



Office of the Mayor

CONSENT CALENDAR
September 12, 2023

To: Honorable Members of the City Council
From: Mayor Jesse Arreguín
Subject: Appoint Ayanna Davis to the Berkeley Housing Authority Board

RECOMMENDATION

Adopt a Resolution appointing Ayanna Davis to serve on the Berkeley Housing Authority Board of Commissioners for a four-year term.

BACKGROUND

On May 22, 2007, the Berkeley City Council established a Berkeley Housing Authority (BHA) Board of Commissioners. State law mandates BHA commissioners, including successors, be appointed by the Mayor and confirmed by the City Council.

There are currently two vacancies on the seven-member Berkeley Housing Authority Board. Pursuant to California's Health and Safety Code Section 34272, the Mayor nominates Ayanna Davis to fill a vacancy for a four-year term on the BHA Board. A search is currently underway to fill the final vacant seat.

Ms. Davis has worked for Health Black Families, Inc. (HBF) for the last eight years, serving as the Deputy Executive Director for the past two years. During her time at HBF, she has been a community leader in creating engagement and advocacy, in addition to supervising day-to-day operations. She brings decades of experience over a wide range of fields, including community radio programming, event management, legal and research assistance, and grassroots organizing. She is the fifth generation of her family to live in Berkeley and the East Bay, and leverages that history to give back and support underserved communities. Her experience, compassion, advocacy, and mobilization skills make her the ideal candidate to serve on the BHA Board and support implementation of the City's housing goals.

FINANCIAL IMPLICATIONS

None

ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects or opportunities associated with adopting this recommendation.

CONTACT PERSON

Appointment of Ayanna Davis to the BHA Board

CONSENT CALENDAR

September 12, 2023

Mayor Jesse Arreguín 510-981-7100

Attachments:

1: Resolution

2: Resume of Ayanna Davis

RESOLUTION NO. ##,###-N.S.

APPOINTING AYANNA DAVIS AS A COMMISSIONER ON THE BERKELEY
HOUSING AUTHORITY BOARD OF COMISSIONERS

WHEREAS, the Council of the City of Berkeley, as the governing body of the City of Berkeley, declared itself to the Commissioners of the Berkeley Housing Authority (BHA) and appointed two tenant Commissioners pursuant to Health and Safety Code Section 34290; and

WHEREAS, on May 22, 2007 the Mayor appointed, and the City Council by a majority vote confirmed, the appointment of 5 Commissioners and 2 tenant Commissioners to the BHA Board pursuant to Health and Safety Code Section 34270; and

WHEREAS, there are currently two vacant Commissioner seats that needs to be filled; and

WHEREAS, the Mayor has nominated Ayanna Davis, a Berkeley resident who has decades of experience over a wide range of fields, including community radio programming, event management, legal and research assistance, and grassroots organizing; and

WHEREAS, Davis currently works as the Deputy Executive Director of Health Black Families, Inc. (HBF), where she has been a community leader in creating engagement and advocacy, in addition to supervising day-to-day operations; and

WHEREAS, Davis' experience, compassion, advocacy, and mobilization skills make her the ideal candidate to serve on the BHA Board and support implementation of the City's housing goals.

NOW THEREFORE, BE IT RESOLVED by the Mayor of the City of Berkeley that Ayanna Davis is appointed to serve as a tenant Commissioner on the Berkeley Housing Authority Board; and

BE IT FURTHER RESOLVED by the Council of the City of Berkeley that it supports the Mayor's determination regarding the qualifications of Ayanna Davis and hereby confirms the Mayor's appointment; and

BE IT FURTHER AND FINALLY RESOLVED by the Mayor of the City of Berkeley that, pursuant to Health and Safety Code Section 34272(a), Ayanna Davis is appointed to serve as a Commissioner for a four-year term.

RESUME

Ayanna Davis

mamaayanna@healthyblackfam.org

510-379-6387

EDUCATION

2004 – 2007: Academy of Chinese Culture and Health Sciences; Oakland, CA

Major: Master of Science | Traditional Medicine | Health Sciences

2007 – 2009 Community Acupuncture 1000-hour Clinical Internship

San Francisco State University; San Francisco, CA

Major: Liberal Arts/Minor: Education; BS completion

College of Alameda; Alameda, CA

Major: Special Education; AA; Major: Business; AB

RELATED WORK EXPERIENCE

July 1, 2021 – Present

Deputy Executive Director, Healthy Black Families

Part of Executive Team with focus on policy development, program governance, community engagement and organizational advocacy. Support Executive Director with day-to-day operations and Board duties. Work with community stake holders, partners, and community-based organizations on affordable housing, health and education equity, policy, advocacy, and community engagement initiatives. Design, implement, and facilitate advocacy and policy training, workshops, and classes. Supervise program manager and program staff in day-to-day program activities to ensure meeting of contract and grant deliverable, goals, and objectives. Supervise, train, and evaluate employees, office staff, and volunteers; Prepare reports, presentations, communications, and other correspondence.

