



Office of the City Manager

05

CONSENT CALENDAR
December 3, 2019

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Kelly Wallace, Interim Director, Health, Housing & Community Services
 Subject: Contract with Berkeley Food & Housing Project

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute a contract and any amendments with vendor Berkeley Food & Housing Project (BFHP) to provide administrative services for Berkeley Mental Health (BMH) Flexible Spending Programs and the Russell Street Residence through June 30, 2021 in an amount not to exceed \$357,000.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the scope of work in the amount of \$357,000 will be provided from ERMA GL Code 315-51-503-526-2017-000-451-612990. The Contract Management System number for this contract is CMS No. SQTDE.

CURRENT SITUATION AND ITS EFFECTS

The Russell Street Residence is an important housing alternative for many of our clients. BMH has funded BFHP as the administrator for Flexible Spending Programs and operator of the Russell Street Residence (RSR) in the past through a contract administered by the Housing & Community Services Division (HCS). The Mental Health Division is planning to enter into a new contract with BFHP that is specific to mental health programs to improve contractual oversight, and to change the rate paid for residents at RSR to better align with costs of operating this housing program. The rate paid for RSR residents will change from a formula based on a percentage of personnel and operational expenses to a “bed rate” of \$50.58 per resident per day, for up to 17 beds per night. The amounts allocated for the BMH Flexible Spending Programs will also change according to the needs of the respective programs: Full Service Partnership will increase from \$79,500 to \$103,500; Comprehensive Community Treatment will increase from \$11,000 to \$17,250; Focus on Independence Team will increase from \$11,000 to \$11,500; Homeless Outreach and Treatment Team and Children’s Full Service Partnership will remain unchanged; Transitional Age Youth – Transition to Independence Program will be discontinued.

BACKGROUND

On July 25, 2017 by Resolution No. 68,100-N.S., City Council approved entering into Contract No. 10568 with BFHP for a variety of programs administered by both HCS and BMH. On April 30, 2019 by Resolution No. 68,834-N.S., City Council approved amending Contract No. 10568A with increased funding support for RSR. After extensive negotiations, BMH and BFHP have agreed to change the funding structure for RSR to better reflect the current situation and to allow for improved contractual oversight and monitoring.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental impacts or opportunities associated with the action recommended in this report.

RATIONALE FOR RECOMMENDATION

BFHP is a trusted partner in the implementation of programs to ensure the needs of our community's most vulnerable members are met in the most effective manner possible. Each of the programs funded by this contract were developed as a result of feedback from stakeholders, and went through a lengthy community input process before being presented to City Council as part of the MHSA Plan Annual Update. Russell Street Residence provides much needed supported housing for individuals with serious mental illness in Berkeley; the flex funds program allows for a variety of mental health programs to meet the needs of mental health consumers through the purchase of a variety of goods that support their stability and recovery.

ALTERNATIVE ACTIONS CONSIDERED

As an alternative action, Council could instead direct staff to circulate a new RFI or formal Request for Proposals (RFP) to competitively solicit a different vendor.

CONTACT PERSON

Conor Murphy, Assistant Management Analyst, HHCS, 510-981-7611
Steven Grolnic-McClurg, Manager of Mental Health Services, HHCS, 510-981-5249

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT WITH BERKELEY FOOD AND HOUSING PROJECT

WHEREAS, City Council approved the MHSA Plan FY2019-2020 Annual Update on July 23, 2019 by Resolution No. 69,033-N.S., which included funding for the programs to be included in the contract here; and

WHEREAS, community input and stakeholder feedback has determined a need for the programs being funded; and

WHEREAS, the Berkeley Food and Housing Project has been a trusted partner in the implementation of a variety of programs in collaboration with the City; and

WHEREAS, funds are available in the current budget year in ERMA GL Code 315-51-503-526-2017-000-451-612990 and this contract has been entered in the Citywide contract database and assigned CMS No. SQTDE.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with the Berkeley Food and Housing Project for administrative services through June 30, 2021 in an amount not to exceed \$357,000. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

