



Office of the City Manager

CONSENT CALENDAR
September 24, 2019

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Phillip L. Harrington, Director, Department of Public Works
Subject: Contract No. 10485 Amendment: Fehr & Peers, Inc. for On-Call Transportation Planning Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to amend Contract No. 10485 with Fehr & Peers, Inc. for On-Call Transportation Planning Services, increasing the contract by \$225,000, for a total amount not to exceed \$725,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding sources that will be utilized depending on the project are the Capital Improvement Fund (Fund 501), State Transportation Tax Fund (Fund 127), and Measure BB Local Streets and Roads Fund (Fund 134). Funding will be subject to appropriation in FY 2020.

Current contract amount	\$ 500,000
<u>Contract amendment</u>	<u>\$ 225,000</u>
Total revised not-to-exceed amount	\$ 725,000

The Contract Management System number for the contract amendment is CMS No. HIQRC.

CURRENT SITUATION AND ITS EFFECTS

This amendment to the Fehr & Peers, Inc. (F&P) On-Call Transportation Planning Services contract is necessary for the uninterrupted continuation of ongoing projects and programs until the new On-Call Traffic Engineering Services contract is executed, which is anticipated to be August 2019. The not to exceed amount of the current On-Call Transportation Planning Services contract with F&P is insufficient to cover the originally-planned work and additional unexpected time-critical services necessary for delivery of capital improvement projects.

BACKGROUND

On June 28, 2016, Council authorized the City Manager to execute a contract with F&P for On-Call Transportation Planning Services for an amount not to exceed \$500,000. This culminated in Contract No. 10485, effective June 1, 2016 through June 30, 2021.

Since that time, several key project delivery staff within Public Works have ceased employment with the City, which has resulted in the use of F&P's contract for previously unanticipated staff support services on time-sensitive grant-funded projects. In addition, F&P has been utilized to provide consultant support for the development of the Vision Zero Action Plan, a high priority in the City's Strategic Plan, due to the firm's experience in this subject area.

ENVIRONMENTAL SUSTAINABILITY

There are no anticipated negative environmental effects of this action. The execution of this contract amendment will help ensure successful completion of several ongoing capital improvement projects including a pathway project, which facilitates walking and cycling as alternatives to driving, and a signal relocation and intersection improvement project, which is intended to reduce motor vehicle traffic congestion and improve pedestrian safety. This in turn promotes environmental sustainability and meets the Strategic Plan goal of providing state-of-the-art, well-maintained infrastructure, amenities, and facilities.

RATIONALE FOR RECOMMENDATION

F&P has necessary design and project management expertise to continue work on existing projects, and they are also well-equipped to provide additional unexpected time-critical services for capital improvement projects.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to amend F&P's contract, in which case upcoming capital improvement projects would be delayed, resulting in the potential loss of grant funding for projects in the design phase and increased construction costs for projects in the construction phase.

CONTACT PERSON

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Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 10485 AMENDMENT: FEHR & PEERS, INC. FOR ON-CALL
TRANSPORTATION PLANNING SERVICES

WHEREAS, Council authorized the City Manager to enter into a contract with Fehr & Peers, Inc. for On-Call Transportation Planning Services for an amount not to exceed \$500,000 on June 28, 2016 (Resolution No. 67,586-N.S.), and Contract No. 10485 was subsequently executed, effective July 1, 2016 to June 30, 2021; and

WHEREAS, recently several key project delivery staff in the City's Public Works Department have ceased employment with the City, resulting in acute project delivery staffing needs; and

WHEREAS, Fehr & Peers, Inc. has necessary design and project management expertise to continue work on existing projects and programs; and

WHEREAS, an amendment to Fehr & Peers, Inc.'s On-Call Transportation Planning Services contract would allow for the uninterrupted continuation of traffic engineering services for ongoing projects and programs until such time when their upcoming On-Call Traffic Engineering Services contract (described in Resolution No. 68,792-N.S.) is executed; and

WHEREAS, funding will be subject to appropriation in the specific fiscal year (covered in the contract term) that the services are needed; and

WHEREAS, the Contract Management System number for this contract amendment is CMS No. HIQRC.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 10485 with Fehr & Peers, Inc. for On-Call Transportation Planning Services, increasing the contract by \$225,000, for a total amount not to exceed \$725,000.

