



Office of the City Manager

CONSENT CALENDAR  
October 15, 2019

To: Honorable Mayor and Members of the City Council  
From: Dee Williams-Ridley, City Manager  
Submitted by: Mark Numainville, City Clerk  
Subject: Annual Commission Attendance and Meeting Frequency Report

RECOMMENDATION

Adopt a Resolution approving a revised commission meeting frequency schedule and to accept the annual Commission Attendance and Meeting Frequency Report.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

Each of the City's 38 commissions that were active during the reporting period submitted an annual attendance report covering the period of September 1, 2018 through August 31, 2019. The reports provide meeting-level information on number and frequency of meetings, meeting cancellations, commissioners in attendance, length of meetings, number of speakers, and members of the public present. The reports also reflect the number of vacant positions on the commission as of August 31, 2019.

On December 11, 2018, Council changed the reporting period from November through October to September through August to allow City Clerk staff adequate time to receive the reports from commission secretaries and compile all the data in time to submit a report in a timely manner before the winter recess.

Commissions are divided into four categories (A, B, C, and D) depending on the permitted frequency of meetings. Based on the information provided in the 2019 annual attendance reports, the majority of commissions are meeting on a regular and frequent basis. The meeting activity for the reporting period September 2018 through August, 2019 has been broken down by category and is described below.

Category A

Contains eleven commissions and allows them to meet on their own schedule.

Of these eleven commissions, The Board of Library Trustees cancelled/rescheduled one meeting due to a conference scheduling conflict. The Design Review Committee

cancelled one meeting due to poor air quality. The Fair Campaign Practices Commission cancelled one meeting due to poor air quality, three for lack of available staff support, and two for lack of agenda items, The Open Government Commission cancelled one meeting for poor air quality, two for lack of available staff support, and two for lack of agenda items. The Joint Subcommittee on the Implementation of State Housing Laws cancelled one meeting due to lack of quorum, and one due to workflow timing. The Planning Commission cancelled three meetings due to work flow timing. The Zoning Adjustments Board cancelled one meeting due to a scheduling conflict with a City Council meeting and one for lack of agenda items.

### Category B

Contains twenty-one commissions and allows them to hold a maximum of ten meetings each per year. These twenty-one commissions held an average of ten meetings each during the reporting period.

Two newly established advisory commissions, the Measure O Bond Oversight Committee and the Homeless Services Panel of Experts, have been added to Category B.

The Cannabis Commission cancelled one meeting to compensate for adding a special meeting held earlier in the year. The Commission on Disability cancelled one meeting for lack of quorum, and one due to a staff resignation. The Civic Arts Commission cancelled one meeting due to a delay in the grant process. The Commission on Aging cancelled one meeting due to lack of quorum. The Community Health Commission cancelled two meetings for lack of timely agenda posting and one due to poor air quality. The Energy Commission cancelled one meeting due to lack of quorum. The Homeless Commission cancelled two meetings due to lack of quorum. The Sugar-Sweetened Beverage Product Panel of Experts cancelled one meeting for poor air quality, one for lack of quorum, and one to accommodate scheduling of a special meeting. The Transportation Commission cancelled one meeting due to poor air quality. The Youth Commission cancelled two meetings for lack of timely agenda posting and one for lack of quorum.

### Category C

Contains three commissions. These commissions may meet as necessary to fulfill their legal obligations. Of the commissions in this category, none cancelled due to lack of quorum.

### Category D

Currently contains one commission, and allows the commission to hold a maximum of six meetings per year. This commission did not cancel any meetings.

### BACKGROUND

On June 14, 2005, the City Council discussed the reduction of commission meetings as a cost-savings measure. Council adopted a proposal which created three categories of

commission meeting schedules, a process for requesting Council approval of any extra meetings, direction to commission secretaries to submit an information report whenever a commission cancels two consecutive meetings for lack of quorum, and an annual attendance report. Council adopted Resolution No. 63,949–N.S. on January 15, 2008, which updated the commission meeting frequency schedule to include a fourth category of meeting frequency. Most recently, on December 11, 2018, Council adopted Resolution No. 68,705–N.S. which set the 2019 commission meeting frequency schedule, and changed the reporting period from November through October to September through August.

#### ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

#### RATIONALE FOR RECOMMENDATION

The annual commission attendance report informs the Council of commission activity and allows for comparison with the meeting frequency schedule. The annual attendance report documents increased demand on or under-utilization of commissions, and allows Council to make changes to the meeting frequency schedule accordingly.

#### CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

#### Attachments:

- 1: Resolution
- 2: 2019 Annual Commission Attendance Reports
- 3: 2019 Approved Leaves of Absence by Commission Report

RESOLUTION NO. ~~##,###~~-N.S.

