkeley, and to report to the Council on a priority basis, at an upcoming worksession.	2017-04-25	Office of Economic Development	Sophie Hahn	Sophie Hahn	14

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Item E - Short-Term Referral to the Planning Commission and Design Review Committee to Research and Draft an Urban Forestry Ordinance Requiring Tree Planting Upon Completion of New Residential Construction and Certain AlterationsDMND0002969	<p>Six-month referral to the Planning Commission to research and draft an Urban Forestry Ordinance requiring tree planting upon completion of new construction, excluding single-family homes and ADUs, as well as construction in High Hazard Fire Zones. The Planning Commission should consider the following:</p> <ul style="list-style-type: none"> • Appropriate tree planting requirements for new construction, with the goal of increasing the tree canopy in Berkeley. • Appropriate species requirements. • Establishing a Tree Planting Fund to support increased tree planting throughout Berkeley. 	2018-12-11	PLANNING & DEVELOPMENT		Cheryl Davila, Kate Harrison	15
Creation and Adoption of a Transit Streets Cooperative Agreement with the Alameda-Contra Costa (AC) Transit DistrictDMND0002592	Refer to the City Manager the Creation and Adoption of a Transit Streets Cooperative Agreement with the Alameda-Contra Costa (AC) Transit District.	2017-04-04	Public Works	Sophie Hahn	Sophie Hahn	16
Prioritizing Pedestrians at IntersectionsDMND0002584	Refer to the City Manager and the Transportation Commission the development of policies to improve the pedestrian crossing experience and reduce pedestrian wait times at intersections with "beg buttons," potentially by activating pedestrian crossing signaling with every cycle (as opposed to the current situation, which only activates crossing signals when a button is pushed). Consider the development of a pedestrian-driven intersection improvement process to address signaling and timing inadequacies.	2017-05-16	Public Works		Lori Droste, Susan Wengraf, Ben Bartlett	17
Consideration of Accessibility in Accessory Dwelling Units DMND0002601	The Commission on Disability is recommending that the Council, by resolution if needed, include input from the disability community, accessibility experts, and other related stakeholders, prior to finalization of the Accessory Dwelling Unit ordinance amendment process. We would like the Council to include special considerations for creating Accessory Dwelling Units that are visitable and accessible when possible, and consider incentives for accessibility. Changes in the Accessory Dwelling Unit ordinance represents an opportunity for increased accessible housing in Berkeley, with potential benefits to homeowners and future residents.	2018-09-13	PLANNING & DEVELOPMENT			18

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
City Manager Referral: Improving the City's Elevator OrdinanceDMND0002550	Referral to the City Manager and Commission on Disability to improve the City's Elevator Ordinance by addressing the concerns of the disabled community.	2018-03-13	PLANNING & DEVELOPMENT		Kriss Worthington, Linda Maio, Sophie Hahn, Kate Harrison	19
Install 4-Way Stop at Gilman Street and Peralta AvenueDMND0002576	Request to the City Manager to install a 4-way Stop at Gilman Street and Peralta Avenue.	2017-05-16	Public Works	Linda Maio	Linda Maio	20
Referral to City Manager to address the conversion of Not Available To Rent rental units to unregistered short term rentals and unregistered medium term rentals from 15 to 30 days DMND0002831	Referral to City Manager to address the apparent conversion of Not Available To Rent rental units to unregistered Short Term Rentals and unregistered medium term rentals from 15 to 30 days. Refer to Planning Department Permit Service Center, Code Enforcement, Finance Department, Rent Stabilization Board, and Host Compliance, to comprehensively review whether units that are not available for rent (NAR) are compliant with Rent Board Regulations, and short-term rental (STR) regulations.	2018-10-30	CITY MANAGER'S OFFICE		Kriss Worthington, Kate Harrison	21
Street Sweeping Improvement PlanDMND0002583	Refer to the City Manager, Public Works commission, and Zero Waste commission to develop a new strategy to ensure that street sweeping is not obstructed by waste/recycling pick-up. In addition to being unsightly, without proper street sweeping, trash and debris are more likely to go into the stormwater drains. Specifically 1. Staff should provide a map of streets in which sweeping days and waste/recycling pickup coincide to better understand where and when this problem occurs; and 2. Staff and Commissions should return to Council with a proposed solution including, but not limited to, rescheduling street sweeping and waste/recycling pickups to ensure that both services do not occur on the same day.	2018-03-27	Public Works		Lori Droste, Jesse Arreguin	22

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Referring to City Manager to Draft an Ordinance Amending Berkeley Municipal Code Chapter 12.92 to Specify the Time Period after which Buildings Containing Vacant Commercial Units Meet a Condition of Unlawful NuisanceDMND0002835	Refer City Manager to draft an ordinance amending Berkeley Municipal Code Chapter 12.92 to specify the time period after which buildings containing vacant commercial units meet a condition of unlawful nuisance.	2018-10-30	Office of Economic Development		Cheryl Davila, Kate Harrison	23
Encouraging Long-Term Tenant StabilityDMND0002887	Facilitate the ability of long-term tenants to purchase their residence by referring to the City Manager to amend BMC 21.28.080 as it pertains to the Affordable Housing Mitigation fee as follows: If the property contains 4 units or fewer, the affordable housing mitigation fee for a unit that is and has been occupied by an owner as his or her principal place of residence for at least 5 consecutive years immediately prior to the date of conversion or sale, including as a tenant in that unit immediately prior to ownership, shall be reduced by 50 percent.	2018-11-27	PLANNING & DEVELOPMENT		Linda Maio, Lori Droste, Kate Harrison, Sophie Hahn	24
Use of Gender Neutral Language in City Documents DMND0003695	Refer to the City Manager to: 1. Develop and return to Council with a procedural and financial plan to modify all appropriate City forms to include an optional field for personal gender pronouns (she/her, he/him, they/them, and space to specify other). 2. Develop and return to Council with a procedural and financial plan to revise the Berkeley Municipal Code to replace all instances of gendered pronouns with the singular "they," and amend Sections 1.04.020, 4.36.110, 4.38.110, 4.39.110, and 11.08.050 regarding grammatical interpretation to indicate that whenever a gender neutral personal pronoun is used, it shall be deemed to include the feminine and masculine also.	2019-03-12	City Manager	Rigel Robinson	Rigel Robinson, Cheryl Davila, Ben Bartlett, Lori Droste	25

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Refer to the City Manager to add a condition to Zoning Board Approved permits to bring attention to the Pay Transparency policy to project applicants, and consider these Pay Transparency Ordinance amendments DMND0002910	That the Council refer to the City Manager to add a condition to Zoning Board Approved permits in order to bring attention to the Pay Transparency policy to project applicants, and consideration of amendments to the Pay Transparency Ordinance.	2018-11-27	PLANNING & DEVELOPMENT		Kriss Worthington, Jesse Arreguin	26
Farmers' Markets Investments DMND0002606	Refer to the City Manager to initiate improvements and changes to support the Berkeley Farmers' Markets that would address growing public safety and access concerns while enhancing the shopping experience and benefit the markets.	2018-09-25	Public Works		Linda Maio, Kate Harrison, Sophie Hahn, Jesse Arreguin	27
Referral Response: Gender Pay Equity DMND0002496	3. Develop an equal pay certification program for city contractors.	2017-04-04	Office of Economic Development			28
Referral Response: Gender Pay Equity DMND0002453	1. Direct staff to draft an ordinance related to an equal pay vendor preference for city contractors who demonstrate equal pay for male and female employees (gender based on self-identification)	2017-04-04	Finance			29
Accessory Dwelling Unit Ordinance Updates DMND0002603	Refer to the Planning Commission to consider additional elements for Berkeley's Accessory Dwelling Unit Ordinance (BMC 23C.24), on an expedited basis, and refer to the Disaster and Fire Safety Commission bullet point #5, relating to potential obstruction of emergency vehicles, and request that their recommendations be sent directly to the Planning Commission to inform the Planning Commission's review and recommendations. Amendments: Remove the language regarding view protections; Add new #9 on hillside heights measurements where no previous structure exists; Add "and any other solutions" to #5 regarding parking; Include the referral from Item 15 with this referral.	2018-09-13	PLANNING & DEVELOPMENT		Sophie Hahn, Susan Wengraf, Kate Harrison	30

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Referral to the City Manager and the Housing Commission to Consider Creating a Dedicated Revenue Stream from Campus Area Projects to Fund Housing for Homeless and Extremely Low Income Students, and Drafting a Letter Encouraging Exploration of University Funding streams for student housingDMND0002479	Refer to the City Manager and Housing Commission to consider in partnership with the proposed density bonus in the campus area and other policies directed at increasing student housing, creating a dedicated revenue stream to fund housing for homeless and extremely low income students using methods of identifying eligible students based on one or more of the following criteria: EOP, FAFSA, Pell Grant, Work Study qualified, family income or other verifiable status as well as similar categories applicable to graduate students.	2018-01-30	HEALTH, HSG & COMMUNITY SVC		Kriss Worthington, Ben Bartlett	31
Budget Referral: Increasing Safety at San Pablo Park DMND0002960	3. Re-initiate classes for daycare providers who use San Pablo Park out of the Frances Albrier Community Center: Historically, the City provided a variety of classes on safety and recreation for daycare providers who use San Pablo Park. This referral includes re-establishing a series of courses that daycare providers find useful based on gathering their input. One such course requested was sheltering in place in the situation of an active shooter.	2018-11-13	Parks, Recreation & Waterfront		Cheryl Davila	32
Rectify Discrepancy Regarding Inclusionary Units in Live/Work Housing DMND0002602	Refer amendments to the Berkeley Municipal code (Sections 23C.12 and 23E.20.080) to rectify discrepancies over how Live/Work Unit inclusionary requirements are governed, both for rental and owner occupied units, to the Planning Commission.	2018-09-13	PLANNING & DEVELOPMENT		Kate Harrison, Ben Bartlett	33

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Adopt a resolution in support of the Good Food Purchasing Program's core values and join San Francisco, Oakland, Los Angeles and Chicago as one of the first five cities nationwide to become a Good Food Purchasing partner, and refer to the City Manager to incorporate over time the vision and standards of the Good Food Purchasing Program (GFPP) into City of Berkeley food purchasing practices. DMND0003733	Adopt a resolution in support of the Good Food Purchasing Program's core values and join 28 public institutions across 14 U.S. cities, including San Francisco, Oakland, Los Angeles, Chicago, and Washington, D.C. to endorse Good Food Purchasing values, and refer to the City Manager to incorporate over time the vision and standards of the Good Food Purchasing Program (GFPP) into City of Berkeley food purchasing practices.	2019-04-30	CITY MANAGER'S OFFICE	Sophie Hahn	Sophie Hahn, Jesse Arreguin, Cheryl Davila, Rigel Robinson	34
Amending BMC Chapter 9.04: Tax Rate for Non-Medical Cannabis Businesses DMND0002454	3) request that staff explore variable or progressive tax rates based on license types; and	2018-02-13	Finance		Jesse Arreguin	35
Companion Report: The SSBPPE Commission's Proposed Policy to Refrain from Procuring, Selling, and Serving Sugar-Sweetened Beverages DMND0002478	Refer both Item 26a and 26b to the City Manager and request that the City Manager draft an ordinance for consideration by the City Council. Original Comm Recommendation: "...adopt an Ordinance amending the Administrative Code to direct the City of Berkeley departments and City food services contractors to refrain from: 1. Procuring sugar-sweetened beverages with City funds; 2. Selling sugar-sweetened beverages on City property, including in vending machines; and 3. Serving sugar-sweetened beverages at City meetings and events on City property."	2018-03-27	HEALTH, HSG & COMMUNITY SVC			36
Revitalization of the Civic Center Park Fountain DMND0002962	Refer to the City Manager to work with the Turtle Island Fountain Project in developing a plan to revitalize the fountain at Martin Luther King Jr. Civic Center Park and consider this referral as part of the Civic Center Park visioning RFP.	2018-12-04	CITY MANAGER'S OFFICE		Jesse Arreguin, Kate Harrison, Sophie Hahn, Ben Bartlett	37

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Freedom from Domestic Violence as a Human Right Resolution DMND0002446	Adopt the Freedom from Domestic Violence as a Human Right Resolution. City Manager shall prepare a report within the next six (6) months on the policy and practice of City departments on domestic violence, including but not limited to, the Berkeley Police Department, the Berkeley Fire Department, and Health, Housing & Community Services, with respect to the status of domestic violence and the City's work to overcome domestic violence and support survivors. BE IT FURTHER RESOLVED that City departments shall work to incorporate this Resolution into their work.	2018-01-23	CITY MANAGER'S OFFICE			38
Refer the City Manager to Improve the Current Tree Ordinance and Seek Funding Opportunities to Plant More Trees in the City DMND0002923	That the Council refer the City Manager to improve the current tree ordinance to protect more trees, develop policy on street tree/hardscape conflicts, encourage more community initiative and participation in the maintenance and care of our street trees and seek potential funding opportunities to plant more trees in Berkeley and funds to maintain new and existing trees on public property.	2018-11-27	Parks, Recreation & Waterfront		Kriss Worthington, Kate Harrison, Cheryl Davila	39
City Manager Referral to Update City's Municipal Code To Increase Competitiveness of Taxi Industry DMND0002437	That the Council refer to the City Manager to update the City's municipal code sections 9.52.020, 9.52.070, 9.04.020, and 9.04.035 to reflect the following items, in order to increase the competitiveness of our local taxi industry: 3. Allow the annual vehicle inspection to be conducted by either a city employee or an ASI-certified mechanic.; 4. Construct a general policy that would allow taxi stands to operate near newly constructed and existing hotels in the city of Berkeley.; 5. Move the Ashby BART Taxi Stand outside of the BART station to neighboring M.L.K. Jr. Way, in order to increase visibility for taxis.; 6. Extend the exemption of the Low Emission Requirements for vans to taxis due to the unavailability of similarly sized hybrid vehicles.; 7. Extend the validity period of taxi driver ID permits to three years, replacing the current policy of yearly renewals. In addition, all existing permits to January 1, 2018 should perform a net renewal on January 1, 2021.; 8. Waive insurance payments for taxi drivers who must take a leave of absence in case of emergency.; 9. Evaluate the Taxi Driver Association's proposal that the city of Berkeley should change the entire renewal process, including renewal of both physical and mechanical inspections, business licenses, and taxi driver IDs, from one year to three years.	2017-10-17	CITY MANAGER'S OFFICE		Kriss Worthington, Kate Harrison	40

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Referral to the Community Environmental Advisory Commission: Cigarette Butt Pollution Prevention Program in South Berkeley DMND0002448	Refer to the Community Environmental Commission (CEAC) AND THE CITY MANAGER to consider developing a Cigarette Butt Pollution Prevention Program for South Berkeley. Explore the following items: a) Location. Work with the local business associations, business owners, as well as other neighborhood and community organizations to identify key locations for cigarette butt receptacles. b) Operation. Work with local businesses to develop a system for cleanup and disposal of the contents of the receptacles. c) Cost. Identify any one-time costs associated with the program, including purchasing and installation of the receptacles. Identify any costs that should be set aside for maintenance. There should not be regular ongoing costs. CEAC should work with the businesses and neighborhoods to develop a community-based system to facilitate daily operations.	2017-07-11	CITY MANAGER'S OFFICE		Ben Bartlett and Kate Harrison	41
Enable Internal Renovation of a Residence That Does Not Increase the Footprint As an AUP if the Building is an Historic Non-Conforming Use in the Percent of Lot Coverage DMND0002537	Refer to the Planning Commission to enable an AUP for the renovation of an existing residence, rather than a Use Permit, in the following circumstances: 1. The renovation does not increase the percentage of lot coverage; 2. The residence is an pre-existing non-conforming use in the percentage of lot coverage; 3. The renovation does not appear to create an intensification of use; 4. No change to the building envelope.	2018-02-27	PLANNING & DEVELOPMENT		Linda Maio, Susan Wengraf, Lori Droste, Kate Harrison	42

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Budget Referral: Youth Listening Campaign & Citywide Master PlanDMND0002444	Amended to include Youth Commission. In support of the 2020 Vision process and as part of the larger commitment of the City of Berkeley to its young people, we are proposing a planning process that centers the voices and needs of young people, their families and the people who support them day-in and day-out. The process would include: 1) A Listening Campaign that would include focus groups, surveys and one-on-one interviews to identify the experiences of, perspectives of, needs of and barriers for young people, ages 13-24, in securing and maintaining safety and well-being, achieving their goals and dreams, and having positive and supportive relationships with adults in their lives, including the schools and programs they participate in; 2) Use the results of the Listening Campaign to organize assemblies of young people, their families and the programs and providers they are connected to in order to collectively reflect on the results and identify potential services, programs, resources and policies that could respond to their needs, reduce barriers and harms and broaden what is available to support young people; and 3) Use the outcomes from the assembly process and Listening Campaign to partner with city staff in creating a Youth Master Plan.	2017-05-30	CITY MANAGER'S OFFICE		Cheryl Davila, Jesse Arreguin	43
Referral to the City Manager to consider the videotaping of Planning Commission meetings DMND0002823	That the City Council refer to the City Manager to consider ways of videotaping the Planning Commission meetings in the same manner as Zoning Adjustment Board meetings.	2018-10-16	Information Technology		Kriss Worthington, Cheryl Davila	44
Construct Additional Taxi Stands and Relocate One Stand Within the City DMND0002954	That the Council refer to the City Manager the construction of seven taxi stands in total and the relocation of one stand in the City to improve accessibility for pedestrians, create visibility, and increase profits for taxi drivers. These taxi stands should be constructed at the following sites: Two stands at Hotel Shattuck; Two stands at the Doubletree Hotel; Two stands at Telegraph & Bancroft or Durant & Telegraph; and One stand at Bancroft Hotel. In addition, the Ashby BART taxi stand shall be relocated closer to the station entrance on MLK Jr. Way.	2018-11-13	CITY MANAGER'S OFFICE		Kriss Worthington, Cheryl Davila, Sophie Hahn	45

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Referral Response: Modifications to the Zoning Ordinance to Support Small Businesses (Beer/Wine in M Dist)DMND0002913	Refer to staff and the Planning Commission to consider amendments related to beer and wine sales in the M District.	2018-12-04	PLANNING & DEVELOPMENT			46
City Manager Short-Term Referral: To Change Telegraph Avenue Parking Signs to Allow Parking All Times DMND0002949	That the Council refer to the City Manager to eliminate the no parking signs on Telegraph Avenue between Bancroft and Dwight.	2018-11-13	Public Works		Kriss Worthington	47
Business License Tax Renewal ProcedureDMND0002456	Refer to the City Manager to draft an amendment to the Berkeley Municipal Code Title 9 Chapter 9.04.065 to grant a grace period for enforcement of business license requirements for contractors seeking building permits through March 31 of each year, as long as the contractor had an active business license the previous year.	2015-02-24	Finance	Lori Droste	Lori Droste	48
Mitigating Impacts of Outdoor Air Quality on Indoor Air Quality in BerkeleyDMND0002543	Refer the item to the Planning Commission to consider the analyses presented here, and the draft provided in Appendix II, to create new Standard Conditions of Approval (SCA) for new building construction near major sources of air pollution, to achieve an acceptable level of indoor air quality (IAQ) for sensitive receptors.	2017-07-11	PLANNING & DEVELOPMENT			49
Auto Sales in Commercial South Area (C-SA) ZonesDMND0002596	Refer to the Planning Commission and the Adeline Corridor Planning Process to develop an ordinance that would prohibit new auto uses and auto sales in C-SA zones. Moved to Consent Calendar with the request that the Planning Commission consider grandfathering in the existing auto sales uses in case of rebuilding or repairing after catastrophic damage or disaster (that no new permit would be required), and allow the existing uses to update vehicles, equipment, and buildings with upgrades and that help the City achieve its Climate Action Plan goals.	2018-07-10	PLANNING & DEVELOPMENT		Jesse Arreguin, Ben Bartlett, Sophie Hahn	50

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Gender ID - City Records: Adopt definitions and ordinance to use the name, pronoun, and gender marker consistent with individual's gender identity on city documents and public records DMND0002598	In Chapter 13.28.020, adopt definitions of Gender Identity and Gender Expression; and adopt ordinance 13.28.065 requiring City of Berkeley officials, staff, and personnel to record the name, pronoun, and gender marker in accordance with an individual's gender identity - male, female, or nonbinary - on all City of Berkeley documents and records, if distinct from name and sex listed on government identification forms.	2018-07-24	CITY MANAGER'S OFFICE	Kriss Worthington	Kriss Worthington	51
Creating Additional Administrative Powers of Zoning Officer to Grant or Recommend New Permits as Related to Code Enforcement DMND0002545	Refer to the City Manager and Berkeley Planning Commission to explore the creation of a mechanism that would explicitly allow staff new discretionary powers to prevent applicants from being granted new residential permits until they have abated outstanding noncompliance issues or code violations in other buildings they own in Berkeley within a reasonable time frame or taken good faith measures to commence doing so.	2014-09-09	PLANNING & DEVELOPMENT			52
Prohibiting Discrimination on the Basis of Relationship Structure DMND0002425	Refer the proposed language to the City Manager requesting that the City amend Chapter 13.31 as proposed to prohibit discrimination on the basis of relationship structure in regard to Employment, Real Estate Transactions, Business Practices, City Facilities and Services or Education on the Basis of Relationship Structure.	2017-12-19	City Attorney	Linda Maio	Linda Maio	53
Companion Report: Ban on Receipts Made with Bisphenol A (BPA) and Other Phenols DMND0002609	Take no action on the Community Health Commission recommendation to adopt an ordinance to ban the use of thermal paper by 2020 and instead implement a community education effort about methods for reducing exposure to BPA-treated thermal paper. Approved the recommendation with the amendment requesting that staff conduct a survey to determine how many businesses are using receipts with BPA.	2018-09-25	CITY MANAGER'S OFFICE			54
Fuel Station Carbon Dioxide Labels DMND0002426	Adopt items 40.a. and 40.b. directing the City Manager to prepare an ordinance requiring climate change labels at fuel dispensing facilities and submit the draft ordinance to the commissions for review.	2014-11-18	City Attorney			55
Home Share Pilot Program Recommendation DMND0002822	Item 26a moved to the Consent Calendar to refer to the City Manager the possibility of working within existing similar programs such as Safe Home and Ashby Village.	2018-10-16	HEALTH, HSG & COMMUNITY SVC			56

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Create and Implement Additional Sensitivity Training Options for Taxi Drivers DMND0002953	That the Council refer to the City Manager the creation and implementation of one of the following two additional options for sensitivity trainings to allow for more accessibility for new and continuous taxi drivers. Firstly, an online sensitivity training course should be created and implemented in the City's current taxi checklist. Secondly, there should be a designated sensitivity training site readily accessible within the City.	2018-11-13	CITY MANAGER'S OFFICE		Kriss Worthington, Cheryl Davila, Kate Harrison	57
Referral to the Civic Arts Commission and City Manager to Identify All Funds Attributed to FestivalsDMND0002492	Refer to the City Manager to provide a report on the funds being attributed to festivals.	2017-09-12	Office of Economic Development		Kate Harrison, Sophie Hahn, Cheryl Davila	58
Refer to the City Manager's Office and Budget Referral: Second Dwelling Unit/Accessory Dwelling Unit Pilot Program to House the HomelessDMND0002536	Refer to the City Manager's office and the HAC to develop a second dwelling unit/accessory dwelling unit Pilot Project as an additional strategy to provide housing for homeless persons and families.	2017-12-05	PLANNING & DEVELOPMENT	Ben Bartlett	Ben Bartlett	59
Campus-City National Night Out. Revised to be a Referral with no specific date - Revised materials (Supp 1) DMND0002599	Adopting a Resolution to refer the campus-city National Night Out event to the City Manager to help reduce crime in the campus area.	2018-07-24	Police	Kriss Worthington	Kriss Worthington	60
Personal Delivery Service Franchise AgreementsDMND0002587	Referral to the City Manager's Office to develop a program that would enable the City to consider franchise applications for personal delivery service companies involving personal delivery devices.	2017-12-19	Public Works	Ben Bartlett	Ben Bartlett	61
Westbrae Traffic PlanDMND0002586	Refer to the Transportation Commission and City Manager the development of a traffic management plan for the Westbrae Area.	2014-10-21	Public Works	Linda Maio	Linda Maio	62
Dog Owner Education, Cesar Chavez ParkDMND0002505	Request the City Manager to look into the development of a dog owner education program at Cesar Chavez Park as to the designated on-leash and off-leash areas using volunteers who would be eligible for a small stipend. Consider partnering with the Berkeley Humane Society.	2017-04-25	Parks, Recreation & Waterfront	Linda Maio	Linda Maio	63

