



Office of the City Manager

CONSENT CALENDAR
November 12, 2019

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Revision to the 2020 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution revising the City Council regular meeting schedule for 2020, with starting times of 6:00 p.m. and rescinding Resolution No. 69,029-N.S.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious observance.

A minor adjustment is proposed due to the March 31, 2019 regular meeting occurring during the spring break for Berkeley Unified School District. The regular meeting of March 31 is being rescheduled to April 14, 2020.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

- 1: Resolution
Exhibit A: 2020 Council Calendar

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2020 REGULAR MEETING SCHEDULE AND
RESCINDING RESOLUTION NO. 69,029-N.S.

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule totaling 24 meetings; and

WHEREAS, the schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2020; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2020 regular meeting schedule on specified Tuesdays at 6:00 p.m. as indicated:

Winter Recess – December 11, 2019 – January 20, 2020
January 21 and January 28, 2020
February 11 and February 25, 2020
March 10 and March 24, 2020
Spring Recess – March 25 – April 13, 2020
April 14, April 21 and April 28, 2020
May 12 and May 26, 2020
June 2, June 16 and June 30, 2020
July 14 and July 28, 2020
Summer Recess – July 29 – September 14, 2020
September 15 and September 22, 2020
October 13 and October 27, 2020
November 10 and November 17, 2020
December 1 and December 15, 2020
Winter Recess – December 16, 2020 – January 18, 2021

BE IT FURTHER RESOLVED that Resolution No. 69,029-N.S. is hereby rescinded.

Exhibit A: 2020 Council Calendar

City Clerk Department 2020 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 981-6900.)

Date	Time
January	
Winter Recess (Dec. 11, 2019 – Jan. 20, 2020)	
Jan 21	6:00 p.m.
Jan 28	6:00 p.m.
February	
Feb 11	6:00 p.m.
Feb 25	6:00 p.m.
March	
Mar 10	6:00 p.m.
Mar 24	6:00 p.m.
April	
Spring Recess (March 25 – April 13, 2020)	
April 14	6:00 p.m.
April 21	6:00 p.m.
April 28	6:00 p.m.
May	
May 12	6:00 p.m.
May 26	6:00 p.m.
June	
June 2	6:00 p.m.
June 16	6:00 p.m.
June 30	6:00 p.m.
July	
July 14	6:00 p.m.
July 28	6:00 p.m.
Summer Recess (July 29 – Sept. 14, 2020)	
September	
Sept 15	6:00 p.m.
Sept 22	6:00 p.m.
October	
Oct 13	6:00 p.m.
Oct 27	6:00 p.m.
November	
Nov 10	6:00 p.m.
Nov 17	6:00 p.m.
December	
Dec 1	6:00 p.m.
Dec 15	6:00 p.m.
Winter Recess (Dec. 16, 2020 – Jan. 18, 2021)	