2020 COMMISSION MEETING FREQUENCY SCHEDULE

WHEREAS, on June 13, 2005, the City Council adopted a plan which created three categories of meeting schedules and a process for requesting Council or Agenda Committee approval of any extra meetings; and

WHEREAS, Council also directed commission secretaries to submit an information report whenever a commission cancels two consecutive meetings for lack of quorum and an annual attendance report; and

WHEREAS, on January 15, 2008, the City Council adopted a plan which created a fourth category of meeting frequency; and

WHEREAS, adopting a commission meeting schedule will provide commissions with direction to set their respective regular meeting schedules for subsequent years.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Berkeley directs that commission secretaries shall submit an information report to Council whenever a commission cancels two consecutive meetings for lack of quorum.

BE IT FURTHER RESOLVED that commissions may request that the Council approve extra meetings by placing a report on the City Council agenda for consideration.

BE IT FURTHER RESOLVED that commissions will meet according to the following categories:

Category A. These commissions will meet on their own schedule.

- Board of Library Trustees
- Design Review Committee
- Fair Campaign Practices Commission
- Housing Advisory Commission
- Joint Subcommittee on the Implementation of State Housing Laws
- Landmarks Preservation Commission
- Open Government Commission
- Personnel Board
- Planning Commission
- Police Review Commission
- Zoning Adjustments Board

Category B. These commissions will have a maximum of ten meetings per year.

- Cannabis Commission
- Civic Arts Commission
- Children, Youth, and Recreation Commission
- Commission on Aging
- Commission on Disability
- Commission on Labor
- Commission on the Status of Women
- Community Environmental Advisory Commission
- Community Health Commission
- Disaster and Fire Safety Commission
- Energy Commission
- Homeless Commission
- Homeless Services Panel of Experts
- Human Welfare and Community Action Commission
- Measure O Bond Oversight Committee
- Mental Health Commission
- Parks and Waterfront Commission
- Peace and Justice Commission
- Public Works Commission
- Sugar-Sweetened Beverage Product Panel of Experts
- Transportation Commission
- Youth Commission
- Zero Waste Commission

Category C. These commissions will meet as necessary to fulfill their legal requirements as determined by the board chair and/or staff.

- Elmwood Business Improvement District Advisory Board
- Loan Administration Board
- Solano Avenue Business Improvement District Advisory Board

Category D. These commissions will have a maximum of six meetings per year.

- Animal Care Commission

BE IT FURTHER RESOLVED that commission secretaries will submit a commission attendance and meeting frequency report for the period September 1st through August 31st to the City Clerk in September of each year.

BE IT FURTHER RESOLVED that a report presenting commission attendance and meeting frequency will be submitted to the City Council for review in October of each year.

BE IT FURTHER RESOLVED that the meeting frequency schedule contained herein shall remain in effect until superseded by Council Resolution.

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    4    </u> (as of August 31, 2018)
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**Commission:**     Animal Care Commission    

**Commission Secretary:**     Amelia Funghi    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/19/18		4 of 5	4	3	1.6 hrs
11/14/19		5 of 5	3	2	2 hrs
1/16/19		3 of 4	3	3	1.5 hrs
3/20/19		4 of 5	5	3	1.8 hrs
5/15/19		5 of 5	7	4	2.5 hrs
6/19/19		3 of 5	3	3	1.8 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2019)
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**Commission:**     Board of Library Trustees    

**Commission Secretary:**     Elliot Warren, Acting Director of Library Services    

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/5/2018 Regular	Yes – Conference Conflict – Rescheduled for 9/17/2018				
9/17/2018 Special		4 of 5	24	6	2 hr 15 min
10/3/2018 Regular		4 of 5	8	0	58 min
11/14/2018 regular meeting		5 of 5	11	6	1 hr 34 min
11/17/2018 special meeting		3 of 5	0	0	15 min
12/12/2018 regular meeting		4 of 5	13	3	2 hrs 15 min
1/2/2019 regular meeting		4 of 5	11	0	1 hr 18 min
2/6/2019 regular meeting		5 of 5	5	1	55 min
2/13/2019 special workshop		4 of 5	0	0	4 hours
3/6/2019 regular meeting		5 of 5	5	1	1 hr 48 min
4/3/2019 regular meeting		4 of 5	15	9	2 hr 26 min
5/1/2019 regular meeting		5 of 5	20	11	1 hr 13 min
5/24/2019 special meeting		5 of 5	0	0	25 min
5/29/2019 special workshop		5 of 5	0	0	4 hours

# 2019 Annual Commission Attendance Report

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Reporting Period: September 1, 2018 through August 31, 2019

6/5/2019 regular meeting		4 of 5	2	0	53 min
7/3/2019 regular meeting	Yes – rescheduled for 7/10/2019				
7/10/2019 special meeting		5 of 5	5	0	1 hr 4 min



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**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>2</u> (as of August 31, 2019)
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**Commission:** Cannabis Commission