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank
Expediting Consideration of a Potential \$3 million Grant to Build a Magical Bridge Playground and sending a letter of intent (Continued from April 5, 2016)DMND0002501	Request the City Manager to expedite consideration of a potential \$3 million grant to build a Magical Bridge Playground, and send a letter of intent to the Magical Bridge Foundation.	2016-04-26	Parks, Recreation & Waterfront		Kriss Worthington, Jesse Arreguin	64
Resolution referring the Wildfire App to the City Manager DMND0002600	Adopting a Resolution referring the Wildfire App to City Manager in order for the Berkeley Police Department to provide Berkeley residents with real time updates on their community.	2018-07-24	FIRE & EMERGENCY SERVICES	Kriss Worthington	Kriss Worthington	65
City Manager Referral; Expansion of the GoBerkeley Transportation Program by Installing Streetline Hybrid Smart ParkingDMND0002588	City Manager Referral; Expansion of the GoBerkeley Transportation Program to include the installment of Streetline Hybrid Smart Parking on a non-exclusive basis.	2017-04-04	Public Works	Kriss Worthington	Kriss Worthington	66
Request that the City Manager work with Caltrans to upgrade the intersection at San Pablo and CedarDMND0002585	Request the City Manager analyze the subject intersection and work with Caltrans to make improvements to prevent long back-ups at the intersection of San Pablo and Cedar, particularly focused on the need to create a left-turn lane onto San Pablo heading north.	2015-01-27	Public Works	Linda Maio	Linda Maio	67
Referring the NextDoor app - Revised materials (Supp 2)DMND0002597	Adopting a resolution referring the Nextdoor App to City Manager in order for the Berkeley Police Department to provide Berkeley residents with real time updates about their community.	2018-07-24	FIRE & EMERGENCY SERVICES	Kriss Worthington	Kriss Worthington	68

Marked for Removal	Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsors	Rank	D1	D2	D3	D4	D5	D6	D7	D8	Mayor
NO	Refer to the Planning Commission and Housing Advisory Commission to Research and Recommend Policies to Prevent Displacement and Gentrification of Berkeley Residents of Color and African Americans DMND0003732	Refer to the Planning Commission and Housing Advisory Commission to research and recommend policies to prevent displacement and gentrification of Berkeley residents of color. Recommended policies should include real solutions. The Commission should do the following: - Develop a policy to address the erosion of People of Color (POC), including the African American sector of our Berkeley society. - Develop rules and regulations to halt the loss of People of Color including the African American communities. - Develop a "right to return" for Berkeley's People of Color including the African American communities who have been displaced by these economic and social developments, especially those who continue to be employed in our City, even after having to relocate beyond our boundaries. - Solicit expert and lived experience testimonies regarding displacement and gentrification. - Recommend alternatives to prevent displacement and gentrification of our valued Berkeley citizens of color and African Americans. Hold public workshops on the subject.	2019-04-30	PLANNING & DEVELOPMENT	Cheryl Davila	Cheryl Davila, Ben Bartlett, Kate Harrison	1	0	5	5	4	4	3	5	0	4
NO	Missing Middle Housing Report DMND0003730	Refer to the City Manager to prepare a report to the Council of examining methods, including potential revisions to the zoning code, that may foster a broader range housing types across Berkeley, particularly missing middle housing types (duplexes, triplexes/fourplexes, courtyard apartments, bungalow courts, townhouses, etc.), in areas with access to essential components of livability like parks, schools, employment, transit, and other services. Given the range of requests included in this referral, it is expected that responding to the referral will require a combination of field research, consultation with design professionals and other cities and agencies, and community outreach and engagement. Council requests that staff initiate this work as soon as possible.	2019-04-23	PLANNING & DEVELOPMENT	Lori Droste	Lori Droste, Ben Bartlett, Rigel Robinson, Rashi Kesarwani	2	5	0	5	0	0	2	5	5	3
NO	Non-Criminal Options for Enforcement of Sidewalk Regulations DMND0002821	Refer to the City Manager the development of non-criminal options for the enforcement of Berkeley laws and regulations related to use of public space that: Reduce, delay or, if possible, eliminate criminal penalties; Offer positive alternatives; and Ensure that the City has effective tools for enforcement of laws and regulations. While ensuring effective enforcement, options should delay or avoid pursuing infractions and misdemeanors and provide options to cure violations through positive actions such as mandated and verified community service, education, or participation in social service programs.	2018-10-16	CITY MANAGER'S OFFICE		Jesse Arreguin, Sophie Hahn, Linda Maio, Susan Wengraf	3	2	3	5	5	5	4	0	0	5

NO	Refer to the City Manager and the Housing Advisory Commission to Consider Reforming the Affordable Housing Mitigation Fee DMND0003729	Refer to the City Manager, the Planning Commission, and the Housing Advisory Commission to consider possible reforms to the Affordable Housing Mitigation Fee, including adopting a per-square-foot fee structure, potentially on a geographic basis.	2019-04-23	PLANNING & DEVELOPMENT	Rigel Robinson	Rigel Robinson, Sophie Hahn, Jesse Arreguin, Lori Droste	4	2	0	4	3	4	5	5	0	4
NO	Short-Term Referral to City Manager and Office of Energy and Sustainable Development to Draft Ordinance Amending Berkeley Municipal Code Chapter 7.52, Reducing Tax Imposed for Qualifying Electrification, Energy Efficiency and Water Conservation Retrofits DMND0002891	Short-Term Referral to City Manager and Office of Energy and Sustainable Development to Draft Ordinance Amending Berkeley Municipal Code Chapter 7.52, Reducing Tax Imposed for Qualifying Electrification, Energy Efficiency and Water Conservation Retrofits	2018-11-27	PLANNING & DEVELOPMENT		Kate Harrison, Cheryl Davila	5	0	5	3	5	5	0	4	0	4
NO	Referral to Planning Commission: Guiding Development on San Pablo Avenue DMND0002541	Refer to the Planning Commission the development of a Plan to guide development on San Pablo Avenue.	2015-07-14	PLANNING & DEVELOPMENT	Linda Maio	Linda Maio	6	5	5	2	0	4	4	0	0	3
NO	Paid Family Leave Policy in Berkeley to Supplement California Paid Family Leave Program DMND0003731	That the City Council adopt this policy and refer to the City Manager and City Attorney to amend the proposed ordinance based on the recommendations of the Paid Family Leave (PFL) Subcommittee and to conform to legal and code consistency requirements.	2019-04-23	Human Resources		Ben Bartlett, Sophie Hahn, Kate Harrison, Cheryl Davila	7	0	3	4	5	3	3	4	0	4
NO	Referral to Planning Commission to Provide Ordinance Language for the Creation of Junior ADUs DMND0002539	Refer to the Planning Commission to provide ordinance language for the creation of Junior ADUs and return to City Council for adoption.	2017-05-02	PLANNING & DEVELOPMENT	Susan Wengraf	Susan Wengraf	8	4	0	3	0	5	5	4	0	3
NO	Referral: Report on Public Realm Pedestrianization Opportunities [Transportation Commission] DMND0003734	Refer to the Transportation Commission to generate a report on potential public realm pedestrianization opportunities in Berkeley.	2019-04-30	Public Works	Rigel Robinson	Rigel Robinson, Sophie Hahn	9	0	0	4	4	4	4	5	0	4
NO	Referral to the City Manager and Planning Commission: Update BMC Chapter 22.16 Development Agreement Procedures DMND0002824	Refer to the City Manager and Planning Commission to review and update the Berkeley Municipal Code Chapter 22.16 Development Agreement Procedures to create a streamlined process that maximizes community benefits and conforms to State law.	2018-10-30	PLANNING & DEVELOPMENT		Sophie Hahn, Lori Droste, Kate Harrison	10	0	0	5	5	5	5	0	0	5

NO	Vitality of University AvenueDMND0002499	Refer to the City Manager and Economic Development to analyze storefront vacancies on University Avenue and make recommendations on how to create a more vibrant streetscape on our main boulevard.	2017-07-11	Office of Economic Development		Linda Maio, Cheryl Davila, Kate Harrison	11	0	3	3	5	4	0	4	0	4
NO	Health Equity & Innovation DistrictDMND0002480	Referral to the Planning Commission, the Community Health Commission, the Commission on Aging, and the City Manager to establish a Health Equity & Innovation District (HID). The goal of the HID is to reduce chronic racial health disparities and improve the overall public health strategy of Berkeley by fostering innovations in healthcare delivery, improving resiliency, and strengthening the integration of health services and systems. The HID is intended to draw investment and grant opportunities, as well as to explore the expansion of scope of practice for medical providers.	2018-03-27	HEALTH, HSG & COMMUNITY SVC		Ben Bartlett, Sophie Hahn, Jesse Arreguin	12	0	2	5	4	4	3	0	0	5
NO	Referral to City Manager to look into establishing a Berkeley Fair Chance Ordinance, Banning the Box in Housing and Renting to Mitigate Discrimination Against Formerly Incarcerated People DMND0002944	Referral to the City Manager and 4x4 Committee to look into banning the box for housing and rental units I. Preclude housing providers from taking adverse actions against tenants who were formerly incarcerated. II. Allow a tenant to submit a complaint to the proper City agency if a tenant suspects that their landlord has violated this ordinance. III. Impose appropriate and proportionate penalties on housing providers that violate the ordinance.	2018-10-30	CITY MANAGER'S OFFICE		Kriss Worthington, Cheryl Davila, Ben Bartlett, Jesse Arreguin	13	1	5	5	0	0	0	4	0	5
NO	Solano Avenue Economic Development StudyDMND0002500	Refer to the City Manager to undertake a comprehensive study of the Solano Avenue Commercial District, to provide baseline information for future strategic planning and business development and initiatives that will result in increased tax revenues for the City of Berkeley, and to report to the Council on a priority basis, at an upcoming worksession.	2017-04-25	Office of Economic Development	Sophie Hahn	Sophie Hahn	14	0	0	4	4	5	5	0	0	5
NO	Item E - Short-Term Referral to the Planning Commission and Design Review Committee to Research and Draft an Urban Forestry Ordinance Requiring Tree Planting Upon Completion of New Residential Construction and Certain AlterationsDMND0002969	Six-month referral to the Planning Commission to research and draft an Urban Forestry Ordinance requiring tree planting upon completion of new construction, excluding single-family homes and ADUs, as well as construction in High Hazard Fire Zones. The Planning Commission should consider the following: • Appropriate tree planting requirements for new construction, with the goal of increasing the tree canopy in Berkeley. • Appropriate species requirements. • Establishing a Tree Planting Fund to support increased tree planting throughout Berkeley.	2018-12-11	PLANNING & DEVELOPMENT		Cheryl Davila, Kate Harrison	15	0	5	3	5	3	1	0	0	4

NO	Creation and Adoption of a Transit Streets Cooperative Agreement with the Alameda-Contra Costa (AC) Transit DistrictDMND0002592	Refer to the City Manager the Creation and Adoption of a Transit Streets Cooperative Agreement with the Alameda-Contra Costa (AC) Transit District.	2017-04-04	Public Works	Sophie Hahn	Sophie Hahn	16	0	0	2	5	5	2	5	0	2
NO	Prioritizing Pedestrians at IntersectionsDMND0002584	Refer to the City Manager and the Transportation Commission the development of policies to improve the pedestrian crossing experience and reduce pedestrian wait times at intersections with "beg buttons," potentially by activating pedestrian crossing signaling with every cycle (as opposed to the current situation, which only activates crossing signals when a button is pushed). Consider the development of a pedestrian-driven intersection improvement process to address signaling and timing inadequacies.	2017-05-16	Public Works		Lori Droste, Susan Wengraf, Ben Bartlett	17	0	0	4	0	0	5	5	0	5
NO	Consideration of Accessibility in Accessory Dwelling Units DMND0002601	The Commission on Disability is recommending that the Council, by resolution if needed, include input from the disability community, accessibility experts, and other related stakeholders, prior to finalization of the Accessory Dwelling Unit ordinance amendment process. We would like the Council to include special considerations for creating Accessory Dwelling Units that are visitable and accessible when possible, and consider incentives for accessibility. Changes in the Accessory Dwelling Unit ordinance represents an opportunity for increased accessible housing in Berkeley, with potential benefits to homeowners and future residents.	2018-09-13	PLANNING & DEVELOPMENT			18	0	3	1	5	5	2	0	0	2
NO	City Manager Referral: Improving the City's Elevator OrdinanceDMND0002550	Referral to the City Manager and Commission on Disability to improve the City's Elevator Ordinance by addressing the concerns of the disabled community.	2018-03-13	PLANNING & DEVELOPMENT		Kriss Worthington, Linda Maio, Sophie Hahn, Kate Harrison	19	0	3	4	0	0	3	4	0	4
NO	Install 4-Way Stop at Gilman Street and Peralta AvenueDMND0002576	Request to the City Manager to install a 4-way Stop at Gilman Street and Peralta Avenue.	2017-05-16	Public Works	Linda Maio	Linda Maio	20	3	3	2	0	0	2	0	0	3
NO	Referral to City Manager to address the conversion of Not Available To Rent rental units to unregistered short term rentals and unregistered medium term rentals from 15 to 30 days DMND0002831	Referral to City Manager to address the apparent conversion of Not Available To Rent rental units to unregistered Short Term Rentals and unregistered medium term rentals from 15 to 30 days. Refer to Planning Department Permit Service Center, Code Enforcement, Finance Department, Rent Stabilization Board, and Host Compliance, to comprehensively review whether units that are not available for rent (NAR) are compliant with Rent Board Regulations, and short-term rental (STR) regulations.	2018-10-30	CITY MANAGER'S OFFICE		Kriss Worthington, Kate Harrison	21	0	3	3	5	3	0	0	0	4

NO	Street Sweeping Improvement PlanDMND0002583	Refer to the City Manager, Public Works commission, and Zero Waste commission to develop a new strategy to ensure that street sweeping is not obstructed by waste/recycling pick-up. In addition to being unsightly, without proper street sweeping, trash and debris are more likely to go into the stormwater drains. Specifically 1. Staff should provide a map of streets in which sweeping days and waste/recycling pickup coincide to better understand where and when this problem occurs; and 2. Staff and Commissions should return to Council with a proposed solution including, but not limited to, rescheduling street sweeping and waste/recycling pickups to ensure that both services do not occur on the same day.	2018-03-27	Public Works		Lori Droste, Jesse Arreguin	22	1	0	4	5	3	0	0	0	0	4
YES	Referring to City Manager to Draft an Ordinance Amending Berkeley Municipal Code Chapter 12.92 to Specify the Time Period after which Buildings Containing Vacant Commercial Units Meet a Condition of Unlawful NuisanceDMND0002835	Refer City Manager to draft an ordinance amending Berkeley Municipal Code Chapter 12.92 to specify the time period after which buildings containing vacant commercial units meet a condition of unlawful nuisance.	2018-10-30	Office of Economic Development		Cheryl Davila, Kate Harrison	23	0	3	4	0	0	0	5	0	0	4
NO	Encouraging Long-Term Tenant StabilityDMND0002887	Facilitate the ability of long-term tenants to purchase their residence by referring to the City Manager to amend BMC 21.28.080 as it pertains to the Affordable Housing Mitigation fee as follows: If the property contains 4 units or fewer, the affordable housing mitigation fee for a unit that is and has been occupied by an owner as his or her principal place of residence for at least 5 consecutive years immediately prior to the date of conversion or sale, including as a tenant in that unit immediately prior to ownership, shall be reduced by 50 percent.	2018-11-27	PLANNING & DEVELOPMENT		Linda Maio, Lori Droste, Kate Harrison, Sophie Hahn	24	0	0	4	4	5	2	0	0	0	3
NO	Use of Gender Neutral Language in City Documents DMND0003695	Refer to the City Manager to: 1. Develop and return to Council with a procedural and financial plan to modify all appropriate City forms to include an optional field for personal gender pronouns (she/her, he/him, they/them, and space to specify other). 2. Develop and return to Council with a procedural and financial plan to revise the Berkeley Municipal Code to replace all instances of gendered pronouns with the singular "they," and amend Sections 1.04.020, 4.36.110, 4.38.110, 4.39.110, and 11.08.050 regarding grammatical interpretation to indicate that whenever a gender neutral personal pronoun is used, it shall be deemed to include the feminine and masculine also.	2019-03-12	City Manager	Rigel Robinson	Rigel Robinson, Cheryl Davila, Ben Bartlett, Lori Droste	25	0	2	3	3	0	0	5	0	0	3

NO	Refer to the City Manager to add a condition to Zoning Board Approved permits to bring attention to the Pay Transparency policy to project applicants, and consider these Pay Transparency Ordinance amendments DMND0002910	That the Council refer to the City Manager to add a condition to Zoning Board Approved permits in order to bring attention to the Pay Transparency policy to project applicants, and consideration of amendments to the Pay Transparency Ordinance.	2018-11-27	PLANNING & DEVELOPMENT		Kriss Worthington, Jesse Arreguin	26	3	0	3	0	0	2	0	0	4
NO	Farmers' Markets Investments DMND0002606	Refer to the City Manager to initiate improvements and changes to support the Berkeley Farmers' Markets that would address growing public safety and access concerns while enhancing the shopping experience and benefit the markets.	2018-09-25	Public Works		Linda Maio, Kate Harrison, Sophie Hahn, Jesse Arreguin	27	0	0	3	4	4	3	0	0	3
NO	Referral Response: Gender Pay Equity DMND0002496	3. Develop an equal pay certification program for city contractors.	2017-04-04	Office of Economic Development			28	0	0	4	0	0	5	4	0	3
NO	Referral Response: Gender Pay Equity DMND0002453	1. Direct staff to draft an ordinance related to an equal pay vendor preference for city contractors who demonstrate equal pay for male and female employees (gender based on self-identification)	2017-04-04	Finance			29	0	3	3	0	0	5	0	0	4
NO	Accessory Dwelling Unit Ordinance Updates DMND0002603	Refer to the Planning Commission to consider additional elements for Berkeley's Accessory Dwelling Unit Ordinance (BMC 23C.24), on an expedited basis, and refer to the Disaster and Fire Safety Commission bullet point #5, relating to potential obstruction of emergency vehicles, and request that their recommendations be sent directly to the Planning Commission to inform the Planning Commission's review and recommendations. Amendments: Remove the language regarding view protections; Add new #9 on hillside heights measurements where no previous structure exists; Add "and any other solutions" to #5 regarding parking; Include the referral from Item 15 with this referral.	2018-09-13	PLANNING & DEVELOPMENT		Sophie Hahn, Susan Wengraf, Kate Harrison	30	0	0	3	0	5	5	0	0	3
NO	Referral to the City Manager and the Housing Commission to Consider Creating a Dedicated Revenue Stream from Campus Area Projects to Fund Housing for Homeless and Extremely Low Income Students, and Drafting a Letter Encouraging Exploration of University Funding streams for student housing DMND0002479	Refer to the City Manager and Housing Commission to consider in partnership with the proposed density bonus in the campus area and other policies directed at increasing student housing, creating a dedicated revenue stream to fund housing for homeless and extremely low income students using methods of identifying eligible students based on one or more of the following criteria: EOP, FAFSA, Pell Grant, Work Study qualified, family income or other verifiable status as well as similar categories applicable to graduate students.	2018-01-30	HEALTH, HSG & COMMUNITY SVC		Kriss Worthington, Ben Bartlett	31	0	2	4	0	0	0	5	0	4

NO	Budget Referral: Increasing Safety at San Pablo Park DMND0002960	3. Re-initiate classes for daycare providers who use San Pablo Park out of the Frances Albrier Community Center: Historically, the City provided a variety of classes on safety and recreation for daycare providers who use San Pablo Park. This referral includes re-establishing a series of courses that daycare providers find useful based on gathering their input. One such course requested was sheltering in place in the situation of an active shooter.	2018-11-13	Parks, Recreation & Waterfront		Cheryl Davila	32	0	4	2	3	3	0	0	0	2
NO	Rectify Discrepancy Regarding Inclusionary Units in Live/Work Housing DMND0002602	Refer amendments to the Berkeley Municipal code (Sections 23C.12 and 23E.20.080) to rectify discrepancies over how Live/Work Unit inclusionary requirements are governed, both for rental and owner occupied units, to the Planning Commission.	2018-09-13	PLANNING & DEVELOPMENT		Kate Harrison, Ben Bartlett	33	0	0	2	3	5	3	0	0	2
NO	Adopt a resolution in support of the Good Food Purchasing Program's core values and join San Francisco, Oakland, Los Angeles and Chicago as one of the first five cities nationwide to become a Good Food Purchasing partner, and refer to the City Manager to incorporate over time the vision and standards of the Good Food Purchasing Program (GFPP) into City of Berkeley food purchasing practices. DMND0003733	Adopt a resolution in support of the Good Food Purchasing Program's core values and join 28 public institutions across 14 U.S. cities, including San Francisco, Oakland, Los Angeles, Chicago, and Washington, D.C. to endorse Good Food Purchasing values, and refer to the City Manager to incorporate over time the vision and standards of the Good Food Purchasing Program (GFPP) into City of Berkeley food purchasing practices.	2019-04-30	CITY MANAGER'S OFFICE	Sophie Hahn	Sophie Hahn, Jesse Arreguin, Cheryl Davila, Rigel Robinson	34	0	3	2	0	4	3	0	0	2
YES	Amending BMC Chapter 9.04: Tax Rate for Non-Medical Cannabis Businesses DMND0002454	3) request that staff explore variable or progressive tax rates based on license types; and	2018-02-13	Finance		Jesse Arreguin	35	0	3	1	0	0	4	4	0	0
NO	Companion Report: The SSBPPE Commission's Proposed Policy to Refrain from Procuring, Selling, and Serving Sugar-Sweetened Beverages DMND0002478	Refer both Item 26a and 26b to the City Manager and request that the City Manager draft an ordinance for consideration by the City Council. Original Comm Recommendation: "...adopt an Ordinance amending the Administrative Code to direct the City of Berkeley departments and City food services contractors to refrain from: 1. Procuring sugar-sweetened beverages with City funds; 2. Selling sugar-sweetened beverages on City property, including in vending machines; and 3. Serving sugar-sweetened beverages at City meetings and events on City property."	2018-03-27	HEALTH, HSG & COMMUNITY SVC			36	0	3	1	0	0	3	4	0	1
NO	Revitalization of the Civic Center Park Fountain DMND0002962	Refer to the City Manager to work with the Turtle Island Fountain Project in developing a plan to revitalize the fountain at Martin Luther King Jr. Civic Center Park and consider this referral as part of the Civic Center Park visioning RFP.	2018-12-04	CITY MANAGER'S OFFICE		Jesse Arreguin, Kate Harrison, Sophie Hahn, Ben Bartlett	37	0	0	2	4	4	0	0	0	4

