



Office of the City Manager

CONSENT CALENDAR
December 10, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee-Williams Ridley, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Contract: First Alarm Security & Patrol, Inc. for Citywide Security Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager, or her designee, to execute a contract and any amendments with First Alarm Security & Patrol, Inc. dba First Security Services to provide unarmed security guard staffing services at various City locations and facilities in an amount not to exceed \$2,100,000 for 36-months, commencing on or about March 1, 2020 through to February 28, 2023, and including the option to extend for two additional 1-year periods for a total of 5 years at a total not-to-exceed amount of \$3,550,000, subject to the City's annual budget appropriation process.

FINANCIAL IMPLICATIONS

Funding will be provided for by the individual departments in their annual budget appropriations during the life of the contract.

Public Works facilities: 1947 Center Street, 2180 Milvia Street, Corporation Yard – 1326 Allston Street, Zero Waste Management Center – 1201 2nd Street., 2939 Ellis Street, 1900 Sixth Street, and 1901 Hearst Avenue.

Parks, Recreation and Waterfront facilities: Waterfront Marina – 201 University Avenue.

Health, Housing, and Community Services facilities: 1521 University Avenue, 1890 Alcatraz Avenue, and 2640 Martin Luther King, Jr. Way.

This contract will be entered into the City's ERMA contract database upon approval and execution.

CURRENT SITUATION AND ITS EFFECTS

Unarmed security guard services are contracted by the City to perform routine patrol and access control duties at various City facilities on a regularly scheduled basis and occasionally on an ad-hoc basis. The existing Contract (ERMA: 103580-1) for such services has been extended to expire on February 29, 2020. Contract 103580-1, issued to First Security Services began on January 1, 2015 and originated from the 2014 release of Request for Proposals (RFP) Specification No. 14-10839-C.

On April 4, 2019, General Services released RFP Specification No. 19-11316-C; of which ultimately a contract did not result due to unexpected staff turnover at the time of the solicitation and the extended duration that elapsed for interim staffing to be put in place.

A second solicitation was released as RFP Specification No. 19-11316-C-Reissued on July 22, 2019. The reissued solicitation closed on August 29, 2019 and garnered six proposal responses. All responses were deemed as qualifying and presented for evaluation to a selection panel representing Public Works, Parks, Recreation and Waterfront, Health, Housing, and Community Services, and the Library. Each response was individually evaluated then compared against the group yielding a group of three finalists. The finalist selections were further reviewed with enhanced emphasis regarding pricing, qualifications and relevancy of references. At the conclusion of this process, First Security was selected as the most responsive proposer with the highest level of qualification and best value to meet the City's needs. The Library, while a co-participant to the RFP, will enter into a separate contract with First Security.

BACKGROUND

RFP Specification No. 20-11316-C was originally issued on April 4, 2019 seeking unarmed security guard services to perform routine patrol and access control duties at various City facilities on a regularly scheduled basis and occasionally on an ad-hoc basis. This issuance did not result in a contract due to unexpected staff turnover at the time of the solicitation and the extended duration of time that elapsed for interim staffing to be put in place. A follow-up reissuance as RFP Specification No. 20-11316-C-Reissued was released on July 22, 2019. The reissued RFP closed with six proposals being received and all responses subsequently evaluated by an interdepartmental committee established to select the proposal best meeting the criteria and scope of services stated in the RFP.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

First Alarm Security & Patrol, Inc. best met all City specifications provided for in the Request for Proposals solicitation when evaluating for overall value in consideration of demonstrated experience and references, and pricing.

ALTERNATIVE ACTIONS

None.

CONTACT PERSON

Dennis Dang, Acting General Services Manager, Finance, 981-7329

Attachments:

1: Resolution

RESOLUTION NO. ##,##-N.S.

CONTRACT: FIRST ALARM SECURITY & PATROL, INC. FOR CITYWIDE SECURITY SERVICES

WHEREAS, unarmed security guard services are contracted by the City to perform routine patrol and access control duties at 1947 Center Street, 2180 Milvia Street, Zero Waste Management Center, and the Berkeley Harbor Marina on a regularly scheduled basis and occasionally on an ad-hoc basis; and

WHEREAS, the City does not have qualified available staff to perform security services; and

WHEREAS, the existing contract for Citywide security services will expire on February 29, 2020, and Request for Proposals Specification No. 19-11316-C was issued on April 4, 2019, and subsequently reissued on July 22, 2019 due to unexpected staff turnover at the time of the initial issuance; and

WHEREAS, RFP Specification No. 19-11316-C-Reissued closed on Thursday, August 29, 2019 and received six qualified proposals; and

WHEREAS, the interdepartmental evaluation committee reviewed the proposals and selected the proposal best meeting the criteria and scope of services stated in the RFP; and

WHEREAS, funding is appropriated by the managing departments' in their fiscal year 2020 budget and will be included in their future budgets through the term of the contract; and

WHEREAS, First Alarm Security & Patrol, Inc. dba First Security Services was selected as the preferred vendor when evaluating for overall value in consideration of demonstrated experience and references, and pricing.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the proposal by First Alarm Security & Patrol, Inc. is accepted by the Council of the City of Berkeley and that the City Manager, or her designee, is authorized to execute a contract and any amendments with First Alarm Security & Patrol, Inc. for Citywide unarmed security services at various City locations and facilities for an amount not to exceed \$2,100,000 for 36-months, commencing on or about March 1, 2020 through to February 28, 2023, and including the option to extend for two additional 1-year periods for a total of 5 years at a total not-to-exceed amount of \$3,550,000, subject to the City's annual budget appropriation process.