**Commission Secretary:** Elizabeth Greene

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/13/18		6 of 8	13	4	1 hr 47 min
10/4/18	Yes: To compensate for additional meeting on 3/15/18				
11/8/19		6 of 7	6	3	2 hr 3 min
1/10/19		6 of 6	40	18	1 hr 50 min
2/7/19		4 of 5	4	7	1 hr 59 min
3/7/19		4 of 4	6	10	2 hrs 3 min
4/4/19		6 of 7	6	14	1 hr 59 min
5/2/19		7 of 8	6	13	1 hr 52 min
6/6/19		4 of 8	6	3	2 hrs 4 min
6/13/19		5 of 7	9	5	1 hr

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Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>2</u> (as of August 31, 2018)
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**Commission:** Commission on Aging

**Commission Secretary:** Richard Castrillon

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/19/18	No	5	2	1	2 hours
10/17/18	No	7	4	0	2 hours
11/21/18	No	5	1	0	2 hours
1/16/19	No	5	1	0	2 hours
2/20/19	No	5	1	0	2 hours
3/20/19	No	7	2	0	2 hours
4/17/19	No	5	3	0	2 hours
5/15/19	No	7	3	0	2 hours
6/19/19	No	5	2	0	2 hours
7/17/19	Yes- no quorum				
7/31/19	No	5	0	0	2 hours

# Page 11 of 16 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>0</u> (as of August 31, 2019)
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**Commission:** Civic Arts

**Commission Secretary:** Jennifer Lovvorn

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/26/18		6 of 8	4	2	1.92 hrs
10/24/18		7 of 8	2	1	1.88 hrs
11/28/18		6 of 8	2	0	1.6 hrs
1/23/19		8 of 9	3	0	1.98 hrs
2/27/19		9 of 9	6	1	1.93 hrs
3/27/19		9 of 9	4	1	1.7 hrs
4/24/19		5 of 9	5	1	.75 hrs
5/22/19	Yes – Grant Process Delay	N/A	N/A	N/A	N/A
6/26/19		6 of 9	5	1	1.66 hrs
7/24/19		8 of 9	5	2	1.78 hrs

# Page 13 of 16 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>  1  </u> (as of August 31, 2019)
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**Commission:** Community Environmental Advisory Commission

**Commission Secretary:** Viviana Garcia

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/13/18	No	7 of 7	1	0	1.6 hrs
10/11/18	No	6 of 8	4	4	1.8 hrs
11/08/18	No	6 of 8	2	2	1.8 hrs
12/13/18	No	5 of 8	6	4	2 hrs
02/14/19	No	9 of 9	7	3	2.7 hrs
03/14/19	No	7 of 8	2	2	2.15 hrs
04/11/19	No	7 of 8	5	1	2.4 hrs
05/09/19	No	5 of 8	6	3	1.9 hrs
06/13/19	No	8 of 8	2	3	2.5 hrs
07/11/19	No	7 of 8	2	2	2.75 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: 4 (as of August 31, 2019)
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**Commission:** Community Health Commission

**Commission Secretary:** Roberto Terrones

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/27/18	No	10/16	6	3	2 hours and 20 minutes
10/25/18	No	13/15	2	2	2 hours and 24 minutes
11/15/18	Yes – Poor Air Quality	N/A	N/A	N/A	N/A
12/6/18 (Special Meeting)	No	7/13	4	1	2 hours and 20 minutes
1/24/19	No	12/13	2	0	2 hours and 25 minutes
2/28/19	No	13/13	4	2	2 hours and 23 minutes
3/28/19	No	11/12	0	0	2 hours and 15 minutes
4/25/19	Yes – Agenda not posted in time	N/A	N/A	N/A	N/A
5/2/19 (Special Meeting)	No	11/14	3	1	2 hours and 17 minutes
5/23/19	No	11/14	2	0	2 hours and 19 minutes
6/27/19	Yes – Agenda not posted in time	N/A	N/A	N/A	N/A

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

<i>7/9/19 (Special Meeting)</i>	<i>No</i>	<i>8/14</i>	<i>0</i>	<i>0</i>	<i>2 hours and 20 minutes</i>
<i>7/25/19</i>	<i>No</i>	<i>10/14</i>	<i>2</i>	<i>2</i>	<i>2 hours and 26 minutes</i>

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    2    </u> (as of August 31, 2019)
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**Commission:**     Commission on the Status of Women    

**Commission Secretary:**     Shallon Allen    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9-26-18	No	6 of 7	1	1	1hr 45min
10-24-18	No	5 of 7	4	4	1hr 45min
11-28-18	No	5 of 7	14	10	2 hours
1-23-19	No	5 of 7	5	1	1 hour 39min
2-27-19	No	5 of 7	0	0	1 hour 32min
3-20-19	No	5 of 7	1	1	1 hour 46min
4-24-19	No	6 of 7	1	1	1 hour 36min
5-22-19	No	6 of 9	0	0	1 hour 27min
6-26-19	No	6 of 9	0	0	1 hour 29min
8-28-19	No	6 of 8	1	1	1 hour 41min

