



[Commission Name]

CONSENT CALENDAR
June 25, 2019

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Scott Ferris, Director, Parks, Recreation & Waterfront
Subject: Contract No. 9536 Amendment: Royston, Hanamoto, Alley & Abey (RHAA) for On-Call Landscape Architecture

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 9536 with Royston, Hanamoto, Alley & Abey (RHAA) for additional on-call landscape architecture by increasing the contract amount by \$35,000 for a total not-to-exceed amount of \$210,000, and extending the term through June 30, 2021.

FISCAL IMPACTS OF RECOMMENDATION

This on-call contract is approaching the currently authorized not-to-exceed amount. Additional funding for this on-call contract is included in the FY19 Parks Tax Fund budget, (account code 138-52-545-000-0000-000-461-612310).

Original contract amount	\$100,000
Previous amended amount	\$75,000
<u>This amended amount</u>	<u>\$35,000</u>
Total contract amount not to exceed	\$210,000

CURRENT SITUATION AND ITS EFFECTS

The Parks Recreation & Waterfront Department has successfully used the existing on-call landscape architecture contracts to aid with the design and bidding of various projects to address deferred maintenance repairs and improvements as mentioned in the PRW 5-Year Capital Improvement and Major Maintenance Needs, presented at the [March 24, 2015 Council Worksession](#).

(http://www.cityofberkeley.info/Clerk/City_Council/2015/03_Mar/City_Council_03-24-2015_-_Special_Meeting_Annotated_Agenda.aspx)

Of the highly qualified on-call landscape architecture firms currently under contract with the City, RHAA is currently working on completing James Kenney Park Picnic and Play Area Renovations. Due to the escalating costs of construction, the project scope changed considerably from conceptual design to the construction phase, requiring

additional design revisions from RHAA. The RHAA contract requires an amendment to fully complete the final phases of the project.

BACKGROUND

On July 15, 2013, the City issued a Request for Qualifications (RFQ) for on-call landscape architectural and project development services. The City received 24 Statements of Qualifications (SOQs). After evaluation by a five-member review panel, RHAA was among the firms selected.

On October 29, 2013, Council authorized the City Manager to approve a contract and any amendments with Royston, Hanamoto, Alley & Abey (RHAA) for on-call landscape architecture and project development services for the contract period of November 4, 2013 through November 1, 2016 in an amount not to exceed \$100,000 (Resolution No. 66,354-N.S.) In January 2014, Contract No. 9536 with RHAA was executed.

On April 26, 2016, Council authorized the City Manager to execute an amendment to Contract No. 9536 with RHAA increasing the amount by \$75,000 for a revised contract amount not to exceed \$175,000, and a revised contract term expiring June 30, 2017 (Resolution No. 67,445-N.S.) On May 15, 2017, Contract No. 9536A was extended to June 30, 2019 by the City Manager. On May 15, 2018, the East Bay Regional Parks District extended the expiration of the WW Local Grant Program for 3 years, to December 31, 2021 (Resolution No. 2018-05-116). The City revised the WW application request to reallocate funds to complete the James Kenney Park picnic area and playground renovation project.

The City uses on-call consultants to supplement City staff for project design and management, including situations where the nature of the work is specialized, such as, landscape architecture design and construction administration. On-call consultants enable the City to meet tight schedules particularly for grant-funded projects.

ENVIRONMENTAL SUSTAINABILITY

Consultants and City staff evaluate water and energy efficiency upgrade opportunities during the design of renovation projects. Improving City facilities and reducing water and energy consumption is consistent with the City's Climate Action Plan goals.

RATIONALE FOR RECOMMENDATION

The firm RHAA assembled teams that are highly qualified. They have the required expertise in design, landscape architecture, project management, and support to meet the City's on-going maintenance and capital program needs, and complement the personnel and capacity available in the Parks, Recreation and Waterfront Department. The contract amendment is necessary in order to complete the James Kenney Park Picnic and Play Area Renovation project prior to the expiration of the EBRPD WW Grant Program.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Scott Ferris, Director, Parks, Recreation & Waterfront, 981-6700

Christina Erickson, Deputy Director, PRW, 981-6712

Taylor Lancelot, Associate Civil Engineer, PRW, 981-6421

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 9536 AMENDMENT: ROYSTON, HANAMOTO, ALLEY & ABEY FOR ON-CALL LANDSCAPE ARCHITECTURE AND PROJECT DEVELOPMENT SERVICES

WHEREAS, July 15, 2013, the City released a Request for Qualifications (Specification No. 13-10765-C) seeking firms or individuals to provide on-call landscape architecture and project development services; and

WHEREAS, on August 15, 2013, the City received 24 Statements of Qualifications, which were reviewed and ranked by a 5-person selection panel; and

WHEREAS, on October 29, 2013 by Resolution No. 66,354-N.S, Council authorized the City Manager to approve a contract and any amendments with Royston, Hanamoto, Alley & Abey for on-call landscape architecture and project development services for the contract period of November 4, 2013 through November 1, 2016 in an amount not to exceed \$100,000; and

WHEREAS, on April 26, 2016 by Resolution No. 67,445-N.S, Council authorized the City Manager to execute an amendment to Contract No. 9536 with RHAA for on-call landscape architecture and project development services increasing the amount by \$75,000 for a revised contract amount not to exceed \$175,000, and a revised contract term expiring June 30, 2017; and

WHEREAS, on May 15, 2017 by letter from the City Manager, Contract No. 9536A was extended to June 30, 2019;

WHEREAS, on May 15, 2018, the East Bay Regional Parks District by EBRPD Resolution No. 2018-05-116, extended the expiration of the WW Local Grant Program for 3 years, to December 31, 2021, allowing the City to complete the James Kenney Park Picnic and Play Area Renovation project;

WHEREAS, Contract No. 9536 is approaching the authorized not to exceed amount of \$175,000 and on-call landscape architecture and project development services are needed for capital program needs; and

WHEREAS, funding is available in the FY19 Parks Tax Fund budget (Fund 138).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that that the City Manager is authorized to execute an amendment to Contract No. 9536A with Royston, Hanamoto, Alley & Abey for on-call landscape architecture and development services increasing the amount by \$35,000 for a revised contract amount not to exceed \$210,000, and a revised contract term expiring June 30, 2021.