NO	Freedom from Domestic Violence as a Human Right Resolution DMND0002446	Adopt the Freedom from Domestic Violence as a Human Right Resolution. City Manager shall prepare a report within the next six (6) months on the policy and practice of City departments on domestic violence, including but not limited to, the Berkeley Police Department, the Berkeley Fire Department, and Health, Housing & Community Services, with respect to the status of domestic violence and the City's work to overcome domestic violence and support survivors. BE IT FURTHER RESOLVED that City departments shall work to incorporate this Resolution into their work.	2018-01-23	CITY MANAGER'S OFFICE			38	0	3	4	0	0	3	0	0	3
NO	Refer the City Manager to Improve the Current Tree Ordinance and Seek Funding Opportunities to Plant More Trees in the City DMND0002923	That the Council refer the City Manager to improve the current tree ordinance to protect more trees, develop policy on street tree/hardscape conflicts, encourage more community initiative and participation in the maintenance and care of our street trees and seek potential funding opportunities to plant more trees in Berkeley and funds to maintain new and existing trees on public property.	2018-11-27	Parks, Recreation & Waterfront		Kriss Worthington, Kate Harrison, Cheryl Davila	39	0	4	3	0	0	2	0	0	3
NO	City Manager Referral to Update City's Municipal Code To Increase Competitiveness of Taxi Industry DMND0002437	That the Council refer to the City Manager to update the City's municipal code sections 9.52.020, 9.52.070, 9.04.020, and 9.04.035 to reflect the following items, in order to increase the competitiveness of our local taxi industry: 3. Allow the annual vehicle inspection to be conducted by either a city employee or an ASI-certified mechanic.; 4. Construct a general policy that would allow taxi stands to operate near newly constructed and existing hotels in the city of Berkeley.; 5. Move the Ashby BART Taxi Stand outside of the BART station to neighboring M.L.K. Jr. Way, in order to increase visibility for taxis.; 6. Extend the exemption of the Low Emission Requirements for vans to taxis due to the unavailability of similarly sized hybrid vehicles.; 7. Extend the validity period of taxi driver ID permits to three years, replacing the current policy of yearly renewals. In addition, all existing permits to January 1, 2018 should perform a net renewal on January 1, 2021.; 8. Waive insurance payments for taxi drivers who must take a leave of absence in case of emergency.; 9. Evaluate the Taxi Driver Association's proposal that the city of Berkeley should change the entire renewal process, including renewal of both physical and mechanical inspections, business licenses, and taxi driver IDs, from one year to three years.	2017-10-17	CITY MANAGER'S OFFICE		Kriss Worthington, Kate Harrison	40	0	3	2	0	4	0	0	0	3

NO	Referral to the Community Environmental Advisory Commission: Cigarette Butt Pollution Prevention Program in South Berkeley DMND0002448	Refer to the Community Environmental Commission (CEAC) AND THE CITY MANAGER to consider developing a Cigarette Butt Pollution Prevention Program for South Berkeley. Explore the following items: a) Location. Work with the local business associations, business owners, as well as other neighborhood and community organizations to identify key locations for cigarette butt receptacles. b) Operation. Work with local businesses to develop a system for cleanup and disposal of the contents of the receptacles. c) Cost. Identify any one-time costs associated with the program, including purchasing and installation of the receptacles. Identify any costs that should be set aside for maintenance. There should not be regular ongoing costs. CEAC should work with the businesses and neighborhoods to develop a community-based system to facilitate daily operations.	2017-07-11	CITY MANAGER'S OFFICE	Ben Bartlett and Kate Harrison	41	0	2	5	0	3	0	0	0	2
NO	Enable Internal Renovation of a Residence That Does Not Increase the Footprint As an AUP if the Building is an Historic Non-Conforming Use in the Percent of Lot Coverage DMND0002537	Refer to the Planning Commission to enable an AUP for the renovation of an existing residence, rather than a Use Permit, in the following circumstances: 1. The renovation does not increase the percentage of lot coverage; 2. The residence is an pre-existing non-conforming use in the percentage of lot coverage; 3. The renovation does not appear to create an intensification of use; 4. No change to the building envelope.	2018-02-27	PLANNING & DEVELOPMENT	Linda Maio, Susan Wengraf, Lori Droste, Kate Harrison	42	0	0	4	0	0	5	0	0	3
NO	Budget Referral: Youth Listening Campaign & Citywide Master Plan DMND0002444	Amended to include Youth Commission. In support of the 2020 Vision process and as part of the larger commitment of the City of Berkeley to its young people, we are proposing a planning process that centers the voices and needs of young people, their families and the people who support them day-in and day-out. The process would include: 1) A Listening Campaign that would include focus groups, surveys and one-on-one interviews to identify the experiences of, perspectives of, needs of and barriers for young people, ages 13-24, in securing and maintaining safety and well-being, achieving their goals and dreams, and having positive and supportive relationships with adults in their lives, including the schools and programs they participate in; 2) Use the results of the Listening Campaign to organize assemblies of young people, their families and the programs and providers they are connected to in order to collectively reflect on the results and identify potential services, programs, resources and policies that could respond to their needs, reduce barriers and harms and broaden what is available to support young people; and 3) Use the outcomes from the assembly process and Listening Campaign to partner with city staff in creating a Youth Master Plan.	2017-05-30	CITY MANAGER'S OFFICE	Cheryl Davila, Jesse Arreguin	43	0	5	1	0	0	2	0	0	1
NO	Referral to the City Manager to consider the videotaping of Planning Commission meetings DMND0002823	That the City Council refer to the City Manager to consider ways of videotaping the Planning Commission meetings in the same manner as Zoning Adjustment Board meetings.	2018-10-16	Information Technology	Kriss Worthington, Cheryl Davila	44	0	4	3	0	0	0	0	0	3

NO	Construct Additional Taxi Stands and Relocate One Stand Within the City DMND0002954	That the Council refer to the City Manager the construction of seven taxi stands in total and the relocation of one stand in the City to improve accessibility for pedestrians, create visibility, and increase profits for taxi drivers. These taxi stands should be constructed at the following sites: Two stands at Hotel Shattuck; Two stands at the Doubletree Hotel; Two stands at Telegraph & Bancroft or Durant & Telegraph; and One stand at Bancroft Hotel. In addition, the Ashby BART taxi stand shall be relocated closer to the station entrance on MLK Jr. Way.	2018-11-13	CITY MANAGER'S OFFICE		Kriss Worthington, Cheryl Davila, Sophie Hahn	45	0	3	0	0	4	0	0	0	2
NO	Referral Response: Modifications to the Zoning Ordinance to Support Small Businesses (Beer/Wine in M Dist)DMND0002913	Refer to staff and the Planning Commission to consider amendments related to beer and wine sales in the M District.	2018-12-04	PLANNING & DEVELOPMENT			46	0	0	3	0	0	5	0	0	2
NO	City Manager Short-Term Referral: To Change Telegraph Avenue Parking Signs to Allow Parking All Times DMND0002949	That the Council refer to the City Manager to eliminate the no parking signs on Telegraph Avenue between Bancroft and Dwight.	2018-11-13	Public Works		Kriss Worthington	47	0	0	1	0	0	0	4	0	3
YES	Business License Tax Renewal ProcedureDMND0002456	Refer to the City Manager to draft an amendment to the Berkeley Municipal Code Title 9 Chapter 9.04.065 to grant a grace period for enforcement of business license requirements for contractors seeking building permits through March 31 of each year, as long as the contractor had an active business license the previous year.	2015-02-24	Finance	Lori Droste	Lori Droste	48	0	0	3	0	0	5	0	0	1
NO	Mitigating Impacts of Outdoor Air Quality on Indoor Air Quality in BerkeleyDMND0002543	Refer the item to the Planning Commission to consider the analyses presented here, and the draft provided in Appendix II, to create new Standard Conditions of Approval (SCA) for new building construction near major sources of air pollution, to achieve an acceptable level of indoor air quality (IAQ) for sensitive receptors.	2017-07-11	PLANNING & DEVELOPMENT			49	0	0	4	2	0	1	0	0	2
NO	Auto Sales in Commercial South Area (C-SA) ZonesDMND0002596	Refer to the Planning Commission and the Adeline Corridor Planning Process to develop an ordinance that would prohibit new auto uses and auto sales in C-SA zones. Moved to Consent Calendar with the request that the Planning Commission consider grandfathering in the existing auto sales uses in case of rebuilding or repairing after catastrophic damage or disaster (that no new permit would be required), and allow the existing uses to update vehicles, equipment, and buildings with upgrades and that help the City achieve its Climate Action Plan goals.	2018-07-10	PLANNING & DEVELOPMENT		Jesse Arreguin, Ben Bartlett, Sophie Hahn	50	0	0	4	0	0	2	0	0	4
NO	Gender ID - City Records: Adopt definitions and ordinance to use the name, pronoun, and gender marker consistent with individual's gender identity on city documents and public records DMND0002598	In Chapter 13.28.020, adopt definitions of Gender Identity and Gender Expression; and adopt ordinance 13.28.065 requiring City of Berkeley officials, staff, and personnel to record the name, pronoun, and gender marker in accordance with an individual's gender identity - male, female, or nonbinary - on all City of Berkeley documents and records, if distinct from name and sex listed on government identification forms.	2018-07-24	CITY MANAGER'S OFFICE	Kriss Worthington	Kriss Worthington	51	0	0	4	0	0	2	0	0	4

NO	Creating Additional Administrative Powers of Zoning Officer to Grant or Recommend New Permits as Related to Code Enforcement DMND0002545	Refer to the City Manager and Berkeley Planning Commission to explore the creation of a mechanism that would explicitly allow staff new discretionary powers to prevent applicants from being granted new residential permits until they have abated outstanding noncompliance issues or code violations in other buildings they own in Berkeley within a reasonable time frame or taken good faith measures to commence doing so.	2014-09-09	PLANNING & DEVELOPMENT			52	0	0	1	4	0	2	0	0	0
YES	Prohibiting Discrimination on the Basis of Relationship Structure DMND0002425	Refer the proposed language to the City Manager requesting that the City amend Chapter 13.31 as proposed to prohibit discrimination on the basis of relationship structure in regard to Employment, Real Estate Transactions, Business Practices, City Facilities and Services or Education on the Basis of Relationship Structure.	2017-12-19	City Attorney	Linda Maio	Linda Maio	53	0	0	1	3	0	2	0	0	1
NO	Companion Report: Ban on Receipts Made with Bisphenol A (BPA) and Other Phenols DMND0002609	Take no action on the Community Health Commission recommendation to adopt an ordinance to ban the use of thermal paper by 2020 and instead implement a community education effort about methods for reducing exposure to BPA-treated thermal paper. Approved the recommendation with the amendment requesting that staff conduct a survey to determine how many businesses are using receipts with BPA.	2018-09-25	CITY MANAGER'S OFFICE			54	0	0	3	3	0	1	0	0	0
NO	Fuel Station Carbon Dioxide Labels DMND0002426	Adopt items 40.a. and 40.b. directing the City Manager to prepare an ordinance requiring climate change labels at fuel dispensing facilities and submit the draft ordinance to the commissions for review.	2014-11-18	City Attorney			55	0	3	1	0	0	2	0	0	0
NO	Home Share Pilot Program Recommendation DMND0002822	Item 26a moved to the Consent Calendar to refer to the City Manager the possibility of working within existing similar programs such as Safe Home and Ashby Village.	2018-10-16	HEALTH, HSG & COMMUNITY SVC			56	1	0	2	0	0	0	0	0	1
NO	Create and Implement Additional Sensitivity Training Options for Taxi Drivers DMND0002953	That the Council refer to the City Manager the creation and implementation of one of the following two additional options for sensitivity trainings to allow for more accessibility for new and continuous taxi drivers. Firstly, an online sensitivity training course should be created and implemented in the City's current taxi checklist. Secondly, there should be a designated sensitivity training site readily accessible within the City.	2018-11-13	CITY MANAGER'S OFFICE		Kriss Worthington, Cheryl Davila, Kate Harrison	57	0	3	1	0	0	0	0	0	0
YES	Referral to the Civic Arts Commission and City Manager to Identify All Funds Attributed to Festivals DMND0002492	Refer to the City Manager to provide a report on the funds being attributed to festivals.	2017-09-12	Office of Economic Development		Kate Harrison, Sophie Hahn, Cheryl Davila	58	0	3	1	0	0	0	0	0	0
NO	Refer to the City Manager's Office and Budget Referral: Second Dwelling Unit/Accessory Dwelling Unit Pilot Program to House the Homeless DMND0002536	Refer to the City Manager's office and the HAC to develop a second dwelling unit/accessory dwelling unit Pilot Project as an additional strategy to provide housing for homeless persons and families.	2017-12-05	PLANNING & DEVELOPMENT	Ben Bartlett	Ben Bartlett	59	0	0	2	0	0	2	0	0	0

NO	Campus-City National Night Out. Revised to be a Referral with no specific date - Revised materials (Supp 1) DMND0002599	Adopting a Resolution to refer the campus-city National Night Out event to the City Manager to help reduce crime in the campus area.	2018-07-24	Police	Kriss Worthington	Kriss Worthington	60	0	0	1	0	0	0	0	0	3
NO	Personal Delivery Service Franchise Agreements DMND0002587	Referral to the City Manager's Office to develop a program that would enable the City to consider franchise applications for personal delivery service companies involving personal delivery devices.	2017-12-19	Public Works	Ben Bartlett	Ben Bartlett	61	0	0	2	0	0	0	0	0	1
YES	Westbrae Traffic Plan DMND0002586	Refer to the Transportation Commission and City Manager the development of a traffic management plan for the Westbrae Area.	2014-10-21	Public Works	Linda Maio	Linda Maio	62	0	0	1	0	0	0	0	0	1
YES	Dog Owner Education, Cesar Chavez Park DMND0002505	Request the City Manager to look into the development of a dog owner education program at Cesar Chavez Park as to the designated on-leash and off-leash areas using volunteers who would be eligible for a small stipend. Consider partnering with the Berkeley Humane Society.	2017-04-25	Parks, Recreation & Waterfront	Linda Maio	Linda Maio	63	0	0	1	0	0	0	0	0	1
NO	Expediting Consideration of a Potential \$3 million Grant to Build a Magical Bridge Playground and sending a letter of intent (Continued from April 5, 2016) DMND0002501	Request the City Manager to expedite consideration of a potential \$3 million grant to build a Magical Bridge Playground, and send a letter of intent to the Magical Bridge Foundation.	2016-04-26	Parks, Recreation & Waterfront		Kriss Worthington, Jesse Arreguin	64	0	0	1	0	0	0	0	0	0
NO	Resolution referring the Wildfire App to the City Manager DMND0002600	Adopting a Resolution referring the Wildfire App to City Manager in order for the Berkeley Police Department to provide Berkeley residents with real time updates on their community.	2018-07-24	FIRE & EMERGENCY SERVICES	Kriss Worthington	Kriss Worthington	65	0	0	1	0	0	0	0	0	0
YES	City Manager Referral; Expansion of the GoBerkeley Transportation Program by Installing Streetline Hybrid Smart Parking DMND0002588	City Manager Referral; Expansion of the GoBerkeley Transportation Program to include the installment of Streetline Hybrid Smart Parking on a non-exclusive basis.	2017-04-04	Public Works	Kriss Worthington	Kriss Worthington	66	0	0	0	0	0	0	0	0	0
YES	Request that the City Manager work with Caltrans to upgrade the intersection at San Pablo and Cedar DMND0002585	Request the City Manager analyze the subject intersection and work with Caltrans to make improvements to prevent long back-ups at the intersection of San Pablo and Cedar, particularly focused on the need to create a left-turn lane onto San Pablo heading north.	2015-01-27	Public Works	Linda Maio	Linda Maio	67	0	0	0	0	0	0	0	0	0
NO	Referring the NextDoor app - Revised materials (Supp 2) DMND0002597	Adopting a resolution referring the Nextdoor App to City Manager in order for the Berkeley Police Department to provide Berkeley residents with real time updates about their community.	2018-07-24	FIRE & EMERGENCY SERVICES	Kriss Worthington	Kriss Worthington	68	0	0	0	0	0	0	0	0	0

Referral Title	Recommendation	Meeting Date	Lead City Department	Referral Member	Sponsor	Rank
Referring to City Manager to Draft an Ordinance Amending Berkeley Municipal Code Chapter 12.92 to Specify the Time Period after which Buildings Containing Vacant Commercial Units Meet a Condition of Unlawful NuisanceDMND0002835	Refer City Manager to draft an ordinance amending Berkeley Municipal Code Chapter 12.92 to specify the time period after which buildings containing vacant commercial units meet a condition of unlawful nuisance.	2018-10-30	Office of Economic Development		Cheryl Davila, Kate Harrison	23
Amending BMC Chapter 9.04: Tax Rate for Non-Medical Cannabis BusinessesDMND0002454	3) request that staff explore variable or progressive tax rates based on license types; and	2018-02-13	Finance		Jesse Arreguin	35
Business License Tax Renewal ProcedureDMND0002456	Refer to the City Manager to draft an amendment to the Berkeley Municipal Code Title 9 Chapter 9.04.065 to grant a grace period for enforcement of business license requirements for contractors seeking building permits through March 31 of each year, as long as the contractor had an active business license the previous year.	2015-02-24	Finance	Lori Droste	Lori Droste	48
Prohibiting Discrimination on the Basis of Relationship StructureDMND0002425	Refer the proposed language to the City Manager requesting that the City amend Chapter 13.31 as proposed to prohibit discrimination on the basis of relationship structure in regard to Employment, Real Estate Transactions, Business Practices, City Facilities and Services or Education on the Basis of Relationship Structure.	2017-12-19	City Attorney	Linda Maio	Linda Maio	53

Referral to the Civic Arts Commission and City Manager to Identify All Funds Attributed to FestivalsDMND0002492	Refer to the City Manager to provide a report on the funds being attributed to festivals.	2017-09-12	Office of Economic Development		Kate Harrison, Sophie Hahn, Cheryl Davila	58
Westbrae Traffic PlanDMND0002586	Refer to the Transportation Commission and City Manager the development of a traffic management plan for the Westbrae Area.	2014-10-21	Public Works	Linda Maio	Linda Maio	62
Dog Owner Education, Cesar Chavez ParkDMND0002505	Request the City Manager to look into the development of a dog owner education program at Cesar Chavez Park as to the designated on-leash and off-leash areas using volunteers who would be eligible for a small stipend. Consider partnering with the Berkeley Humane Society.	2017-04-25	Parks, Recreation & Waterfront	Linda Maio	Linda Maio	63
City Manager Referral; Expansion of the GoBerkeley Transportation Program by Installing Streetline Hybrid Smart ParkingDMND0002588	City Manager Referral; Expansion of the GoBerkeley Transportation Program to include the installment of Streetline Hybrid Smart Parking on a non-exclusive basis.	2017-04-04	Public Works	Kriss Worthington	Kriss Worthington	66
Request that the City Manager work with Caltrans to upgrade the intersection at San Pablo and CedarDMND0002585	Request the City Manager analyze the subject intersection and work with Caltrans to make improvements to prevent long back-ups at the intersection of San Pablo and Cedar, particularly focused on the need to create a left-turn lane onto San Pablo heading north.	2015-01-27	Public Works	Linda Maio	Linda Maio	67

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2018-10-16	17	Approving Installation of Cameras at San Pablo Park and Environmental Safety Assessment	Adopt the following recommendations to address violent crime in and around San Pablo Park: 1. Approve the installation and use park cameras in San Pablo Park, and requests that the City Manager install cameras as expediently as possible. 2. Refer to the City Manager to perform an environmental safety assessment of San Pablo Park with a focus on crime prevention specifically around the areas of recent shooting incidents, and requesting that the City Manager post a community survey on the cameras to Berkeley Considers.	Completed	Council member	Jesse Arreguin, Linda Maio, Sophie Hahn			CITY MANAGER'S OFFICE	2019-04-26 11:16:40 - Mark Numainville (Additional comments) Cameras installed Q1 of 2019
2012-09-18	6	6. City Manager Referral: Standardize Finance Categories of Software and Exclusively Internet Companies	Refer to the City Manager creating one simple clear standard for categorizing software companies and exclusively internet companies that do business in Berkeley	Completed	Council member	Kriss Worthington			Finance	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2018-10-02	13	Whistleblower Ordinance - Revised materials (Supp 2)	<p>The purpose of this proposal is to protect the whistleblowers from many forms of retaliation, including but not limited to discrimination, harassment, intimidation, alienation, and in some cases even termination. The following recommended actions can be considered to comply with the aforementioned purpose:</p> <p>1. Adopt the attached ordinance that provides legal safeguards which protect whistleblowers from retaliation.</p> <p>2.a. Assign the responsibilities to a current city department to accept and investigate such reports/complaints from whistleblowers within the existing resources.</p> <p>Or</p> <p>b. Create a separate unit within the department or establish a contract with an independent contractor to be managed by the city department to accept and investigate such reports/complaints from current employees and the public.</p> <p>Or</p> <p>c. Establish a contract with an independent contractor to provide a "hotline" that would then turn the complaint over to the city unit for further investigation.</p>	Completed	Council member	Kriss Worthington			Human Resources	2019-04-26 10:46:03 - Mark Numainville (Additional comments) Cost to external vendor is \$2,500/year

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2019-01-22	23	Refer to the City Manager to consider boycotting Amazon for its role in tracking immigrants in cooperation with ICE and abusive working conditions and its labor practices toward its employees	Refer to the City Manager to consider the City of Berkeley boycotting Amazon and refrain from using its services to purchase goods for city use.	Completed	Councilmembers	Kriss Worthington , Cheryl Davila			Information Technology	2019-04-25 09:16:25 - Mark Numainville (Additional comments) https://www.cityofberkeley.info/uploadedFiles/Clerk/Level_3_-_General/AmazonBoycott%20012819.pdf 2019-04-25 09:15:00 - Mark Numainville (Additional comments) Off agenda memo sent on 1/28/19
2016-11-01	18	City Manager Referral: Consider Mitigations for Minimum Wage Increases to Support Small Businesses and Non-Profits by Addressing Parking, Permit and High Rents Issues	Refer to the City Manager to consider mitigations for minimum wage increases to support small businesses and non-profits by attempting to address parking and permits. Request that the Office of Economic Development report on other methods to mitigate the impacts of minimum wage increases on small businesses.	Completed	Council member	Kriss Worthington			Office of Economic Development	2019-04-24 16:15:46 - Mark Numainville (Additional comments) Completed as part of Small Business Support Package on 2/5/19