# Page 16 of 46 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    2    </u> (as of August 31, 2019)
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**Commission:**     Children, Youth & Recreation Commission    

**Commission Secretary:**     Steph Chu    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/24/18	No	5 of 8	0	0	35 Minutes
10/22/18	No	5 of 8	1	1	122 Minutes
11/26/18	No	6 of 6	0	0	121 Minutes
1/14/19	No	6 of 6	0	0	128 Minutes
1/28/19	No	6 of 7	0	0	174 Minutes
2/4/19	No	7 of 7	0	0	186 Minutes
2/9/19	No	6 of 7	0	0	256 Minutes
3/2/19	No	6 of 7	0	0	212 Minutes
3/11/19	No	6 of 7	0	0	76 Minutes
4/22/19	No	6 of 8	0	0	72 Minutes
6/24/19	No	3 of 5 (2 Leave of Absence)	1	1	92 Minutes



# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2018)
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**Commission:**     Design Review Committee    

**Commission Secretary:**     Anne Burns    

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
September 20, 2018	No	7 of 7	19	6	3:00
October 18, 2018	No	7 of 7	9	3	2:00
November 15, 2018	Yes, Cancelled by City Manager due to air quality	-	-	-	-
December 20, 2018	No	6 of 7	18	5	2:45
January 17, 2019	No	6 of 7	9	4	2:45
February 21, 2019	No	6 of 7	23	6	4:00
March 21, 2019	No	4 of 6	16	3	2:00
April 18, 2019	No	6 of 7	15	7	3:00
May 16, 2019	No	6 of 7	15	10	4:00
June 20, 2019	No	5 of 7	12	3	2:20
July 18, 2019	No	7 of 7	23	21	4:45
August 15, 2019	No	6 of 7	15	8	3:45

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    2    </u> (as of August 31, 2019)
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**Commission:**     Commission on Disability    

**Commission Secretary:**     Dominika Bednarska (as of 5/1/2019)    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/5/2018		4 of 6	0	0	3 hrs
10/2/2018	Yes-COD Secretary resigned			0	
11/07/2018		6 of 6	0	0	3 hrs
12/5/2018		6 of 7	0		3 hrs
01/09/2019		4 of 6	0	0	3 hrs
02/06/2019		6 of 6	0	0	3 hrs
3/06/2019		5 of 7	2	0	3 hrs
4/03/2019		6 of 7	0	0	3 hrs
5/01/2019		6 of 7	4	4	3 hrs
06/05/2019	Yes-cancelled in advance due to likely lack of quorum				
7/10/2019		5 of 7	0	0	3 hrs
8/21/2019		6 of 7	1	1	3 hrs

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**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats:     0      
(as of August 31, 2019)

**Commission:**     Disaster And Fire Safety Commission    

**Commission Secretary:**     Keith May    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/26/19		8 of 8	2	1	2 hrs
10/24/19		8 of 9	3	2	2.5 hrs
12/05/19		6 of 9	24	2	2.75 hrs
01/23/19		8 of 8	6	2	2.25 hrs
02/27/19		9 of 9	5	2	2.5 hrs
03/27/19		8 of 8	5	3	2.5 hrs
04/24/19		6 of 8	4	3	2.25 hrs
05/22/19		8 of 8	4	1	2 hrs
06/26/19		8 of 9	3	0	2 hrs
08/7/19		8 of 9	3	3	2 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>3</u> (as of August 31, 2019)
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**Commission:** Elmwood Business Improvement District Advisory Board

**Commission Secretary:** Kieron Slaughter

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/20/2018		6 of 6	0	0	31 minutes
3/1/2019		4 of 6	1	1	44 minutes
8/16/19		4 of 6	0	0	15 minutes

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2019)
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**Commission:**     Berkeley Energy Commission    

**Commission Secretary:**     Billi Romain    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/26/18		6	3	2	2.5 hrs
10/24/18	Yes – lack of quorum				
12/5/18		6	4	2	2.5 hrs
1/23/19		6	7	1	2.75 hrs
2/27/19		6	1	1	2.75 hrs
3/27/19		9	4	4	2.5 hrs
4/24/19		8	49	18	2 hrs
5/22/19		9	0	0	2.75 hrs
6/26/19		6	3	3	1.75 hrs
7/24/19		6	3	2	2 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    1    </u> (as of August 31, 2019)
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**Commission:**     Fair Campaign Practices Commission    

**Commission Secretary:**     Emma Soichet    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9-20-18		7 of 9	1	1	.25 hours
10-11-18 (special meeting)		7 of 9	2	0	.25 hours
10-18-18		6 of 9	5	1	3 hours
10-25-18 (special)		8 of 9	0	0	.25 hours
11-15-18	Yes – fires				
11-28-18		6 of 9	1	0	.25 hours
12-13-18	Yes – lack of staff				
1-17-19	Yes – lack of staff				
2-21-19	Yes – lack of staff				
3-21-19		9 of 9	5	5	1.5 hours
4-18-19		8 of 9	16	16	2 hours
5-16-19		8 of 9	10	10	2 hours
6-20-19		7 of 9	7	7	1.75 hours
7-18-19	Yes – lack of agenda items/summer				
8-15-19	Yes – lack of agenda items/summer				