August 1, 2015 – June 30, 2021 Healthy Black Families, Inc.

Director of Programs

Support Executive office with day-to-day operations and Board duties. Supervise day-to-day program related goals and activities as assigned. Conduct data management, evaluation, analysis, assessment, and monitoring to ensure that program activities meet contract goals and objectives. Supervise and train employees, office staff and volunteers; Prepare reports, presentations, outreach communications, and other correspondence. Oversee program grants budget, work plans and reporting. Ensure program activities align with HBF strategic plan. Supervise Sisters Together Empowering Peers (STEP) Program. Support the Berkeley Black Infant Health Program. Participate in local coalitions and community partnerships. Report to the Board of Directors, funders, and community partners. Plan and supervise community education forums; Create, plan, oversee and implement, programming, training, events, calendars, and schedules.

October 1, 2012 – June 2016: Rafiki Coalition for Health and Wellness

Wellness Manager (Internal/External); Clinic Manager

Managed Internal and External Wellness Program; Wellness Center Manager. Managed onsite wellness program and healthy food pantry at City of San Francisco Housing Authority housing development; planned and coordinated over 120 physical activity/movement, garden, and nutrition education classes, health workshops and special events yearly; identified and hired workshop leaders, class instructors, nutritionists, chefs, CAM practitioners and vendors; created and managed program budgets, invoices and payment vouchers; created and coordinated monthly, quarterly and yearly class and workshop schedules and calendars; worked as liaison with funders and collaborative partners; wrote monthly, semi-annual and annual reports; supported development director in grant writing and reporting; supervised and evaluated associates and volunteers; designed and presented educational information; planned, taught and led movement, nutrition, and educational classes and workshops; managed on-site garden programs.

June 2010 – August 2012: Urban Releaf; Oakland, CA

Administrative Coordinator, Grants and Events Research – (contract position).

Coordinate and organize and host special community programs, community engagement, and educational events; create and coordinate budgets; organize speakers and vendors; coordinate community outreach; public relations; research, program design and grant writing; budget preparation, fundraising and outreach consultations.

1996 – 2012: Legal Assistant/Research Assistant/Paralegal

Contract legal and research assistance specializing in medical research, legal writing, document review, and case research; financial accounting and cost estimation; individual case preparation; case and process service; client and witness interviewing; court document filing; and report writing for trial preparation in Criminal Defense, Personal Injury, Family and Special Interest Law Litigation.

RELATED TRAINING:

January – May 2012: Restorative Justice Leadership Training; Oakland, CA

Dec 2010 – Dec 2013: National Bay Area CARES Leadership Training; Oakland, CA

July 2015/2009/2007/2005: CPR and First Aid Certification; Red Cross, Oakland, CA

Feb 2004 - May 2004: Foundations of Non-violent Communication; EBCRC, Oakland, CA

January 2000 – June 2002: Re-evaluation Co-Counselor Training; Berkeley, CA

January 2001 – June 2001: Legal Secretary/Paralegal Refresher Course

June 2001 - Jan 2002: Microsoft Office User's Certification

January 1981 – December 1996: Paralegal, legal investigator consultant

RELATED COMMUNITY LEADERSHIP:

October 2020 – Present: Affordable Housing Preference Policy survey outreach, policy writing, policy advocacy; Berkeley, CA

July 2017 – Present: Acting Director Kongo Ngola Kapoeira Institute

July 1993 – Present: Founding Member and Strategic Advisor; Malcolm X Grassroots Movement Oakland Chapter

June 2015 – December 2019: Co-Coordinator - Malcolm X Grassroots Movement Oakland Chapter

January 2014 – December 2017: Co-Coordinator - State of Black Oakland (SOBO) People's Assembly Leadership Committee

January 2002 – July 2006: Cofounder-Director – Black Health and Healing Coalition; Bay Area

June 2002 – July 2006: Black Women's Health and Healing Conferences and Retreats

July 2001 – June 2004: Lead Health Educator/Teacher School of Social Justice and Community Development; Oakland, CA

July 1994 – December 2010: Cofounder/Co-Coordinator – Black Women's Health and Healing Circles; Bay Area

July 1985 – December 2002: KPFA Radio – Producer, Host, Director – Community Radio Programming; Berkeley, CA

July 1984 – December 1997: Founder, Co-Coordinator – African Women United For Development Bay Area

References: Upon Request