

L A N D M A R K S  
P R E S E R V A T I O N  
C O M M I S S I O N  
S T A F F R E P O R T

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FOR COMMISSION ACTION  
JULY 8, 2024

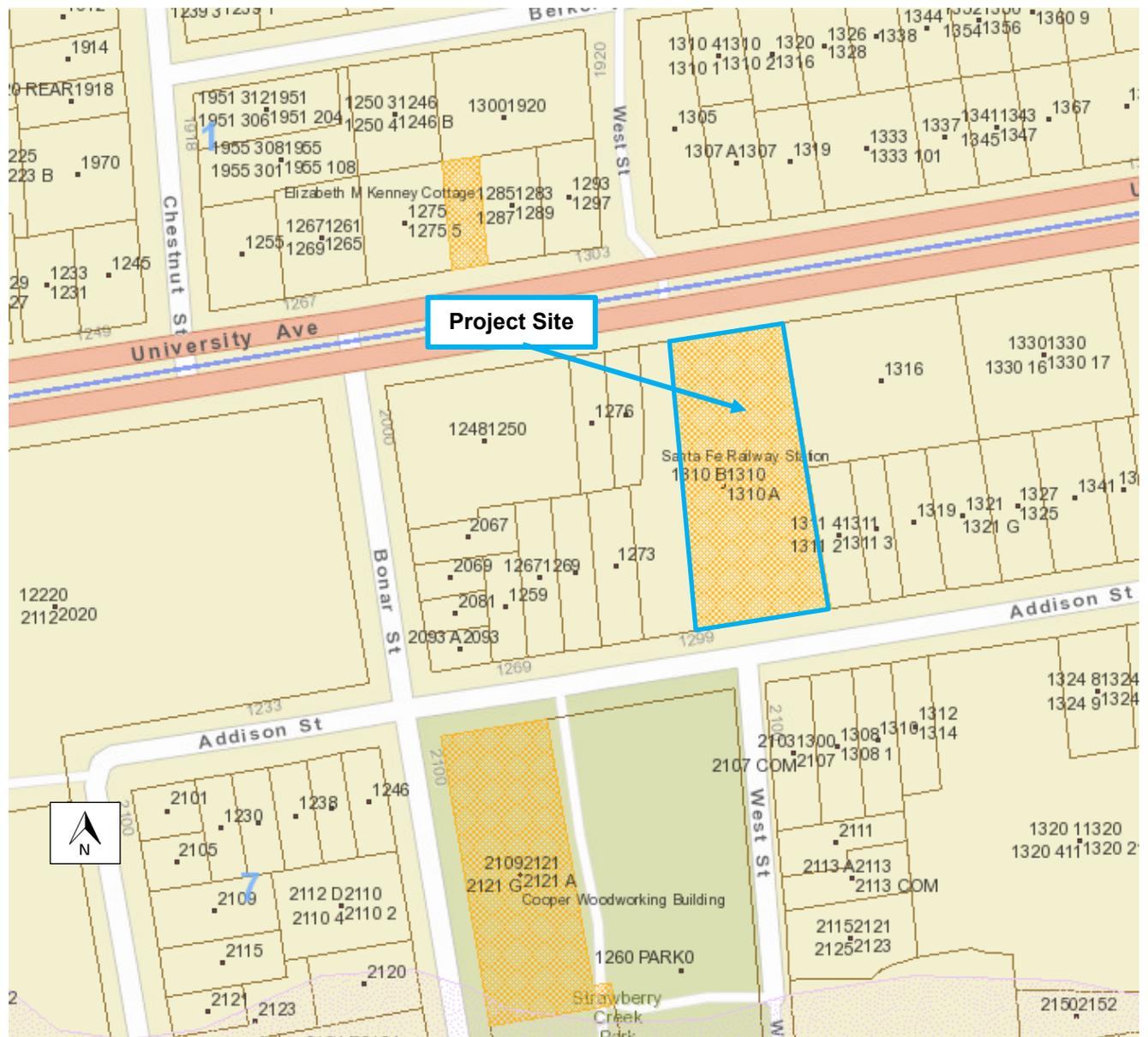
## 1310 UNIVERSITY AVENUE – SANTA FE RAILWAY STATION

Structural Alteration Permit #LMSA2024-0001 for the installation of one (1) new illuminated sign on the former Santa Fe Railway Station, a designated City of Berkeley Landmark.

