



Office of the City Manager

CONSENT CALENDAR
March 30, 2021

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Savita Chaudhary, Director, Information Technology
 Subject: Protiviti Government Services: Using General Services Administration (GSA) Vehicle for Professional Services Purchase Orders

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to issue purchase orders with Protiviti Government Services for the purchase of professional services using the General Services Agency's (GSA) purchasing vehicle no. GS-35F-0280X for an amount not to exceed \$512,000 through June 30, 2022.

FISCAL IMPACTS OF RECOMMENDATION

One time funding for this project is available in the Department of Information Technology's Fiscal Year (FY) 2021 and 2022 General Fund allocation as itemized below. Spending for this contract in future fiscal years will be subject to Council approval of the proposed citywide budget and annual appropriation ordinances.

	FY 2021: Professional Services
\$200,000	Budget Code: 011-35-363-382-0000-000-472-612990- (General Fund, IT Department, Professional Services)
	FY 2022: Professional Services
\$312,000	Budget Code: 011-35-363-382-0000-000-472-612990- (General Fund, IT Department, Professional Services)
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\$512,000	Total FY 2021 and FY 2022 Professional Services

CURRENT SITUATION AND ITS EFFECTS

The City's existing cyber-resilience plan prioritizes and organizes cyber security projects, objectives, and requirements needed within the next five years to improve the City's cyber-resilience posture. The cyber resiliency plan categorizes all projects into five focus areas, which include Data Transparency, Data Privacy and Data Security, Program Functional Design, Policy and Rationale, Monitoring, Response & Mitigation, and Training and Culture.

In December 2020, Council approved several top-priority projects for FY 2021 and FY 2022 and later approved funding as part of AAO# 1 in December 2020 that allowed the

City to move forward on six of these high-priority projects during the remainder of FY 2021.

Additionally, the City regularly participates in purchasing vehicles, or Master Award Schedules (MAS) negotiated by GSA. GSA negotiates long term contracts for prices on supplies, products, and services with suppliers on behalf of government agencies, including local government, that ensure volume discount pricing.

BACKGROUND

In May 2019, the City engaged with a consultant to complete an “as-is” assessment of the City’s cyber resiliency. The consultant developed a cyber-resilience plan that recommended and prioritized cyber security projects, objectives, and requirements for the next five years. In May 2020, the consultant also recommended a roadmap to the City with large-scale and coordinated projects that would create and mature the City’s cyber-resilience capabilities and controls in the most efficient and effective manner.

In December 2020, staff presented to Council the assessment of the threats currently facing the City’s information and computer-networks, the recommended roadmap, and prioritized six of the projects, setting their completion date to be on or by June 30, 2021.

ENVIRONMENTAL SUSTAINABILITY

Protiviti Government Services staff will conduct their work remotely thus reducing greenhouse gas emissions from travel to and from City facilities.

RATIONALE FOR RECOMMENDATION

The City is currently using Protiviti Government Services under multiple GSA vehicles across several departments for specific professional services engagements. Protiviti Government Services works with Robert Half International to immediately source an analyst with the skillset and experience required to work on four of the six approved top-priority projects so a purchase order was then cut to obtain this resource.

Staff determined that not using Protiviti Government Services for the remainder of FY 2021 and FY 2022 puts the top four projects in jeopardy of not being completed on time and within budget.

ALTERNATIVE ACTIONS CONSIDERED

Staff considered separate purchase orders for professional services across all six projects. This approach is not recommended as hiring individual consultants would involve additional time and expenses to become familiar with the City’s technologies, departments, and controls.

CONTACT PERSON

Savita Chaudhary, Director, Information Technology, 510-981-6541

Attachments:
1: Resolution

RESOLUTION NO. ##,###-N.S.

PROTIVITI GOVERNMENT SERVICES: USING GENERAL SERVICES ADMINISTRATION (GSA) VEHICLE FOR PROFESSIONAL SERVICES PURCHASE ORDERS

WHEREAS, in May 2019, the City engaged a consultant to complete an “as-is” assessment of the City’s cyber resiliency, which produced a cyber-resilience plan that recommended and prioritized cyber security projects, objectives, and requirements for the next five years; and

WHEREAS, in December 2020, Council approved the recommended roadmap to address the threats currently facing the City’s information and computer-networks, and prioritization of six of the projects setting their completion date to be on or by June 30, 2021; and

WHEREAS, Protiviti Government Services has the outside perspective that provides industry best practices and experience in working with municipalities on cybersecurity operations and implementations and provides well qualified analysts; and

WHEREAS, the City regularly participates in purchasing vehicles, or Master Award Schedules (MAS) negotiated by GSA, who negotiates long term contracts for prices on supplies, products, and services with suppliers on behalf of government agencies, including local government, that ensure volume discount pricing; and

WHEREAS, one time funding for this project is available in the Department of Information Technology’s Fiscal Year (FY) 2021 and 2022 General Fund allocation, and spending for this contract in future fiscal years will be subject to Council approval of the proposed citywide budget and annual appropriation ordinances.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized issue purchase orders with Protiviti Government Services for the purchase of professional services using the General Services Agency’s (GSA) purchasing vehicle no. GS-35F-0280X for an amount not to exceed \$512,000 through June 30, 2022.

