



Office of the City Manager

CONSENT CALENDAR
September 13, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on September 13, 2022

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

Total estimated cost of items included in this report is **\$440,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Aquatic Park Trail Sculpture Public Art Project	148	Cultural Trust	\$350,000
Covid-19 Resiliency-Youth Ambassador Program.	350	Bio-Terrorism Grant	\$90,000
Total:			\$440,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

Attachments:

- 1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on September 13, 2022
 - a. Aquatic Park Trail Sculpture Public Art Project
 - b. COVID-19 Resiliency-Youth Ambassador Program

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATI ON NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
23-11541-C	Aquatic Park Trail Sculpture Public Art Project	9/14/2022	11/1/2022	<p>This opportunity is for an artist to create a series of permanent, sculptural artworks at various locations along Aquatic Park Trail and Bolivar Drive.</p> <p>Aquatic Park Trail is a 2.3-mile pedestrian and bicycle path that loops around the park's lagoon.</p> <p>Bolivar Drive between Addison Street to Dreamland Playground in Aquatic Park is undergoing a renovation in conjunction with the development at 600 Addison Street.</p>	\$350,000	148-21-208-252-0000-000-446-612990-	City Managers Office/Office of Economic Development/Civic Arts	Zoe Taleporos 981-7538
Dept TOTAL					\$350,000			
23-11542-C	COVID-19 Resiliency-Youth Ambassador Program.	9/12/2022	10/13/2022	Single contract with community based organization or individual to increase equitable outreach and support related to the COVID-19 pandemic through the Youth COVID Ambassador program.	\$90,000	350-51-501-503-2075-000-451-612990	HHCS/ Office of the Director/Public Health Officer Unit/COVID Response Team	Katharine Sullivan 510-981
Dept TOTAL					\$90,000			
TOTAL					\$440,000.00			