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: 2  
(as of August 31, 2019)

**Commission:** Homeless Commission

**Commission Secretary:** Peter Radu

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
01/09/19	Yes – no quorum				
02/13/19	Yes – no quorum				
02/27/19		4 of 4	3	0	3 hours
03/13/19		4 of 5	2	1	2 hours
04/10/19		3 of 5	5	2	2 hours
05/08/19		6 of 6	4	3	2 hours & 15 mins
06/12/19		5 of 6	3	2	2 hours & 15 mins
07/10/19		4 of 6	0	0	2 hours & 15 mins

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**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2018)
---

**Commission:**     Homeless Services Panel of Experts    

**Commission Secretary:**     Peter Radu    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
05/06/19		8 of 9	2	1	2 hours
06/05/19		8 of 9	4	3	2 hours
07/03/19		7 of 9	13	3	2 hours & 20 mins
08/14/19		9 of 9	18	11	2 hours & 20 mins



# Page 25 of 46 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2019)
---

**Commission:**     Housing Advisory Commission    

**Commission Secretary:**     Mike Uberti    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/06/18	No	9 of 9	16	9	3:06 hrs
10/04/18	No	7 of 7	0	0	1:51 hrs
01/03/19	No	7 of 7	8	7	3:09 hrs
02/07/19	No	8 of 8	7	4	2:50 hrs
03/07/19	No	8 of 8	20	10	3:14 hrs
03/13/19	No	7 of 9	19	18	2:44 hrs
04/04/19	No	8 of 8	16	8	2:49 hrs
05/02/19	No	8 of 9	3	1	2:44 hrs
06/06/19	No	6 of 7	12	11	3:05 hrs
07/11/19	No	7 of 8	4	3	2:14 hrs

**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>4</u> (as of August 31, 2019)
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**Commission:** Human Welfare and Community Action Commission

**Commission Secretary:** Mary-Claire Katz

*Example:*

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/12/18	No	8	0	0	2.5 hrs
10/17/18	No	9	1	1	2 hrs
11/28/18	No	4	1	0	2 hrs
1/16/19	No	5	5	0	2 hrs
2/20/19	No	7	1	0	2 hrs
3/20/19	No	8	1	0	2 hrs
4/17/19	No	7	2	0	2 hrs
5/15/19	No	8	3	0	2.25 hrs
6/19/19	No	9	1	0	2 hrs
7/17/19	No	8	1	1	2.5 hrs

# 2019 Annual Commission Attendance Report Page 27 of 46

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <span style="border-bottom: 1px solid black; padding: 0 20px;">0</span> (as of August 31, 2018)
--

**Commission:** Joint Subcommittee for the Implementation of State Housing Laws

**Commission Secretary:** Alene Pearson

*Example:*

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/20/18	Yes - workflow timing				
11/15/18	Yes – no quorum				
1/17/19		6 out of 6	2	2	2 hrs
3/27/19		7 out of 7	2	2	2 hrs
5/22/19		6 out of 7	3	10	3 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats:   1    
(as of August 31, 2019)

**Commission:**   Labor  

**Commission Secretary:**   Delfina Geiken  

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/12/18	No	8 of 9	1	1	1.5 hrs
11/14/18	No	8 of 9	2	2	1 hr. & 55 minutes
1/16/19	No	6 of 8	2	2	1.75 hrs
2/20/19	No	8 of 8	1	1	1.5 hrs
3/20/19	No	7 of 8	1	1	1 hr. & 25 minutes
5/15/19	No	7 of 8	5	3	1.5 hours
7/17/19	No	5 of 7	0	0	.5 hours

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    2    </u> (as of August 31, 2019)
---

**Commission:**     Landmarks Preservation Commission    

**Commission Secretary:**     Fatema Crane    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/6/18	No	7 of 8	12	6	2 hrs
10/4/18	No	7 of 9	15	4	2.75 hrs
11/1/18	No	9 of 9	8	6	1.75 hrs
12/6/18	No	7 of 8	12	7	2.25 hrs
No January meeting date included in adopted LPC 2019 calendar	N/A	N/A	N/A	N/A	N/A
2/7/19	No	7 of 9	30	10	3.5 hrs
3/7/19	No	8 of 9	7	1	2.75 hrs
4/4/19	No	8 of 8	6	4	2.25 hrs
5/2/19	No	6 of 8	8	1	2.75 hrs
6/6/19	No	8 of 8	50	23	3.75 hrs
7/2/19	No	7 of 8	8	5	2 hrs
8/1/19	No	8 of 8	30	9	3.75 hrs

