



Office of the City Manager

CONSENT CALENDAR  
January 16, 2024

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Henry Oyekanmi, Director, Finance  
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on January 16, 2024

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$3,434,341**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Advanced Medical Response Unit	011	Prof. Services – Misc.	\$525,000
Towing Services	672	Equipment Maintenance	\$90,000
Ohlone Park Restroom and Lighting	511	Measure T1	\$966,200
Lorin & Gilman Parking Benefit District(s) Formation Services	011	General Fund	\$70,000
Fleet Vehicle Washing Services	672	Equipment Maintenance	\$300,000
Mental health support and consultation services for home visiting and case management staff	011	Non-personnel – Contract – Misc.	\$100,000

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Youth Development Program Assessment – Youthworks Program	011	Non-personnel – Contract – Misc.	\$248,141
Fire Warehouse Improvements	778	CAP - FA - BUILDINGS	\$535,000
North Shattuck, College, and Solano Avenue Corridors Zoning Update	011	Non-personnel – Contract – Misc.	\$600,000
<b>Total:</b>			<b>\$3,434,341</b>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, 510-981-7329

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Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance  
After Council Approval on January 16, 2024

- a. Advanced Medical Response Unit
- b. Towing Services
- c. Ohlone Park Restroom and Lighting
- d. Lorin & Gilman Parking Benefit District(s) Formation Services
- e. Fleet Vehicle Washing Services
- f. Mental health support and consultation services for home visiting and case management staff
- g. Youth Development Program Assessment – Youthworks Program
- h. Fire Warehouse Improvements
- i. North Shattuck, College, and Solano Avenue Corridors Zoning Update

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
24-11647-C	Advanced Medical Response Unit	12/4/23	1/5/2024	<p>The RFP is seeking a nurse practitioner to staff an advanced medical response unit for a six-month pilot program in the Berkeley Fire Department.</p> <p>Through this new team, the program aims to link 911 system users with healthcare resources tailored to their specific requirements, as well as other health services for the highest-risk patient populations that lack access to primary/preventative care.</p>	\$525,000.00	011-72-742-837-0000-000-423-612990	Fire/EMS	Julie Haslam 510-292-8836
24-11654-C	Fire Warehouse Improvements	December-23	January-23	Accessibility upgrades and interior additions for an office and attic space. The scope also includes a concrete pad in the exterior yard.	\$535,000	778-72-742-835-0000-000-422-662110-	Fire Department	Uriel Gonzalez x6627
<b>DEPT. TOTAL</b>					<b>\$ 1,060,000.00</b>			
24-11648-C	Towing Services	Jan-24	March 2024	Towing services from qualified companies to accommodate the City's Public Works Dept. towing needs. Towing services utilized for city vehicles only from point A to point B. No vehicle storage needed.	NTE \$90,000 over the course of three contract years.	672-54-626-722-0000-000-472-613110-	PW/ Fleet Division	Joy Brown (510)981-6629  Sara Rubio (510)981-5372  Don Colbert (510)981-6467
24-11651-C	Fleet Vehicle Washing Services	Jan-24	Mar-24	Vehicle Fleet Washing Service from qualified companies to accommodate the City's Public Works Dept. Fleet Division. Interior and exterior cleaning services on all vehicle types. These services are utilized by	NTE \$300,000 over the course of three contract years.	672-54-626-722-0000-000-472-613110-  \$100,000 for FY24  \$100,000 for FY25	PW/Fleet Division	Joy Brown (510) 981-6629  Sara Rubio (510) 981-5372  Don Colbert (510) 981-6467
<b>DEPT. TOTAL</b>					<b>\$ 390,000.00</b>			

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24-11649-C	Ohlone Park Restroom and Lighting	March 5, 2024	26-Mar-24	Replacement of the existing porta-potties between California Street and McGee Avenue with a new, permanent prefab restroom and lighting improvements within the park.	\$ 966,200.00	511-52-545-000-0000-000-461-663110-PRWT122007	Parks, Recreation, & Waterfront / Capital Projects	Evelyn Chan x6430 Stacey Rutherford x6738
<b>DEPT. TOTAL</b>					<b>\$ 966,200.00</b>			
24-11650-C	Lorin & Gilman Parking Benefit District(s) Formation Services	12/1/23	2/23/2024	The City of Berkeley is soliciting written proposals from qualified firms and or individuals specializing in the formation of Parking Benefit Districts (PBDs) for the Lorin and Gilman business districts pursuant to Section 36600 et seq. of the California Streets and Highways Code, also known as the Property and Business Improvement District (PBID) Law of 1994 (the "Act").	\$ 70,000.00	Referral approved 1/18/22  Reso. N.O. 70,442 FY 23/24 Bi-annual budget	CMO/OED	Kieron Slaughter, 510-981-2490
<b>DEPT. TOTAL</b>					<b>\$ 70,000.00</b>			
24-11652-C	Mental health support and consultation services for home visiting and case management staff	Feb-24	Mar-24	Assistance with providing Mental health support for staff who provide home visiting and case management support in terms of reflective supervision and trainings.	NTE \$100,000	HHPGHO2301 – Nonpersonnel – Contracts – Misc  GL: 011-51-506-555-0000-000-451-612990  HHPGAC2301- Nonpersonnel – Contracts – Misc  GL: 011-51-506-561-0000-000-451-612990	HHCS/ Public Health	Janice Chin (510) 981- 5121

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24-11653-C	Youth Development Program Assessment – Youthworks Program	Feb-24	Mar-24	Assistance in readiness assessment, planning and implementation of youth development model, trainings, and strategies for the revisioning of the Youthworks Program.	NTE \$248,141.00	HHPYTH2301 – Nonpersonnel – Contracts – Misc  GL: 011-51-506-555-2025-000-449-621990-	HHCS/ Public Health	Janice Chin (510)981- 5121	
<b>DEPT. TOTAL</b>					<b>\$ 348,141.00</b>				
24-11655-C	North Shattuck, College, and Solano Avenue Corridors Zoning Update	1/29/2024	3/15/2024	The City of Berkeley seeks to engage a firm or team of firms (“consultant”) to assist in zoning amendments for three priority commercial and transit corridors, with an estimated completion date of no later than December 2026. The goals of the zoning updates are to (1) revisit the land uses and permits required in these districts; (2) establish objective development standards in accordance with State laws, and (3) increase the zoned capacity for housing development by at least 2000 units. The project will also include targeted updates to the General Plan Land Use Element to align with proposed zoning amendments, and associated environmental review	\$ 600,000.00	011-53-584-622-0000-000-441-612990-	Land Use Planning	Uttara Ramakrishnan 510. 981.7483  Anne Hersch 510.981.7411	<b>1/16/24</b>
<b>DEPT. TOTAL</b>					<b>\$ 600,000.00</b>				
<b>TOTAL</b>					<b>\$ 3,434,341.00</b>				