



Planning and Development
Department
Land Use Planning Division

**ACTION SUMMARY FOR
DESIGN REVIEW COMMITTEE MEETING
March 21, 2024 6:30 PM**

I. Roll Call:

Committee Members Present:

Janet Tam, Chair (*Appointed by Zoning Adjustments Board*)
Kimberly Gaffney, Vice-Chair (*Zoning Adjustments Board*)
Steve Finacom (*Landmarks Preservation Commission*)
Lillian Mitchell (*Appointed by Zoning Adjustments Board*)
Igor Tregub (*Zoning Adjustments Board*)
Cameron Woo (*Civic Arts Commission*)

Committee Members Absent:

Mary Muszynski (*Appointed by Zoning Adjustments Board*)

Staff Present: Burns, Dougherty

II. PROJECTS

- 1. 2037 DURANT AVENUE [between Shattuck and Milvia] (DRCP2023-0006)**
Preliminary Design Review to demolish a one-story, 13,000 square-foot commercial building and construct an eight-story 76,373 square-foot building with 1,552 square feet of ground floor commercial space and 74 dwelling units of multi-family housing.

Preliminary Design Review received a favorable recommendation to ZAB with the following recommendations for Final Design Review (FDR): MOTION: (Finacom, Mitchell) VOTE (5-0-0-2) Muszynski, Tregub – absent.

Recommendations

- Base design needs more development. Consider adding more detail to the retail entrance, as well as the windows at the office.
- Explore alternate treatment of top floor windows that continues to add more detail and interest.
- Continue to refine the color palette. Consider more contrast between the base and accent colors.
- Simplify window details throughout the project where possible.
- Consider larger windows for units overlooking the courtyard where possible.
- Committee supports and encourages the open staircase to the lobby.

III. BUSINESS MATTERS

- Approval of Previous Meeting Minutes.
 - A. Minutes from 2/15/23 DRC Meeting.

Design Review Committee
Action Summary for March 21, 2024

Page 2 of 2

MOTION (Woo, Gaffney) VOTE (5-0-0-2) Muszynski, Tregub – absent.

IV. COMMISSION COMMENTS

- Meeting Length – J Tam will note time limits before, after, and during project review if needed.
- DRC Best Practices – S Finacom is developing a list of topics that have repeatedly come up during review. Staff will look into the appropriate process for the review and distribution of that list.
- SB 330 Project Meeting Limits – DRC members would like Staff to look into what might be possible for the DRC to have an additional meeting for review on larger projects, even if very preliminary.

V. ADJOURN

- Meeting adjourned: 9:30 pm

Members of the Public:

Present: 4

Speakers: 2