



Office of the City Manager

CONSENT CALENDAR
July 9, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: David Brannigan, Fire Chief
 Subject: Purchase Order: Life Assist, Inc. for Emergency Medical Supplies

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a purchase order with Life Assist, Inc. to purchase emergency medical supplies and equipment for the Fire Department from July 1, 2019 to June 30, 2020, with an option to extend for an additional period up to a maximum of five years, in an amount not to exceed \$1,451,000.

FISCAL IMPACTS OF RECOMMENDATION

The financial impact is projected to be approximately \$1,451,000 over a five year period or an annual amount of \$290,200. Funding for the contract is included in the FY 2020 budget as follows

Fund	Annual Amount	Total Amount
Paramedic Tax	\$110,000	\$550,000
General Fund	\$30,000	\$150,000
Measure GG	\$60,000	\$300,000
Total	\$200,000	\$1,000,000

The addition of the Fourth Ambulance as well as increased cost for emergency medical supplies and equipment costs has resulted in additional costs of \$451,000 over a five year period. This increases the contract amount to \$1,451,000.

For FY 2020, the Fire Department will carry over \$90,200 in General Fund savings from FY 2019 to cover the costs. These funds will be appropriated as part of the First Amendment to the FY 2020 Annual Appropriations Ordinance. For the future years, the funds will be added to the baseline budget and subject to Council approval of the budget and the Annual Appropriations Ordinances.

CURRENT SITUATION AND ITS EFFECTS

The Berkeley Fire Department requires emergency medical supplies and equipment on hand to treat patients on emergency medical calls. The department currently has a purchase order with Life Assist that expires on June 30, 2019.

BACKGROUND

The Berkeley Fire Department purchases emergency medical supplies and equipment for the purpose of treating and caring for sick and injured patients on emergency medical calls.

The current purchase order expires on June 30, 2019. The Fire Department collaborated with the Purchasing Division to piggyback off competitively bid awards of the Dallas Fort Worth International Airport to ensure the best pricing. Life Assist Inc. was the successful bidder for the Dallas Fort Worth International Request for Proposal No. 7006639.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the action requested in this report.

RATIONALE FOR RECOMMENDATION

Emergency medical supplies and equipment are necessary to provide emergency medical service to the community.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Stacie Clarke, Administrative & Fiscal Service Manager, 981-5507
David Sprague, Assistant Fire Chief, 981-5590

Attachments:

1: Resolution

RESOLUTION NO.

-N.S.

PURCHASE ORDER: LIFE ASSIST INC. FOR EMERGENCY MEDICAL SUPPLIES
AND EQUIPMENT

WHEREAS, emergency medical supplies and equipment are required to provide treatment for emergency medical calls; and

WHEREAS, the Dallas Fort Worth International Airport released a Request for Proposal No. 7006639 for the purchase of emergency medical supplies; and

WHEREAS, Life Assist Medical was awarded the contract.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Berkeley that the City Manager is hereby authorized to execute a purchase order with Life Assist Inc. for emergency medical supplies and equipment from July 1, 2019 through June 30, 2020, with an option to extend for an additional period up to a maximum of five years, in an amount not to exceed \$1,451,000 funded by the Paramedic Tax Fund, General Fund, and Measure GG.

