



Office of the City Manager

CONSENT CALENDAR
December 10, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on December 10, 2019

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is \$2,913,252.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
2180 Milvia Carpet Replacement Project	501	Capital Improvement Fund	\$230,000
On-Call Citywide Bicycle Parking Installation and Maintenance	338 135	Bay Area Air Quality MGMT Measure BB – Bike and Pedestrian	\$330,000
Southside Complete Streets	305 147	Capital Grant UC Settlement	\$893,252
Berkeley Tuolumne Camp Reconstruction Special Inspection & Testing Services	125	Playground Camp	\$250,000
Bus Transportation for Summer Day CampS	125 011	Playground Camp Discretionary	\$350,000

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Ashby and North Berkeley BART Station zoning standards and EIR	011	Discretionary	\$560,000
Labor Relations Consulting Services – Police and Fire Associations	011	Discretionary	\$200,000
AVAYA Voice Over IP (VoIP) Phone System Support	502	Phone System Replacement	\$100,000
Total:			\$2,913,252

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Dennis Dang, Acting General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on December 10, 2019

Formal Bid Solicitations and Request for Proposals
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- a) 2180 Milvia Carpet Replacement Project
- b) On-Call Citywide Bicycle Parking Installation and Maintenance
- c) Southside Complete Streets
- d) Berkeley Tuolumne Camp Reconstruction Special Inspection & Testing Services
- e) Bus Transportation for Summer Day Camps
- f) Ashby and North Berkeley BART Station zoning standards and EIR
- g) Labor Relations Consulting Services – Police and Fire Associations
- h) AVAYA Voice Over IP (VoIP) Phone System Support

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: December 10, 2019

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
20-11370-C	2180 Milvia Carpet Replacement Project	1/6/2020	2/1/2020	Re-Carpeting 3rd floor at 2180 Milvia Finance.	\$230,000	501-54-623-677-0000-000-444-624110-(19BM03/PWENBM1903)	PW	Elmar Kapfer 981-6435
20-11371-C	On-Call Citywide Bicycle Parking Installation and Maintenance	12/11/2019	1/14/2020	Furnish, install, and maintain bicycle parking racks and bicycle parking corrals at various locations citywide.	\$110,000 per year for three years (pending available funding), total amount not to exceed \$330,000	\$180,000 from 338-54-622-668-0000-000-431-665110-PWTRBP2001 \$80,000 from 135-54-622-668-0000-000-431-665110-PWTRBP2001 The additional \$70,000 will be budgeted from Fund 338, 131, or 135 as needed for this on-call contract.	PW/ Transportation	Beth Thomas 981-7068
20-11374-C	Southside Complete Streets	12/17/2019	1/16/2020	Conceptual design, alternatives analysis, preliminary engineering, environmental study, and plans, specifications and estimates for pedestrian, bicycle and transit facilities on streets in the Southside area, including Bancroft from Piedmont Ave to Milvia, and Telegraph, Dana and Fulton between Dwight and Bancroft.	\$893,252	\$790,796 from 305-54-622-668-0000-000-431-612310-PWTRCS2001 \$102,456 from 147-54-622-668-0000-000-431-612310PWTRCS2001	PW/ Transportation	Beth Thomas 981-7068
DEPT. TOTAL					\$1,453,252			

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20-11372-C	Berkeley Tuolumne Camp Reconstruction Special Inspection & Testing Services	12/15/2019	1/7/2020	Special Inspections and Materials Testing Services for Berkeley Tuolumne Camp	\$250,000	125-52-543-583-0000-000-461-612990 PRWCP19001	PRW / Capital	Liza McNulty 981-6437
20-11375-C	Bus Transportation for Summer Day Camps	1/16/2019	2/6/2019	Local transportation services to and from Berkeley Day Camp location sites. *Berkeley Day Camp Bus Transportation Services For Recreation Division Programs (3 yr contract for approximately \$116,667/yr.)	\$250,000 \$100,000 \$350,000	Day Camp: 125-52-543-584-0000-000-461-625120- Other RecDiv Programs: 011-52-543-570-0000-000-461-625120-	PRW / Recreation	Craig Veramay 981-6717
DEPT. TOTAL					\$600,000			
20-11376-C	Ashby and North Berkeley BART Station zoning standards and EIR	12/11/2019	1/7/2020	Creation of zoning standards for Ashby and North Berkeley BART stations.	\$560,000	011-53-584-622-0000-000-441-612990-	Planning and Development/ Land Use	Justin Horner 981-7476 Nishil Bali 981-7462
DEPT. TOTAL					\$560,000			

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20-11372-C	Labor Relations Consulting Services – Police and Fire Associations	12/11/2019	1/14/2020	Labor Relations Consultant to participate in bargaining, perform research and support to City staff, prepare reports and contract language, and make presentations to Council.	\$200,000	011-34-343-000-0000-000-412-612990-	Human Resources	LaTanya Bellow 981-6807 David White 981-7012
DEPT. TOTAL					\$200,000			
20-11377-C	AVAYA Voice Over IP (VoIP) Phone System Support	11/16/2019	1/14/2020	Annual support and maintenance for the City's existing Voice over IP (VoIP) phone system	\$100,000	502-35-363-380-0000-000-412-613130-	Information Technology/ Enterprise Applications	Savita Chaudhary 981-6525
DEPT. TOTAL					\$100,000			
GRAND TOTAL					\$2,913,252			