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2016-12-13	41	City Manager Referral: Support Berkeley Non-Profit Service Providers to Assist Planning for Capital Renovation, Rehabilitation and/or Relocation	Refer to the City Manager to support Berkeley non-profit service providers by examining methods to assist planning for capital renovation, rehabilitation and/or relocation.	Completed	Council member	Kriss Worthington			Office of Economic Development	2019-01-30 15:06:21 - Mark Numainville (Additional comments) https://www.cityofberkeley.info/Clerk/City_Council/2019/01_Jan/Documents/2019-01-29_Item_21_Referral_Response__Support_for_Berkeley_Nonprofit_Service_Providers.aspx
2018-03-13	10	Festival Grants Program	Refer to the City Manager the establishment of the City of Berkeley Festival Grants Program to allocate General Fund grants for special events and festivals via a regular and transparent process, for implementation beginning in the FY2020 budget year. Approved recommendation revised to include direction that the commission will include geographic and racial entity when considering funding requests.	Completed	Commission			Civic Arts Commission	Office of Economic Development	2019-01-30 15:05:38 - Mark Numainville (Additional comments) https://www.cityofberkeley.info/Clerk/City_Council/2019/01_Jan/Documents/2019-01-29_Item_22_Referral_Response__Establishment_of_a_Festival_Grants_Program.aspx
2017-07-25	42	Ordinance to Clarify City Policy on Cannabis Nurseries	That the Planning Commission and Medical Cannabis Commission create an ordinance to clarify city policy on cannabis and existing nurseries.	Completed	Council member			Cannabis Commission	PLANNING & DEVELOPMENT	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2018-05-15	9	Referral Response: Modifications to the Zoning Ordinance to Support Small Businesses	Refer to the Planning Commission modifications to the Zoning Ordinance that are designed to help modernize the ordinance and make the zoning review process for new or expanding small businesses easier, clearer, and more streamlined.	Completed					PLANNING & DEVELOPMENT	2019-05-03 10:26:08 - Mark Numainville (Additional comments) Initiated by city Manager
2016-10-18	37	Referral Response: Modify Numeric Limitations ("Quotas") in the Elmwood (C-E) Commercial District; Amending BMC Chapters 23E.44 and 23F.04	2) Requested that the City Manager review the square footage limitations in Section 23E.44.040 and return with options for modification	Completed					PLANNING & DEVELOPMENT	
2017-12-19	24	Referral to Planning Commission: Reclassification of 1050 Parker Street/2621 Tenth Street	Pursuant to Berkeley Municipal Code Section 23A.20.020.B.1: Refer to the Planning Commission the reclassification of the existing MULI zoned portion of 1050 Parker Street/2621 Tenth Street (APN 054 176300103) to C-W West Berkeley Commercial District. Request that the Planning Commission submit its recommendation to the City Council on the reclassification request by March 27, 2018.	Completed	Council member	Jesse Arreguin			PLANNING & DEVELOPMENT	
2014-04-01	9	9. Conversion of Loading Zones on Telegraph Avenue between Bancroft Avenue and Dwight Way into Regular Metered Parking with Morning Commercial-Loading Hours	The City Manager should examine the costs and time associated with yellow-zone conversion and present to the City Council a cost and implementation plan including recommended hours for restricted commercial loading.	Completed					Public Works	2019-05-03 09:50:14 - Mark Numainville (Additional comments) Bates referral

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2013-11-19	9	9. Portable Sign Pilot Program	Refer to the City Manager, the Commission on Disability, and the Transportation Commission for consideration the expansion of the existing portable sign program that enables businesses to place portable signs on sidewalks and medians.	Completed	Council member	Jesse Arreguin			Public Works	
2016-05-31	31	Tenant Protection Ordinance	Refer to the City Manager and City Attorney to develop a Tenant Protection Ordinance, incorporating the elements described in the Background section of the report.	Completed	Council member		Jesse Arreguin		City Attorney	
2016-05-10	36	Healthy Default Beverages with Children's Meals	Direct the City Manager to develop specific ordinance language, prepared in consultation with the City Attorney's Office that requires food vendors who offer children's meals to provide healthy default beverages, and a cost estimate for implementation for Council's consideration.	Completed	Commission			Sugar-Sweetened Beverage Product Panel of Experts	City Attorney	
2013-12-17	43	43. City Manager Referral: Updating a Mandated Reporting Policy Under the California Child Abuse and Reporting Act	Refer to the City Manager to review the California Child Abuse Reporting Act to consider updating a Mandated Reporting Policy so that all appropriate city employees and volunteers are aware of their obligations in reporting abuse.	Completed	Council member	Kriss Worthington	Kriss Worthington		City Attorney	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2016-06-14	31	Limited Use of Eminent Domain on Vacant and Blighted Properties	Referral to the City Manager to report to Council on the feasibility of using eminent domain to enable the City to purchase vacant and/or blighted properties (both residential and commercial properties, and on vacant lands). The report should identify the scope of public use, including but not limited to: the development of affordable housing, public open space, and/or providing city services for our homeless population. Consideration should be limited to: 1. Vacant, derelict or abandoned properties in commercial districts. 2. Vacant multi-unit residential buildings.	Completed	Council member		Sophie Hahn		City Attorney	
2016-05-31	21	City Manager Referral: Create an Ordinance to Prohibit Housing Discrimination Based on the Source of a Tenant's Income	Refer to the City Manager to create an ordinance to prohibit housing discrimination based on the source of a tenant's income.	Completed	Council member		Kriss Worthington		City Attorney	
2016-01-19	35	Declare a Homeless Shelter Crisis in Berkeley and Potential Implementation Strategies	Adopted Resolution No. 67,357-N.S. amended to include direction that the City Manager review the resolution for accuracy and have the power to add or subtract from the resolution, to make whatever changes are necessary to maximize our chances for additional funding.	Completed	Council member		Kriss Worthington		CITY MANAGER'S OFFICE	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2015-12-01	29	City Manager Referral: Implementation of Tier One Recommendations from the Homeless Task Force (Continued from November 17, 2015)	Refer to the City Manager to develop a plan to implement the Tier One Recommendations of the Homeless Task Force, which involve expanding the city's Homeless Outreach Team and Mobile Crisis Team, increasing funding for the Crisis Intervention Training (CIT), increasing the number of public restrooms, and providing additional storage spaces and warming centers for the homeless population.	Completed	Council member		Jesse Arreguin		CITY MANAGER'S OFFICE	
2016-02-23	22	Public Restrooms in City Parks	Refer to the City Manager and the Parks and Waterfront Commission the idea of constructing permanent public restrooms in all parks with one or more acres that are maintained by the City of Berkeley and ensure that existing permanent public restrooms are maintained to an adequate standard.	Completed	Council member		Jesse Arreguin		CITY MANAGER'S OFFICE	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2015-11-17	27	Protecting our Parks from Unsafe, Unsanitary Conditions	<p>Request the City Manager to implement the following recommendations for Ohlone Park and utilize them for other parks where appropriate.</p> <ol style="list-style-type: none"> 1. Increase nighttime enforcement and enable police to enter the parks at night with their cars (being sensitive to landscaping), to enforce park rules and ordinances. 2. (Requires further discussion.) 3. Consider the presence of needles, traces of drugs like meth and heroin, human feces, a public health threat and involve the Health Department to cordon off areas of encampment for the purpose of clearing the areas of contamination and insuring the areas are safe for public use. Monitor areas used for encampment for public health risks to enable additional action. 4. Determine where additional signage is needed regarding camping rules, park hours, and use of the park especially in locations where encampments frequently occur. 5. Place covered trash and recycling receptacles in high use areas in Ohlone, such as at McGee/Hearst. Determine other areas where such receptacles are needed. 6. Assess Ohlone Park for need of additional porta potties. Northwest area of park at Grant and Hearst has been reported as "public bathroom." 	Completed	Council member		Linda Maio		CITY MANAGER'S OFFICE	
2016-09-13	29	City Manager Referral: Evaluate the Effectiveness of the City "Move-out" Program	Refer to the City Manager to examine the effectiveness of the City "Move-out" program and respond to the findings prior to May 2017.	Completed	Council member		Kriss Worthington		CITY MANAGER'S OFFICE	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2015-09-29	36	City Manager Referral: Creating an Animal Friendly Menu Policy for the Berkeley Animal Care Shelter at Official Sponsored Events	Refer to the City Manager to examine the feasibility of creating an animal friendly menu policy for the Berkeley Animal Care Shelter at official sponsored events.	Completed	Council member		Kriss Worthington		CITY MANAGER'S OFFICE	
2014-09-16	15	City Manager Referral: Reform Berkeley's 3 Strike Rule, Whereby 3 Parking Tickets Can End An Entire Business	Refer to the City Manager to look into the unintended consequences of the 3 strikes law on Berkeley taxi cab owners, which can revoke a cab company's business license after receiving 3 parking tickets.	Completed	Council member		Kriss Worthington		CITY MANAGER'S OFFICE	
2015-12-15	28	Explore the Feasibility of Installing Utility-Free Restrooms in Cesar Chavez and Aquatic Parks	Refer to the City Manager to explore installing utility-free restrooms at Cesar Chavez and Aquatic Park.	Completed	Council member		Cheryl Davila		CITY MANAGER'S OFFICE	
2014-01-21	26	26. Pending and Outstanding Referrals to the City Manager's Office and City Commissions by the City Council	1. Request the City Manager report on pending and outstanding referrals made to the City Manager's Office and City Commissions by the City Councilmembers. 2. The Referral Report will be sent to the Councilmember who made the referral for them to prioritize their top five referrals. 3. After the prioritizing has taken place, the City Manager will provide an estimate of cost, staff time and any other related costs likely to be incurred by the implementation of the referral. 4. Council shall then determine its priority of implementation so they may be reflected in the adoption of its budget.	Completed					CITY MANAGER'S OFFICE	
2016-07-12	41	Community Control of Surveillance Equipment	Refer to the City Manager, the Police Review Commission, and the Peace and Justice Commission to consider adopting a community control of surveillance measure similar to that of Ordinance No. NS-300.897 of Santa Clara County.	Completed	Commission		Kriss Worthington		CITY MANAGER'S OFFICE	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2013-02-19	19	19. Driving Under the Influence (DUI) Policy Recommendations	Instruct the Mental Health, Community Health, Transportation, and Police Review Commissions to research and submit recommendations to the Peace and Justice Commission's DUI Subcommittee within six (6) months of referral. Research and recommendations should focus on improvements to Harm Reduction and Minimization policies with respect to DUI in Berkeley..	Completed	Commission			Peace & Justice Commission	CITY MANAGER'S OFFICE	
2014-10-21	33	Installation of Automatic External Defibrillators (AEDs) in City Buildings	Review and consider implementation of a third party administered, citywide AED program. This program would be referred to the city's budget process for FY 2015 - FY 2016.	Completed	Council member		Kriss Worthington		FIRE & EMERGENCY SERVICES	
2014-10-21	29	City Manager Referral: Consider Potential Additional Ambulances a High Priority for an Amendment to This City Budget	Refer to the City Manager to consider the addition of new ambulances to the Berkeley Fire and EMS Services as a high priority for an amendment to the city budget if determined necessary by the Fire Chief and City Manager.	Completed	Council member		Kriss Worthington		FIRE & EMERGENCY SERVICES	
2016-04-05	6	Analyzing All City-Owned Properties for Potential for Housing Development	Request that the City Manager explore the opportunity for the City of Berkeley to build housing on city-owned property: conduct an inventory of city owned properties and return to City Council as soon as possible with an evaluation and analysis of those properties that are appropriate for the development of affordable housing.	Completed	Council member		Susan Wengraf		HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2017-01-31	5	City Maintained Below Market Rate Units (BMR) Online Resource [Housing Action Plan]	Establish a City maintained online resource that would provide a brief overview of the history and purpose of Below Market Rate (BMR) units, a current list of all buildings that contain BMR units and the characteristics of the units, the % of median income qualification levels for the units, the HUD published income guidelines for % of median and family size, the property owner, rental agent, and/or management company contact information, and other relevant information that would be helpful to potential renters of BMR units. The City shall update the information as more units become available, and quarterly, to ensure that information is current.	Completed	Council member	Linda Maio	Linda Maio		HEALTH, HSG & COMMUNITY SVC	
2017-02-14	20	Direct City Manager to Accept Late Applications for 2017-2019 Budget Cycle Community Agency Grants, and to Provide Enhanced Information and Support for Community Agencies During the Application Process	3. Develop protocols for enhanced outreach to community organizations regarding Community Agency Grant application submission deadlines and to inform applicants of resources available to assist in preparing and submitting timely applications. 4. Develop a hardship exemption policy for late application submissions for reasons including, but not limited to, changes in key organizational staff, technical challenges with submissions, and other significant or unforeseen barriers to timely submissions.	Completed	Council member	Sophie Hahn	Sophie Hahn		HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2015-11-17	28	Improve Conditions on Our Community Sidewalks; Amending Berkeley Municipal Code Chapters 13.36 and 14.48	Discuss and refer the following services and ordinances to the City Manager for implementation, and adopt first reading of three Ordinances: 1. Adding Section 13.36.085 to the Berkeley Municipal Code prohibiting urination and defecation in public places. 2. Amending Sections 14.48.020 and 14.48.170 of the Berkeley Municipal Code regulating use of sidewalks. 3. Adding Section 13.36.040 to the Berkeley Municipal Code prohibiting obstruction of City-owned planters and trees. Additional Services: 1. Create a secure storage facility for personal belongings; bins must be of adequate size, of reasonable number (estimate of 50 – 100 at the outset) and ensure reasonable access, with posted hours. 2. Provide additional bathrooms in the Downtown and Telegraph areas. 3. Provide mobile showers and bathrooms for public use.	Completed	Council member	Linda Maio, Lori Droste			HEALTH, HSG & COMMUNITY SVC	
2016-06-14	32	Workforce Housing for Berkeley Unified School District Personnel [Housing Action Plan]	Request the City Manager to direct staff to investigate the feasibility of developing workforce housing, in conjunction with Berkeley Unified School District, for teachers and employees. This investigation should include research into what other California cities (such as San Francisco, Oakland, Santa Clara and San Mateo County) are considering as part of their pursuit of school district workforce housing.	Completed	Council member	Cheryl Davila	Cheryl Davila		HEALTH, HSG & COMMUNITY SVC	
2018-05-01	26	Supplemental materials (Supp 2)	Refer to the City Manager to develop health and safety standards as called for under AB 932 (GC 8698.4) for alternative housing models.	Completed					HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2018-01-30	14	Direction and Referral to the City Manager Regarding "Premier Cru" Property	3. The Berkeley Way Affordable Housing Project is the City's top affordable housing priority. Premier Cru, as a City property, to be developed for affordable housing falls under the "High Priority" on the list of housing initiatives passed by Council on November 28, 2017. In light of the above, refer to the City Manager to take the following actions to move Premier Cru forward as a High Priority initiative: a. Based on recommendations from Health, Housing and Community Services and other Departments, the Housing Advisory Commission, and on consultation with local affordable housing providers, and taking into consideration requirements and restrictions associated with potential funding sources, create a recommendation or recommendations to Council regarding levels of affordability, unit sizes, on-site services and other features to be included in the proposed project or projects. b. Based on the above analyses and recommendations, and on Council direction, develop and issue an RFQ or RFP to affordable housing developers for proposals to develop affordable housing at the site.	Completed	Council member	Sophie Hahn, Jesse Arreguin, Linda Maio, Kate Harrison			HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2017-04-04	27	Addressing Berkeley's Homeless Crisis: The Pathways Project	2. Refer to the City Manager the creation of a 1,000 Person Plan to address the homeless crisis in Berkeley as described in the attached Pathways Project report, including prevention measures and a comprehensive approach that addresses the long-term needs of the City's approximately 1,000 homeless individuals. The plan should include the assessment, development and prioritization of all homeless housing projects currently underway; all homeless housing referrals from Council; housing and service opportunities that may be proposed by the City Manager; and a comprehensive plan to purchase, lease, build or obtain housing and services for Berkeley's homeless. The 1,000 Person Plan shall be presented to the City Council by the end of 2017 and include a preliminary budget and proposed sources of income to fund capital and operational needs over a 10-year period.	Completed		Jesse Arreguin, Sophie Hahn, Linda Maio, Kriss Worthington			HEALTH, HSG & COMMUNITY SVC	
2017-06-27	42	Amendments to Housing Retention Program	Direct the City Manager to make the following changes to the City of Berkeley's Housing Retention Program. Proposed changes would make the program more accessible for displaced tenants by amending eligibility requirements and documentation needed for application, as well as increasing the maximum amount of grants.	Completed		Ben Bartlett, Kate Harrison, Cheryl Davila, Jesse Arreguin			HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2014-10-21	25	Fair Chance Ordinance	1. Refer to the Labor Commission for review a Fair Chance Ordinance that would extend the City's "Ban the Box" policy to private employers within the City of Berkeley, which would remove any questions regarding an individual's conviction history from an initial application and delaying background check inquiries until later in the hiring process; additionally, the Ordinance would regulate background check inquiries to ensure that applicants are considered fairly for a job position 2. Adopt a Resolution urging our State Representatives and to introduce legislation extending the State's "Ban the Box" law to private employers and to reform employment background checks, which are often private companies that may provide inaccurate, incomplete and/or expunged conviction information. Copies of the Resolution are to be sent to Governor Jerry Brown, Senate President Pro Tem Kevin de León, State Senator Loni Hancock, Assembly Speaker Toni Atkins, Assemblymembers Nancy Skinner and Roger Dickinson, and the National Employment Law Project.	Completed		Jesse Arreguin, Kriss Worthington			HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2016-06-14	45	Living Wage for All City of Berkeley Employees	Direct the City Manager to develop a more detailed plan for raising eight (8) unrepresented classifications to the Living Wage level, and to analyze its fiscal implications citywide. The plan would include adjustments to the current salary pay schedule for the impacted classification, and a corresponding budget adjustment for those City departments that have employees in the impacted classifications.	Completed					Human Resources	
2016-06-14	45	City Manager Referral: Create a Pathway for City Employees to Earn a Living Wage Within Two Years	Item 45.a. amended to read, "Refer to the City Manager to consider a pathway for City full-time and parttime employees to earn a living wage within two years."	Completed	Council member		Kriss Worthington		Human Resources	
2015-01-27	22	City Manager Referral: Add Easily Accessible Language Translation on City Website	Refer to the City Manager to add an easily accessible language translation feature on the City website.	Completed	Council member		Kriss Worthington		Information Technology	
2014-10-21	30	City Manager Referral: Consider Implementing a Neighborhood Notification System for the City of Berkeley	Refer to the City Manager to look into a mass communication system for the City of Berkeley as a way for Berkeley's government departments to send residents important notifications through text messages, email, and the web.	Completed			Kriss Worthington		Information Technology	
2019-02-26	15	Ensuring the Sustainability of the Berkeley Flea Market	Short-term referral to the City Manager to provide material and strategic assistance to the Berkeley Flea Market, to sustain and enhance its ability to serve both merchant participants and the community at large.	Completed	Councilmembers	Ben Bartlett, Sophie Hahn, Cheryl Davila			Office of Economic Development	
2014-10-07	20	City Manager Referral on "Digital Divide" in Ultrafast Fiber Optic Internet Technology	Refer to the City Manager to address the growing "Digital Divide" through making ultrafast fiber technology available to middle class and low income residents.	Completed	Council member		Kriss Worthington		Office of Economic Development	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2018-04-24	37	YSA Tiny Homes Project - Revised materials (Supp 2)	The YSA application will be processed under the normal development review process. Any additional staff work needed on the YSA project beyond the normal development review process, such as ordinance amendments, is referred to the Council prioritization process.	Completed		Ben Bartlett, Kate Harrison			PLANNING & DEVELOPMENT	
2015-07-14	31	Referral to Planning Commission: Clarifying Front and Rear Units	Refer to the Planning Commission a request to clarify the relationship (height, bulk) between front and rear units when a rear unit is proposed for the rear yard.	Completed	Council member		Linda Maio		PLANNING & DEVELOPMENT	
2017-01-31	10	Medical Cannabis Ordinance Revisions and Cultivation Application Process	Request that the City Manager provide Council with analysis of the questions presented by Councilmember Sophie Hahn.	Completed	Council member		All		PLANNING & DEVELOPMENT	
2017-06-13	45	Referral to the City Manager to Provide a Bi-Annual Housing Pipeline Report	Direct the City Manager to provide a Bi-Annual Housing Pipeline Report. This report should include residential projects and details as outlined in the agenda report. The report should indicate the total and proportion of Extremely Low Income, Very Low Income, Low Income, and Moderate Income for proposed and approved projects and display the progress made towards meeting the Regional Housing Needs Allocation (RHNA) goals set forth by ABAG (Association of Bay Area Governments).	Completed		Kate Harrison, Sophie Hahn, Ben Bartlett, Cheryl Davila			PLANNING & DEVELOPMENT	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2015-11-17	23	Revising the Rental Housing Safety Program (Continued from October 27, 2015) Revision	Refer to the City Manager the following proposals to revise the Rental Housing Safety Program (RHSP) and improve housing safety in the City of Berkeley: Prioritize proactive inspections; Increase re-inspection fees; Consider an across-the-board RHSP fee increase; Enhanced enforcement of Schedule A requirement; Explore establishment of a mandatory inspection program; Allow confidential housing code complaints; Amend the Housing Code to make mold and mildew a public nuisance; Increase remedies for non-compliance. The goal of this recommendation is to improve housing safety and habitability while shifting costs to those properties not in compliance and containing the costs to those following the law.	Completed	Council member		Jesse Arreguin		PLANNING & DEVELOPMENT	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2016-11-29	22	Urban Agriculture Package	Refer to the Planning Commission to develop regulations to facilitate urban agriculture, taking into consideration the following concepts: 1. Designate "urban agriculture" as a primary and incidental use category and define as, "the production of food or horticultural crops for harvest, sale, and/or donation, not including cannabis". 2. Add urban agriculture as an Outdoor Use in all Commercial zones. 3. Permit urban agriculture on unoccupied lots in residential zones (in context of Measure L). 4. Consider whether to permit urban agriculture in lots in the Hillside Overlay, and whether to permit urban agriculture on lots of a certain slope or requiring a geotechnical study. 5. Define rooftop gardens and develop requirements that comply with existing building codes. 6. Permit accessory uses, including sheds, greenhouses, trellises, pergolas and fences on occupied and vacant lots used for urban agriculture. 7. Permit group class instruction, community gatherings, and sales as an accessory use in commercial and residential zones and establish conditions for these uses in residential zones based on the requirements in Section 23C.20.010 (B), Sales of Non-Processed Edibles. 8. Permit sales of "value-added" products or processed food products to be sold on site during the sales of non-processed edibles or plants, in compliance with the State of California	Completed	Council member		Jesse Arreguin		PLANNING & DEVELOPMENT	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2016-05-10	37	Referral to Planning Commission: Community Garden Zoning	Refer to the Planning Commission the following amendments to the Zoning Ordinance to define Community Gardens and permit them in all zoning districts: 1. Add language to Section 23F.04.010 (Definitions) to define Community Gardens as a new zoning use. 2. Establish community gardens and accessory structures including, but not limited to tool sheds, greenhouses, pergolas and trellises as a "by right" use in all zoning districts requiring only a Zoning Certificate. 3. Permit group class instruction, community gatherings, and sales as an exempt accessory use subject to limitations on the number of persons, hours, similar to the requirements set forth in BMC Section 23C.20.010(B) (Sale of Non-Processed Edibles in Residential Districts). Revised to include requests to consider limiting the size of the accessory structure, requiring and AUP, and impacts of Measure L.	Completed					PLANNING & DEVELOPMENT	
2016-01-19	28	City Manager Referral: Consider Adding Ygrene as an Additional Property Assessed Clean Energy Program	Refer to the City Manager to consider adding Ygrene as an additional property assessed clean energy program.	Completed	Council member		Kriss Worthington		PLANNING & DEVELOPMENT	
2014-07-08	44	Support Selected NAACP Housing Recommendations	Refer the HAC recommendation "Remove the R-4 requirement that new residential buildings must provide one parking space per 1000 square feet of floor space" to the Planning Commission	Completed	Council member		Linda Maio		PLANNING & DEVELOPMENT	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2014-12-16	27	Referral to Planning Commission and City Manager Regarding the Feasibility of Requiring the Installation of Water Fountains/Filling Stations for New Commercial Development Projects	Refer to the Planning Commission and the City Manager the development of an ordinance requiring all new commercial development projects and remodels above a specified amount to incorporate a publicly available drinking fountain and/or water bottle filling station or locations on the premises where one may be installed without additional cost to the city for piping water to the location. Report back to council within 6 months.	Completed	Council member		Cheryl Davila		PLANNING & DEVELOPMENT	
2017-05-30	39	Amend One Percent for Art Ordinance to Incentivize Fees for the Arts and Culture Plan	Amend the One Percent for Art Ordinance to incentivize contributions to the Civic Arts Commission's Arts and Culture Plan. Referred to Planning Commission. Revised materials - http://www.cityofberkeley.info/Clerk/City_Council/2017/05_May/Documents/2017-05-30_Item_39_Amend_One_Percent_-_Rev.aspx	Completed	Council member		Kriss Worthington		PLANNING & DEVELOPMENT	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2015-02-10	10	Amendments to BPD General Orders C-64 (Crowd Control), M-2 (Mutual Aid) and U-2 (Use of Force)	Refer to the Police Review Commission (PRC) and City Manager the attached changes to BPD General Orders C-64, M-2, U-2, and request that they return to the City Council with recommended revisions to the General Orders. The proposed changes are modeled after the Oakland Police Department's recent amendments to their Crowd Control Policy and address issues raised with the police response to the December 6, 2014 Ferguson protests. 2. Adopt a motion declaring as a temporary City of Berkeley policy that the use of chemical agents (tear gas etc.), Specialty Impact Less-Lethal Weapons ("projectiles" or rubber bullets, wooden dowels, stinger grenades, rubber bullets) and over the shoulder baton strikes, are prohibited uses of force in responding to crowd situations, until such time as an investigation is conducted as to the Police response to the December 6, 2014 protests, and a review of General Orders C-64, M-2, and U-2 is completed.	Completed	Council member		Jesse Arreguin		Police	
2015-02-10	8	Berkeley Police Department Use of Police Vehicle In-Vehicle and Body-Worn Cameras	Refer to the City Manager to develop a plan to implement the use of dash cameras and body-worn cameras for the Berkeley Police Department. The report should be presented to the City Council within 3 months.	Completed		Jesse Arreguin, Linda Maio			Police	
2015-11-03	14	City Manager Referral: Campus National Night Out to Reduce Crime	Refer to the City Manager to create a Campus National Night Out to help reduce crime in the campus area.	Completed	Council member		Kriss Worthington		Police	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2018-11-27	31	City Manager short-term Referral; Preliminary steps towards the expansion of the GoBerkeley Transportation Program to Increase Parking Efficiency	City Manager short-term Referral; Amendment to the City of Berkeley municipal code regulating off-street parking lots in order to facilitate the expansion of the GoBerkeley Transportation Program to allow private parking vendors to charge adjustable rates for parking spaces.	Completed	Councilmembers	Kriss Worthington , Kate Harrison			Public Works	
2018-03-13	13	Referral to the City Manager's Office: Amendments to Berkeley Municipal Code Title 14	Refer to the City Manager's office to: 1. Develop amendments to Berkeley Municipal Code Title 14 to authorize new parking meters in South Berkeley along the following areas: a. Shattuck Ave between Derby and Ward; and b. Shattuck Ave between Derby and Carleton. 2. Hold a public hearing and upon conclusion adopt the first reading of the ordinance incorporating amendments identified above.	Completed		Ben Bartlett, Sophie Hahn			Public Works	
2015-09-29	28	City Council Referral to Develop a Comprehensive Plan for Funding the Undergrounding of Utility Wires on All Major and Collector Streets in Berkeley (Continued from July 14, 2015)	Postpone implementation of a Utility Undergrounding Work Plan and direct the City Manager to return to Council in Fall 2015 with a report detailing the budget and staffing required to implement a Utility Undergrounding Work Plan and Special Commission. The report would also identify projects in the City's adopted Work Plan that would be delayed in order to implement the Commissions' recommendations.	Completed					Public Works	
2016-09-20	32	City Manager Referral: Implementing BigBelly Solar Compactor Bins	Refer to the City Manager to examine the feasibility of procuring BigBelly Solar Compactor Bins to save money, meet zero waste goals, and reduce Berkeley's greenhouse gas emissions.	Completed	Council member	Kriss Worthington , Lori Droste	Kriss Worthington		Public Works	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2014-11-18	30	City Manager Referral: Implement the PayByPhone Parking Technology as Used by San Francisco and UC Berkeley	Refer to the City Manager to examine the feasibility of implementing the PayByPhone parking technology as used by the City of San Francisco and UC Berkeley.	Completed			Kriss Worthington		Public Works	
2015-02-10	18	B. Amending BMC Chapter 11.60 for Compostable or Recyclable Foodware	Direct the City Manager to analyze the Zero Waste Commission's recommendation; refer the fiscal impacts of the recommendation to the budget process; and report back on the impact to the City's Zero Waste operations of implementing the requirement for compostable or recyclable foodware.	Completed	Commission			Zero Waste Commission	Public Works	
2014-09-09	50	Expansion of Residential Preferential Parking Citywide, Adjacent to Commercial Areas	Expansion of Residential Preferential Parking Citywide, Adjacent to Commercial Areas	Completed			Linda Maio		Public Works	
2017-04-04	19	City Manager Referral; Expansion of the GoBerkeley Transportation Program to Increase Parking Efficiency	City Manager Referral; Expansion of the GoBerkeley Transportation Program to allow private parking vendors to charge adjustable rates for parking spaces	Completed	Council member		Kriss Worthington		Public Works	
2017-05-16	38	Protected Pedestrian Walkways	Refer to the City Manager and request that the Transportation Commission review and craft potential policy solutions—including but not limited to open or covered protected walkways—to improve pedestrian accessibility immediately surrounding construction or sidewalk upgrades.	Completed	Council member	Lori Droste, Susan Wengraf, Linda Maio, Sophie Hahn		Transportation Commission	Public Works	
2016-07-19	25	City Manager Referral: Expand Scooter and Motorcycle Parking in Front of the Recreational Sports Facility	Refer to the City Manager to examine the feasibility of adding more parking and scooter parking spaces to the Recreational Sports Facility (RSF).	Completed	Council member		Kriss Worthington		Public Works	

