



Office of the City Manager

CONSENT CALENDAR  
November 12, 2019

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Kelly Wallace, Interim Director, Health, Housing & Community Services

Subject: Contract No. 31900203 Amendment: Resource Development Associates for  
Crisis, Assessment and Triage Line Evaluation

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 31900203 with Resource Development Associates (RDA) to provide additional evaluation consulting services for the Crisis, Assessment and Triage (CAT) line, in an amount not to exceed \$15,000 for a total contract amount not to exceed \$63,000 through June 30, 2021. The amended contract will include a revised scope of services, paid for with the additional funding requested here.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the additional scope of work in the amount of \$15,000 will be provided from ERMA GL Code 336-51-503-525-2012-000-451-612990-. The Contract Management System number for this contract amendment is CMS No. KBXX7.

CURRENT SITUATION AND ITS EFFECTS

RDA was selected as part of a competitive Request for Proposals (RFP) process to be the vendor for consulting services in the evaluation of this grant-funded project. The original intent was to have them evaluate only the Adult component, but we are requesting to include evaluation of the Berkeley High School Youth Triage Grant as well, which is what will be added to the scope of services in this contract amendment.

BACKGROUND

The City's Mental Health Division was awarded a grant from California's Mental Health Services Oversight and Accountability Commission (MHSOAC) to pilot a CAT hotline for residents of Berkeley and Albany. The purpose of the hotline is to allow community members to connect to mental health professionals without involving the Police Department first, and to allow staff to assess and triage callers as necessary to provide the most appropriate level of service. Previously, anyone experiencing a crisis had to call the BPD non-emergency number to request a visit from Mental Health's Mobile Crisis Team, accompanied by police. This pilot project, fully-funded by the grant, will allow community members to contact mental health staff directly by phone, to explore all options available to them based on their needs. RDA will evaluate the pilot project as it

is developed, to identify areas which can be improved and provide ongoing training and technical assistance.

The existing contract to be amended (No. 31900203) was executed on June 17, 2019, for a total Not to Exceed (NTE) amount of \$48,000. The contract was developed after RDA was selected as the top choice from respondents to a RFP solicitation in December 2018.

#### ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the action recommended in this report.

#### RATIONALE FOR RECOMMENDATION

RDA was selected as the vendor for evaluation of the adult CAT line via a competitive RFP process, and their expertise in this area extends to evaluation consulting services for the needs of Youth as well. Amending the contract to include evaluation of the CAT line for Youth will provide the most benefit for the cost incurred, as their staff can complete a comprehensive plan to evaluate both systems concurrently.

#### ALTERNATIVE ACTIONS CONSIDERED

As an alternative action, Council could instead direct staff to circulate a new RFI or formal Request for Proposals (RFP) to competitively solicit a different vendor.

#### CONTACT PERSON

Conor Murphy, Assistant Management Analyst, HHCS, (510) 981-7611  
Steven Grolnic-McClurg, Manager of Mental Health Services, HHCS, (510) 981-5249

#### Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900203 AMENDMENT: RESOURCE DEVELOPMENT  
ASSOCIATES FOR CRISIS, ASSESSMENT AND TRIAGE LINE EVALUATION

WHEREAS, the City's Mental Health Division secured a grant from the Mental Health Services Oversight and Accountability Commission for a Crisis, Assessment, and Triage (CAT) line so community members can contact mental health staff directly by phone to determine their level of need; and

WHEREAS, the CAT line will serve both adults and youth, both groups having their own distinct needs and expectations; and

WHEREAS, Resource Development Associates (RDA) was selected via a competitive Request for Proposals process as the vendor for evaluation consulting services for this project; and

WHEREAS, the Mental Health Division would like to amend the contract with RDA to include evaluation consulting services for the Youth CAT line.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 31900203 with Resource Development Associates for evaluation consulting services through June 30, 2021, increasing the contract by \$15,000 to bring the total not to exceed amount of the contract to \$63,000. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

