



Office of the City Manager

CONSENT CALENDAR
September 12, 2023

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services
 Subject: Expenditure Contract: Persimmony International for Electronic Medi-Cal Administrative Activities and Targeted Case Management Documentation

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an expenditure agreement, and any amendments or extensions, with Persimmony International for ongoing system maintenance of web-based Medi-Cal Administrative Activities (MAA) time study documentation, and Targeted Case Management (TCM) documentation.

The contract will be in an encumbered amount of \$289,011 for the period July 1, 2023 through June 30, 2027.

FISCAL IMPACTS OF RECOMMENDATION

Funding in the amount of \$53,359 will be available in Fiscal Year 2024 in the Aging Services Targeted Case Management fund (Fund 313) to support time studying and case management services. Future funding is subject to appropriation in the FY 2025 - 2027 budget(s) in the Aging Services Targeted Case Management fund (Fund 313).

CURRENT SITUATION AND ITS EFFECTS

The electronic time studying and case management system contract with Persimmony International will enable the Aging Services and Public Health Divisions to accurately code and document time study activities, as well as conduct timely case management documentation, both in the office and in the field. The web-based software also enables staff to run monthly, quarterly, and yearly reports, required for MAA and TCM invoicing to the state, and MAA and TCM quality assurance.

BACKGROUND

Persimmony International, a City vendor, has been providing web-based software, ongoing system maintenance, and technical assistance to support the MAA and TCM programs of both the Aging Services and Public Health Divisions in the Health, Housing, and Community Services Department since 2018. MAA and TCM are federally-reimbursable programs that directly support Medi-Cal services to clients.

The original contract was managed by the Information Technology Department. The Aging Services Division will manage the contract partnership with Persimmony International beginning in FY2024.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

A web-based time studying and case management system significantly reduces the use of paper products by enabling staff to enter time studies, and run reports, online. This allows for electronic submission of reports and supporting documentation directly to the state.

RATIONALE FOR RECOMMENDATION

Persimmony International is a current City vendor that hosts a web-based electronic time studying and case management system. They also provide ongoing system maintenance and upgrades, as well as responsive technical support. They work closely with local jurisdictions to make technical adjustments to the software to best meet reporting and invoicing needs.

ALTERNATIVE ACTIONS CONSIDERED

The City could not provide essential Medi-Cal administrative activities and case management services without the ability to document these activities and services, and submit this documentation for reimbursement. Web-based electronic documentation facilitates staff workload and increases efficiency; paper-based documentation would place larger time, energy, and office space burdens on the programs. Additionally, Persimmony's web-based documentation system is well-established to meet the time study and case management needs of local jurisdictions, and they have an established working relationship with the California Department of Health Care Services.

CONTACT PERSON

Tanya Bustamante, Aging Services Division Manager, HHCS, 981-5178

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: PERSIMMONY INTERNATIONAL FOR ELECTRONIC MEDI-CAL ADMINISTRATIVE ACTIVITIES AND TARGETED CASE MANAGEMENT DOCUMENTATION

WHEREAS, Persimmony International has provided the Aging Services and Public Health Divisions of the Health, Housing, and Community Services Department with web-based Medi-Cal Administrative Activities (MAA) time study documentation, and Targeted Case Management (TCM) documentation since 2018; and

WHEREAS, Persimmony's web-based software allows staff to accurately code and document time study activities, conduct timely case management documentation, and generate reports required for program invoicing to the state; and

WHEREAS, first year funding in the amount of \$53,359 is available in the Fiscal Year 2024 budget in Aging Services Targeted Case Management Fund Account 313-51-505-548-2071-000-444-; and

WHEREAS, first year funding is available in the Fiscal Year 2024 budget in Aging Services Targeted Case Management Fund Account 313-51-505-548-2071-000-444-; and

WHEREAS, future funding is subject to appropriation in the FY 2025 -2027 budget(s) in the Aging Services Targeted Case Management fund (Fund 313).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, with Persimmony International to host and maintain web-based Medi-Cal Administrative Activities and Targeted Case Management documentation software in an amount not to exceed \$289,011 for the period July 1, 2023 thru June 30, 2027. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

