



Office of the City Manager

CONSENT CALENDAR
November 12, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on November 12, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$40,093,600.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
External Evaluator	157	Tobacco Control	\$93,600
Berkeley Tuolumne Camp Reconstruction	125	Playground Camp	\$40,000,000
Total:			\$40,093,600

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Dennis Dang, Acting General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on November 12, 2019
 - a) External Evaluator
 - b) Berkeley Tuolumne Camp Reconstruction

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: November 12, 2019

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
20-11358-C	External Evaluator	11/13/2019	12/12/2019	In partnership with the California Department of Public Health as Local Lead Agency, the City of Berkeley is required to hire an External Evaluator (EE) from outside of the agency who fulfills the requirements of the Local Program Evaluator (LPE). The EE provides an outside, unbiased, and objective point-of-view; therefore, the EE must be completely separate from the health department or agency that performs tobacco control interventions. The EE is generally responsible for designing the evaluation plan and providing consultation on the entire scope of work; developing data collection instruments, protocols, and methodology;	\$93,600.00 (FY20-\$62,400; FY21-\$31,200)	HHPLLA2001/ NONPERSONNEL/ CONTRSERVI/ CNSLTNTS NONPERSONN CONTRSERVI CNSLTNTS 157-51-506-559-2053-000-451-612990	HHCS/PH	Rebecca Day-Rodriguez 981-5337
DEPT. TOTAL					\$93,600			

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20-11361-C	Berkeley Tuolumne Camp Reconstruction	12/13/2019	2/1/2020	Reconstruction of Berkeley Tuolumne Camp – 96 Structures, Water & Wastewater collection and treatment, Electric, Propane, pedestrian and vehicular infrastructure, including pedestrian bridges.	\$40,000,000	125-52-543-583-0000-000-461-663110 Note: Project is funded by insurance, FEMA/CalOES, and City catastrophic reserve funds.	PRW/Capital	Liza McNulty 981-6437
DEPT. TOTAL					\$40,000,000			
GRAND TOTAL					\$40,093,600			

