



Office of the City Manager

CONSENT CALENDAR
November 17, 2020

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Liam Garland, Director, Public Works
Subject: Contract No. 108007-1 Amendment: Don’s Tire Service, Inc. for Tire Repair Services for City Fleet Vehicles

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 108007-1 (Contract No. 10140 in FUND\$) with Don’s Tire Services, Inc. for repair and replacement services for automobile and truck tires for City of Berkeley fleet vehicles for an additional \$123,534, for a new total not to exceed \$273,534, and extend the authorized term through June 30, 2021.

FISCAL IMPACTS OF RECOMMENDATION

Funding is available in the FY 2021 Equipment Maintenance Fund 672.

Current contract amount	150,000
<u>This amendment</u>	<u>123,534</u>
New total not-to-exceed amount	\$273,534

CURRENT SITUATION AND ITS EFFECT

Equipment Maintenance Division needs additional spending authority in contract No. 108007-1 to pay for ongoing tire repair and replacement services for automobile and truck tires. The spending limit authorized by City Council Resolution No. 67,196 – N.S. has been reached. Funding is needed to continue services until the Department is able to complete the competitive process for a new vendor which is scheduled to be completed within the next six months.

This contract amendment supports the City’s Strategic Plan Goal of providing state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

On May 14, 2015, Public Works released a Request for Proposals (RFP specification no. 15-10942-C) for tire repair service. Two proposals were received, and Equipment Maintenance and General Services staff reviewed the proposals and determined Don’s Tire Service, Inc. is the most responsive and responsible proposer that met the specifications.

Don's Tire has provided cost effective and reliable automobile and truck tire repair and replacement services for City of Berkeley fleet vehicles since September 2015.

ENVIRONMENTAL SUSTAINABILITY

The selected contractor, Don's Tire Service, Inc. eliminates tire and parts waste by following Environmental Protection Agency guidelines to properly dispose and recycle used and scrap tires, waste oil, oil filters, and old wheel weights, in keeping with the City of Berkeley's zero waste goal.

RATIONALE FOR RECOMMENDATION

Don's Tires has provided quality services under the terms of their agreement and the Department needs additional time to complete the competitive process to select a vendor.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Greg Ellington, Superintendent, 981-6469

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 108007-1 AMENDMENT: DON'S TIRE SERVICES, INC. FOR TIRE REPAIR SERVICES FOR CITY FLEET VEHICLES

WHEREAS, the City Council adopted Resolution No. 67,196-N.S., in September, 2015 authorizing repair services for automobile and truck tires for City of Berkeley fleet vehicles, and

WHEREAS, the authorized spending authority and term of the contract has reached its limit; and

WHEREAS; a new Invitation for Bid Specification No. 21-11423-C for the repair and servicing of automobile and truck tires for City fleet vehicles us scheduled for release in November 2020; and

WHEREAS; Funding is available in the FY 2021 Equipment Maintenance Fund 672.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 108007-1 with Don's Tire Services, Inc. to increase the spending authority by \$123,534 for a new total not to exceed of \$273,534 and extend the term by 1 year from June 1, 2020 through June 30, 2021.