### I. Application Basics

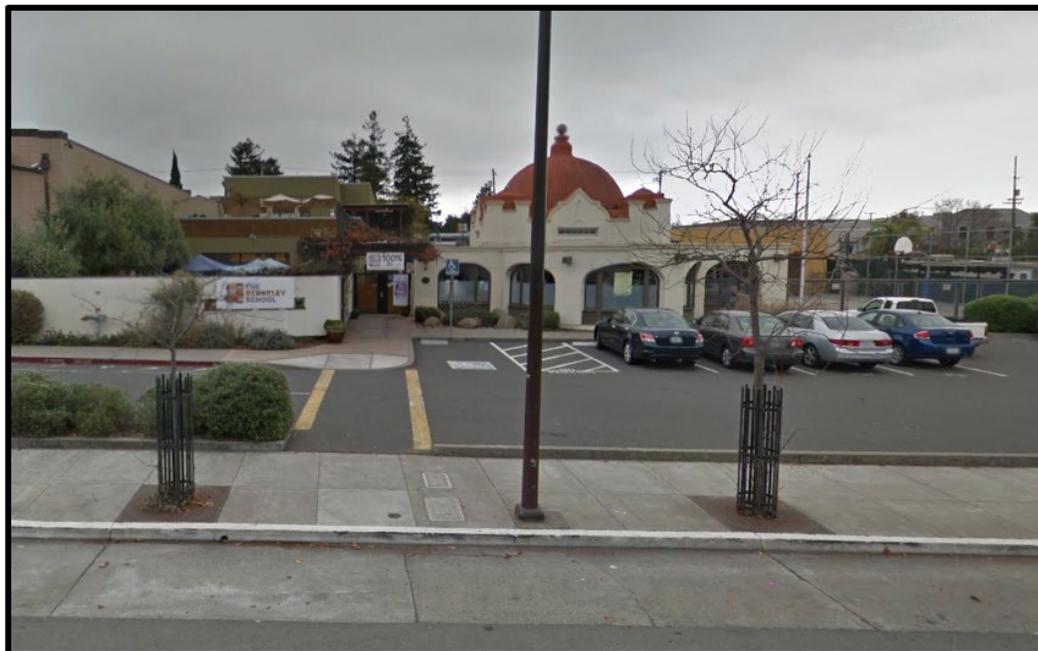
- A. Land Use Designations: Downtown Mixed-Use Core (C-DMU Core)
- B. CEQA Determination: Pending
- C. Parties Involved
- Property Owner: The Berkeley School  
1310 University Avenue  
Berkeley, CA 94702
  - Applicant: Rose-Marie Ezra  
1301 University Avenue  
Berkeley, CA 94702
- D. Staff Recommendation: Open the hearing, allow for public comment, and then continue the hearing without discussion to a future LPC meeting.

**Figure 1: Vicinity Map – highlighting nearby City Landmarks & Structures of Merit (City of Berkeley GIS, 2023)**



 Landmarks / Structure of Merit; LM,	 Parcels
 Features	 Demolished
 Districts	 Partially Demolished

**Figure 2: Subject Property, Existing Site Conditions, Aerial View (Google Maps, 2022)**



## II. Background

On May 16, 2024, the applicant submitted a Structural Alteration Permit (SAP) application to install new signage at The Berkeley School, formerly the Santa Fe Railway Station. On May 21, 2024, staff deemed the application incomplete and awaits receipt of additional information and application materials.

On June 26, 2024, staff mailed and posted ten-day advance notices for tonight's meeting, in accordance with BMC Section 3.24.230.

## III. Rationale for Recommendation

BMC Section 3.24.220.C requires the Commission to open an SAP hearing within 70 days of receiving an application. The Commission must open the hearing on this matter tonight in order to satisfy this requirement. However, the application is incomplete and staff is not able to conduct review its review of the record for this consideration. Therefore, staff respectfully requests that the Commission continue this hearing on this matter until the necessary materials and analysis can be presented for consideration.

## IV. Recommendation

Staff recommends that the Commission open the hearing on this matter, allow for public comment, and then continue the hearing to a date to be determined.

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