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**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    3    </u> (as of August 31, 2019)
---

**Commission:**          Loan Administration Board    

**Commission Secretary:**        Kieron Slaughter    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/29/2018		5 of 8	4	4	2 hours
1/23/2019		7 of 7	1	1	7 hours
3/18/19		6 of 7	1	1	1 hour
7/2/19		4 of 6	4	1	1 hour 12 minutes

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats:     0      
(as of August 31, 2019)

**Commission:**     Measure O Bond Oversight Committee    

**Commission Secretary:**     Amy Davidson    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
4/29/19	No	8 of 8	12	15	2:56 hrs
5/15/19	No	7 of 8	5	5	2:01 hrs
6/12/19	No	8 of 8	8	4	2:31 hrs
7/15/19	No	9 of 9	10	9	1:52 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: 7  
(as of August 31, 2019)

Commission: Mental Health Commission

Commission Secretary: Karen Klatt

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/27/18		7 of 9	0	0	1.5 hrs
10/25/18		6 of 9	0	0	2.0 hrs
12/13/18		6 of 9	3	0	2.15 hrs
1/24/19		5 of 7	2	0	2.0 hrs
2/28/19		6 of 7	4	0	1.75 hrs
3/28/19		7 of 8	2	1	1.5 hrs
4/25/19		8 of 8	5	0	2:08 hrs
5/23/19		7 of 7	5	1	2:05 hrs
6/27/19		5 of 6	2	0	2.10 hrs
7/27/19		6 of 6	5	0	2 hrs



# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>1</u> (as of August 31, 2019)
---

**Commission:** Open Government Commission

**Commission Secretary:** Emma Soichet

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9-20-18		7 of 9	2	1	.5 hours
10-18-18		6 of 9	1	1	.5 hours
11-15-18	Yes – fires				
1-17-19	Yes – lack of staff				
2-21-19	Yes – lack of staff				
3-21-19		9 of 9	5	5	1.25 hours
4-18-19		8 of 9	2	2	.5 hours
5-16-19		8 of 9	10	2	1 hour
6-20-19		7 of 9	7	9	.5 hours
7-18-19	Yes – lack of agenda items/summer				
8-15-19	Yes – lack of agenda items/summer				

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2019)
---

**Commission:**     Parks and Waterfront    

**Commission Secretary:**     Roger Miller    

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
<i>9/12/2018</i>	<i>No</i>	8	17	13	3 hrs
<i>10/10/2018</i>	<i>No</i>	7	29	15	3 hrs
<i>11/14/2018</i>	<i>No</i>	8	31	29	3 hrs
<i>1/9/2019</i>	<i>No</i>	6	8	1	3 hrs
<i>2/13/2019</i>	<i>No</i>	9	17	13	2.75 hrs
<i>3/13/2019</i>	<i>No</i>	8	8	3	2 hrs
<i>4/10/2019</i>	<i>No</i>	9	44	12	3.5 hrs
<i>5/8/2019</i>	<i>No</i>	8	7	4	2 hrs
<i>6/12/2019</i>	<i>No</i>	7	11	4	2.5 hrs
<i>8/14/2019</i>	<i>No</i>	8	6	4	2 hrs

# Page 35 of 46 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    1    </u> (as of August 31, 2019)
---

**Commission:**     Peace and Justice Commission    

**Commission Secretary:**     Breanne Slimick    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/17/18		7 of 9	0	0	2hrs 37mins
10/22/18		9 of 10	1	1	2hrs 34mins
11/19/18		7 of 11	4	1	2hrs 18mins
01/07/19		10 of 11	3	1	2hrs 45 mins
02/04/19		13 of 13	5	3	2hrs 17mins
03/04/19		14 of 14	0	0	3hrs 3 mins
04/0819		14 of 14	4	1	1hr 58mins
05/13/19		10 of 14	2	1	2hrs 32mins
06/03/19		11 of 14	1	1	2 hrs 55mins
07/15/19		9 of 13	0	0	2 hrs 50 mins

# Page 36 of 46 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats:  2   
(as of August 31, 2019)

Commission:  Personnel Board

Commission Secretary:  LaTanya Bellow

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/4/18	No	7 of 9	None	None	2.5 hrs
10/01/18	No	8 of 9	None	None	1.15 hrs
10/29/18	No	6 of 9	1	1	0.5 hrs
11/05/18	No	8 of 9	1	1	1.08 hrs
12/3/18	No	7 of 9	0	0	0.5 hrs
01/07/19	No	7 of 9	4	4	1.0 hrs
02/04/19	No	7 of 9	1	0	1.5 hrs
03/04/19	No	7 of 9	1	1	1.4 hrs
04/01/19	No	5 of 9	1	1	1.55 hrs
05/06/19	No	5 of 9	0	0	1.5 hrs
06/03/19	No	7 of 9	0	0	0.4 hrs
07/01/19	No	7 of 9	1	1	0.6 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2018)
---

