



Office of the City Manager

CONSENT CALENDAR  
December 3, 2019

To: Honorable Mayor and Members of the City Council  
From: Public Works Commission  
Submitted by: Ray Yep, Chairperson, Public Works Commission  
Subject: Authorization for Additional Public Works Commission Meeting in 2019

RECOMMENDATION

Adopt a Resolution authorizing one additional meeting of the Public Works Commission Meeting in 2019.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

The Public Works Commission requests approval to hold a Special Meeting on December 14, 2019, in addition to regularly scheduled Commission meetings, for the purpose of discussing its Fiscal Year (FY) 2020 Work Plan. Submission of this report for authorization of the additional meeting was approved by the Public Works Commission at its January 10, 2019 meeting. It was moved to approve by Nic Dominguez, and seconded by Jim McGrath. The other Commissioners present, John Hitchen, Shane Krpata, and Ray Yep, also voted yes to the approve the additional meeting. Matthew Freiberg and Sachu Constantine were absent from the meeting. The Public Works Commission had one Commission position unfilled. Margo Schueler abstained from voting.

BACKGROUND

Resolution No. 68,258-N.S. governs the number of meetings for boards and commissions and places the Public Works Commission in Category B with a maximum of 10 meetings per year. In 2019, the Commission held 9 regular meetings from January through October, and a meeting is scheduled in November.

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental impacts or opportunities associated with this report.

RATIONALE FOR RECOMMENDATION

The additional meeting requested for December is an opportunity for the Commission to review and plan its activities, initiatives, and subcommittee assignments for the

remaining FY 2020 term. The work planning of the Commission advances the City Strategic Plan Priority Goal of providing state-of-the art, well maintained infrastructure, amenities, and facilities.

ALTERNATIVE ACTIONS CONSIDERED

None.

CITY MANAGER

The City Manager concurs with the content and recommendations of the Commission's Report.

CONTACT PERSON

Nisha A. Patel, Secretary, Public Works Commission and Manager of Engineering,  
Public Works, (510) 981-6406

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

AUTHORIZING ADDITIONAL MEETING FOR THE PUBLIC WORKS COMMISSION

WHEREAS, Resolution No. 68,258-N.S. stipulates how many annual meetings are allowed for Berkeley's commissions and places the Public Works Commission in Category B, with a maximum of 10 meetings per year; and

WHEREAS, the Public Works Commission plans to hold another additional meeting in December to discuss its Work Plan for FY 2020.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council authorizes one additional meeting in 2019 for the Public Works Commission.

