



Office of the City Manager

CONSENT CALENDAR
October 26, 2021

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Abraham Roman, Fire Chief
Subject: Contract: Federal Engineering, Inc. for Prioritized Dispatch Consulting

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with Federal Engineering, Inc. (Contractor) to provide prioritized dispatch consulting services from November 1, 2021 to October 30, 2022 in an amount not to exceed \$100,000 with an option to extend for two additional two-year terms, for a total contract amount not to exceed \$300,000.

FISCAL IMPACTS OF RECOMMENDATION

The term of this contract is from November 1, 2021 to October 30, 2022 in the amount of \$100,000 for the base term. There is an option to extend for two additional two-year terms for a total term of five years. Funding for the Prioritized Dispatch Consulting project is budgeted in 011-72-742-831-0000-000-422-612990.

CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley has issued an RFP to obtain consulting services to analyze the staffing, infrastructure, and technology needs of the Berkeley 9-1-1 Communication Center and create a project plan to implement an accredited prioritized emergency medical dispatch system. The project is broken into two phases; Phase I – Analysis: Analyze the current dispatch center including available hardware and software, current staffing model, current level of training, existing facility, accreditation status and accreditation options, and existing quality improvement practices. Then recommend a prioritized emergency fire & medical dispatch system for the Berkeley 9-1-1 Communication Center. Phase II - Implementation Plan: Create a detailed implementation plan including timelines and critical dependencies, a budget identifying one-time and on-going costs, staffing requirements, technology needs, start up and on-going training requirements, and physical/facility improvements.

The City conducted RFP Specification No. 21-11439 with proposals due no later than May 25, 2021. The City received six proposals in response to this RFP. The selection committee composed of subject matter experts including from the dispatch center and the fire department met and reviewed the proposals.

The criteria used to rate the proposals were References (30%), Price (20%), Past Performance: Analysis (40%), Past Performance: Implementation (20%). Four finalists Federal Engineering, Fitch & Associates, Matrix Consulting Group, and Priority Dispatch were invited to meet with the committee for more in depth presentations and Federal Engineering, Inc. was selected as the most responsive vendor. The Contractor has signed the City's Nuclear Free Zone Disclosure Form, Oppressive States Compliance Statement, Living Wage Certification Form, and the Sanctuary City Compliance Statement.

BACKGROUND

The City of Berkeley provides 24/7 dispatch services for police, fire, and emergency medical service (EMS). Currently, fire and EMS resources are dispatched to calls for service code 3 (with lights and sirens). Every EMS call for service receives a suppression company and paramedic ambulance. Suppression companies are dispatched because they are strategically located throughout the City to minimize response time and can arrive on scene first to begin lifesaving care. The City does not currently provide prioritized dispatching or emergency medical dispatching (EMD) in-house. Prioritized dispatching allows fire departments to triage calls for service using standardized questioning and call categorization and allows the right resource to be sent to the right call, in the right priority – not all calls need a fire engine and an ambulance responding code 3. EMD provides dispatchers the training and technology to provide life-saving instructions to callers for emergencies including but not limited to cardiac arrests, allergic reactions, drownings, stabbings, gunshot wounds and hemorrhaging while emergency resources are dispatched in the background.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities associated with the action requested in this report.

RATIONALE FOR RECOMMENDATION

The City conducted a competitive bid process and Federal Engineering successfully met the bid requirements and ranked highest among all bidders. The pricing is deemed to be fair and reasonable.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Abraham Roman, Fire Chief, (510) 981-3473

RESOLUTION NO. ##,###-N.S.

Contract: Federal Engineering, Inc. for Prioritized Dispatch Consulting

WHEREAS, the City of Berkeley has issued an RFP to obtain consulting services to analyze the staffing, infrastructure, and technology needs of the Berkeley 9-1-1 Communication Center and create a project plan to implement an accredited prioritized emergency medical dispatch system, and

WHEREAS, the City conducted RFP Specification No. 21-11439 with proposals due no later than May 25, 202; and

WHEREAS, the City received six proposals in response to this RFP; and

WHEREAS, four finalists were invited to meet with the committee for more in depth presentations and Federal Engineering, Inc. was selected as the most responsive vendor.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley adopt a Resolution authorizing the City Manager to execute a contract and any amendments with Federal Engineering, Inc. to provide prioritized dispatch consulting services from November 1, 2021 to October 30, 2022 in an amount not to exceed \$100,000 with an option to extend for two additional two-year terms, for a total contract amount not to exceed \$300,000.