**Commission:**     Planning Commission    

**Commission Secretary:**     Alene Pearson    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/05/2018		9	46	27	3.02 hrs
09/19/2018	Yes- workflow timing	8 of 9	21	12	3.10 hrs
10/03/2018		8 of 9	21	12	3.10 hrs
10/17/2018	Yes- workflow timing				
11/07/2018		8 of 9	1	0	2.83 hrs
12/05/2018		8 of 9	8	4	1.58 hrs
12/19/2018	Yes- workflow timing				
01/16/2019		8 of 8	10	8	2.7 hrs
02/06/2019		9 of 9	25	19	3.05 hrs
03/06/2019		9 of 9	48	40	3.43 hrs
04/03/2019		9 of 9	8	6	2.93 hrs
05/01/2019		9 of 9	5	3	2.62 hrs
06/05/2019		8 of 9	52	25	3.02 hrs
07/17/2019					

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2019)*
--

**Commission:**     Police Review Commission    

**Commission Secretary:**     Katherine J. Lee    

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/12/18		7 of 9	7	4	3.2 hrs
09/26/18		7 of 9	14	8	2.9 hrs
10/10/18		7 of 9	5	2	2.9 hrs
10-17-18		6 of 9	7	0	3.1 hrs
10/24/18		8 of 9	7	5	2.9 hrs
11/14/18		7 of 9	7	3	2.9 hrs
12/12/18		6 of 9	3	2	3.2 hrs
01/09/19		8 of 9	2	2	2.9 hrs
01/23/19		7 of 9	8	5	2.9 hrs
02/13/19		8 of 9	9	4	2.7 hrs
02/27/19		6 of 9	9	2	2.9 hrs
03/13/19		8 of 9	9	3	2.6 hrs
03/27/19		6 of 9	2	2	3.9 hrs
04/10/19		5 of 9	7	5	1.1 hrs
04/24/19		5 of 8	20	9	3.3 hrs
05/08/19		8 of 8	5	4	1.8 hrs
05/22/19		7 of 8	9	9	2.8 hrs
06/12/19		7 of 8	8	5	2.8 hrs
06/26/19		8 of 8	8	5	2.8 hrs
07/10/19		9 of 9	6	3	2.8 hrs
07/24/19		8 of 9	7	3	2.4 hrs

\*as of 8-2-19 there are no vacancies

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2018)
---

**Commission:**     Public Works Commission    

**Commission Secretary:**     Nisha Patel    

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9-6-18	<i>no</i>	6/8	1	1	2.5 hrs
10-4-18	<i>no</i>	5/7	1	1	2 hrs
11-1-18	<i>no</i>	7/8	2	0	2.5 hrs
1-10-19	<i>no</i>	6/8	5	5	2.75 hrs
2-7-19	<i>no</i>	7/8	1	0	3 hrs
3-7-19	<i>no</i>	9/9	1	1	3 hrs
4-11-19	<i>no</i>	7/9	1	1	2.75 hrs
5-2-19	<i>no</i>	9/9	3	3	3 hrs
6-6-19	<i>no</i>	9/9	1	0	3 hrs
7-11-19	<i>no</i>	8/9	0	0	2.5 hrs

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# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>5</u> (as of August 31, 2019)
---

**Commission:** Solano Business Improvement District Advisory Board

**Commission Secretary:** Eleanor Hollander, OED

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
7/16/19		4 of 4	1	1	1 hr and 15 minutes
5/21/19		4 of 4	1	0	1 hr 10 minutes
3/26/19		2 of 3	4	2	1 hr 32 minutes
1/8/19		3 of 3	3	3	1 hr 35 minutes
11/13/18		3 of 3	2	1	1 hr 15 minutes
9/11/18		3 of 5	2	2	1 hr 20 minutes



# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>2</u> (as of August 31, 2019)
---

**Commission:** Sugar Sweetened Beverage Product Panel of Experts (SSBPPE)

**Commission Secretary:** Dechen Tsering

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/20/19		4	3	3	2.05 hrs
10/18/18		5	5	4	2.15 hrs
11/15/18	Yes. Hazardous air quality in Berkeley.				
1/17/19		7	0	1	3.32 hrs
2/21/19		8	0	0	2.50 hrs
3/17/19		6	0	0	3.50 hrs
3/21/19		7	0	0	3.37 hrs
4/18/19		4	2	2	2.10 hrs
5/16/19	Yes. No quorum.				
6/20/19		7	0	1	3.10 hrs
7/18/19	Yes. Moved to 3/21/19 for a special meeting.				