Long Term Referrals - Completed

Meeting Date	Agenda Item #	Proposed Project Name	Recommendations	Status	Referral by	Sponsor	Referral Member	Referral Commission	Lead City Department	Additional comments
2017-02-28	16	Increasing the Parking Permit Guidelines for Two BUSD Schools with Limited Access to Public Transit	Request the City Manager to increase the guidelines used to grant residential permit parking to BUSD schools from 60% to 70% of the number of BUSD staff (includes teachers) for schools more than 1/2 mile from a BART Station, or 1/4 mile from a Rapid Transit Stop, or 1/4 mile from two (2) major transit lines	Completed	Council member		Linda Maio		Public Works	
2018-06-26	36	GoBerkeley Expansion - Revised materials (Supp 2)	City Manager Referral; Amendment to the City of Berkeley municipal code regulating off-street parking lots in order to facilitate the expansion of the GoBerkeley Transportation Program to allow private parking vendors to charge adjustable rates for parking spaces.	Completed	Council member		Kriss Worthington		Public Works	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-12-11	24	Referral to City Manager to establish Recreational Vehicle Waste Discharge Facility on City Property and Referral to FY 2020/21 Budget Process	1. Refer to the City Manager to establish a recreational vehicle waste discharge facility on City property and equitable administrative fee program, and 2. Refer costs associated with the facility to the FY 2020/21 Budget Process. Include consideration of 1) method of pump out; 2) cost; 3) locations; and 4) capacity.	Pending	Councilmembers	Kate Harrison, Cheryl Davila		City Attorney	
2016-01-26	15	Condition of Approval for Major Development Projects	Refer to the City Manager to generate an ordinance requiring all projects that include new construction of greater than 30,000 square feet and that are not subject to local, state or federal prevailing wage requirements or do not have a valid Project Labor or Community Workforce Agreement to adhere to the requirements as outlined below. The City Manager is requested to provide a history of the wage theft problem in Berkeley.	Work in Progress	Council member	Cheryl Davila, Kriss Worthington, Sophie Hahn, Linda Maio		City Attorney	
2015-10-27	15	Private Parking Lot Regulations	Refer to the City Manager the development of an ordinance that would allow parking lot operators to manage their parking facilities so as to meet the needs of local businesses and their customers.	Work in Progress	Council member	Cheryl Davila		City Attorney	
2012-01-17	21	Treatment of women in custody at Santa Rita Jail	Refer to the Commission on the Status of Women the alleged offensive treatment of women in custody at Santa Rita Jail, as reported below with the aim of ensuring that searches of women not be conducted in the presence of men (be they male officers or inmates) and any other changes in protocol that might be needed to ensure appropriate policies are followed during searches of women in custody.	Work in Progress	Council member	Linda Maio		CITY MANAGER'S OFFICE	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-10-17	40	Administrative Changes Related to Taxicabs	Request the City Manager consider the following administrative changes, in order to increase the competitiveness of the taxi industry: 1. Reduce the annual vehicle inspection fee from \$88 to \$45 and the re-inspection fee from \$45 to \$25.; 2. Increase the maximum amount of free taxi scrip that drivers are able to redeem each week from the current limit of \$400 to \$800 (if taxi scrip is redeemed twice per week, the maximum amount redeemed at once should be raised to \$400 from \$200).; 3. Consolidate all taxi-related undertakings, including customer service and taxi scrip redemption, to one office located at 1947 Center Street, Berkeley, CA 94704.; 4. Reduce the burden of the current mandatory sensitivity training course for taxi drivers, by exploring an option to complete the course online instead of in San Francisco, which costs \$50 and imposes onerous logistical costs. For example, available courses can be found at http://www.equo.co.uk/11-Taxi-Drivers .; 5. Clarify in writing that taxi-drivers may purchase collective insurance instead of individual insurance. This will allow drivers to accumulate a more substantial fund to cover individual crashes, pay less per person, and reap similar benefits as rideshare drivers (who are insured by Transportation Network Companies) do.	Work in Progress		Kriss Worthington, Kate Harrison		CITY MANAGER'S OFFICE	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-10-16	18	Amend April 26, 2018 Referral Regarding Sidewalks Policies	In light of the 9th Circuit Court of Appeal's September 4, 2018 ruling in Martin v. City of Boise, refer to the City Manager further analysis of Council's April 26, 2018 proposed "Regulations for Sitting, Lying, Dogs and Objects on Sidewalks and in Parklets" and analysis of Berkeley's existing regulations and practices, including but not limited to ordinances, administrative regulations, training protocols and other policies and practices, related to use and limits to use of sidewalks, parklets, streets, parks and other City property. Refer to the City Manager to collaborate with the offices of the Mayor and Councilmember Hahn to amend existing and, as necessary, draft new policies and procedures compliant with the above analysis, and report back to Council with recommendations for compliant policies.	Work in Progress	Council member	Sophie Hahn, Linda Maio, Jesse Arreguin, Kate Harrison		CITY MANAGER'S OFFICE	
2016-02-09	13	City Manager Referral: Expanding Gun Safety Measures in Berkeley	Refer to the City Manager to consider the following ordinances: 1. Banning Unsecured Firearms And Ammunition Located In Unattended Vehicles In The Public Right Of Way And "Public Places" As Defined In The Ordinance; and 2. Requiring That City-Issued Firearms In Unattended Vehicles Be Secured.	Work in Progress		Kriss Worthington , Susan Wengraf		CITY MANAGER'S OFFICE	
2017-04-04	17	Developing a Report Detailing Impacts of Potential Loss of Federal Funding on the City of Berkeley	Refer to the City Manager to prepare a preliminary conceptual report on possible scenarios of loss of federal funds, the impacts on the City of Berkeley, and potential solutions.	Work in Progress	Council member	Sophie Hahn		CITY MANAGER'S OFFICE	
2018-09-25	30	Managing RV Parking Via Permit Process	Refer to the City Manager to look into how other cities use permitting to manage RV parking and suggest a permit process that Council can consider to enable RV parking but place some sensible limits.	Work in Progress		Linda Maio, Sophie Hahn, Jesse Arreguin		CITY MANAGER'S OFFICE	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2016-03-29	38	Multi-Departmental Homelessness Working Group	<p>1. Establish a Multi-Departmental Homelessness Working Group (modeled after the City Sustainability Working Group)</p> <p>2. Initiate a public process to develop a comprehensive plan to address homelessness in Berkeley, taking into consideration all of the ideas put forward by the Homeless Commission and Homeless Task Force, with the goal of creating more transitional and permanent housing for our city homeless population.</p>	Work in Progress	Council member	Jesse Arreguin		CITY MANAGER'S OFFICE	
2019-03-26	21	Referral Responses: Managing Recreational Vehicle (RV) Parking	<p>The City of Berkeley seeks to implement all laws and ordinances in a fair and humane manner.</p> <p>To that end, we refer to the City Manager for consideration the following guidelines to help ensure enforcement of revised RV parking restrictions allowed under Ordinance No. 7,643-N.S. (BMC Section 14.40.120) is conducted with outreach, including information and resource guides and written notice.</p> <p>Further, we refer to the City Manager to quickly establish a three-month permit program (with possibility for renewal), to be offered on a one-time basis to existing priority populations and we refer to the Health, Life Enrichment, Equity & Community Policy Committee to establish basic criteria for a standard two-week permitting process.</p> <p>The City Council reiterates its February 28, 2019 referral to identify and develop a temporary RV site to serve highly vulnerable populations, as well as a regional non-profit RV site, and to develop a program to allow private entities to host RVs on their property.</p>	Work in Progress	Councilmembers	Jesse Arreguin, Rashi Kesarwani, Sophie Hahn		CITY MANAGER'S OFFICE	2019-04-26 11:13:03 - Mark Numainville (Additional comments) Item adopted 3/26/19

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-06-13	44	Referral to the Energy Commission and the CITY MANAGER'S OFFICE: Electric Vehicle Charging Ordinance	Refer to the Energy Commission and the CITY MANAGER'S OFFICE to develop an Electric Vehicle (EV) Charging Ordinance for the City of Berkeley. The Ordinance shall consider the requirements outlined in the report for installation of electric vehicle charging infrastructure in all new buildings or buildings undergoing major alterations.	Work in Progress		Ben Bartlett, Kate Harrison		CITY MANAGER'S OFFICE	
2018-09-13	30	Resolution Establishing Green Monday	Adopt a Resolution establishing Green Monday in The City of Berkeley and referring to the City Manager to implement the program in coordination with Green Monday US, which would have two primary components; City owned and operated institutions serving plant-based foods on Mondays (or another day) and educating residents on the impacts of their food choices on climate change and the environment.	Work in Progress		Kate Harrison, Cheryl Davila, Sophie Hahn		CITY MANAGER'S OFFICE	
2016-02-09	27	Supporting Worker Cooperatives and Referral to City Manager to Develop a Worker Cooperative Ordinance (Continued from January 12, 2016 – Item includes revised materials.)	Adopt a Resolution to support worker cooperatives, and refer to the City Manager to develop a Worker Cooperative Ordinance, which includes: 1. Revising the existing Buy Local contracting preference and adding a worker cooperative preference; 2. Revising the business permit application; 3. Incentivizing existing businesses to convert to cooperatives; 4. Creating business tax and land use incentives, and 5. Developing educational materials.	Work in Progress	Council member	Jesse Arreguin		CITY MANAGER'S OFFICE	2019-03-01 13:32:02 - Mark Numainville (Additional comments) Item A on the 2/26/19 Agenda. Additional referral; regarding buy local preference added.
2016-06-28	43	Ban-the-Box for Employers Doing Business with the City of Berkeley	Request that the City Manager draft language requiring businesses doing business with the City of Berkeley to eliminate disclosure of conviction history prior to receiving a conditional offer of employment.	Work in Progress	Council member	Cheryl Davila		Finance	
2016-09-27	17	City Manager Referral: Improvements to Berkeley's Very Low Income Tax Relief Refund Program	Refer to the City Manager to make improvements to Berkeley's Very Low Income Refund Program.	Work in Progress	Council member	Kriss Worthington		Finance	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-05-01	22	Community Microbond Initiative. Revised materials (Supp 2)	Refer to the 2018 prioritization process to direct the City Manager to produce a report outlining steps required if the City were to implement a Pilot Project for the Community Microbond Initiative within 90 days. Consider including a community engagement component (such as a survey) to identify a project for the pilot, identify City staff who would be involved in the Pilot Project, analyze the cost structure to the City, clarify the process to identify, select and collaborate with relevant vendors, and outline any and all other necessary steps to achieve a Pilot Microbond offering. Consider including the following requirements for a proposed RFP: Vendor(s) selected should have municipal bond underwriting capabilities; Vendor(s) selected should have experience with blockchain technology	Work in Progress	Council member	Kriss Worthington , Kate Harrison, Cheryl Davila	Labor Commission	Finance	
2018-11-27	25	Comprehensive Investment Policy based on ESG Principles	Refer to the City Manager to consider the integration of ESG (environmental, social and governance) principles into the current City of Berkeley Investment Policy framework and return to Council with a recommendation.	Work in Progress	Councilmembers	Susan Wengraf, Kriss Worthington , Lori Droste, Jesse Arreguin		Finance	
2017-01-24	29	Socially Responsible Banking Services for the City of Berkeley	Request that the City Manager initiate a process for proposals from providers of banking services that uses criteria articulated in the 2013 process, but adds and emphasizes criteria related to ethical business practices. Ask for an extension of the existing contract with Wells Fargo should additional time be needed. Also, include consideration of provisions of a socially responsible banking policy such as elements of social and environmental justice, requirement for a code of fair treatment, low pay inequity between executives and rank and file, and support for human rights.	Work in Progress	Council member	Linda Maio		Finance	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-11-28	15	Referral to the Disaster and Fire Safety Commission and the City Manager: Five Year Plan for Expanded Disaster Preparedness Services [Non-RRV Prioritization Process]	Refer to the Disaster and Fire Safety Commission and the City Manager's office to explore developing a five year plan for expanded disaster preparedness services.	Work in Progress	Council member	Ben Bartlett	Disaster and Fire Safety Commission	FIRE & EMERGENCY SERVICES	
2018-02-27	22	Wildland Urban Interface Fire Safety and Fire Safety Education	To address long term fire, earthquake and disaster preparedness, response, and safety: Refer all of the Proposed Measures from the Commission's report to the City Manager for review by the Fire Department, Public Works, Parks, Recreation & Waterfront and other affected departments to be considered and prioritized along with: Councilmember Bartlett's November 28, 2017 referrals, Councilmember Hahn's January 30, 2018 referrals, and The January 2018 Conceptual Study to Underground Utility Wires. All of these measures should be reviewed, evaluated and prioritized by the City Manager. Report the City Manager's prioritization to Council.	Work in Progress	Commission		Disaster and Fire Safety Commission	FIRE & EMERGENCY SERVICES	
2017-04-25	42	Comprehensive Study of Emergency Services Call Center, Staffing and Development Systems Revised Materials	Refer to the City Manager and the Disaster and Fire Safety Commission to work with the Berkeley Fire Department and Berkeley Firefighters Association to investigate the Department's current practices and determine the feasibility of implementing a criteria-based dispatching system that allocates staffing based on need and risk, ensures that calls are prioritized based on acuity, and more efficiently delivers the appropriate allocation of resources to every 911 call. Include Alta Bates ER closure in analysis.	Work in Progress	Council member	Sophie Hahn		FIRE & EMERGENCY SERVICES	
2018-10-02		Companion Report and Referral Response: Creation of a Small Sites Program	4) Request that the Council and Housing Advisory Commission receive copies of small sites loan applications along with staff's corresponding analysis and decision. 6) Refer further consideration of a long-term small sites program to the City Manager and the Housing Advisory Commission. 7) Refer the small sites program to the November budget update and next biannual budget planning cycle in 2019.	Work in Progress	Commission		Housing Advisory Commission	HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-10-31	13	Homeless Youth Policy	Refer to the City Manager, the Homelessness Commission, and the Labor Commission to develop a Homeless Youth Policy for the City of Berkeley.	Work in Progress		Ben Bartlett, Sophie Hahn, Kate Harrison	Commission for the Homeless	HEALTH, HSG & COMMUNITY SVC	
2015-05-26	28	Mobile Shower Referral	Refer to the Homeless Commission and City Manager the establishment of a mobile shower unit in Berkeley and assess the feasibility/cost of such a project in comparison to existing programs.	Work in Progress	Council member	Lori Droste		HEALTH, HSG & COMMUNITY SVC	
2017-04-04	26	Referral Response: Gender Pay Equity	2. Complete a pay audit on the salaries of City of Berkeley employees to investigate potential gender pay gaps within the city workforce	Work in Progress	Commission		Commission on the Status of Women	Human Resources	
2016-10-18	24	Expanding the Downtown Arts District	1. Request the Planning Commission examine expanding the boundaries of the current Downtown Arts District Overlay as well as the allowable active ground-floor uses. 2. Request the City Manager consider the Downtown Arts District as part of the update to the Berkeley Arts and Culture Plan.	Work in Progress		Lori Droste		Office of Economic Development	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-04-25	41	Small Business Support Package	Refer to the City Manager the development of a package of policies and programs to support the establishment of new, and sustainability of existing small and/or locally owned businesses. Measures to explore, evaluate and report back on as part of the package include, but are not limited to: 1. A program to provide financial and other forms of support to small/locally owned businesses and not-for-profits impacted by development projects, either due to direct displacement or to direct or indirect business interference or interruption; 2. A program to reach out to, work with, help develop and attract small/local businesses to establish themselves in Berkeley and to assist existing small/local businesses to remain in Berkeley with a focus on women and minority owners; 3. Taxes and/or fees on vacant storefronts, buildings and/or empty lots; 4. A One-Stop Small/Local Business Advocacy Center to coordinate, facilitate and expedite permitting, licensing, payment of taxes and fees, inspections, access to city resources, and all other City of Berkeley-related matters, and to provide information about other services available to small businesses; 5. Streamlining of zoning, permitting and licensing requirements and processes for small/local businesses and not-for-profits, to reduce associated costs and delays, and, where appropriate, provide less onerous levels of review; 6. Strengthening and/or expanding the City of Berkeley's Revolving Loan Fund program, including identification of barriers to accessing such loans and potential improvements to Revolving Loan Fund processes, and exploration of additional sources of income for the Fund; 7. Further expanding Buy-Local preferences and policies for the City of Berkeley, establishment and/or monitoring/enforcement of the Buy Local preference included in Section V(D) the City of	Work in Progress	Council member	Sophie Hahn		Office of Economic Development	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2015-02-10	16	Evaluation of Possible Ban on New Planting of Certain Tree Species	Take action to either: a) Direct the City Manager to proceed with Option 1, and continue the City's current practice regarding tree plantings on City property, which currently do not include Eucalyptus, and Monterey Pine (except at the Marina).-OR- b) Adopt a Resolution as described in Option 2 that would ban the new planting of certain tree species on City property. -OR-c) Direct the City Manager to develop an ordinance for Council adoption that bans the new planting of certain tree species on both public and private property, and includes enforcement mechanisms.	Work in Progress	Council member	Susan Wengraf		Parks, Recreation & Waterfront	
2017-03-14	23	Potential Recreational Opportunities at Willard Park and Pool	Refer the issue of recreational opportunities in the vicinity of Willard Park to the City Manager, Parks and Waterfront Commission and the 2X2 Committee of the City Council and the Board of Education to determine the best course of action for increased recreational equity in South Berkeley, including but not limited to the re-opening of Willard Pool. Authorize staff to develop cost estimates for a minimal level of repairs to get Willard Pool operational.	Work in Progress	Council member	Lori Droste		Parks, Recreation & Waterfront	
2017-10-17	27	Referral to the City Manager and Parks and Waterfront Commission to Create a Policy to Establish a Commemorative Tree Program	Refer to the City Manager and the Parks and Waterfront Commission the creation of a policy establishing a Commemorative Tree Program, similar to the City's Park Bench Donation Policy.	Work in Progress	Council member	Sophie Hahn, Kate Harrison, Susan Wengraf, Cheryl Davila	Parks and Waterfront Commission	Parks, Recreation & Waterfront	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-11-14	27	Referral to the City Manager: Equitable Access to Greenspace	Refer to the City Manager to explore developing a plan for increasing Equitable Access to Greenspace in Berkeley. Future parks and greenspace investments should be targeted at reducing disparities in access to greenspace. Criteria to consider should include: <ul style="list-style-type: none"> Geographical distance and square footage of available greenspace Income levels of area residents, which may impact their ability to afford non-public facilities and/or transportation to green spaces The proportion of youth, seniors and disabled people unable to travel to more distant facilities The City may utilize recommendations from the report "Berkeley Parks Planning for an Equitable Future" produced by the Parks and Waterfront Commission's Subcommittee on Planning. The City should also consider the work of San Francisco's Green Connections (see http://sf-planning.org/green-connections) which promotes the presence and attractiveness of walking and bike paths to green spaces in order to encourage their use. The City should investigate strategies for expanding park capacity including assessing prime areas for developing new parks and greenspaces, such as in the Adeline Corridor and Santa Fe ROW. The Adeline Corridor Plan must consider and account for increasing greenspace in the Southeast Quadrant of Berkeley, and explore innovative ways for integrating greenspace into our urban environment. To implement these recommendations, the City should explore public-private funding partnerships as well as community partnerships with Berkeley residents, community organizations, and local businesses. The City should also explore development foundations, and bonds for supporting further investment in parks and greenspaces. Elements of the plan can include the following items: <ul style="list-style-type: none"> Purchasing vacant lots to use as parks Developing urban farms Developing community gardens PI 	Work in Progress	Council member	Ben Bartlett		Parks, Recreation & Waterfront	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2015-10-27	27	27. Green Affordable Housing Package (Continued from October 6, 2015)	Refer that the Planning Commission and City Manager investigate the following two policies as ways to reduce barriers for the creation of affordable housing. City Council requests that commissions and staff address and propose solutions and/or an implementation plan using the recommendations in the report by September 1, 2016. Policy 1: Designate units and funding for affordable housing by prioritizing housing over parking spaces in new developments. Policy 2: Remove the structural and procedural barriers to creating more housing.	Work in Progress	Council member	Lori Droste		PLANNING & DEVELOPMENT	
2012-05-01	20	Amend the Zoning Code to Facilitate Toxic Remediation in Manufacturing Districts (PDF)	Refer to the Planning Commission recommendations for amending the zoning code in order to facilitate toxic remediation in manufacturing districts and to develop a streamlined process that would allow for one application process, rather than separate application processes for the City's Planning Department and the Toxics Division.	Work in Progress	Council member	Cheryl Davila		PLANNING & DEVELOPMENT	
2017-02-28	27	Berkeley Deep Green Building Initiative (Continued from November 15, 2016) Revised materials	Refer to the City Manager and Energy Commission the development of policies and programs to improve the energy efficiency and sustainability of buildings based on the Berkeley Deep Green Building proposal.	Work in Progress	Council member	Jesse Arreguin		PLANNING & DEVELOPMENT	
2017-10-31	27	City Manager and Planning Commission Referral: Facilitate Primarily Student Housing by a Twenty Feet Height Increase and Adjust Floor Area Ratio in the R-SMU, R-S and R-3 Areas Only From Dwight to Bancroft and From College to Fulton	Refer to the City Manager and Planning Commission to facilitate primarily Student Housing by amending the Zoning Ordinance to add a twenty feet height increase and adjust Floor Area Ratio in the R-SMU, R-S and R-3 areas only from Dwight to Bancroft and from College to Fulton.	Work in Progress		Kriss Worthington , Kate Harrison		PLANNING & DEVELOPMENT	
2015-12-01	33	City Manager and Planning Commission's Referral: Enable Implementation of Council Approved Floor Area Ratio in the Telegraph Commercial District between Dwight and Bancroft by Amending the Zoning Ordinance	Refer to the City Manager and Planning Commission an immediate implementation strategy to bring the City Zoning Ordinance in compliance with the policy adopted by City Council to increase Floor Area Ratio (FAR) in the Telegraph Commercial District between Dwight and Bancroft - COUNCIL DIRECTION ON COMMUNITY BENEFITS NEEDS FOLLOW UP WORK AND REPORT TO COUNCIL	Work in Progress	Council member	Kriss Worthington		PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2016-01-19	38	City Manager Referral: Streamline the Permit Process for Housing Projects with a Majority or More Affordable Units	Refer to City Manager to create an ordinance that will streamline the permit process for housing projects with a majority or more affordable units if it includes at least 20 percent of units at 50% AMI, after consideration of Austin and Santa Fe policies and policies proposed in San Francisco.	Work in Progress	Council member	Kriss Worthington		PLANNING & DEVELOPMENT	
2011-12-06	26	Classify Home Occupation Activities Receiving Five or Fewer Visits as Moderate Impact Home Operation (PDF)	Refer to the City Manager that the zoning code for Moderate Impact Home Operation (Moderate Impact HO) be amended to include home occupation activities receiving five or fewer visits weekly, requiring an AUP rather than a Use Permit with public hearing.	Work in Progress	Council member	Linda Maio		PLANNING & DEVELOPMENT	
2016-01-26	16	Customer Service Improvements to Land Use Permit Process	Direct staff to make structural improvements to the Zoning Ordinance, communication improvements to better explain complex technical and procedural elements to the public, and organizational improvements to the Land Use Planning Division; and authorize the issuance of a request for proposals (RFP) for the selection of consultants to make structural improvements to the Zoning Ordinance and develop graphic communication elements in an amount not to exceed \$300,000.	Work in Progress				PLANNING & DEVELOPMENT	2019-05-03 10:11:41 - Mark Numainville (Additional comments) Initiated by City Manager
2014-11-18	23	Expansion of Medical Cannabis Cultivation Beyond the Manufacturing (M) District Presentation	Request the Planning Commission consider amending the Zoning Ordinance to allow for medical cannabis cultivation in zoning districts beyond the Manufacturing (M) District.	Work in Progress	Commission		Cannabis Commission	PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-07-11	29	Housing Accountability Act	Refer to the City Manager, Planning Commission, Zoning Adjustments Board, and Design Review Committee to consider the following actions, and others they may find appropriate, to address the potential impacts of the Housing Accountability Act and to preserve local land use discretion: 1. Amend the General Plan and Zoning Ordinance to adopt numerical density and/or building intensity standards that can be applied on a parcel-by-parcel basis in an easy and predictable manner. These would constitute reliable and understandable "objective general plan and zoning standards" that would establish known maximum densities. This could be done across the board or for specified districts. 2. Devise and adopt "objective, identified written public health or safety standards" applicable to new housing development projects. 3. Adopt "design review standards that are part of 'applicable, objective general plan and zoning standards and criteria". 4. Quantify and set objective zoning standards and criteria under the first sentence of Government Code Section 65589.5(j) for views, shadows, and other impacts that often underlie detriment findings.	Work in Progress	Council member	Jesse Arreguin	Zoning Adjustments Board	PLANNING & DEVELOPMENT	
2015-09-15	39	Mandatory Green Stormwater Infrastructure in New Developments	Refer to the City Manager and Planning and Community Environmental Advisory Commissions to develop an ordinance requiring large residential developments of 100 units or more or commercial developments that result in 5,000 square feet of new or replaced impervious surface, to incorporate Green Stormwater Infrastructure (GSI) and water conservation features into new projects.	Work in Progress	Council member	Jesse Arreguin		PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-12-05		Ministerial Approval of Zoning-Compliant Affordable Housing	Refer to the Planning Commission and City Manager to amend the zoning ordinance by July of 2018 to allow ministerial zoning approval of: Housing projects that receive Housing Trust Fund monies; and/or Housing projects that have more than 50% below market rate (BMR) units with 20% of the BMR units designated for those earning up to 50% AMI (extremely low and very low income earners). Design review will be conducted by staff for the aforementioned projects. *** amended to include direction to explore the potential appeal processes, if any, under a ministerial approval process, and to require the applicant to hold a community meeting prior to submitting an application.	Work in Progress		Lori Droste, Ben Bartlett, Jesse Arreguin, Kriss Worthington		PLANNING & DEVELOPMENT	
2018-04-24	16	Partial Response to Council Referral on Deep Green Building Initiative - Recommendation for Dedicated Revenue Stream to Incentivize Residential Energy Efficiency and Electrification	City Council refers to staff a request to conduct an analysis to identify and develop a set of programs and policies consistent with the Climate Action Plan to incentivize residential energy efficiency and electrification investments, based on a cost benefit analysis to determine highest value energy-saving measures. This recommendation supports the Deep Green Building Initiative referral from the Council to the Energy Commission. Council further refers \$50,000 to the budget process for the staff work and analysis.	Work in Progress	Commission		Energy Commission	PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2016-07-19	24	Permit Service Center Improvements	Refer to the City Manager to include in current efforts to improve the Land Use Permitting process the following proposals to increase the efficiency and outreach of the Permit Service Center, making the permitting process easier for staff and applicants alike. Specific proposals to consider include: 1. Website improvements for tracking of permits, calculating permit fees, and applying online; 2. Case Managers for coordinated intake of permit applications and materials; 3. Informational materials including an improved user guide and infographics modeled after BizGrid; 4. Customer service improvements at the Center including a fast track line, kiosks, and an online appointment booking system.	Work in Progress	Council member	Jesse Arreguin		PLANNING & DEVELOPMENT	
2017-05-30	41	Planning Commission Referral for a Pilot Density Bonus Program for the Telegraph Avenue Commercial District to Generate Revenue to House the Homeless and Extremely Low-Income Individuals	Refer a City Density Bonus policy for the Telegraph Avenue Commercial District to the Planning Commission to generate in-lieu fees that could be used to build housing for homeless and extremely low-income residents.	Work in Progress		Kriss Worthington, Ben Bartlett, Jesse Arreguin		PLANNING & DEVELOPMENT	
2015-01-20	20	Referral to Planning Commission to Amend Zoning Ordinance (non-commercial ground floor)	Refer to the Planning Commission an amendment to the Zoning Ordinance to create a use permit process to allow non-commercial use on the ground floor where commercial might otherwise be required.	Work in Progress	Council member	Susan Wengraf		PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2016-04-26	51	Referral to Planning Commission: City-Wide Green Development Requirements	Refer to the Planning Commission, Energy Commission, and the Community Environmental Advisory Commission to consider requiring the same Green Building and Transportation Demand Management (TDM) measures required in the Commercial Downtown Mixed Use District (C-DMU) for projects of 75 units or more throughout the City of Berkeley's commercial zoning districts. The commissions are to consider the standards as outlined in the report which would apply to larger projects city-wide and pertain to: bicycle parking spaces, vehicle sharing spaces, Residential Parking Permits, required parking spaces, LEED rating, Stopwaste Small Commercial Checklist standards, and transportation benefits. In addition, the commissions are to also consider the following 1. that transit passes would only be required for projects within a quarter of a mile of a bus stop; 2. a square-footage threshold, in addition to the unit threshold, for projects to which the requirements would apply, 3. the validity of the LEED certification; and 4. the impact on the financial feasibility of proposed requirements on the development of housing and affordable housing in particular.	Work in Progress	Councilmembers	Jesse Arreguin		PLANNING & DEVELOPMENT	
2017-07-25	38	Referral to the City Manager and the Planning Commission: Adeline Corridor Community Benefits Ordinance	Refer to the Planning Commission to: Establish a zoning overlay for properties designated as part of the Adeline Corridor Plan in order to promote innovations in housing policy; and Develop regulations for the Adeline Corridor zoning overlay. This overlay district should be adopted in conjunction with the Adeline Corridor plan or incorporated into it directly.	Work in Progress	Council member	Jesse Arreguin		PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-09-12	34	Referral to the Community Environmental Advisory Commission and the City Manager: Anti-Idling Ordinance	Refer to the Community Environmental Advisory Commission and the City Manager to explore developing an anti-idling ordinance. The ordinance should limit vehicle engine idling when a vehicle is parked, stopped, or standing, including for the purpose of operating air conditioning equipment; and prohibit all unattended private passenger motor vehicles from idling. The ordinance should outline enforcement and citation procedures. The Commission and the City Manager should develop appropriate exceptions for commercial vehicles. Any funds received through enforcement of the ordinance should accrue to the General Fund to provide additional funding for sustainability efforts. The Community Environmental Advisory Commission and the City Manager should review the District of Columbia's anti-idling regulations (attached to report) to aide in the development of the ordinance.	Work in Progress	Council member	Ben Bartlett, Kate Harrison, Cheryl Davila	Community Environmental Advisory Commission	PLANNING & DEVELOPMENT	
2018-03-13	21	Referral to the Energy Commission: Strategies to Improve EV Usage	Refer to the Energy Commission and the City Manager to research best practices to encourage and support the use of electric vehicles, and develop a draft EV Plan for Berkeley that City Council can adopt. The plan should include realistic goals supported by city-wide initiatives to improve EV infrastructure and incentivize EV use for Berkeley's residents and workers.	Work in Progress		Susan Wengraf, Kate Harrison, Ben Bartlett, Sophie Hahn	Energy Commission	PLANNING & DEVELOPMENT	
2017-04-04	21	Referral to the Planning Commission to Allow Non-commercial Use on Ground Floor	Refer to the Planning Commission an amendment to the Zoning Ordinance to create a use permit process to allow non-commercial use on the ground floor in appropriate locations, where commercial might otherwise be required.	Work in Progress	Council member	Kriss Worthington		PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-11-27	26	Short Term Referral to Expedite Components of the More Student Housing Now Resolution, and budget referral to the annual appropriation ordinance adoption	Short term referral to the City Manager and the Planning Department to promptly move forward with components of the More Student Housing Now Resolution that do not require additional CEQA review, amend existing City ordinances and policies that prevent the implementation of SB 1227, and provide a budget referral to the annual appropriation ordinance adoption that would allocate the necessary resources as determined by the Planning Staff.	Work in Progress	Councilmembers	Kriss Worthington		PLANNING & DEVELOPMENT	
2016-07-12	39	Zoning Ordinance Amendments to Increase the Floor Area Ration (FAR) and Building Heights in Portions of the Telegraph Avenue Commercial (C-T) District; Amending BMC Chapter 23E.56; REFERRAL: refer to the City Manager to develop community benefit requirements, with a focus on labor practices and affordable housing	Adopt first reading of an Ordinance amending the Zoning Ordinance, Berkeley Municipal Code Chapter 23E.56, Telegraph Commercial District (C-T) to increase the floor area ration and building heights in portions of the Telegraph Avenue Commercial (C-T) District.	Work in Progress				PLANNING & DEVELOPMENT	2019-05-03 10:56:44 - Mark Numainville (Additional comments) From City Manager
2017-09-12	45	Direct the City Manager to Draft an Ordinance to Waive Certain Fees for Berkeley Housing Trust Fund Projects and Send a Letter to BUSD Board of Education Requesting Consideration of a Waiver of School Facility Fees for Berkeley Housing Trust Fund Projects	1. Direct the City Manager to draft an ordinance establishing automatic waiver of certain administrative, permit, impact and other fees for projects receiving City of Berkeley Housing Trust Fund (HTF) monies and submit a draft within 90 days for Council approval. Fee waivers shall apply to all HTF projects that have not yet been issued a building permit, and should include, but not be limited to: a. Waiver of internal, staff-time-related permit, inspection, and other fees; and c. Notwithstanding the above, fees to cover City "out of pocket" costs, fees passed-through to other agencies, and fees necessitated by CEQA should not be waived.	Work in Progress		Sophie Hahn, Kate Harrison, Jesse Arreguin		PLANNING & DEVELOPMENT	
2018-05-01	25	Referral to the Planning Commission to Allow 4 Temporary Zoning Amendments to Increase Student Housing in the Southside Area	Refer to the City Manager and the Planning Commission to consider conversion of existing commercial space for residential use between College Avenue and Fulton Street and Bancroft Way to Dwight Way.	Work in Progress	Council member			PLANNING & DEVELOPMENT	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2016-02-09	14	Extend the Berkeley Police Department Drone Moratorium for One Additional Year	Extend the moratorium on the use of unmanned aircraft systems, or "drones," by the Berkeley Police Department for one additional year. REFERRAL: Approved recommendation amended to request that the City Manager return to Council with a policy on the use of drones by Berkeley Police.	Work in Progress	Council member	Kriss Worthington		Police	
2016-01-26	11	Response to PRC Report on BPD Response to December 6 Protests, Revision of Police Crowd Management Policies (Continued from December 15, 2015)	Direct the City Manager to have the Berkeley Police Department collaborate with the Police Review Commission to further develop mutually agreed upon revisions to the Berkeley Police Department's policies and procedures regarding response to protest activity and to report back to the Council within 180 days for an update.	Work in Progress	Commission		Police Review Commission	Police	
2014-07-08	31	31. City Manager Referral: Refer CPTED Streetscape for Action and Exploration of Grant or Other Funding Opportunities to Find the Funds to Construct the Proposed Improvements	Refer the Crime Prevention Through Environmental Design (CPTED) streetscape to the City Manager for action and exploration of grant or other funding opportunities to find the funds to construct the proposed improvements.	Work in Progress	Council member	Kriss Worthington		Public Works	
2013-12-17	48	48. City Manager Referral: Preparations to Apply for Telegraph Pedestrian Safety Funds (Continued from December 3, 2013)	Refer to the City Manager to apply for Telegraph Ave pedestrian safety funds and to produce a preliminary plan for Telegraph pedestrian safety improvements as requested by the Telegraph Merchants Association.	Work in Progress	Council member	Kriss Worthington		Public Works	
2016-03-15	8	City Manager Referral: Plan for Lighting and Signage at the Ohlone Greenway at Cedar, Rose, and Hopkins	Refer to the City Manager to develop a plan to improve the lighting and signage (e.g. stop signs) at the Ohlone Greenway crossing at Cedar, Rose, and Hopkins, particularly for bicycle transit.	Work in Progress	Council member	Linda Maio		Public Works	
2017-06-13	47	Consideration of Universal Design Standards in City Projects	Refer to the City Manager to make the consideration of Universal Design features an explicit and listed criteria for all projects undertaken by the city, including the many upcoming projects to be funded through Measure T1.	Work in Progress		Sophie Hahn, Cheryl Davila		Public Works	
2015-11-17	17	Installation of Solar Panels at the Donna Spring Animal Shelter Parking Area	Request that the City Manager pursue grant funding for a solar installation at the Donna Spring Animal Shelter parking area.	Work in Progress		Susan Wengraf		Public Works	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-09-25	26	Refer to the City Manager UC Berkeley Game Day Parking Restrictions and Fines in RPP Surrounding Campus	Refer to the City Manager to adopt a Resolution: 1) Modifying RPP zones A, B, and D on posted University of California football game days to prohibit parking without a valid Residential Preferential Parking permit; 2) Modifying RPP zones F, G (which do not have RPP on Saturdays) to include RPP enforcement and prohibit parking without a valid RPP permit on posted University of California football game days. (No RPP on Saturdays except game days) 3) Establishing a new Parking Fine Schedule including increased parking fines of \$300 per violation of BMC 14.40.090 in Residential Preferential Parking zones A, B, D, F G on posted University of California football game days; 4) Replacing existing RPP signs in zones A, B, D, F, and G with new signs clearly indicating the University of California football game day parking prohibitions and listing the dates on the sign of University of California football game days; and 5) Assessing the modified University of California Football Game Day Parking Fine program within three years of implementation and recommend to Council whether to continue or modify the program; and rescinding Resolution 63,800- N.S.	Work in Progress		Lori Droste, Susan Wengraf, Jesse Arreguin		Public Works	
2015-09-15	49	Refer to the City Manager, Disability Commission, and Planning Commission to Develop an Ordinance Requiring New Residential Buildings to Provide Auto-door Openers and Roll-in Showers	Refer to the City Manager, Disability Commission, and Planning Commission to require new residential buildings in Berkeley to include essential wheelchair-accessible modifications such as auto door openers and roll-in showers.	Work in Progress	Council member	Kriss Worthington		Public Works	
2015-10-06	12	Referral to the City Manager: Prioritize Climate Action Plan's Policy to Redesign/Rebuild the Berkeley Transfer Station and Material Recovery Facility into a State of the Art Zero Waste Facility	Referral to the City Manager: Prioritize the City of Berkeley's Climate Action Plan's policy to redesign/rebuild the Berkeley Transfer Station and the material recovery facility into a state of the art Zero Waste facility.	Work in Progress	Council member	Kriss Worthington		Public Works	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-02-13	30	Residential Preferential Parking (RPP) Program Reform and Expansion	2. Refer to the City Manager to explore options to amendments to the ordinance related to the cap on permits for situations such as caregivers, child care, and others.	Work in Progress				Public Works	2019-05-03 10:45:17 - Mark Numainville (Additional comments) Initiated by City Manager
2016-02-09	22	Restrict Parking in the Hills Hazardous Fire Area (Continued from January 12, 2016)	Refer to staff the design of a parking restriction program in the Hills Fire Zone to ensure access for emergency vehicles and to allow for safe evacuations in an emergency and to hold public meetings to get community input in the design of such a program.	Work in Progress	Council member	Susan Wengraf		Public Works	
2017-01-24	27	Special RPP Designation, Grant Street between Ohlone Park and Delaware Street	Request the City Manager to designate a special "no 2-hour parking grace period" residential permit parking zone for the one cul-de-sac block of Grant Street between Ohlone Park and Delaware Street. Also, request to provide Council with an Info Report on the process and perform increased enforcement.	Work in Progress	Council member	Linda Maio		Public Works	
2018-03-27	18	Vision Zero	1) Adopted Resolution No. 68,371-N.S. in support of a Vision Zero framework to eliminate all traffic-related fatalities and severe injuries in Berkeley through a safe systems approach, which prioritizes roadway design and policy strategies, complimented by proven education and enforcement strategies. 2) Refer specific Vision Zero policy development to the City Manager and Transportation Commission. Recommendations could include, but are not limited to, the following: • Creation of a Vision Zero Task Force or Transportation Commission subcommittee that will engage staff across departments, including Public Works, Berkeley Police Department, etc. • Creation a Vision Zero Action Plan that utilizes data-driven strategies to improve bicycle/pedestrian safety • Engaging community members in Action Plan development • Creation of a public website that outlines the Vision Zero Action Plan and offers a venue for public input.	Work in Progress		Lori Droste, Jesse Arreguin, Susan Wengraf	Transportation Commission	Public Works	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2013-02-19	19	19. Driving Under the Influence (DUI) Policy Recommendations	Instruct the Mental Health, Community Health, Transportation, and Police Review Commissions to research and submit recommendations to the Peace and Justice Commission's DUI Subcommittee within six (6) months of referral. Research and recommendations should focus on improvements to Harm Reduction and Minimization policies with respect to DUI in Berkeley..	Cancelled	Commission		Peace & Justice Commission	CITY MANAGER'S OFFICE	P & J decided not to pursue
2018-01-30	7	Immediate Measures to Address Fire Safety and Prevention [Non-RRV Prioritization Process]	Refer to the City Manager to study and evaluate, in consultation with relevant Commissions, the following fire safety and prevention measures on a priority basis. After study and evaluation, implement or, where additional resources may be required, recommend implementation and sources of funding. 1. Complete the Berkeley Fire Department's comprehensive Evacuation Plan and publicize evacuation routes and protocols on a priority basis. 2. Increase outreach efforts to sign up residents for the Alameda County Emergency Alert program. 3. Review and update the City's existing Fire Safety ordinances, including BMC 12.50 Fire Inspection Program. 4. Consider implementation of a siren warning system, similar to Oakland's Emergency Siren system. 5. Review and, as necessary, strengthen coordination and communication with Oakland, East Bay Regional Parks (EBRP), Alameda County, Contra Costa and other neighboring Fire Department and emergency response service providers. 6. Expand programs and practices to reduce fire hazards and fuel loads and ensure clearance for utility lines on both public and private property as outlined in the report.	Not Started		Sophie Hahn, Susan Wengraf, Kate Harrison		FIRE & EMERGENCY SERVICES	Ranked separately in Non-RRV process

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2018-05-01	24	Referral to Develop Comprehensive Plan for Disaster Preparedness and Post-Disaster Rebuilding with Respect to Multi-Family Housing [Non-RRV Prioritization Process]	Refer to applicable City departments and commissions the development of a comprehensive plan for both disaster preparedness and post-disaster rebuilding with respect to multi-family housing. As part of the plan, applicable departments and commissions should explore how applicable ordinances (e.g., Demolition Ordinance, Relocation Ordinance, Rent Stabilization Ordinance) may interface with rebuilding efforts in the event of a major disaster and make recommendations to amend or clarify them as appropriate. The referral can be added to existing referrals concerning disaster preparedness item and prioritized as appropriate.	Not Started	Commission		Housing Advisory Commission	FIRE & EMERGENCY SERVICES	Ranked separately in Non-RRV process
2017-06-13	38	Adding Threat of Displacement of a Berkeley Resident to the Current Income Qualification Guidelines Which Would Place an Applicant in Priority Status for BMR (Below Market Rate) Units [Housing Action Plan]	Refer to the City Manager adding to income qualification the status of pending displacement of a Berkeley resident or family, for priority eligibility for BMR units.	Not Started		Linda Maio, Kate Harrison, Hahn, Ben Bartlett		HEALTH, HSG & COMMUNITY SVC	Housing Action Plan items were removed from the RRV process by Council action.
2017-03-14	31	Companion Report: Support for Oregon Park Senior Apartments - [Housing Action Plan]	Refer the Housing Advisory Commission's recommendation that staff work with Oregon Park Senior Apartments (OPSA) to the Council prioritization process so that the Council can evaluate this recommendation in the context of other recommendations for the use of Housing & Community Services staffing resources. Adopted with the following conditions: 1. Oregon Street Park Apartments will conduct a financial audit. 2. Oregon Street Park Apartments will conduct a full assessment of the structure of the building and the facility needs. 3. Oregon Street Park Apartments will hire a property manager to oversee the financials and the property. 4. The City will commit to holding the fines in abeyance until such time that conditions 1-3 are completed.	Not Started	Commission		Housing Advisory Commission	HEALTH, HSG & COMMUNITY SVC	Housing Action Plan items were removed from the RRV process by Council action.