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**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: 0  
 (as of August 31, 2019)

**Commission:** Transportation Commission

**Commission Secretary:** Farid Javandel

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/20/2018		7 of 9	4	2	2.25 hours
10/18/2018		8 of 9	19	11	3 hours
11/15/18	Poor air quality				
1/17/19		6 of 9	4	3	2.75 hours
2/21/2019		7 of 9	6	6	2.5 hours
3/21/2019		7 of 8	4	3	2 hours
4/18/19		8 of 9	4	1	2.5 hours
5/16/19		8 of 9	6	3	2.5 hours
6/20/19		7 of 9	22	5	3 hours
7/18/19		7 of 8	8	8	2.75 hours

**2019 Annual Commission Attendance Report**

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>  5  </u> (as of August 31, 2019)
---

**Commission:**   Youth Commission  

**Commission Secretary:**   Ginsi Bryant and Brian Legaspi co-secretary  

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/10/2018		4 of 6			31min
10/9/2018	Yes the agenda didn't get posted in time				
11/13/2018		4 of 7			1hr
12/10/2018		6 of 7			35min
1/14/2019		6 of 7			43min
2/11/2019	Yes no quorum				
3/11/2019					1hr 14min
4/8/2019	Yes the agenda didn't get posted in time				
5/13/2019		13 of 14	3	1	1hr
6/3/2019		12 of 14	2		1hr
July	Break				
August	Break				

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    2    </u> (as of August 31, 2019)
---

**Commission:**     Zero Waste Commission    

**Commission Secretary:**     Heidi Obermeit    

**Example:**

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
11/14/18		8 of 9	5	3	2.5 hrs
12/12/18	<i>Yes – no quorum</i>				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/24/18		7 of 9	10	6	2 hrs
10/22/18		6 of 8	5	2	2 hrs
11/26/18		7 of 8	8	3	2 hrs
1/28/19		7 of 9	5	2	2 hrs
2/25/19		7 of 7	7	5	2.25 hrs
3/25/19		3 of 6	5	5	2 hrs
4/22/19		6 of 8	5	4	2 hrs
5/28/19		6 of 8	2	2	2 hrs
6/24/19		7 of 8	7	4	2 hrs
7/22/19		4 of 7	9	3	2 hrs

# 2019 Annual Commission Attendance Report

Reporting Period: September 1, 2018 through August 31, 2019

Vacant seats: <u>    0    </u> (as of August 31, 2018)
---

**Commission:**     Zoning Adjustments Board    

**Commission Secretary:**     Greg Powell & Shannon Allen    

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/13/2018	Yes, Conflict with City Council meeting at 2134 MLK				
9/27/18		7 of 9	28	8	1 hr 49 min
10/11/18		8 of 9	34	14	2 hrs 34 min
10/25/18		8 of 9	45	32	4 hrs 32 min
11/8/18		8 of 9	41	33	5 hrs 23 min
12/13/18		9 of 9	40	26	3 hrs 22 min
1/10/19		8 of 9	22	6	1 hr 19 min
1/24/19		8 of 9	40	21	4 hrs 3 min
2/14/19		8 of 9	6	0	32 min
2/28/19		9 of 9	15	7	1 hr 49 min
3/14/19		8 of 9	68	38	4 hr 48 min
3/28/19		5 of 9	6	1	1 hr 21 min
4/11/19	Yes, not enough agenda items				
4/25/19		8 of 9	5	0	9 min
5/9/19		9 of 9	38	32	5 hr 7 min
5/23/19		9 of 9	29	11	3 hr 37 min
6/13/19		8 of 9	40	28	3 hr 38 min
6/27/19		9 of 9	74	44	6 hr 26 min
7/11/19		7 of 9	12	5	1 hr 28 min
7/25/19		7 of 9	4	2	33 min
8/22/19		9 of 9	17	8	1 hr 11 min

<b>Approved Leaves of Absence Granted During the Period September 2018 - August 2019</b>	
<b>Commission</b>	<b># Leaves of Absence</b>
Animal Care Commission	3
Board of Library Trustees	0
Cannabis Commission	12
Children, Youth, and Recreation Commission	17
Civic Arts Commission	11
Commission on Aging	8
Commission on Disability	9
Commission on Labor	6
Commission on the Status of Women	11
Community Environmental Advisory Commission	9
Community Health Commission	27
Design Review Committee	2
Disaster and Fire Safety Commission	6
Elmwood BID Advisory Board	1
Energy Commission	11
Fair Campaign Practices Commission	11
Homeless Commission	6
Homeless Services Panel of Experts	2
Housing Advisory Commission	16
Human Welfare and Community Action Commission	4
Joint Subcommittee on the Implementation of State Housing Laws	2
Landmarks Preservation Commission	11
Loan Administration Board	2
Measure O Bond Oversight Committee	5
Mental Health Commission	0
Open Government Commission	11
Parks and Waterfront Commission	5
Peace and Justice Commission	10
Personnel Board	12
Planning Commission	11
Police Review Commission	12
Public Works Commission	5
Solano BID	3
Sugar-Sweetened BPPOE	7
Transportation Commission	14
Youth Commission	4
Zero Waste Commission	11
Zoning Adjustments Board	34