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-02-14	9	Moderate-Income Housing Strategies [Housing Action Plan]	Forward these strategies to the Housing Advisory Commission (HAC) and staff for follow-up as appropriate: 1. Renter Strategies: Encourage homeowners to rent out unused rooms. Encourage homeowners to build Accessory Dwelling Units (ADU's) that could be rented to tenants. 2. Owner/Renter Strategies: Continue to study the use of a small sites strategy to maintain affordability in existing housing. Commit to securing one site as a small sites case study that could be replicated. Encourage and support new development that is owned and financed in less traditional ways, including expanded use of land trusts, cooperative form of ownership, and other approaches, such as co-housing and collaborative housing. Promote construction of affordable housing on surplus public land, particularly for BUSD teachers and staff. 3. Allocation of New Funding Sources: Inform Berkeley residents of the new Measure A1 funds that will be available from the County to assist moderate-income homeowners. Allocate a portion of the Measure U1 funds for moderate-income housing development.	Not Started	Commission		Housing Advisory Commission	HEALTH, HSG & COMMUNITY SVC	Housing Action Plan items were removed from the RRV process by Council action.

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-04-25	32	Referral to the City Manager: Adopt Section 8 Landlord Incentives [Housing Action Plan]	Refer to the City Manager the adoption of the following measures to encourage landlords to accept Section 8 and Shelter + Care vouchers: 1. Create a list of qualified, efficient and affordable contractors vetted by the City, and a discount or waiver of permit fees, to support bringing their unit(s) to code; 2. Provide legal and/or mediation support, offered either through the City or a partner, in negotiating Landlord/Tenant disputes out-of-court; 3. Allow parcel and/or property tax reductions based on the percentage of property or units that are currently Section 8 and/or decided during annual Section 8 inspection; and 4. Identify organizations who can support financial literacy and management for Section 8 tenants, including establishing bank accounts with direct deposit to Landlords. We ask City staff to research and develop a proposal of options for implementing these within the next six months.	Not Started	Council member	Cheryl Davila		HEALTH, HSG & COMMUNITY SVC	Housing Action Plan items were removed from the RRV process by Council action.
2016-05-17	3	Workforce Housing Affordability Plan [Housing Action Plan]	Refer to the City Manager the addition of a new workforce housing option to the inclusionary housing law that raises the percentage of inclusionary units by allowing the production of more subsidized units at a reduced subsidy per unit. Additionally, request that the City Manager return with "affordable by design" suggestions to help address the underproduction of middle-income units in Berkeley.	Not Started		Lori Droste		HEALTH, HSG & COMMUNITY SVC	Housing Action Plan items were removed from the RRV process by Council action.
2016-06-14	32	Workforce Housing for Berkeley Unified School District Personnel [Housing Action Plan]	Request the City Manager to direct staff to investigate the feasibility of developing workforce housing, in conjunction with Berkeley Unified School District, for teachers and employees. This investigation should include research into what other California cities (such as San Francisco, Oakland, Santa Clara and San Mateo County) are considering as part of their pursuit of school district workforce housing.	Not Started	Council member	Cheryl Davila		HEALTH, HSG & COMMUNITY SVC	Housing Action Plan items were removed from the RRV process by Council action.

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2016-10-18	38	Tiny Homes and Tiny Home Communities as Homeless Housing Options [Housing Action Plan]	2. Refer the item to the City Manager for further research and analysis. The creation of Tiny Homes on public or private property for long-term use and/or as habitable dwellings with facilities intended as a homeless program would require modifications to the existing zoning and building codes and additional program requirements to ensure such developments are moving clients out of homelessness.	Not Started	Commission		Commission for the Homeless	PLANNING & DEVELOPMENT	Housing Action Plan items were removed from the RRV process by Council action.
2017-01-31	5	City Maintained Below Market Rate Units (BMR) Online Resource [Housing Action Plan]	Establish a City maintained online resource that would provide a brief overview of the history and purpose of Below Market Rate (BMR) units, a current list of all buildings that contain BMR units and the characteristics of the units, the % of median income qualification levels for the units, the HUD published income guidelines for % of median and family size, the property owner, rental agent, and/or management company contact information, and other relevant information that would be helpful to potential renters of BMR units. The City shall update the information as more units become available, and quarterly, to ensure that information is current.	Work in Progress	Council member	Linda Maio		HEALTH, HSG & COMMUNITY SVC	
2016-04-05		Neighborhood Preference in Affordable Housing to Reduce the Impact of Displacement and Ellis Act Evictions (Continued from March 29, 2016) [Housing Action Plan]	Refer to the City Manager and Planning Commission an ordinance to clarify existing preferences in allocating City affordable housing units to Berkeley residents living within ½ mile of any new development and tenants evicted under the Ellis Act, expand the second category of preference for eligible tenants displaced under the Ellis Act to include certain tenants displaced through an Owner Move-In or (Measure Y) eviction.	Work in Progress		Lori Droste, Linda Maio		HEALTH, HSG & COMMUNITY SVC	

Long Term Referrals - Started

Meeting Date	Agenda Item #	Referral Title	Recommendation	Status	Referral by	Sponsor	Referral Commission	Lead City Department	Additional comments
2017-02-14	18	Small Sites Acquisition Program and Tenant Opportunity to Purchase [Housing Action Plan]	Refer to the City Manager the implementation of the following strategies to preserve existing affordable housing and prevent displacement: 1. Create a Small Sites Program to assist non-profits in acquiring existing properties that considers the following criteria: a. Targets 5-25 unit multi-family buildings, particularly properties with strong potential for conversion to resident ownership, those in which no-fault evictions have been filed, or those at high risk of speculative purchase. b. Allocates \$1-2 million from multiple funding sources. Such sources could include Measure A1 and U1 funds, Section 8 vouchers, and the MTC NOAH program. c. Includes administrative guidelines for a streamlined allocation process that will ensure an expedited commitment and funding process. Such commitments could include a letter of commitment from the City when non-profit organizations are placing an option on a property, or a small grant to make a down payment. 2. Review and develop an ordinance modeled after Washington D.C.'s Tenant Opportunity to Purchase Act that offers existing tenants the first right of refusal when property owners place rental property on the sale market, which can be transferred to a qualifying affordable housing provider.	Work in Progress	Council member	Jesse Arreguin		HEALTH, HSG & COMMUNITY SVC	
2016-09-27	19	City Manager Referral: Facilitate the Local Implementation of Senate Bill 1413 and Expedite the Development of Teacher and School Employee Housing [Housing Action Plan]	Refer to the City Manager to work with the Planning Department to facilitate the local implementation of Senate Bill 1413 in an effort to expedite the development of housing for teacher and school employees in Berkeley.	Work in Progress		Kriss Worthington		PLANNING & DEVELOPMENT	

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Companion Report: Effective Enforcement of Safe Lead-Paint Practices - Update on Amendments	Based on the intent of the recommendation from the Community Environmental Advisory Commission (CEAC) for the City to expand enforcement of unsafe lead paint practices, refer to the City Manager to: - Coordinate with the Alameda County Healthy Homes Program to clearly identify roles and responsibilities for expanding enforcement of unsafe lead practices, and to explore options for sharing resources that can support expanded local enforcement; - Identify what resources, staff capacity, and program structure would be required to expand City enforcement of unsafe lead practices; - Continue current work to educate building permit applicants and contractors about safe lead paint practices; train and certify all City of Berkeley Building and Housing Inspectors in lead paint safety; respond to, investigate, and enforce safe lead paint practices as needed; and administer the Public Health Division's Childhood Lead Poisoning Prevention Program; and - Provide an update to City Council within one-year that identifies progress and next steps for expanding enforcement of unsafe lead practices. Additions: Request that the City Manager return to Council as soon as possible with recommendations on staffing for robust enforcement and internal restructuring for inspections. Options for noticing and distributing disclosure information. Enforcement by the City or the County, if feasible.	2019-04-02	CITY MANAGER'S OFFICE	Work in Progress
Ensuring the Sustainability of the Berkeley Flea Market	Short-term referral to the City Manager to provide material and strategic assistance to the Berkeley Flea Market, to sustain and enhance its ability to serve both merchant participants and the community at large.	2019-03-26	Office of Economic Development	Work in Progress
Dynamex Decision Impact and Compliance on Minimum Wage Ordinance and Paid Sick Leave Ordinance	That the City Council refers to the City Manager and the Labor Commission to ensure the Berkeley Minimum Wage Ordinance (MWO) and Paid Sick Leave Ordinance are interpreted and enforced in a manner consistent with the holdings in Dynamex Operations West, Inc. v. Superior Court of Los Angeles (2018) 4 Cal.5th 903.	2019-03-26	City Attorney	Not Started
Referral to City Manager to Scope Process and Estimate Cost of New General Plan	Referral to the City Manager to return to City Council with an outline of the process for creating a new City of Berkeley General Plan. The cost for the first two years of work will be included in the report for consideration during the upcoming 2020-2021 Budget Process.	2019-03-26	PLANNING & DEVELOPMENT	Work in Progress

Referral Title	Recommendation	Meeting Date	Lead City Department	State
<p>Refer to the Planning Commission an amendment to BMC Chapter 23C.12.020 (Inclusionary Housing Requirements - Applicability of Regulations) and the Affordable Housing Mitigation Fee Resolution to Close a Loophole for Avoiding the Mitigation Fee through Property Line Manipulation</p>	<p>1) Refer to the Planning Commission an amendment to BMC Section 23C.12.020 (Inclusionary Housing Requirements – Applicability of Regulations) and BMC Section 22.20.065 (Affordable Housing Mitigation Fee) to close a loophole allowing prospective project applicants to avoid inclusionary affordable housing requirements for projects by modifying property lines so that no lot is large enough to construct five or more units; the Commission should return to Council with a report by April 30, 2019. 2) Refer to the Planning Commission to consider modifying the structure of in-lieu fees for owner-occupied developments to a flat per-unit fee, as with rental developments, or a per square foot fee; the Commission should return to Council with a report. 3) Refer to the Housing Advisory Commission to assess the appropriateness of the fee level as suggested in the proposed amendments to BMC 23C.12. 4) The Planning Commission is to consider the following language from the item submitted at the meeting: It is possible that the new fee structure will be adopted prior to the Housing Advisory Commission approving the level of the fee. In this instance, those projects that opt to pay the in-lieu fee and are permitted after the new fee structure is adopted but before the new fee level is adopted shall be given the choice of paying the current fee level, or the one that is adopted.</p>	<p>2019-02-19</p>	<p>PLANNING & DEVELOPMENT</p>	<p>Work in Progress</p>
<p>Short-Term Referral: Develop Ordinance permitting Cannabis Events and designate Cesar Chavez Park as an Approved Venue</p>	<p>Short-Term Referral to the City Manager to develop ordinance amendments permitting up to three cannabis events per year in the first year in the City of Berkeley and designating Cesar Chavez Park as the sole approved location for cannabis events, provided such events are organized and licensed as required by the State of California. The ordinance shall: 1. reference Resolution No. 68,326-N.S., declaring that Berkeley is a sanctuary for adult use cannabis, 2. specify procedures for such events that replicate similar alcohol related event protocols. The City Council will revisit the provisions of the ordinance following the first year of implementation.</p>	<p>2019-02-19</p>	<p>PLANNING & DEVELOPMENT</p>	<p>Completed</p>

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Providing Requested Direction to the City Manager and Planning Department on the Number of Cannabis Retail Establishments and the Creation of an Equity Program	That the Council provides requested direction to the Planning Department on how to proceed with the Equity Program recommended by the Cannabis Commission in the October 9, 2018 staff report; with the following specifications: Recommendation of creating 1 new dispensary license for equity applicants. It is envisioned as new licenses are created, such as, delivery, manufacturing, and micro-business, permits will be reserved for equity applicants for each new category.	2019-02-19	PLANNING & DEVELOPMENT	Work in Progress
Lobbyists Registration and Regulation Ordinance; Amendments to Existing Revolving Door Ordinance	Request an analysis from the City Manager before the November budget discussion on the administrative impacts and cost to implement the lobbyist ordinance.	2018-12-31	City Attorney	Completed
Safe storage of firearms - Revised materials (Supp 2)	Refer to the City Manager to review draft Safe Storage of Firearms ordinance, identify and resolve issues, and return to Council within 90 days.	2018-12-24	City Attorney	Completed
Adopt a Resolution in Support of Appropriate City Enforcement Measures to Mitigate Damages Resulting from the Removal of Trees at 1698 University Avenue	Amended to be a referral to the City Manager regarding enforcement of measures to mitigate damage to the general welfare of the City and neighborhood resulting from the damage and subsequently-required removal of trees at 1698 University Avenue.	2018-12-12	PLANNING & DEVELOPMENT	Completed
Referral to the City Manager and Planning Commission to Update the Housing Pipeline Report to Address Timeline between Planning Entitlements and Submission of Building Permit Applications and Consider Reasons for Delay	Referral to the City Manager to include in the Housing Pipeline Report an analysis of the time between planning entitlements and building permit requests for all projects of five units or greater over the past five years. On an ongoing basis, refer to the City Manager and Planning Commission to propose changes to current Planning approval process to address the causes of delays between entitlements and building permits for construction or substantial rehabilitation of five or more dwelling units.	2018-12-11	PLANNING & DEVELOPMENT	Work in Progress

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Short-term referral to City Attorney and Health Housing and Community Service to amend Berkeley Municipal Code 7,441-N.S. to expand the control of flavored tobacco across the City of Berkeley toward preventing youth and young adult tobacco use	Short-term referral to City Manager to amend Berkeley Municipal Code 7,441-N.S. according to the changes made in the attached amended ordinance to prohibit the sale of flavored tobacco products and require a minimum package size for cigars and little cigars across the City of Berkeley. The primary purpose of the amendment to the ordinance is to do more to prevent youth and young adult tobacco use.	2018-12-11	City Attorney	Pending Not On Schedule
Berkeley Bicycle Plan 2018	Adopt a Resolution approving the Berkeley Bicycle Plan 2017, and directing the City Manager to pursue implementation of the Plan as funding and staffing	2018-11-19	Public Works	Completed
Budget Referral: Increasing Safety at San Pablo Park	4. Develop, implement and coordinate drills for active shooter and other emergency protocol at San Pablo Park: Create protocol with input from community partners, then orient licensed daycare providers, coaches, trainers and program staff who operate out of the park, and conduct drills with City staff operating the Center and providers in order to prepare for emergencies and how to use the Center as a shelter during or following them.	2018-11-13	Police	Completed
Clarifying Jurisdiction of Ohlone Greenway	Refer to the City Manager to review the recommendation to place the Ohlone Greenway under park rules and policies with the intent of revising the BMC to include the Ohlone Greenway as open space and enforce park-like rules.	2018-11-13	City Attorney	Work in Progress

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Short-Term Referral to City Manager to Complete Steps Necessary to Establish Lava Mae Services in Berkeley	Short-term referral to the City Manager to coordinate with Fire, Planning and Public Works Department Heads to provide permits, identify locations and allow access to water and disposal hook-ups necessary to bring Lava Mae shower services to Berkeley's homeless populations within 90 days for a 6-8 week pilot. This includes: -Determining locations to set up portable shower; and -Identifying water source for hook ups designated to dispense water for showers, either fire hydrants (preferred) or garden hose spigots; and -Parking permits for shower trailer; and -Identifying sewage manholes designated to pump out/dump gray and black water (H2O) into the sewer system; and -Calendaring a Fire Department inspection to inspect the propane to heat up the H2O on the first day of operation or through a dry run. Starting January 2019, Lava Mae is prepared to bring shower service two days a week to two consistent locations (one day per a location) at no charge to the City of Berkeley or the users of the services. The proposal is to start with an 8-week pilot in two locations to test	2018-11-13	CITY MANAGER'S OFFICE	Pending Not On Schedule
City Manager referral: Initiate a franchise agreement with FlixBus	That the Council refer to the City Manager initiation of a franchise agreement with FlixBus, requiring a permit issued by the Director of Public Works, establishing a fee for the issuance of the permit, establishing administrative penalties for failure to obtain a permit or violation of permit requirements, and providing a procedure for the assessment and collection of administrative	2018-10-30	Public Works	Work in Progress
Proposed Portland Loo Installations in Telegraph Commercial District	Short-Term Referral to the City Manager to identify costs for the installation of a "Portland Loo" type of bathroom facility in Telegraph Commercial District. Costs should be comprehensive and include, but not be limited to: the facility, infrastructure, design, construction, oversight and any contingencies.	2018-10-30	Public Works	Not Started
Welcome to Berkeley Signage	Refer to the City Manager on a short term basis to replace all the Welcome to Berkeley signs with the Option B design per the Transportation Commission recommendation, including "Ohlone Territory" but not a second motto. Also, leave space on the sign to add a policy message and consult with Ohlone leaders on the use of the word "territory."	2018-10-16	Public Works	Work in Progress

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Referral to City Manager to Consolidate all City Commission Workplans in One Place for Easy Access for Staff, the Public, and Elected Officials	Make a referral to the City Manager to consolidate all City Commission Workplans in one place for easy (electronic) access for staff, the public, and elected officials.	2018-10-08	City Clerk	Completed
Amend BMC Chapters 6.24 and 14.52 to Authorize Paid Parking on Shattuck Avenue between Carleton Street and Ward Street and add the Northside (Euclid/Hearst) Metered Parking Area to the goBerkeley Program; and Authorize Paid Parking at the City-Owned Adeline/Alcatraz Parking Lot	Request staff to perform an analysis of the parking in the Northside area during the academic year to be completed within six months.	2018-10-02	Public Works	Pending On Schedule
Short-Term Referral to City Manager re: Emergency Standby Officers Qualifications	Referral to the City Manager to consider the following suggestions for requirements and qualifications for Emergency Standby Officers and return to Council within 90 days with recommendations. Possible requirements may include: -Trainings in roles and responsibilities to serve as a standby officer possibly including: ethics and workplace harassment. -City government experience. -Council District residency. -Require standby officers to meet the same qualifications, including restrictions on conflict of interest, as required in the City Charter for City Councilmembers. -In addition, consider requiring Councilmembers to nominate three people in a single action.	2018-09-13	City Clerk	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Implementation of Secure Storage Program	1. Direct the City Manager to expedite implementation of two publicly available, secure storage facilities to accommodate as many individuals as possible, based on the parameters set in staff's March 2, 2018 RFI: Downtown Homeless Storage Pilot - Staffing and Operations and on additional parameters outlined in Program Details, below. 2. Direct the City Manager to publicize the locations, hours, and rules applicable to new storage facilities through normal outreach channels (website, press release, etc.) and through direct outreach to homeless individuals by the City, community organizations (CBOs) and other partners such as the Downtown Berkeley Association and Telegraph Avenue BID. 3. Refer \$100,000 to the budget process; an added \$25,000 for the downtown storage location and \$75,000 for storage in West Berkeley.	2018-08-27	HEALTH, HSG & COMMUNITY SVC	Completed
Transgender Health Access Training at City of Berkeley Clinics	Adopt a Resolution providing \$2,400 from the General Fund to support a half-day Transgender Health Access Training for City of Berkeley Public Health staff in June 2018.	2018-08-13	HEALTH, HSG & COMMUNITY SVC	Completed
Direction to the City Manager Regarding the Community Service In Lieu of Parking Penalties Program	Direct the City Manager to amend the eligibility requirements of the Community Service In Lieu of Parking Penalties Program in order to allow all indigent individuals to be eligible to participate in the program (regardless of the registration status of a potential participant's vehicle).	2018-07-31	Public Works	Pending Not On Schedule
Authorizing City Manager Approval for Community Development Block Grant (CDBG) Community Facility Improvement Contracts Under \$200,000; Amending BMC Chapter 7.18	Adopt first reading of an Ordinance, by two-thirds vote of the Council, amending Chapter 7.18 of the Berkeley Municipal Code to authorize the City Manager to enter into and amend contracts of up to \$200,000 with applicants recommended for funding by staff and the Housing Advisory Commission under the City's Community Development Block Grant (CDBG) program for community facility improvements.	2018-07-24	HEALTH, HSG & COMMUNITY SVC	Completed
Refer the Housing Advisory Commissions Questions on the Smoke-Free Residential Housing Ordinance to Staff and Berkeley Considers	The Housing Advisory Commission respectfully requests that the Council direct the City Manager to assist the HAC in its review of the Smoke-Free Residential Housing Ordinance, a regulation of tobacco use, as follows: 1. By responding to the HAC's questions enumerated in the report with any readily available responsive information. 2. By facilitating the conduct of a "Berkeley Considers" questionnaire about the Smoke-Free Residential Housing Ordinance, questions for which are proposed in the report.	2018-07-23	HEALTH, HSG & COMMUNITY SVC	Past Due

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Supplemental Paid Family Leave	2) refer to the City Manager to draft an ordinance regarding retaliation against employees using state family leave, including a private right of action provision.	2018-07-02	City Attorney	Pending Not On Schedule
Ordinance Amending the Berkeley Municipal Code to Establish Ability to Pay Provisions Regarding Parking Fines and Fees in Accordance with Guidelines Established in Assembly Bill 503	to refer the item as written in Supplemental Reports Packet #2 to the City Manager to conduct an analysis of the item, including a review of current indigency procedures and coordination with similar efforts in the City of Oakland, and report back to the Council in 90 days.	2018-07-01	Finance	Completed
Referral to the Arts Commission and the City Manager: Cost Estimate and Plan for Installation of Sculpture Lighting into Adjacent Street Lights for the William Byron Rumford Statue on Sacramento and Julia St	Refer to the City Manager a request to develop a cost estimate and an installation plan for installing sculpture lighting into adjacent street lights for the William Byron Rumford statue on Sacramento and Julia Street. Refer the cost estimate and plan to the Arts Commission.	2018-03-13	Public Works	Completed
Conceptual Study for Undergrounding Utility Wires in Berkeley From: Public Works Commission, Disaster and Fire Safety Commission, and Transportation Commission	That Council approve the following items: 1. Conceptual Study for undergrounding utility wires in Berkeley (the "Undergrounding Plan"). 2. Proceed with Phase 3 of the Undergrounding Plan. We want to emphasize the importance for Berkeley to actively participate in the current California Public Utilities Commission review of the Rule 20 program.	2018-02-27	Public Works	Not Started
Wildland Urban Interface Fire Safety and Fire Safety Education	To address the urgent firestorm risk demonstrated by the recent, devastating fires in Northern and Southern California: Direct the City Manager to report back to Council identifying the most important, financially feasible measures that can be deployed immediately or with relative speed and will have the greatest impact on prevention and/or on the safety of both people and property in the event of a catastrophic fire, earthquake or other disaster. Include general information about existing sources of funding for each measure and an estimate of additional funds that might be required, as well as potential funding sources.	2018-02-27	FIRE & EMERGENCY SERVICES	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Referral to the City Manager on Gender Options of the General Application for City Boards and Commissions	Refer to the City Manager to add a nonbinary gender option on the General Application for appointment to Berkeley boards and commissions.	2018-02-13	City Clerk	Completed
Referral to the City Manager to Submit a Filing to the CPUC Recommending Adjusting Electric Rule 20 to Better Serve the City of Berkeley and Other Communities with Very High Fire Hazard Severity Zones	A referral to the City Manager to submit a filing with the California Public Utilities Commission (CPUC) concerning the CPUC’s current review of Electric Rule 20. The CPUC is considering, among other things, how the existing program is administered by the various utility companies operating in California and the definition of what projects are to be included in the public interest.	2018-02-13	Public Works	Completed
Direction and Referral to the City Manager Regarding “Premier Cru” Property	2. Refer to the City Manager to take the following actions to initiate the process of developing Affordable Housing at Premier Cru, and report back to Council at or before the June 12, 2018 Council Meeting: a. Create a preliminary term sheet outlining the full development potential of the parcel, including maximum allowable parcel buildout with a density bonus, either as a single or two/multi-phased project. Include rough estimates of number of units possible, allowing for a mix of unit sizes from small studios to multi-bedroom family units and space for anticipated on-site services, and demonstrate possible massing options that would maximize height on the San Pablo and other commercial frontages. Explain the status of the historic central building at 1007 University Ave and consider possible use or adaptation that preserves the building and conforms to historic preservation standards. b. Provide an estimated timeline	2018-01-30	PLANNING & DEVELOPMENT	Completed
Short-Term Referral to the City Manager, a Process for Relocation of a Permitted Cannabis Dispensary	Refer to the City Manager to approve a process for the relocation of Apothecarium, a cannabis dispensary with valid permits.	2018-01-29	PLANNING & DEVELOPMENT	Completed
Open the West Campus Pool All Year Round and Start the Shower Program at the West Campus Pool	Short Term Referral to City Manager to assess the feasibility to keep the West Campus Pool open all year round and to start COB Shower Program at the West Campus Pool. Keeping the West Campus Pool open all year round will provide equitable swimming options in both North Berkeley and in South/West Berkeley and provide another location available for our community to shower.	2018-01-23	Parks, Recreation & Waterfront	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Parallel Permitting Process	Request that the City Manager in coordination with the Director of Planning and the Chief Building Official work to establish a voluntary parallel permitting process for applications to construct housing in the City of Berkeley.	2018-01-01	PLANNING & DEVELOPMENT	Completed
Referral to the City Manager to Provide a Public Master List of the Legislation on which the City Council Has Taken a Position	Request that the City Manager work with the City's lobbyist to create and maintain a master list of the legislation on which the City Council has taken a formal position of support or opposition through passage of an item.	2018-01-01	City Clerk	Completed
Companion Report: Public Works Commission Recommendation for the Five-Year Paving Plan	Adopt a Resolution updating the City's Five-Year Street Rehabilitation Plan for FY 2018 to FY 2022. The City Council may consider the information put forth by the Public Works Commission relevant to adoption of the recommended plan.	2017-12-19	Public Works	Completed
Develop Ordinance Prohibiting Companies Participating in the Construction of a Border Wall from Contracting with the City of Berkeley	Direct the City Manager to develop an ordinance prohibiting companies involved in the construction of a border wall from contracting with the City of Berkeley. Return to Council with the proposed ordinance within 90 days.	2017-12-19	Finance	Pending Not On Schedule
Voter Registration Forms in All City Buildings on Their Main Floors	Direct the City Manager to provide voter registration forms on the main floor of all designated city buildings that are open to the public and in all Community based organizations within the city limits. Community based organizations that are funded by the City of Berkeley will be required to pick up the voter registration forms from the City Clerk's Office and that should be clearly stated	2017-12-11	City Clerk	Completed
City Manager Referral: Consider CPUC Interconnection Applications	Refer to the City Manager consideration of applying for CPUC interconnection applications.	2017-12-05	Public Works	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
City Manager Referral: Prioritizing New Business Before Old Business at City Council Meetings	Prioritize new business before old business at City Council Meetings by: 1. Altering the Council rules of procedure as adopted May 24, 2016 so that new business comes before old business. The reformatted section will read "The agenda for the regular business meetings shall include the following: Ceremonial; Comments from the City Manager; Comments from the Public; Consent Calendar; Action Calendar (Appeals, Public Hearings, Continued Business, New Business, Old Business); Information Reports; and Communication from the Public"; and 2. Granting explicit authorization to Agenda Committee to move new business backwards or forwards at their	2017-12-05	City Clerk	Completed
Commercial Cannabis Regulations and Licensing	Refer to the City Manager and Cannabis Commission the proposed local ordinances to establish a licensing process for Commercial Cannabis operations, as permitted under Proposition 64, Adult Use of Marijuana Act. The Council requests that the City Manager and Cannabis Commission report to the City Council on its recommendations on regulations and licensing for commercial cannabis businesses before the end of 2017.	2017-10-23	PLANNING & DEVELOPMENT	Completed
Request for Information Regarding Grant Writing Services from Specialized Grant Writing Firms	Refer to the City Manager to issue a request for information to explore grant writing services from specialized municipal grant-writing firms, and report back to Council.	2017-10-03	Finance	Pending Not On Schedule
Housing Inspection and Community Services Manager	Request the City Manager to create and fill the position of Housing Inspection and Community Services Manager.	2017-09-25	PLANNING & DEVELOPMENT	Completed
Eliminate the Required Affidavits of Residency for Commissioners	Eliminate the requirement for Commissioners to submit Affidavits of Residency when they are appointed, and annually thereafter, in pursuit of saving time and money for the City of Berkeley. Revised Materials - http://www.cityofberkeley.info/Clerk/City_Council/2017/05_May/Documents/2017-05-30_Item_53_Eliminate_the_Required_-_Rev.aspx	2017-08-28	City Clerk	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Public Toilet Policy	Refer to the City Manager to develop the following “Neighborhood Public Toilet Policy”: Develop a process in which residents can obtain a permit for a neighborhood public toilet via an official petition; Residents should contact the City via 311 to obtain an official petition form to apply for a permit; In order to obtain the permit, the petition should be signed by at least 51% of residential addresses and business owners within the nearest two block radius of the proposed public toilet site; The City shall not fund or contribute to the financing of the public toilets or their maintenance.	2017-07-25	CITY MANAGER'S OFFICE	Past Due
Expediting Elements of Previous Council Referral to Study Possible Scenarios of the Loss of Federal Funds	Direct the City Manager to expedite the compilation and delivery of a list of federal funds that the City of Berkeley receives and the programs and facilities supported by such funds.	2017-07-25	HEALTH, HSG & COMMUNITY SVC	Completed
Reviewing the GIG Car Share Pilot Program	Refer to the City Manager and Transportation Department a review of the concerns, emerging regarding some features of the recently implemented GIG Car Share pilot program, request adjustments before the two-year pilot program	2017-07-25	Public Works	Past Due
Referral Response: Cigarette Butt Pollution Prevention	REFER to the City Manager to enact a pilot program in downtown Berkeley with the goal of greatly reducing cigarette butt litter that accumulates on sidewalks and curbsides, in a central location. This pilot program would: a) Place a total of four receptacles for cigarette butt disposal in front of three adult schools and a bus stop where smoking behavior continues despite its prohibition. The receptacles are to be placed in front of: i. Berkeley City College, 2050 Center Street; ii. Language Studies International on 2015 Center Street; iii. Kaplan International, Berkeley, 150 Berkeley Square; and iv. a selected major bus stop in the vicinity of an entrance to the Downtown Berkeley BART station; and b) Exhibit graphics on the receptacles to remind and inform the public that tobacco litter is hazardous to the health of the Bay; and c) Enter into a partnering agreement with the Downtown Berkeley Association (DBA) for upkeep of the receptacles for the duration of the one-year pilot program, including sending collected butts to the company for recycling; and d) TerraCycle® will track the weight of butts received, and share the data with the City of Berkeley and CEAC commissioners to help track and assess the success of the pilot program; and e) Identify funding sources to expand the pilot program if successful at the end of	2017-06-26	Office of Economic Development	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Security Camera Database	Request that the City Manager return to Council with an update on the referral to create a voluntary database of security cameras in Berkeley. With an increase in crime, residents are anxious to help the Berkeley Police Department solve cases and arrest the perpetrators - amended to include direction that guidelines protect privacy and prevent misuse of camera footage.	2017-06-26	Police	Completed
Updated Information Report on Measure M	Request that the City Manager return to the City Council in April with an Information Report on Measure M implementation, expenditures, projected expenses and plans.	2017-05-15	Public Works	Completed
Medical Cannabis Ordinance Revisions and Cultivation Application Process	Request that the Planning Commission consider the six location limit on an expedited basis and the use a first-come/first served application process.	2017-05-01	PLANNING & DEVELOPMENT	Completed
Berkeley BABIES Initiative	Request that the City Manager create a provision and enforcement mechanism to ensure that all publically-accessible City buildings install and maintain at least one baby diaper-changing accommodation that is accessible in both men and women's restrooms or a single diaper-changing accommodation that is accessible to all genders. In addition, request that the City Manager provide recommendations to mandate all businesses to provide changing stations in either women's and men's restrooms or gender-neutral restrooms.	2017-04-24	CITY MANAGER'S OFFICE	Completed
Referral to Consider Caregiver Parking in Residential Shared Parking Pilot	Refer to the City Manager and Transportation Commission to consider a pilot program for caregiver parking permits in RPP zones in the goBerkeley Residential Shared Parking Pilot.	2017-03-14	Public Works	Pending On Schedule
Berkeley Mothers Initiative	Request that the City Manager ensure that all City buildings provide and maintain at least one private place reasonably close to an employee's workspace for breastfeeding mothers to pump.	2017-01-24	CITY MANAGER'S OFFICE	Completed
Ordinance for Standards for Testing and Certification of DAS Antennas	Request that the City Manager draft ordinance language to amend Section 16.10.100 of the Berkeley Municipal Code to include Standards for Testing and Certification of DAS Antennas and return to the City Council within 60 days.	2016-12-13	City Attorney	Completed
City Manager Referral: Increasing Transparency in City Public Record Act Responses	Approved revised recommendation to request a report from the City Manager on how the City is using the permitted exemptions in compliance with the Public Records Act.	2016-11-01	City Attorney	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Revisions to the Public Art in Private Development Program	Request the City Manager draft a resolution to revise the Public Art in Private Development Program Guide to provide the Civic Arts Commission guidance and more flexibility in the use of the Cultural Trust Fund with the language suggested in the report.	2016-10-18	Office of Economic Development	Completed
Amendments to BMC 23C.23.050 to Allow a Third Option to Satisfy the Private Percent for Art Requirements	Request the City Manager draft an ordinance for Council adoption to revise BMC 23C.23.050, the One-Percent for Public Art on Private Projects Ordinance, to do the following: 1. Have 5% of the 1% requirement go directly to administration of the Public Art in Private Development program regardless of how the developer decides to satisfy the requirement;	2016-10-18	Office of Economic Development	Completed
City Plan for Emergency Shelter During Winter Season	Refer the following actions to the City Manager to consider in developing a plan for emergency shelter/services during the upcoming winter season. These actions will help implement Resolution No. 67,357-N.S. "Declaring a Homeless Shelter Crisis in Berkeley": 1. Allow full use of the Multi-Agency Service Center (MASC) at 1931 Center Street as a Warming Center. Direct the City Manager to study the feasibility of using the West Berkeley Senior Center as a day-time Warming Center or evening shelter. Engage in discussions with Dorothy Day House about a day-time respite center. 2. Direct staff to develop a winter shelter services program for Fall 2016-Spring 2017 with funding to increase warming centers and emergency shelter. 3. Direct staff to work with service providers and faith-based organizations who have capacity, to add shelter beds during the year. 4. Direct that all bathrooms in City-owned buildings be available to homeless people for use at the City Manager's discretion. 5. Prioritize people on the street for Housing First funds who are in frail health, disabled, or with special needs and have a source of income. Direct the City Manager to create a list of city-owned properties that could be used for a Tiny House development for the homeless, a successful and growing model for dense	2016-10-18	HEALTH, HSG & COMMUNITY SVC	Completed
City Manager Referral: Implementing BigBelly Solar Compactor Bins	Refer to the City Manager to examine the feasibility of procuring BigBelly Solar Compactor Bins to save money, meet zero waste goals, and reduce Berkeley's greenhouse gas emissions.	2016-09-20	Public Works	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
City Manager Referral: Consider the Four Recommendations Contained in the Alameda County Grand Jury Report (Continued from July 19, 2016)	Refer to the City Manager to consider the four recommendations in response to the Alameda County Grand Jury Report recommendations.	2016-09-20	Information Technology	Completed
Amending Council Rules Regarding Removal of Commissioners	Direct staff to return with a policy recommendation consistent with the recommendations in this report, i.e., noting that as a matter of courtesy and respect, Councilmembers are expected to set the date a commissioner is to be replaced on a commission and communicate that date to the commissioner not less than two weeks from the official date of replacement.	2016-09-20	City Clerk	Completed
City Manager Referral: Consider Adding Energy Efficient Equity as an Additional Property Assessed Clean Energy Program	Refer to the City Manager to consider adding Energy Efficient Equity as an additional property assessed clean energy program.	2016-08-29	PLANNING & DEVELOPMENT	Completed
Companion Report: Amend Berkeley Municipal Code Creating Community Health Commission	Refer to staff to write an ordinance based on the Community Health Commission (CHC) recommendation with the changes suggested by staff.	2016-07-19	HEALTH, HSG & COMMUNITY SVC	Completed
Refer to City Manager to Consider Applying for \$100,000 from the Better Together Resilient Communities Grant Program	That the City Manager consider applying for the \$100,000 grant that PG&E's Better Together Resilient Communities grant program will offer in the beginning of 2017.	2016-07-12	PLANNING & DEVELOPMENT	Completed
City Manager Referral: Feasibility of Acquiring a High-Capacity Scanner for Multiple City Departments	Refer to the City Manager to consider investing in a high-capacity scanner to digitize City records for the Council and multiple City departments.	2016-06-28	Information Technology	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Requesting a Comprehensive Report on the State of Homeless Services within the City of Berkeley	Request the City Manager direct staff to prepare a report outlining the details of City funded homeless services. The purpose of this report is to help Council and the community understand the various factors related to the allocation of resources to address homelessness within the City. Once the report is complete, it is requested that city staff schedule a worksession to go over the	2016-05-31	HEALTH, HSG & COMMUNITY SVC	Completed
Resolutions Consenting to Inclusion of the City of Berkeley Properties in the California Home Finance Authority PACE Programs and Associate Membership in California Home Finance Authority	ABAG has a new report and the City Council has voted twice in favor; thus, the City of Berkeley should approve and sign an agreement for collaborative services for Property Assessed Clean Energy Financing (PACE) marketplace. Also, that the City of Berkeley approve and sign acknowledgement addendum of RCSA, as executed between ABAG and RPPs.	2016-05-10	City Attorney	Completed
Creation of 311 Mobile Application	Refer to the City Manager to create a mobile application for the 311 system and improve the 311 Online Service Center.	2016-04-26	Information Technology	Completed
Modify the Proposed Early Mitigation Fee Discount and Preserve Revenue Towards Units At Or Below 50% AMI and Add Sunset Clause (Continued from February 23, 2016)	That the City of Berkeley amend Council Item 10a to remove the option of paying a substantially-reduced mitigation fee at the issuance of a permit, and to preserve revenue from the mitigation fees to maintain or increase the funds designated towards units for incomes at or below 50% AMI, and add a sunset clause.	2016-04-05	HEALTH, HSG & COMMUNITY SVC	Completed
Prioritize Installation of Bicycle Lane on Fulton Street	Direct the City Manager and Transportation staff to prioritize and expedite the installation of a bicycle lane on Fulton Street between Bancroft Way and Channing Way.	2016-03-15	Public Works	Completed
Budget Referral: Including BigBelly Solar Compactor Bins Allocation in the 2016 Mid-Year Budget Process	Refer to the 2016 Mid-year budget process the purchasing of BigBelly Solar Compactor Bins in order to save money, meet zero waste goals, and reduce Berkeley's greenhouse gas emissions.	2016-02-09	Public Works	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Develop a Provision for the Landmarks Preservation Ordinance to Allow for the De-designation of a Landmark Designation for a Building that has been Legally Demolished (Continued from January 12, 2016)	Refer to the City Manager to develop a provision for the Landmarks Preservation Ordinance (LPO) that would allow a landmark designation to be de-designated for a building that has been previously landmarked but subsequently has been legally demolished.	2016-02-09	CITY MANAGER'S OFFICE	Completed
Tenant Buyout Agreement Ordinance	Refer to the City Manager and the Rent Stabilization Board to draft an ordinance regulating situations where a tenant agrees to vacate a rent-controlled unit in exchange for a sum of money, known as a buyout.	2016-01-19	CITY MANAGER'S OFFICE	Completed
Provide Cost Estimates to Restore the Berkeley Pier	Refer to the City Manager to determine the cost to make the appropriate repairs so that it will be safe for public use.	2015-12-15	CITY MANAGER'S OFFICE	Completed
Amending Open Government Ordinance to Allow Submission of Revised/Supplemental Items	Refer to the City Manager and City Attorney to draft an ordinance amending Berkeley Municipal Code Section 2.06.070.E (Open Government Ordinance) to allow the submission of revised or supplemental agenda material for the Supplemental Communications Packet 2. The revised or supplemental material must be submitted no later than 12 noon the day of the City Council meeting at which the item is to be considered. The online version of the City Council agenda shall also contain a link to such items. If revised agenda material is submitted by this deadline, it would not require a two-thirds vote of the Council to accept the	2015-12-15	City Clerk	Completed
Referral to City Manager: Establishment of Affordable Housing Small Sites Program Revised Version	Refer to the City Manager to: 1. Look into the feasibility of creating a Small Sites Program to allow non-profits to purchase small multi-family buildings (5-25 units) to create and preserve affordable housing, with an emphasis on properties with a high potential for conversion to cooperative homeownership. 2. Develop an inventory of City-owned land and other land owned by public agencies in the City of Berkeley which could potentially be used to create below-	2015-12-15	HEALTH, HSG & COMMUNITY SVC	Completed
City Manager Referral: Pilot Program to Implement Solar Trash Compactors on Telegraph Avenue and Downtown Berkeley	Refer to the City Manager to adopt a Pilot Program to implement Solar Trash Compactors on Telegraph Avenue and Downtown Berkeley.	2015-12-01	Public Works	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
City Manager and Planning Commission's Referral: Enable Implementation of Council Approved Floor Area Ratio in the Telegraph Commercial District between Dwight and Bancroft by Amending the Zoning Ordinance	Refer to the City Manager and Planning Commission an immediate implementation strategy to bring the City Zoning Ordinance in compliance with the policy adopted by City Council to increase Floor Area Ratio (FAR) in the Telegraph Commercial District between Dwight and Bancroft	2015-12-01	PLANNING & DEVELOPMENT	Completed
Improve Conditions on Our Community Sidewalks; Amending Berkeley Municipal Code Chapters 13.36 and 14.48	Discuss and refer the following services and ordinances to the City Manager for implementation, and adopt first reading of three Ordinances: 1. Adding Section 13.36.085 to the Berkeley Municipal Code prohibiting urination and defecation in public places. 2. Amending Sections 14.48.020 and 14.48.170 of the Berkeley Municipal Code regulating use of sidewalks. 3. Adding Section 13.36.040 to the Berkeley Municipal Code prohibiting obstruction of City-owned planters and trees. Additional Services: Refer to Council report.	2015-11-17	CITY MANAGER'S OFFICE	Pending On Schedule
Fourth Ambulance Pilot Project 6-Month Update	No recommendation noted. Action: Moved to Consent Calendar and held over to January 19, 2016. Fire to report back in May 2016 for permanent program.	2015-11-17	FIRE & EMERGENCY SERVICES	Completed
Proposed Amendments to the Minimum Wage Ordinance; Amending Berkeley Municipal Code Chapter 13.99 (Continued from September 15, 2015)	Review and consider information regarding the activities and costs associated with implementing and enforcing the Commission on Labor's proposed amendments to the Minimum Wage Ordinance (MWO), including the potential impact of the proposed amendments on the City's minimum wage employees, employers, non-profit organizations and community-based organizations, on-call workers and youth training program workers, and either: 1. Adopt first reading of an Ordinance amending Berkeley Municipal Code Chapter 13.99, which includes staff-recommended revisions to the Commission's proposed Ordinance; -OR- 2. Refer the MWO back to the City Manager for further analysis and revisions.	2015-11-10	CITY MANAGER'S OFFICE	Completed

Referral Title	Recommendation	Meeting Date	Lead City Department	State
Referral to the Community Environmental Advisory Commission to Install 1.8 GPM Showerheads in All New Housing Projects or Any Renovation Over \$50,000	Refer to the Community Environmental Advisory Commission to explore requiring a maximum of 1.8 GPM low flow showerheads in new housing projects and all housing renovations exceeding \$50,000 throughout Berkeley.	2015-09-15	PLANNING & DEVELOPMENT	Completed
Prohibit Sales of Tobacco Products to Persons Under the Age of 21	Direct the City Manager and Community Health Commission to draft an ordinance amending Berkeley Municipal Code Chapter 9.80 "Tobacco Retailers" to prohibit the sales of tobacco products and smoking paraphernalia to persons under the age of 21.	2015-09-15	HEALTH, HSG & COMMUNITY SVC	Completed
Reconcile the West Berkeley Plan and the Zoning Code as it Pertains to Medical Uses	Refer to the Planning Commission the task of revising the current zoning ordinance so that it reflects the West Berkeley Plan's goals of encouraging medical uses in West Berkeley.	2014-12-16	PLANNING & DEVELOPMENT	Completed
35. City Manager Referral: Policy for Companies Such as Airbnb to Pay Transient Occupancy Tax, as Currently Paid by Other Small Local Businesses	Refer to the City Manager creation of a policy for companies such as Airbnb to pay the Transient Occupancy Tax, as currently paid by other small local businesses.	2014-04-29	PLANNING & DEVELOPMENT	Completed
Budget Referral: Increasing Safety at San Pablo Park	Request the City Manager perform traffic assessments to gather data and refer any needed improvements to the FY 2020 – FY 2021 budget process.	2018-11-13	Public Works	Not Started

